

Approved



2022 Operating Budget Details and User Fees and Charges

(Budget Book 2 of 3)

December 2021

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City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Summary of Gross Revenue & Expenditures					
Tax Levy and Other Revenue	158,228,016	160,449,204	164,840,920	4.2%	6,612,904
Direct Revenue	133,759,042	122,371,583	133,481,235	-0.2%	-277,807
	291,987,058	282,820,787	298,322,155	2.2%	6,335,097
Gross Expenditures					
City Council	693,502	682,501	708,124	2.1%	14,622
Chief Administrative Officer	20,174,564	20,141,557	20,927,748	3.7%	753,184
Corporate and Legislative Services	12,557,395	12,185,977	13,513,300	7.6%	955,905
Infrastructure and Planning Services	80,487,967	79,794,030	83,357,207	3.6%	2,869,240
Community Services	104,526,499	97,460,205	102,402,344	-2.0%	-2,124,155
Financial Services - Other Financial	35,453,305	34,674,479	38,238,274	7.9%	2,784,969
Transfers to Organizations For Provision of Services	38,093,826	37,882,038	39,175,158	2.8%	1,081,332
	291,987,058	282,820,787	298,322,155	2.2%	6,335,097
Surplus (Deficit)	0	0	0		

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Summary of Net Revenue & Expenditures					
Tax	141,990,232	141,990,232	147,400,030	3.8%	5,409,798
Other	16,237,784	18,458,972	17,440,890	7.4%	1,203,106
	158,228,016	160,449,204	164,840,920	4.2%	6,612,904
Net Expenditures					
City Council	693,502	682,501	708,124	2.1%	14,622
Chief Administrative Officer	18,917,910	19,077,353	19,517,828	3.2%	599,918
Corporate and Legislative Services	9,107,757	9,248,945	9,705,449	6.6%	597,692
Infrastructure and Planning Services	36,923,484	38,109,527	38,325,561	3.8%	1,402,077
Community Services	21,866,232	23,613,361	22,249,526	1.8%	383,294
Financial Services - Other Financial	32,625,305	31,835,479	35,369,274	8.4%	2,743,969
Transfers to Organizations For Provision of Services	38,093,826	37,882,038	38,965,158	2.3%	871,332
	158,228,016	160,449,204	164,840,920	4.2%	6,612,904
Surplus (Deficit)	0	0	0		

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2022 Recommended	Variances 2021 - 2022	
			Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Tax Levy				
<u>Residential</u>				
Residential	98,528,590	102,817,440	4.4%	4,288,850
Multiresidential	15,108,170	15,580,734	3.1%	472,564
New Multi-residential	1,211,629	1,277,280	5.4%	65,651
	114,848,389	119,675,454	4.2%	4,827,065
<u>Commercial Industrial & Business</u>				
<u>Commercial</u>				
Commercial Class	17,799,831	18,335,988	3.0%	536,157
Commercial Class New Construction	5,842,054	5,711,948	-2.2%	(130,106)
Commercial Class Vacant Units	308,977	326,488	5.7%	17,511
Commercial Class Vacant Units New Construction	50,964	54,923	7.8%	3,959
Commercial Class, Vacant Land	310,593	381,885	23.0%	71,292
Commercial Class, Vacant Land New Construction	0	0	0.0%	0
	24,312,419	24,811,232	2.1%	498,813
<u>Industrial</u>				
Industrial Class	2,034,992	2,070,494	1.7%	35,502
Industrial Class New Construction	254,565	263,055	3.3%	8,490
Industrial Tax Vacant Units	65,017	68,826	5.9%	3,809
Industrial Tax Vacant Units New Construction	3,225	3,333	3.3%	108
Industrial Class, Vacant Land	150,429	172,732	14.8%	22,303
Industrial Class, Vacant Land New Construction	0	0	0.0%	0
	2,508,228	2,578,440	2.8%	70,212
<u>Other</u>				
Pipeline	296,900	309,526	4.3%	12,626
Farm Property	23,657	25,113	6.2%	1,456
Farm Land Awaiting Development	0	0	0.0%	0
Managed Forest	639	661	3.4%	22
	321,196	335,300	13.90%	14,104
Total Levied By Tax Rate	141,990,232	147,400,426	3.8%	5,410,194

