

Instructions

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or their spouse) shall be immediately paid to the clerk who is responsible for the conduct of the election.

For the campaign period from (day clerk received nomination)

YYYY	MM	DD
2 0 2 2	0 5	0 6

 to

YYYY	MM	DD
2 0 2 2	1 1	1 4

- Initial filing reflecting finances from start of campaign to December 31 (or 45 days after voting day in a by-election)
- Supplementary filing reflecting finances from start of campaign to end of extended campaign period

Box A: Name of Candidate and Office

Candidate's name as shown on the ballot

Last Name or Single Name
James

Given Name(s)
Carlotta

Office for Which the Candidate Sought Election
City Councillor

Ward Name or Number (if any)
Northcrest Ward

Municipality
Peterborough

Spending Limit
General
\$15,356.40

Parties and Other Expressions of Appreciation
\$

Contribution Limit
Contributions from Candidate and Spouse
\$


I did not accept any contributions or incur any expenses. (Complete Boxes A and B only)

Box B: Declaration

I, **Carlotta James**, declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.


Signature of Candidate

2022/11/14
Date (yyyy/mm/dd)

Date Filed (yyyy/mm/dd) 2022-11-14	Time Filed 3:02	Initial of Candidate or Agent (if filed in person) 	Signature of Clerk or Designate 
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Box C: Statement of Campaign Income and Expenses

LOAN

Name of bank or recognized lending institution
Alterna Savings

Amount borrowed
\$

INCOME

Total amount of all contributions (from line 1A in Schedule 1)	+ \$	5,200.00
Revenue from items \$25 or less	+ \$	
Sign deposit refund	+ \$	
Revenue from fundraising events not deemed a contribution (from Part III of Schedule 2)	+ \$	
Interest earned by campaign bank account	+ \$	
Other (provide full details)		
1. Margie Sumadh	+ \$	12.00
2. Jackie Donaldson	+ \$	25.00
3. Cheryl Lyon	+ \$	25.00
4. Kemi Akapo	+ \$	50.00
5. Natalie Stephenson	+ \$	50.00
6. Lauren Hunter	+ \$	99.00
7. Sue Giles	+ \$	25.00
8. Roger van Katwijk	+ \$	20.00
9. Adele James	+ \$	50.00
10. Carolyn Code	+ \$	40.00
11. Wendy Marrs	+ \$	50.00
12. Glen Richards	+ \$	20.00
13.	+ \$	

Total Campaign Income (Do not include loan)

= \$ 5,666.00 C1

EXPENSES (Note: Include the value of contributions of goods and services)

1. Expenses subject to general spending limit

Inventory from previous campaign used in this campaign
(list details in Table 2 of Schedule 1)

	+ \$	
Advertising	+ \$	488.16
Brochures/flyers	+ \$	1,307.47
Signs (including sign deposit)	+ \$	2,627.25
Meetings hosted	+ \$	416.90
Office expenses incurred until voting day	+ \$	58.54
Phone and/or internet expenses incurred until voting day	+ \$	
Salaries, benefits, honoraria, professional fees incurred until voting day	+ \$	
Bank charges incurred until voting day	+ \$	7.23
Interest charged on loan until voting day	+ \$	
Other (provide full details)		
1. Campaign Event - United Way	+ \$	25.75
2. Campaign Event - For Our Grandchildren	+ \$	40.00
3.	+ \$	

4.	_____	+ \$	_____
5.	_____	+ \$	_____
6.	_____	+ \$	_____
Total Expenses subject to general spending limit		= \$	4,971.30 C2

2. Expenses subject to spending limit for parties and other expressions of appreciation

1.	Campaign Event - Volunteer Appreciation Event	+ \$	404.00
2.	Campaign Event - Thank you cards for supporters	+ \$	288.15
3.	_____	+ \$	_____
4.	_____	+ \$	_____
5.	_____	+ \$	_____
Total Expenses subject to spending limit for parties and other expressions of appreciation		= \$	692.15 C3

