# Help Guide - The Community Housing Map, Features

## Zoom, Home and Search

1. In the top left corner you will see plus + and minus symbols. These allow you to zoom in and out of the map for more or less detail.



**3.** Search Field- The "Search" field is where you can type the name of a site/building or the street address and then zoom directly to it on the map.

## **Buttons and Icons**

In the top right corner you will see 5 icons or buttons. Here are some helpful tips about each button.

- 1. The "Filters" button shows the menu of options you can choose from. This will help narrow down your housing selections. More about those in the section below titled "Filters".
- 2. The "Layer" list provides more information, like bus routes, school zones and grocery stores in the City of Peterborough, that will "layer" on the map if you select it.
- **3. E** The "Legend" button shows the meaning of the symbols.
- 4. This button allows you to print sections of the screen or save them to an Excel or PDF document. If you require assistance with this feature, feel free to contact Housing Services at 705-742-7777 ext. 1499.
- 5. The Help button provides more information about the housing terms in the map. There is a link to an extended version of terms.

In the top left corner there is also a helpful field and additional icons.

## Filters

The filter menu is located at the top right corner of the map. If you do not see this menu, click the filter icon or button and it should appear. Here are some helpful notes about each filter:

### Rent-Geared-to-Income (RGI) units

See the definitions section for information on these units.

### Rent Supplement (RGI) units

Peterborough Housing Corporation has over 160 agreements with private landlords to dedicate units to people from the Centralized Wait List. The rent in these units is RGI level, the same as at their other properties, but is a rent supplement. More information about rent supplements is found in the definitions section.

#### **Affordable Housing**

See the definitions section for information on these units.

#### **Senior Housing**

This filter also has a dropdown menu showing the age that is considered a senior at that site. You will be eligible to apply for these sites in the year that you turn that age i.e. Your 59<sup>th</sup> and 64<sup>th</sup> year. The senior housing locations will show up with all of the rest if you do not turn on this filter.

#### **Elevator/Lift**

This filter only shows buildings where an elevator or lift is present. Many of the sites will also have main floor units. If this is something that you need, more information is found in the property descriptions on the map or by contacting HAP (for RGI units) or the Housing Providers (for Affordable units).

#### Utilities

When this filter is turned on, it only shows sites where utilities are included at all of the units. Many other sites have a variety of situations. More information is found in the property descriptions or by contacting HAP (for RGI units) or the Housing Providers (for Affordable units).

#### Laundry

When this filter is turned on, it only shows sites where laundry is provided on site. Many other sites have a variety of situations. More information is found in the descriptions or by contacting HAP (for RGI units) or the Housing Providers (for Affordable units).

#### Number of Bedrooms

For RGI units only, there are rules about the maximum number of bedrooms that people can qualify for. The occupancy standards are:

- Every bedroom must be occupied by at least one member of the household
- A couple (married, common-law, same-sex partners) may occupy no more than one bedroom
- A single adult may occupy no more than one bedroom

A household may accept a unit size that is smaller than the maximum allowed. For example,

- Two children under the age of 5 years or any age and of the same sex may share a bedroom
- A single adult with one child may occupy a bachelor or one bedroom unit
- A single adult or couple may occupy a bachelor unit

More information about Occupancy Standards may be found on the City website.