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Corporate Revenues Summary					
Corporate Revenue					
Mun Levy - Rail Right-of-Way	6,300	6,300	6,300	0.0%	0
Exempt Garbage Levy	223,455	223,455	245,000	9.6%	21,545
Municipal Supplementary Taxes	950,000	950,000	950,000	0.0%	0
Penalties and int on taxes	700,000	700,000	725,000	3.6%	25,000
Interest Earned	1,800,000	1,800,000	1,975,000	9.7%	175,000
	3,679,755	3,679,755	3,901,300	6.0%	221,545
Payment in Lieu of Taxes					
Payments in Lieu - General	4,039,029	4,039,029	4,160,200	3.0%	121,171
	4,039,029	4,039,029	4,160,200	3.0%	121,171
Other Corporate Revenue					
Provincial grant	0	3,561,188	0	0.0%	0
Legacy Fund Income	1,500,000	1,000,000	1,500,000	0.0%	0
COPHI Dividends	5,208,000	5,208,000	5,208,000	0.0%	0
Casino Revenue	1,640,000	800,000	2,400,000	46.3%	760,000
Unclassified revenue	1,000	1,000	1,390	39.0%	390
US Bank Revenue	170,000	170,000	170,000	0.0%	0
Surplus	0	0	100,000	0.0%	100,000
	8,519,000	10,740,188	9,379,390	10.1%	860,390
	16,237,784	18,458,972	17,440,890	7.4%	1,203,106

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
City Council Expenditures					
Mayor's Office and Council	693,502	682,501	708,124	2.1%	14,622
Net Requirements	693,502	682,501	708,124	2.1%	14,622

2022 Operating Budget

Form 1

Department: City Council

Activity Name: Council

Division: N/A

Budget Account #: 10005, 10010

Statement of Purpose:

City Council is the governance body of the municipal corporation and fulfills the responsibilities established for Council in the Municipal Act, 2001, and any other relevant legislation.

Highlights:

The 2022 City Council budget includes remuneration for the Mayor and Members of Council and a staff position.

It also includes the City's annual corporate membership fees for organizations such as the Association of Municipalities of Ontario and the Federation of Canadian Municipalities.

Performance Data:

The Council consists of a Mayor and ten Councillors. The meeting process for conducting Council, General Committee, and Finance Committee meetings is established by Council in its procedural by-law.

The wards are as follows:

Ward 1 - Otonabee
Ward 2 - Monaghan
Ward 3 - Town
Ward 4 - Ashburnham
Ward 5 - Northcrest

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
City Council					
Expenditures					
Personnel	574,318	574,317	583,342	1.6%	9,024
Contractual	43,958	43,958	43,958	0.0%	0
Materials, Supplies	13,247	13,247	13,247	0.0%	0
New Equipment	5,202	5,202	5,202	0.0%	0
Travelling, Training	59,052	48,052	64,439	9.1%	5,387
Contributions to Reserves	1,290	1,290	1,556	20.6%	266
Recoveries	-3,565	-3,565	-3,620	1.5%	-55
	693,502	682,501	708,124	2.1%	14,622
Net Requirement	693,502	682,501	708,124	2.1%	14,622

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Chief Administrative Officer					
Expenditures					
Office of Chief Administrative Officer	574,152	571,652	582,872	1.5%	8,720
Communication Services	947,157	941,706	952,623	0.6%	5,466
Fire Services	18,153,688	18,147,431	18,859,328	3.9%	705,641
Emergency Management	499,567	480,768	532,925	6.7%	33,358
	20,174,564	20,141,557	20,927,748	3.7%	753,184
Revenues					
Communication Services	294,500	102,050	348,960	18.5%	54,460
Fire Services	931,554	931,554	1,030,360	10.6%	98,806
Emergency Management	30,600	30,600	30,600	0.0%	0
	1,256,654	1,064,204	1,409,920	12.2%	153,266
Net Requirements					
Office of Chief Administrative Officer	574,152	571,652	582,872	1.5%	8,720
Communication Services	652,657	839,656	603,663	-7.5%	-48,994
Fire Services	17,222,134	17,215,877	17,828,968	3.5%	606,835
Emergency Management	468,967	450,168	502,325	7.1%	33,358
	18,917,910	19,077,353	19,517,828	3.2%	599,918

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Office of Chief Administrative Officer Expenditures					
Office of Chief Administrative Officer	574,152	571,652	582,872	1.5%	8,720
Net Requirements	574,152	571,652	582,872	1.5%	8,720

Department: Chief Administrative Office

Activity Name: Administration

Division: N/A

Budget Account #: 10015

Statement of Purpose:

The position of Chief Administrative Officer (CAO), according to Section 229 of the Municipal Act, 2001, is responsible for exercising general control and management of the affairs of the municipality for the purpose of ensuring the efficient and effective operation of the municipality.

The City of Peterborough Council adopted By-law 18-112 that provides further direction to the CAO as permitted by the Municipal Act, 2001.

Highlights:

The Office of the CAO provides leadership and oversight to each of the City's Departments on key projects and on daily activities as required.

The CAO's Office is also responsible for the direct oversight of Fire Services, Emergency Management, Corporate Policy coordination and Communication Services.

