



City of
Peterborough

Archaeology Policy

Department:	Community Services
Division:	Arts, Culture & Heritage
Section/Function:	Heritage Preservation Office
Approval Level:	Council
Effective Date:	2013-04-29
Revision #:	1

1.0 Purpose

- 1.1. To protect the archaeological integrity of the City of Peterborough while balancing the land use needs of Developers by guiding the City's regulation of Development or Site Alteration at potential or know Archaeological Sites.
- 1.2. To ensure compliance with Section 2.6 of the **Provincial Policy Statement, 2005**, issued under the authority of Section 3 of the **Planning Act, R.S.O. 1990 c. P.13**, as amended, and to facilitate compliance with relevant sections of the **Ontario Heritage Act, Funeral, Burial and Cremation Services Act, 2002, Environmental Assessment Act, Aggregate Resources Act, Renewable Energy Approval Regulation**, and **Places to Grow Act, 2005**.
- 1.3. To facilitate early identification of archaeological issues, guide decision-making, minimize the potential for unanticipated costs, and foster a partnership approach to Archaeological Resource management with local First Nations, Licensed Archaeologists, and the Development community.

2.0 Application

- 2.1. This Policy and its related Procedures apply to:
 - a) Developers (as defined within this Policy), contractors, and individuals who undertake, supervise, or approve any Development or Site Alteration resulting in sub-surface disturbance to land or to a watercourse.
 - b) Development or Site Alteration processes pursuant to the **Planning Act** including, but not limited to, Plans of Subdivision, Plans of Condominium, Official Plan amendments, zoning By-law amendments, site plan control, applications for severance.
 - c) Development or Site Alteration processes undertaken by the City.

- d) All lands located within the City of Peterborough
- e) All lands owned by the City, save and except for the Peterborough Municipal Airport
- f) All situations where evidence of an Archaeological Resource is discovered during Development or Site Alteration.

2.2. In accordance with the **Planning Act**, the City must have regard for the Conservation of features of Significant archaeological interest when undertaking or granting approval for Development or Site Alteration.

3.0 Definitions/Acronyms

Archaeological Assessment Reports – Reports, as may be required in accordance with Section 65. (1) of the **Ontario Heritage Act**, generated by a Licensed Archaeologist to document findings and provide recommendations on Stage 1 to Stage 4 assessments.

Archaeological Fieldwork – As defined in Regulation 170/04 of the **Ontario Heritage Act**, means any activity carried out on, above or under land or water for the purpose of obtaining and documenting data, recovering Artifacts and remains or altering an Archaeological Site and includes monitoring, assessing, exploring, surveying, recovering and excavating.

Archaeological Potential – The likelihood of an Archaeological Resource being present at a property, as determined by the City's Archaeological Potential Mapping Model or other appropriate measures.

Archaeological Potential Mapping Model– A mapping resource that identifies potential Archaeological Sites within the City of Peterborough.

Archaeological Resource – As defined in the Provincial Policy Statement 2005, includes Artifacts, Archaeological Sites and marine Archaeological Sites. The identification and evaluation of such resources are based upon Archaeological Fieldwork undertaken in accordance with the **Ontario Heritage Act**.

Archaeological Site – As defined in Regulation 170/04 of the **Ontario Heritage Act**, means any property that contains an Artifact or any other physical evidence of past human use or activity that is of cultural heritage value or interest.

Artifact – As defined in Regulation 170/04 of the **Ontario Heritage Act**, means any object material or substance that is made, modified, used, deposited or affected by human action and is of cultural heritage value or interest.

City – The Corporation of the City of Peterborough, its employees, elected officials, department, divisions, agencies, boards, committees, and commissions, and any corporation for which the City is the majority shareholder.

Conservation - As prescribed under Section 2.6.2 of the Provincial Policy Statement, 2005, means the protection, by removal and documentation or preservation on-site, of Significant Archaeological Resources.

Developer - Means:

- a) An individual or corporation, including the City, acting as a proponent for a Development or a Site Alteration; or
- b) An owner who is subject to a planning approval.

