

# Good to Know...

## Contact Information

You will need either a phone number or email address that works in order for your file to stay active. This can include an alternate contact if you provide one. Housing Providers are not able to contact you using just post, text or social media.

## Feedback

You will notice that the format for updating your file has changed. We would love your feedback! If you have any suggestions on how to make this process easier for you, please do send your comments to our office.

## Online Portal

We now have the option of renewing your information yourself directly through an online portal. If you are interested in this option, please contact our office so that we can send you instructions and provide support if you need it.

## Adding or Removing Household Members

If you are adding household members don't forget:

- a. They need to sign the application, if over 16 years of age.
- b. You may need to make new building selections with the right size of units available. Community Housing Map

An interactive Community Housing Map has been created online that includes more information about RGI units available on the waitlist. It also includes other affordable housing options. Please visit:

[www.peterborough.ca/housingmap](http://www.peterborough.ca/housingmap)

## Wait Times

We are unable to tell you how long your wait time will be. There are many factors that may cause you to move up or down the list(s) and it may change day-to-day. You will be the first to know when there is a vacancy where you are the top candidate.

## Supporting Documents:

If you have already submitted proof of citizenship you do not need to do this again. We require proof of custody in households where there is part time custody of children. If you have questions on what you need to provide, please contact our office.

Primary applicant First & Last Name:	(name on status ID document)										
Date of Birth:					-			-			(format date as YYYY-MM-DD)
Current Date:					-			-			(format date as YYYY-MM-DD)

**Contact Information:** ☐ Same or ☐ New (fill in below)

Mailing Address:	(street/unit number, street name)											
City:								postal code:				
Phone number:					-			-			type:	
Email:												

**Alternate Contact:** ☐ Same or ☐ New (fill in below)

First & Last Name:											
Relationship:	(relationship to Applicant #1)										
Agency/Shelter:	(provide name if applicable)										
Phone number:					-			-			
Email:											
<input type="checkbox"/> <b>I understand that by providing an alternate contact I am authorizing the release of personal information about my application and receipt of offers of housing to the alternate contact and/or Agency I identify.</b>											

**Household Members:** ☐ Same or ☐ New (fill in below)

- ☐ I am **Adding** the following person
- ☐ I am **Removing** the following person

First & Last Name:												
Relationship:	(relationship to Applicant #1)											
Date of Birth:					-			-			(format date as YYYY-MM-DD)	
Social Insurance #:					-			-			(9-digit number)	
Applicant #2 is:	<input type="checkbox"/> Full-time household member					<input type="checkbox"/> Part-time household member						
<input type="checkbox"/> Status in Canada is same as Applicant #1 <span style="float: right;">(write status)</span> <b>or</b>												
<input type="checkbox"/> Address is same as Applicant #1 <span style="float: right;">(write address)</span> <b>or</b>												
Phone number:					-			-			type:	
Email:												

Members will be required to provide proof of citizenship and a signature if they are over the age of 18. You may also need to make new building selections with different sized units. Custody documents will be required for arrangements other than full time custody.

**Income:** ☐ Same or ☐ New (fill in below)

List **all** money that you and the people who will be living with you receive every month.

Income Source (e.g. Ontario Works, Ontario Disability, Employment)	Applicant #1 Name:	Applicant #2 Name:	Applicant #3 Name:
	Monthly Amount	Monthly Amount	Monthly Amount
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$

When you receive an offer of housing, all household members must give proof of their income.

## Housing Preferences and Needs

Can you climb stairs? ☐ No ☐ Yes. If yes, how many flights of stairs can you manage? \_\_\_\_\_

Is onsite parking mandatory ☐ No ☐ Yes. If yes, this may restrict some of your options of units.

Do you have any other mobility issues or restrictions that you would like a Housing Provider to know?