The CAO is involved in many staff committees for major projects such as:

- Fire Station #2
- Arena complex
- Asset Management Steering Committee
- SAP Implementation Steering Committee
- Urban Park

The position is also a member of many boards involving outside organizations such as:

- Cleantech Commons Management Committee

- Peterborough Kawarthas Economic Development Board
- Downtown Action Committee
- Trent Liaison Committee
- Fleming Liaison Committee

Performance Data:

The CAO leads the Emergency Control Group (ECG) in times of local, provincial or national emergencies. Such was the case in 2020 and 2021 with the COVID-19 pandemic. The ECG met daily for a period of time, the Mayor declared a State of Emergency for the City of Peterborough on March 23, 2020, meetings moved to weekly and several working groups were established as the City worked through adjusting levels of service several times in 2020 and 2021.

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Office of Chief Administrative Officer					
Expenditures					
Personnel	575,858	575,858	587,843	2.1%	11,985
Contractual	1,900	1,900	1,900	0.0%	0
Materials, Supplies	4,000	4,000	3,500	-12.5%	-500
Travelling, Training	10,099	7,599	7,599	-24.8%	-2,500
Recoveries	-17,705	-17,705	-17,970	1.5%	-265
	574,152	571,652	582,872	1.5%	8,720
Net Requirement	574,152	571,652	582,872	1.5%	8,720

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Communication Services					
Expenditures					
Communication Services	426,057	422,558	436,472	2.4%	10,414
Corporate Sponsorship	271,195	271,244	275,908	1.7%	4,713
Accessibility	249,905	247,904	240,243	-3.9%	-9,662
	947,157	941,706	952,623	0.6%	5,466
Revenues					
Corporate Sponsorship	294,500	102,050	348,960	18.5%	54,460
	294,500	102,050	348,960	18.5%	54,460
Net Requirements					
Communication Services	426,057	422,558	436,472	2.4%	10,414
Corporate Sponsorship	-23,305	169,194	-73,052	213.5%	-49,747
Accessibility	249,905	247,904	240,243	-3.9%	-9,662
	652,657	839,656	603,663	-7.5%	-48,994

2022 Operating Budget

Form 1

Department: Chief Administrative Office**Activity Name:****Division: Communication Services****Budget Account #: 10035, 10040, 10045****Statement of Purpose:**

Communication Services supports and coordinates communication activities, corporate customer service initiatives, accessibility compliance and the City's corporate sponsorship program.

Highlights:

Due to the disruption caused by the COVID-19 pandemic, the planned Community Engagement Charter with a corresponding Community Engagement Policy has been shifted to 2021/22. The ongoing implementation of the City branding is progressing through replacing assets in line with their normal replacement schedule for a gradual implementation of the brand; some assets with longer life cycles, such as signage and branding on vehicles, could proceed ahead of the typical schedule.

Accessible document compliance is an ongoing effort with ongoing training programs. Accessibility staff are a resource for staff throughout the corporation and support the Accessibility Advisory Committee.

The corporate sponsorship program works to leverage investments in services and assets to generate alternative sources of revenue for the City, where there is a good fit for the City and its partners. Revenues in 2021 were affected by the COVID-19 pandemic; however the corporate revenue program continued to have successes including working with existing sponsors to maintain their sponsorship of City assets and programs through the challenging period as well as attracting naming rights opportunities, such as the sponsorship for Healthy Planet Arena. For 2022, planning is for "return to normal", however actual revenues from corporate sponsorship will be heavily dependent on the economic

recovery that will influence market demand and values for corporate sponsorship opportunities. In 2021/22, corporate sponsorship is working with the Recreation Division and Public Works to launch new sponsorship opportunities associated with outdoor sports fields and ball diamonds that will expand the City's inventory of sponsorship assets.

Performance Data/Work Program:

Communication Statistics	2019	2020	2021 (Forecast)
Website Visits - Users	545,000	548,000	550,000
Website Visits - Sessions	1,330,000	1,208,000	1,250,000
Website Access Device - Desktop	31	32	31
Website Access Device - Mobile	63	64	65
Website Access Device - Tablet	6	4	5
Twitter - Impressions	2,172,000	4,862,300	3,200,000
Twitter - Total Followers	11,200	12,500	13,500
Media Releases	150	218	200

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Communication Services					
Expenditures					
Personnel	868,666	868,665	887,321	2.1%	18,655
Contractual	37,065	34,565	23,800	-35.8%	-13,265
Materials, Supplies	30,484	15,484	30,490	0.0%	6
Fees	2,000	2,050	2,050	2.5%	50
New Equipment	1,515	1,515	1,520	0.3%	5
Travelling, Training	9,427	6,427	9,442	0.2%	15
Contributions to Reserves	25,000	25,000	25,000	0.0%	0
Recoveries	-27,000	-12,000	-27,000	0.0%	0
	947,157	941,706	952,623	0.6%	5,466
Revenues					
Fees, Service Charges, Donations	294,500	102,050	348,960	18.5%	54,460
	294,500	102,050	348,960	18.5%	54,460
Net Requirement	652,657	839,656	603,663	-7.5%	-48,994