3. Expenses not subject to spending limits

Accounting and audit	+ \$	_____	
Cost of fundraising events/activities (list details in Part IV of Schedule 2)	+ \$	_____	
Office expenses incurred after voting day	+ \$	_____	
Phone and/or internet expenses incurred after voting day	+ \$	_____	
Salaries, benefits, honoraria, professional fees incurred after voting day	+ \$	_____	
Bank charges incurred after voting day	+ \$	_____	
Interest charged on loan after voting day	+ \$	_____	
Expenses related to recount	+ \$	_____	
Expenses related to controverted election	+ \$	_____	
Expenses related to compliance audit	+ \$	_____	
Expenses related to candidate's disability (provide full details)			
1.	+ \$	_____	
2.	+ \$	_____	
3.	+ \$	_____	
4.	+ \$	_____	
5.	+ \$	_____	
Other (provide full details)			
1.	+ \$	_____	
2.	+ \$	_____	
3.	+ \$	_____	
4.	+ \$	_____	
5.	+ \$	_____	
Total Expenses not subject to spending limits		= \$	C4

Total Campaign Expenses (C2 + C3 + C4) = \$ 5,663.45 C5

Box D: Calculation of Surplus or Deficit

Excess (deficiency) of income over expenses (Income minus Total Expenses) (C1 – C5)	+ \$	2.55 D1
If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign	- \$	_____
Surplus (or deficit) for the campaign	= \$	2.55 D2

If line D2 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who is responsible for the conduct of the election.

Schedule 1 – Contributions

Part I – Summary of Contributions

Contributions in money from candidate and spouse	+	\$	
Contributions in goods and services from candidate and spouse (include value listed in Table 1 and Table 2)	+	\$	
Total value of contributions not exceeding \$100 per contributor • Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is \$100 or less (do not include contributions from candidate or spouse).	+	\$	
Total value of contributions exceeding \$100 per contributor (from line 1B; list details in Table 3 and Table 4) • Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds \$100 (do not include contributions from candidate or spouse).	+	\$	5,200.00
Less: Ineligible contributions paid or payable to the contributor Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$25	-	\$	
Total Amount of Contributions (record under Income in Box C)	=	\$	5,200.00 1A

Part II – Contributions from candidate or spouse

Table 1: Contributions in goods or services

Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)
Total		

Additional information is listed on separate supplementary attachment, if completed manually.

**Table 2: Inventory of campaign goods and materials from previous municipal campaign used in this campaign
(Note: Value must be recorded as a contribution from the candidate and as an expense.)**

Description	Date Acquired (yyyy/mm/dd)	Supplier	Quantity	Current Market Value (\$)
Total				

Additional information is listed on separate supplementary attachment, if completed manually.

Part III – Contributions exceeding \$100 per contributor – individuals other than candidate or spouse

Table 3: Monetary contributions from individuals other than candidate or spouse

Name	Full Address	Date Received (yyyy/mm/dd)	Amount Received (\$)	Amount Returned to Contributor or Paid to Clerk (\$)
Michelle Collins	475 Gilmour Street, Peterborough, ON, K9H 2J8	2022/05/19	250.00	
Bruce Baklarian	161 DONLANDS AVENUE, Toronto, ON, M4J 3P3	2022/05/17	150.00	
JO HAYWARD HAINES	127 Shanagarry Drive, Ennismore, ON, K0L 1T0	2022/05/19	300.00	
Alan Slavin	3749 Wallace Point Road, Peterborough, ON, K9J 6Y3	2022/05/19	500.00	
Andy Cragg	588 Harvey Street, Peterborough, ON, K9H 3L2	2022/05/14	500.00	
Pati Beaudoin	507 Grange Way, Peterborough, ON, K9H 7M9	2022/05/17	500.00	
Mary-Kathleen Dunn	496 Glengarry Ave, Peterborough, ON, K9H4Y4	2022/05/20	200.00	
Peter Morgan	1303 Hazeldean Avenue, Peterborough, ON, K9J 5Z6	2022/05/20	100.00	
Diane Trevis	994 Oriole Crescent, Peterborough, ON, K9H 6L4	2022/06/03	200.00	
Rachelle Candel	50 Lonsdale Road, Toronto, ON, M4V1W5	2022/07/07	100.00	
Steph Dallaire	32 Kingan Street, Peterborough, ON, K9H 4T7	2022/07/17	200.00	
Rosemary Ganley	26 Manning Avenue, Peterborough, ON, K9H 4W3	2022/06/09	100.00	
Ann Farquharson	496 WATER STREET, Peterborough, ON, K9H 3M2	2022/07/30	300.00	
Sara Whitehead	33 Dennistoun Avenue, Peterborough, ON, K9H 5P8	2022/07/30	200.00	
Ben James	55 FLAMINGO DRIVE, Hamilton, ON, L9A 4X6	2022/08/11	100.00	
Molly Blyth	592 Maiden Lane, Peterborough, ON, K9H 3V2	2022/08/17	100.00	
David Green	100 Rubidge Street, Peterborough, ON, K9J 7Y1	2022/08/17	100.00	
Lindsay Godard	171 MACNAB STREET NORTH, Hamilton, ON, L8R 2M5	2022/08/17	300.00	
Hilda Jolley	2099 Foxfarm Road, Peterborough, ON, K9K 1P7	2022/08/20	100.00	
Kim Zippel	1712 Stenson Blvd., Peterborough, ON, K9K 2E8	2022/08/24	500.00	
Robert Gary Carey	936 Cumberland Avenue, Peterborough, ON, K9H 7B2	2022/09/17	100.00	
Linda Martins	676 GILCHRIST STREET, Peterborough, ON, K9H 4P3	2022/09/21	100.00	