## Number of bedrooms

The maximum number of bedrooms allowed is one bedroom per single or couple, plus an additional bedroom for each family member. You may also apply to units that are smaller than what you qualify for. If you choose to move into a smaller unit, you will not have priority to move to a bigger one if you decide that your unit is too small. You will also be removed from the Centralized Wait List if you refuse a unit that you applied for.

### Select all that apply

What size units would you like to apply for (up to the maximum for your household)?

☐ Bachelor ☐ 1 bedroom ☐ 2 bedroom ☐ 3 bedroom ☐ 4 bedroom ☐ 5 bedroom

## Collection, Consent and Declaration

The Collection, Consent and Declaration that you signed with your housing application also applies to this document since you are simply updating the information. If you signed a consent/declaration prior to July 1, 2023, you will need to sign the new consent/declaration attached. You may remove this consent at any time by contacting our office. Any new household members over the age of 18 will need to provide a signature.

- ☐ I understand that the signature on my original application applies to this update form or
- ☐ I would like HAP to send me a new Collection, Consent and Declaration form for me or my new household member.

## Rent Geared To Income Housing Update

### Allowable Income Limits for Rent-Geared-to-Income

These limits reflect the maximum income you have to apply for RGI housing. For example, if you are seeking a 1-bedroom unit in the City of Peterborough, you cannot have a yearly income over \$56,000.

### 2026 Household Income Limits

Region	Bachelor	1-bedroom	2-bedroom	3-bedroom	4-bedroom (or larger)
City of Peterborough	\$41,500	\$56,000	\$65,500	\$71,000	\$83,500
County of Peterborough	\$32,000	\$46,000	\$52,500	\$56,000	\$65,000

### Housing Selections for Rent Geared to Income Housing

☐ Same or ☐ New (fill in below)

### Instructions

Check the box beside each location you want to apply to. HAP will review your selections to check your eligibility. You will only be offered a unit where you are eligible. Only select places you would move into since you will only receive one offer of housing before being removed from the wait list.





### Legend

**Provider Name:** PHC=Peterborough Housing Corporation


**Building (Bldg) Type:** V=Various, TH=Townhouse Apt=Apartment, SD=Semi-Detached

**Building Selections:** A=Add Building R=Remove Building







**Family Communities (Peterborough)**

A	R	Provider Name	Address	Area	Bldg Type	# of Units	# of Bedrooms	Utility Payment
<input type="checkbox"/>	<input type="checkbox"/>	PHC	101-121 Anson Street	North	TH	11	3	Ask
<input type="checkbox"/>	<input type="checkbox"/>	PHC	850 Fairbairn Street	North	TH	36	2, 3, 4	Included
<input type="checkbox"/>	<input type="checkbox"/>	PHC	543-565 Raymond Street	North	SD	12	3, 4	Included
<input type="checkbox"/>	<input type="checkbox"/>	PHC	117 Herbert Street	North	TH	16	2, 3, 5	Ask
<input type="checkbox"/>	<input type="checkbox"/>	PHC	999 Hilliard Street	North	TH	34	2, 3, 4, 5	Ask
<input type="checkbox"/>	<input type="checkbox"/>	PHC	1190 Hilliard Street	North	TH	28	3, 4	Ask
<input type="checkbox"/>	<input type="checkbox"/>	PHC	372-386 Parkhill Road W	North	TH	8	3	Ask
<input type="checkbox"/>	<input type="checkbox"/>	PHC	290 Parkhill Road E	East	TH	28	2, 3, 4, 5	Ask
<input type="checkbox"/>	<input type="checkbox"/>	PHC	835 Cameron Street	South	TH	46	2, 3, 4, 5	Included
<input type="checkbox"/>	<input type="checkbox"/>	PHC	665 Crawford Drive	South	TH	50	2, 3, 4	Included
<input type="checkbox"/>	<input type="checkbox"/>	PHC	572 Crystal Drive 	South	TH	95	1, 2, 3	Not included
<input type="checkbox"/>	<input type="checkbox"/>	PHC	30 Alexander Avenue	West	TH	47	2, 3, 4, 5	Ask
<input type="checkbox"/>	<input type="checkbox"/>	AOTS "Chemong Village"	1025 Chemong Road 	North	V	39	1, 2, 3, 4	Not included
<input type="checkbox"/>	<input type="checkbox"/>	Thrive – Hilliard Park Homes	800 Hilliard Street 	North	V	39	1, 2, 3	Ask
<input type="checkbox"/>	<input type="checkbox"/>	Thrive – Towerhill Village	77 Towerhill Rd	North	V	71	1,2,3,4	Not Included
<input type="checkbox"/>	<input type="checkbox"/>	Kiwanis Club of Scott's Plains	951 Hilliard Street (singles and seniors)	North	Apt	40	1	Included
<input type="checkbox"/>	<input type="checkbox"/>	Leta Brownscombe Co-operative	243 Milroy Drive 	North	V	73	1, 2, 3, 4	Ask