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Fire Services					
Expenditures					
Fire Administration and Suppression	17,503,688	17,497,431	18,209,328	4.0%	705,641
Fire Hydrants	650,000	650,000	650,000	0.0%	0
	18,153,688	18,147,431	18,859,328	3.9%	705,641
Revenues					
Fire Administration and Suppression	931,554	931,554	1,030,360	10.6%	98,806
	931,554	931,554	1,030,360	10.6%	98,806
Net Requirements					
Fire Administration and Suppression	16,572,134	16,565,877	17,178,968	3.7%	606,835
Fire Hydrants	650,000	650,000	650,000	0.0%	0
	17,222,134	17,215,877	17,828,968	3.5%	606,835

2022 Operating Budget

Form 1

Department: Chief Administrative Office

Division: Fire Services

Activity Name: Fire Services, Suppression, Inspection, Hydrants
Budget Account #: 10020, 10030

Statement of Purpose:

To provide fire protection services including suppression, public fire and life safety education, training, communications, fire prevention, Fire Code inspections and fire cause determination/investigations.

Highlights:

Peterborough Fire Services (PFS) provides fire suppression and public fire and life safety services utilizing the three lines of defense as recognized by the Fire Protection and Prevention Act (FPPA): (i) Public Education, (ii) Fire Safety Standards and Enforcement, and (iii) Fire and Emergency Response.

Approximately 85% of the PFS Operating Budget is applied to salaries and benefits. PFS staff includes a Fire Chief, Deputy Fire Chief, Manager of Staffing and Logistics, 1.6 Administrative Assistant, CUPE L126, and 98 in Suppression and Support Services, PPFFA L169. In 2022, PFS will continue to focus on succession planning as several staff members are eligible or scheduled to retire.

PFS provides fire and emergency dispatch/communication services to all eight neighbouring municipalities within Peterborough County and all seven municipalities within Northumberland County. Any increased costs are offset by the associated revenues.

PFS continues to operate a Technical Level Hazmat Program. All related training and equipment costs will be funded by the Province.

Performance Data/Work Program:

Response Statistics	2019	2020	2021 (Forecast)
Fire/Explosion	390	500	510
Rescue	74	58	60
Motor Vehicle Collisions	430	340	400
False Alarms/Malicious	35	31	37
Alarm-No Fire	647	714	750
Public Hazard	181	171	200
Medical Call	3,009	2,829	3,350
Public Service	395	287	390
Assist Other Agencies	309	197	250
Miscellaneous	394	307	350
Total	5,864	5,434	6,297
Fire Loss	\$3,940,614	\$4,378,200	\$4,500,000
Dispatch Calls for County of Peterborough	4,258	4,407	4,450
Dispatch Calls for County of Northumberland	3,912	3,648	4,000

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Fire Services					
Expenditures					
Personnel	15,365,467	15,374,318	16,039,393	4.4%	673,926
Contractual	801,542	793,465	796,343	-0.6%	-5,199
Materials, Supplies	318,155	257,315	323,857	1.8%	5,702
Repairs, Maintenance	260,343	260,343	265,753	2.1%	5,410
Fees	137,727	137,727	153,339	11.3%	15,612
Inter-departmental Charges	456,218	510,028	464,412	1.8%	8,194
New Equipment	43,450	43,450	44,130	1.6%	680
Travelling, Training	77,335	77,335	78,502	1.5%	1,167
Contributions to Reserves	693,600	693,600	693,600	0.0%	0
Recoveries	-150	-150	0	-100.0%	150
	18,153,688	18,147,431	18,859,328	3.9%	705,641
Revenues					
Ontario grants	150,000	150,000	150,000	0.0%	0
County and Other Municipal grants & fees	27,700	27,700	28,400	2.5%	700
Fees, Service Charges, Donations	753,854	753,854	801,960	6.4%	48,106
Contribution from Reserve	0		50,000	0.0%	50,000
	931,554	931,554	1,030,360	10.6%	98,806
Net Requirement	17,222,134	17,215,877	17,828,968	3.5%	606,835

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Emergency and Risk Management					
Expenditures					
Emergency and Risk Management	499,567	480,768	532,925	6.7%	33,358
	499,567	480,768	532,925	6.7%	33,358
Revenues					
Emergency and Risk Management	30,600	30,600	30,600	0.0%	0
	30,600	30,600	30,600	0.0%	0
Net Requirements					
Emergency and Risk Management	468,967	450,168	502,325	7.1%	33,358
	468,967	450,168	502,325	7.1%	33,358

Department: Chief Administrative Office

Activity Name: Emergency, Insurance and Risk Management

Division: Emergency and Risk Management

Budget Account #: 10025

Statement of Purpose:

The Emergency and Risk Management Division is committed to providing leadership and guidance to address natural, technological and human caused emergencies that can disrupt normal operations and channels of communication, and may stretch available resources for emergency response and recovery operations. This includes preparation and planning to safeguard the health, safety, and welfare of citizens, the protection of property and the environment, and the provision of effective and timely incident response and recovery.