Name	Full Address	Date Received (yyyy/mm/dd)	Amount Received (\$)	Amount Returned to Contributor or Paid to Clerk (\$)
Frances Wilbur	133 Benson Avenue, Peterborough, ON, K9H 5Y1	2022/09/24	100.00	
Rob Steinman	739 WELLER STREET, Peterborough, ON, K9J 4X4	2022/09/28	100.00	
Total			5,200.00	

Additional information is listed on separate supplementary attachment, if completed manually.

**Table 4: Contributions in goods or services from individuals other than candidate or spouse
(Note: Must also be recorded as Expenses in Box C.)**

Name	Full Address	Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)
Total				

Additional information is listed on separate supplementary attachment, if completed manually.

**Total for Part III – Contributions exceeding \$100 per contributor
(Add totals from Table 3 and Table 4 and record the total in Part 1 – Summary of Contributions)** \$ 5,200.00 1B

Schedule 2 – Fundraising Events and Activities

Complete a separate schedule for each event or activity held.

Additional schedule(s) attached, if completed manually.

Fundraising Event/Activity 1

Description of fundraising event/activity _____

Date of event/activity (yyyy/mm/dd) _____

Part I – Ticket revenue

Admission charge (per person) \$ _____ 2A

(If there are a range of ticket prices, attach complete breakdown of all ticket sales)

Number of tickets sold x _____ 2B

Total Part I (2A X 2B) (include in Part I of Schedule 1) = \$ _____

Part II – Other revenue deemed a contribution

Provide details (e.g., revenue from goods sold in excess of fair market value)

1.	_____	+ \$	_____
2.	_____	+ \$	_____
3.	_____	+ \$	_____
4.	_____	+ \$	_____
5.	_____	+ \$	_____

Total Part II (include in Part I of Schedule 1) = \$ _____

Part III – Other revenue not deemed a contribution

Provide details (e.g., contribution of \$25 or less; goods or services sold for \$25 or less)

1.	_____	+ \$	_____
2.	_____	+ \$	_____
3.	_____	+ \$	_____
4.	_____	+ \$	_____
5.	_____	+ \$	_____

Total Part III (include under Income in Box C) = \$ _____

Part IV – Expenses related to fundraising event or activity

Provide details

1.	_____	+ \$	_____
2.	_____	+ \$	_____
3.	_____	+ \$	_____
4.	_____	+ \$	_____
5.	_____	+ \$	_____

Total Part IV Expenses (include under Expenses in Box C) = \$ _____

Auditor's Report – Municipal Elections Act, 1996 (Section 88.25)

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor

Municipality		Date (yyyy/mm/dd)
Contact Information		
Last Name or Single Name		Given Name(s)
Licence Number		
Address		
Suite/Unit Number	Street Number	Street Name
Municipality		Province
Postal Code		
Telephone Number	Email Address	

The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 88.25 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.