Development –

For Private Developers

Means the creation of a new lot, a change in land use, or the construction of buildings and structures, requiring approval under the **Planning Act**, but does not include:

- i. activities that create or maintain infrastructure authorized under an environmental assessment process; or
- ii. works subject to the **Drainage Act**.

For City Projects

Means the creation of a new lot, a change in land use, or the construction of buildings and structures undertaken by the City, but does not include:

- i. activities that create or maintain infrastructure authorized under an environmental assessment process; or
- ii. works subject to the **Drainage Act**.

Licensed Archaeologist - Means a consultant archaeologist as defined under Regulation 8/06 of, and licensed pursuant to, the **Ontario Heritage Act**.

Significant – As defined in the Provincial Policy Statement, 2005 in regard to cultural heritage and archaeology, resources that are valued for the important contribution they make to our understanding of the history of a place, an event, or a people.

Site Alteration – As defined in the Provincial Policy Statement, 2005, means activities such as grading, excavation and the placement of fill that would change the landform and natural vegetative characteristics of a site. However, for the purposes of this Policy and the related Procedures, Site Alteration does not include those grading, excavation, or placement of fill activities that are authorized under an environmental assessment process.

4.0 Policy Statement(s)

- 4.1. The City will require a Developer to preserve Significant Archaeological Resources through detection and Conservation prior to:
- .1 approving private Development or Site Alteration; or
 - .2 undertaking public Development or Site Alteration.
- 4.2. For the purpose of this Policy, the City will be considered a Developer when undertaking Development or Site Alteration.
- 4.3. The City will engage local First Nations to ensure the appropriate protection of Significant First Nations Archaeological Resources.
- 4.4. The City will advise Developers of the Archaeological Potential of sites during pre-consultation for Development or Site Alteration.
- 4.5. The City shall rely on the recommendations of a Licensed Archaeologist, contained in an Archaeological Assessment Report, in order to determine the need for further Archaeological Assessment and/or grant Development approvals that are subject to Archaeological Review.
- 4.6. The City shall not assume any costs incurred by private Developers in the course of undertaking any Archaeological Assessment or mitigation, including any costs associated with the disposition of human remains.
- 4.7. Failure to comply with this Policy and its related Procedures could result in failure to receive municipal planning approvals and/or prosecution under relevant legislation.

5.0 Appendix, Related Documents & Links

Note: All references refer to the current version, as may be amended from time to time.

5.1. Pertinent Resources:

- City of Peterborough Archaeological Potential Mapping Model
- [Funeral, Burial and Cremation Services Act, 2002](#)
- City of Peterborough Official Plan
- [Environmental Assessment Act](#)
- [Ontario Heritage Act](#)
- [Ontario Heritage Act, O.Reg. 170/04](#)
- [Ontario Heritage Act, O. Reg. 8/06](#)

- [Places to Grow Act, 2005](#)
- [Planning Act](#)
- [Planning Act, O.Reg.608/06](#)
- [Provincial Policy Statement, 2005](#)
- [Central Area Master Plan](#)
- [Little Lake Master Plan](#)

5.2. Related Policies:

- N/A

5.3. Related Procedures:

- Archaeological Resource Management Procedure – External
- Archaeological Resource Management Procedure - Internal

5.4. Related Forms:

- Ministry of Culture, Tourism, and Sport Archaeological Checklist

5.5. Miscellaneous:

- The Archaeological Heritage of Peterborough and the Middle Trent Valley
- The Archaeological Potential of Peterborough and Region: Technical Report on GIS Modelling and Mapping Program

6.0 Amendments/Reviews

Date (yyyy-mm-dd)	Section # Amended	Comments
2013-04-29	N/A	Archaeology Policy approved by Council.
2021-12-01	N/A	Revision #1 – No changes were made to the content of the Policy. Policy moved to updated Policy Template; (Section 2.0 moved to Section 4.0, Section 3.0 moved to Section 2.0, Section 4.0 moved to Section 3.0). Links in Section 5.1 - Pertinent Resources have been updated. Policy document format has been updated to become compliant with the Accessibility for Ontarians with Disabilities Act (AODA) Regulation 191/11 Integrated Accessibility Standards.

Next Review Date:	2015-05-01
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