The Division oversees corporate risk management services, insurance procurement and claims handling. Staff provide advice and guidance to all departments regarding risk mitigation and insurance for operating activities and capital projects.

The Division also oversees Business Continuity and Labour Disruption Contingency Planning to ensure the provision of key services during a business disruption or a strike/lockout involving one of the City's collective bargaining units.

Highlights:

The City's emergency management program operates in accordance with the Provincial Emergency Management and Civil Protection Act and regulations, and the Incident Management System. The Division oversees corporate business continuity planning and strike contingency planning.

Risk management services include program risk assessment, contract, lease, and RFP review, risk transfer advice, and training. The insurance portfolio is reviewed annually to ensure competitive

pricing and appropriate coverage for all City operations and assets. The Division oversees the Facility User Insurance Program. Staff work with legal counsel and adjusters to administer and resolve claims made against all departments, and to protect the financial interests of the City.

Performance Data:

In 2021, the City continued to respond to the COVID-19 pandemic under a declared emergency. The Emergency Control Group and various working groups met weekly. Municipal services and programs were adapted to adhere to provincial regulations and public health and safety guidelines. EM staff supported Peterborough Public Health and PRHC in pandemic response including COVID-19 testing, vaccination and sequencing, and surge capacity planning. City facilities were provided for Mass Immunization Clinics (MICs) and COVID testing. City staff supported MIC operations and the Public Inquiry Line which was activated for vaccination appointment scheduling.

The 2022 insurance premiums are estimated to increase by approximately 10% over 2021. This increase is a result of hardened worldwide market conditions due to the number of catastrophic natural disasters over the past several years. Insurance costs and allocations are reflected in the Finance Division Cost Centre 10190. The Division received 631 incident reports between January 1 - September 23, 2021, of which 90 resulted in claims against the City. By comparison, there were a total of 481 incident reports and 42 claims during the same time period in 2020. All claims are investigated for gross negligence and legal liability, and are handled in accordance with best practices and case law.

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Emergency and Risk Management					
Expenditures					
Personnel	386,567	386,568	417,265	7.9%	30,698
Contractual	37,200	33,200	39,060	5.0%	1,860
Materials, Supplies	50,000	43,000	49,500	-1.0%	-500
Repairs, Maintenance	4,800	4,000	4,600	-4.2%	-200
Travelling, Training	21,000	14,000	22,500	7.1%	1,500
	499,567	480,768	532,925	6.7%	33,358
Revenues					
County and Other Municipal grants & fees	30,600	30,600	30,600	0.0%	0
Fees, Service Charges, Donations	0			0.0%	
	30,600	30,600	30,600	0.0%	0
Net Requirement	468,967	450,168	502,325	7.1%	33,358

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Corporate and Legislative Services					
Expenditures					
City Clerk	1,249,925	1,200,128	1,794,031	43.5%	544,106
Financial Services	2,282,249	2,143,151	2,341,265	2.6%	59,017
Facilities Management	1,903,549	1,875,001	1,956,482	2.8%	52,933
Facilities and Planning Initiatives	143,379	142,979	146,033	1.9%	2,655
Human Resources	1,143,747	1,201,950	1,180,603	3.2%	36,856
Information Technology	3,498,107	3,500,674	3,741,449	7.0%	243,341
Legal Services	2,128,880	1,941,035	2,139,037	0.5%	10,157
	12,349,835	12,004,917	13,298,900	7.7%	949,065
Revenues					
City Clerk	501,589	424,920	987,904	97.0%	486,315
Financial Services	244,903	244,903	244,902	0.0%	-1
Facilities Management	779,005	749,375	839,421	7.8%	60,416
Information Technology	138,125	138,125	100,092	-27.5%	-38,033
Legal Services	1,786,017	1,379,709	1,635,532	-8.4%	-150,485
	3,449,638	2,937,032	3,807,851	10.4%	358,213
Net Requirements					
City Clerk	748,336	775,208	806,127	7.7%	57,791
Financial Services	2,037,346	1,898,248	2,096,363	2.9%	59,017
Facilities Management	1,124,545	1,125,626	1,117,062	-0.7%	-7,483
Facilities and Planning Initiatives	143,379	142,979	146,033	1.9%	2,655
Human Resources	1,143,747	1,201,950	1,180,603	3.2%	36,856
Information Technology	3,359,982	3,362,549	3,641,357	8.4%	281,374
Legal Services	342,863	561,326	503,504	46.9%	160,642
	8,900,197	9,067,885	9,491,049	6.6%	590,852