**Female-led Households (Fleeing Abuse or Trafficking) – will be screened for eligibility**

A	R	Provider Name	Property Address	Area	Bldg Type	# of Units	# of Bedrooms	Utility Payment
<input type="checkbox"/>	<input type="checkbox"/>	Kairos Non-Profit Housing	Confidential	West	Various	12	2, 3, 4	Not included
<input type="checkbox"/>	<input type="checkbox"/>	YWCA Non-profit "Centennial Crescent"	Confidential  	West	TH	40	1, 2, 3, 4	Included




**Seniors Housing – City**

A	R	Provider Name	Property Address	Area	Bldg Type	# of Units	# of Bedrooms	Utility Payment
<input type="checkbox"/>	<input type="checkbox"/>	PHC (60+) "Brooklawn"	486 Donegal Street  	Central	Apt	100	1	Included
<input type="checkbox"/>	<input type="checkbox"/>	PHC (60+) "Weslake Tower"	169 Lake Street 	Central	Apt	125	1	Included
<input type="checkbox"/>	<input type="checkbox"/>	PHC (60+) "Rogers Court"	611 Rogers Street	East	Apt	90	1	Included
<input type="checkbox"/>	<input type="checkbox"/>	Marycrest at Inglewood Non-profit (65+)	1565 Monaghan Road  	West	Apt	41	1,2	Included
<input type="checkbox"/>	<input type="checkbox"/>	Kinsmen Garden Court	831 Dutton Rd 	North	Apt	66	Bachelor, 1	Included

**Senior Housing Rural (County)**

A	R	Provider Name	Property Address	Bldg Type	# of Units	# of Bedrooms	Utility Payment
<input type="checkbox"/>	<input type="checkbox"/>	PHC (60+) "Village Manor"	85 Concession Street, Lakefield	Apt	28	1	Included
<input type="checkbox"/>	<input type="checkbox"/>	Millbrook Non-Profit (60+) "Millbrook Manor"	2 Manor Drive, Millbrook  	Apt	22	1, 2	Included
<input type="checkbox"/>	<input type="checkbox"/>	Otonabee Non-Profit (60+)	30 Short Street, Keene 	Apt	12	1, 2	Included
<input type="checkbox"/>	<input type="checkbox"/>	PHC (60+) "Victoria Gardens"	8 Victoria Street, Havelock	Apt	18	1	Included

### Rural (County) Housing

A	R	Provider Name	Property Address	Bldg Type	# of Units	# of Bedrooms	Utility Payment
<input type="checkbox"/>	<input type="checkbox"/>	PHC "Hillcrest Court"	24 Ermatinger Street, Lakefield 	Apt	15	1	Included
<input type="checkbox"/>	<input type="checkbox"/>	PHC "Parkview Apartments"	37 George Street, Havelock 	Apt	20	1	Included
<input type="checkbox"/>	<input type="checkbox"/>	PHC "Whispering Pines"	12 Simeon Crescent, Apsley 	Apt	20	1	Included
<input type="checkbox"/>	<input type="checkbox"/>	PHC "Springwood"	53 Spring Street, Norwood	Apt	28	1	Included

### Rent Supplement Units

Peterborough Housing Corporation has agreements with private landlords to dedicate units in apartment buildings for people from the Centralized Wait List. The rent in these units is Rent-Geared-to-Income (RGI) level, which is the same as the other properties listed above. The number of units may decrease in the future if/when the Agreement is renewed. Also, the end date for the funding of some of these units is uncertain at this time.