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Office of the City Clerk					
Expenditures					
City Clerk - Administration	1,121,105	1,053,808	1,148,775	2.5%	27,670
Election Expenses	128,820	146,320	645,255	400.9%	516,436
	1,249,925	1,200,128	1,794,031	43.5%	544,106
Revenues					
City Clerk - Administration	372,769	278,600	342,649	-8.1%	-30,120
Election Expenses	128,820	146,320	645,255	400.9%	516,435
	501,589	424,920	987,904	97.0%	486,315
Net Requirements					
City Clerk - Administration	748,336	775,208	806,126	7.7%	57,790
	748,336	775,208	806,127	7.7%	57,791

2022 Operating Budget

Form 1

Department: Corporate and Legislative Services**Activity Name:** Administration, Election**Division:** Clerk's Office**Budget Account #:** 101-10290, 10295**Statement of Purpose:**

This activity reflects expenditures and revenues to support the Clerk's Office functions including: agenda preparation and distribution, and meeting minute taking, for all meetings of Council and standing committees of Council and some local boards and advisory committees; municipal elections; marriage licenses and ceremonies; lottery licenses; business licenses; burial permits; freedom of information requests; records management, processing/intake insurance claims and road closure applications.

Highlights:

A Municipal Election will be held in fall 2022. Municipal election expenses are funded from the Election Reserve. The contribution to the Reserve is \$130,000 (2021 was \$130,000).

Work continues to evolve in the Records Management Program in the area of electronic records and Data Governance.

COVID-19 caused a reduction in the number of licences that were issued and the associated revenue that was generated in 2021. It is anticipated for 2022 that there will be an increase in the number of licences issued compared actual revenues realized to 2021. It is anticipated that revenues will return to normal levels in 2023.

Performance Data/Work Program:

Service Statistics	2019	2020	2021 (Forecast)
Number of Council and Committee Meetings	100	105	100
General Licenses Issued	568	528	550
Group Home Licenses	27	27	27
Lottery Licenses Issued	131	82	80
Marriage Licenses Issued	500	207	200
Deaths	1,200	1,195	1,200
By-laws Processed	125	101	100
Commissioning Documents	400	380	375
Road Closure Applications	32	5	5
Freedom of Information Requests	125	120	120
Marriage Ceremonies	60	18	15

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Office of the City Clerk					
Expenditures					
Personnel	981,558	960,161	1,233,038	25.6%	251,480
Contractual	30,200	46,850	260,700	763.2%	230,500
Materials, Supplies	117,000	75,000	182,500	56.0%	65,500
Fees	6,900	4,350	4,900	-29.0%	-2,000
New Equipment	5,000	5,000	2,500	-50.0%	-2,500
Rentals	2,500	2,500	3,500	40.0%	1,000
Travelling, Training	10,350	9,850	14,000	35.3%	3,650
Contributions to Reserves	130,000	130,000	130,000	0.0%	0
Recoveries	-33,583	-33,583	-37,107	10.5%	-3,524
	1,249,925	1,200,128	1,794,031	43.5%	544,106
Revenues					
Fees, Service Charges, Donations	37,940	16,631	35,215	-7.2%	-2,725
Licenses & Permits	312,850	239,990	307,434	-1.7%	-5,416
Contribution from Reserve	128,820	146,320	645,255	400.9%	516,435
Contributions From Capital Fund	21,979	21,979	0	-100.0%	-21,979
	501,589	424,920	987,904	97.0%	486,315
Net Requirement	748,336	775,208	806,127	7.7%	57,791

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Financial Services					
Expenditures					
Financial Services	2,282,249	2,143,151	2,341,265	2.6%	59,017
	2,282,249	2,143,151	2,341,265	2.6%	59,017
Revenues					
Financial Services	244,903	244,903	244,902	0.0%	-1
	244,903	244,903	244,902	0.0%	-1
Net Requirements					
Financial Services	2,037,346	1,898,248	2,096,363	2.9%	59,017
	2,037,346	1,898,248	2,096,363	2.9%	59,017

2022 Operating Budget

Form 1

Department: Corporate and Legislative Services

Activity Name: Financial Services

Division: Commissioner/Financial Services

Budget Account #: 10050/10165/10170

Statement of Purpose:

To fulfill the statutory duties of the Treasurer; provide financial advice to Council and other departments; provide accounting, payroll, purchasing, accounts payable, accounts receivable and collections services to all departments; and administer the property taxation revenue function and operating and capital budget.

Highlights:

This activity includes the office of the Commissioner of Corporate and Legislative Services and Financial Services.

Performance Data/Work Program:

Financial Services Statistics	2019	2020	2021 (Forecast)
Number of Investments	38	31	35
Tenders/Quotes/Proposals	76	98	100
Payroll Cheques Issued	56,663	42,175	55,000
Payroll T4s Issued	1,693	1,605	1,600
Purchasing Card Transactions	28,622	22,095	22,000
Value of Purchasing Card Transactions	11,680,028	11,455,436	11,400,000
Accounts Payable Cheques Issued CDN	2,141	2,087	650
Accounts Payable Cheques Issued US	16	15	12
Accounts Payable Direct Deposits	5,711	5,455	6,000
Items in Inventory/Stores	2,400	2,592	2,600
Stores Orders Processed	370	341	340
Number of Properties	27,950	28,335	28,335

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Financial Services					
Expenditures					
Personnel	2,540,964	2,415,510	2,591,524	2.0%	50,561
Contractual	64,745	64,745	64,745	0.0%	0
Materials, Supplies	59,550	49,250	63,950	7.4%	4,400
Repairs, Maintenance	1,000	1,000	1,000	0.0%	0
Fees	5,000	5,000	7,500	50.0%	2,500
New Equipment	5,200	5,200	5,200	0.0%	0
Travelling, Training	41,651	35,050	41,850	0.5%	199
Recoveries	-435,861	-432,604	-434,504	-0.3%	1,357
	2,282,249	2,143,151	2,341,265	2.6%	59,017
Revenues					
Fees, Service Charges, Donations	244,903	244,903	244,902	0.0%	-1
	244,903	244,903	244,902	0.0%	-1
Net Requirement	2,037,346	1,898,248	2,096,363	2.9%	59,017

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Facilities Management					
Expenditures					
Millennium Park Boathouse	10,200	10,200	10,404	2.0%	204
City, Police and Community Services Properties	1,452,253	1,397,381	1,534,756	5.7%	82,503
Rental Properties	346,351	372,675	315,104	-9.0%	-31,247
Queen Alex	94,745	94,745	96,218	1.6%	1,473
	1,903,549	1,875,001	1,956,482	2.8%	52,933
Revenues					
Millennium Park Boathouse	10,200	10,200	10,404	2.0%	204
City, Police and Community Services Properties	69,600	28,104	125,178	79.9%	55,578
Rental Properties	604,460	616,326	607,621	0.5%	3,161
Queen Alex	94,745	94,745	96,218	1.6%	1,473
	779,005	749,375	839,421	7.8%	60,416
Net Requirements					
City, Police and Community Services Properties	1,382,653	1,369,277	1,409,578	1.9%	26,925
Rental Properties	-258,109	-243,651	-292,516	13.3%	-34,408
	1,124,545	1,125,626	1,117,062	-0.7%	-7,483

Department: Corporate and Legislative Services

Activity Name: Buildings and Property

Division: Facilities Management

Budget Account #: 10070/10065/10075/10080/10085/10090/10095/10100/10105/10110/10115/10116

Statement of Purpose:

To provide day-to-day maintenance and preventative maintenance of all City facilities, and manage capital renovation and rehabilitation projects.

Highlights:

In the last several years, the responsibilities of the Facilities Management Division have grown. The Division has assumed:

- The Louis Street Urban Park is expected to open in July 2022, the park maintenance budget will be managed by the Arena Division in cooperation with Public Works and the Facilities Management Division;
- Project management of major facility capital renovations projects for all City facilities;
- The role of facilities management for City facilities in terms of maintaining the facility, day-to-day maintenance, preventative maintenance, troubleshooting, coordinating small renovations and repairs;
- Management of a large number of residential rental properties for short term and long-term rentals;
- Performing due diligence when any property is purchased that includes a building;
- Energy management for the Corporation, reviewing, analyzing, forecasting consumption for all utilities and forecasting future years' costs;
- Managing the City's Asbestos Management Program for current condition and all abatement requirements as needed.

The growth has provided support and cost savings to all City departments. Facilities Management staff understand the technical

aspects of the buildings and can coordinate global tenders for services such as snow clearing, cleaning, and preventive maintenance of common building elements such as elevators and fire suppression equipment.