A	R	Property Address (Peterborough)	Area	# of Units	# of Bedrooms	Utility Payment
<input type="checkbox"/>	<input type="checkbox"/>	220 Edinburgh Street	Central	2	3	Included
<input type="checkbox"/>	<input type="checkbox"/>	335 Sherbrooke Street	West	1	3	Not Included

### Need help deciding?

We've created an online, interactive Community Housing Map to learn about RGI housing and other affordable properties in the City and County of Peterborough. Visit [peterborough.ca/housingmap](http://peterborough.ca/housingmap). HAP staff are also available to speak with you about your housing options.



## Affordable Housing Update


### Housing Selections for Affordable Housing Program:

☐ Same or ☐ New (fill in below)

#### Instructions

Check the box beside each location you want to apply to. HAP will review your selections to check your eligibility. You will only be offered a unit where you are eligible. Only select places you would move into since you will only receive one offer of housing before being removed from the wait list.

 = has wheelchair accessible units

A	R	Property Address	Utilities Paid By	Housing Type	Elevator	Quantity (# of units per property)	Unit Size (# of beds)	Maximum Income Limit
		Gerow Building 17 Smith Drive, Havelock	Hydro Tenant	Senior	YES	12	1 bedroom	\$38,944
		Trailview Terrace 40, 46, 48 & 50 Rabbit St., Lakefield	Hydro Tenant	Senior	YES	46	1 bedroom	\$38,944
						8	2 bedrooms	\$48,192
		Saunders Court 130 Anson St., Peterborough	Hydro Tenant	Adult	YES	27	1 bedroom	\$38,944
						3	2 bedrooms	\$48,192
		River Ridge 900 Dutton Road, Peterborough 				13	1 bedroom	\$48,680
						17	2 bedrooms	\$60,240
						7	3 bedrooms	\$68,800
						3	4 bedrooms	\$68,800
		Malcolm Court 553 Bonaccord St., Peterborough	Hydro tenant	Mixed	YES	2	bachelor	\$30,592
						14	1 bedroom	\$38,944
						11	2 bedrooms	\$48,192
						7	3 bedrooms	\$55,040





= has wheelchair accessible units

A	R	Property Address	Utilities Paid By	Housing Type	Elevator	Quantity (# of units per property)	Unit Size (# of beds)	Maximum Income Limit
		Anson House 136 Anson St. Peterborough 	Hydro tenant	Mixed	YES	4	bachelor	\$30,592
						22	1 bedroom	\$38,944
		Woollen Mill 526 McDonnell St., Peterborough 	Included	Mixed	YES	6	bachelor	\$38,240
						23	1 bedroom	\$48,680
						16	2 bedrooms	\$60,240
						5	3 bedrooms	\$68,800
		Bradburn House 293 London St., Peterborough	Included	Mixed	NO	6	bachelor	\$30,592
						12	1 bedroom	\$38,944
		193 Parkhill Road W, Peterborough	Included	Mixed	NO	2	1 bedroom	\$38,944
		220 Edinburgh Street, Peterborough	Included	Mixed	NO	1	2 bedrooms	\$48,192
						3	3 bedrooms	\$55,040
		Hunt Terraces 555 Bonaccord St, Peterborough 	Hydro tenant	Mixed (18+)	YES	5	2 bedrooms	\$60,240

## **Collection, Consent and Declaration**

### **I/we understand that:**

- Housing Access Peterborough (HAP) and any replacement or successor is a provincially mandated service offered by the City of Peterborough which manages the centralized waitlist for social housing covered by local rules and the Housing Services Act, 2011 (HSA).
- The personal information on this form, together with supporting documents, is collected by HAP under the legal authority of the HSA for the purposes of administering a centralized application and waiting list, determining eligibility for housing, continuation of housing, and other social housing programs under the HSA and prescribed by Regulation, for any residential tenancy or occupancy that may eventually exist with a Housing Provider or landlord.
- HAP will create a file containing personal information relating to my/our application, housing or tenancy, and that this information will be shared with Housing Providers.
- To verify the content of the application, HAP may be required to disclose or share the content with other members of my/our household, other persons, third parties or agencies.
- I/we may have access to my/our personal information by sending a written request to access my file to HAP.
- By providing an email address and checking the box to receive texts, I/we are consenting to sharing information between me/us and Social Services Staff using electronic methods.

### **I/we consent to:**

- HAP obtaining, disclosing or exchanging my/our personal or other information (including information contained in my/our application file, tenancy file or other files) at any time, from, to, or with relevant provincial ministries, the City of Peterborough, other Service Managers under the HSA, housing providers, lead agencies, administrators appointed by the Service Manager, and or organizations providing service to any of them, and any person or officer investigating or enforcing the law, under the HSA, Ontario Disability Support Plan Act, Ontario Works Act, or the Day Nurseries Act, landlords, co-applicants, reference persons listed in our application, my/our employer(s), any agencies providing social assistance or services to me/us. I further consent to the exchange of my personal information on any social assistance database.
- HAP using the information I provide to determine, verify and monitor; application for housing, eligibility for housing, Rent-Geared- to-Income/Affordable Housing assistance, other housing programs under the HSA, collection of other monies owing as a result of any previous tenancy, third-party verification of information supplied, special needs or alternative housing, other consistent purposes not prohibited by law.

**[Part H continues on next page...]**

**I/we declare that the following is true:**

- Everything in this application is correct and complete. If information is determined to be inaccurate or false, HAP or the Housing Provider may request additional information, may cancel this application and I may be prohibited from reapplying for assistance for a minimum period of two years under the HSA.
- I understand that only the people I have listed on this application form may live with me in social housing.
- I understand that I will not be eligible for Rent-Geared-to Income Housing/Affordable Housing if my assets are greater than the Asset Limit set by the City of Peterborough (\$75,000.00). I will provide proof of assets if requested by HAP and at the time of housing offer.
- I understand that, before I can receive housing, I must pay back, or make arrangements that are satisfactory to the Housing Provider, to pay any money I owe to any social housing project in Ontario.
- I understand that this application is for purposes of verifying eligibility for Rent- Geared-to-Income/Affordable housing and does not constitute an agreement or promise of rental accommodation.
- I am a Canadian Citizen, a permanent resident of Canada or a refugee claimant, or I am applying to become a permanent resident, and am not under a removal order to leave Canada. I will provide proof by the time of offer and understand that I will not be eligible for Rent-Geared-to-Income /Affordable housing if not able to do so.

I am Applicant #1 and I have personally provided the information contained above and I personally consent to its use for the intended purpose.

\_\_\_\_\_  
SIGNATURE HERE (Applicant #1 signature)  
(Today's date)

Y	Y	Y	Y	M	M	D	D
				-		-	

I am Applicant #2 and I have personally provided the information contained above and I personally consent to its use for the intended purpose.

\_\_\_\_\_  
SIGNATURE HERE (Applicant #2 signature)  
(Today's date)

Y	Y	Y	Y	M	M	D	D
				-		-	

I am Applicant #3 and I have personally provided the information contained above and I personally consent to its use for the intended purpose

\_\_\_\_\_  
SIGNATURE HERE (Applicant #3 signature)  
(Today's date)

Y	Y	Y	Y	M	M	D	D
				-		-	