Performance Data:

Properties managed by the Facilities Management Division:

- Commercial Properties: 13 - Millennium Park Boathouse, City Hall, 249 Simcoe Street, Police Station, Provincial Court House, 210 Wolfe Street, Market Hall, Queen Alexandra Community Centre, Harveys, Marina Restaurant, Canteen of Kawartha and 610 Parkhill Road West
- Residential Houses leased and managed: 22
- Farm Land rented and managed: 5
- A transfer of any surpluses realized from rental properties, Millennium Park Boathouse, Market Hall and Queen Alexandra Community Centre, to the Property Maintenance Reserve allows for future projects at these facilities to be funded from this reserve eliminating the need for additional funding sources.

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Facilities Management					
Expenditures					
Personnel	375,776	400,000	418,537	11.4%	42,761
Contractual	1,135,914	1,121,218	1,161,713	2.3%	25,798
Materials, Supplies	17,500	17,500	18,000	2.9%	500
Repairs, Maintenance	470,905	425,685	470,105	-0.2%	-801
Fees	84,692	74,044	83,819	-1.0%	-873
Inter-departmental Charges	2,499	2,469	2,602	4.1%	103
New Equipment	5,000	7,500	5,000	0.0%	0
Travelling, Training	7,200	11,700	9,500	31.9%	2,300
Contributions to Reserves	253,436	200,044	249,804	-1.4%	-3,632
Transfer to Capital Fund	50,000	50,000	50,000	0.0%	0
Recoveries	-499,373	-435,159	-512,597	2.6%	-13,224
	1,903,549	1,875,001	1,956,482	2.8%	52,933
Revenues					
Fees, Service Charges, Donations	779,005	749,375	839,421	7.8%	60,416
	779,005	749,375	839,421	7.8%	60,416
Net Requirement	1,124,545	1,125,626	1,117,062	-0.7%	-7,483

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Facilities and Planning Initiatives					
Expenditures					
Facilities and Planning Initiatives	143,379	142,979	146,033	1.9%	2,655
	143,379	142,979	146,033	1.9%	2,655
Net Requirements					
Facilities and Planning Initiatives	143,379	142,979	146,033	1.9%	2,655
	143,379	142,979	146,033	1.9%	2,655

2022 Operating Budget

Form 1

Department: Corporate and Legislative Services

Activity Name: Facilities and Planning Initiatives

Division: Facilities and Planning Initiatives

Budget Account #: 10060

Statement of Purpose:

To provide project development and implementation to various departments within the City to support larger capital/planning projects as required.

Highlights:

In 2022, the priorities for capital initiatives include project management for:

- The continued development of the Arena and Aquatics Complex at Morrow Park
- Tender and Construction commencement of Fire Station #2
- Construction completion of the Beavermead Campground Entry Gatehouse
- Construction completion of the Water Play Splash Pads at Turner Park and Hamilton Park

Performance Data:

Functions fulfilled by this activity in 2021 included project management of:

1. Construction completion of the Brock Street Mission Men's Shelter;
2. Design and Construction commencement of the Beavermead Campground Entry Gatehouse;
3. Design development for site location change of the New Arena and Aquatics Complex Project;
4. Location selection and design development for Fire Station #2.
5. Development and construction start of a new Water Play Splash Pad at Turner Park and Hamilton Park

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Facilities and Planning Initiatives					
Expenditures					
Personnel	140,279	140,279	142,733	1.8%	2,455
Contractual	300	300	300	0.0%	0
Materials, Supplies	100	100	100	0.0%	0
Travelling, Training	2,700	2,300	2,900	7.4%	200
	143,379	142,979	146,033	1.9%	2,655
Net Requirement	143,379	142,979	146,033	1.9%	2,655

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Human Resources					
Expenditures					
Human Resources	1,143,747	1,201,950	1,180,603	3.2%	36,856
	1,143,747	1,201,950	1,180,603	3.2%	36,856
Net Requirements					
Human Resources	1,143,747	1,201,950	1,180,603	3.2%	36,856
	1,143,747	1,201,950	1,180,603	3.2%	36,856

Department: Corporate and Legislative Services

Activity Name: Administration

Division: Human Resources

Budget Account #: 10275, 10285

Statement of Purpose:

The Human Resources (HR) Division provides various human resources programs and services to the Corporation.

Highlights:

The 2022 requested level of funding maintains the 2021 level of service for corporate human resources expenses. This includes Recruitment and Selection services, Group Health Benefits & OMERS administration, Health & Safety advisory services, Disability Management, Labour Relations, Service Recognition programs and professional training & development.

A portion of Human Resources (HR) expenses is charged out to other departments whose operating costs can be partially recovered from other funding sources such as Social Services subsidies and Building Permit fees.

Staff in the Human Resources Division lead the Recruitment & Selection process to ensure we attract and retain the most qualified candidates for each position. The Division administers Group Health Benefits and OMERS, and effectively minimize absences and support an early and safe return to work through our Return to Work/Employment Accommodation procedure and Attendance Awareness Program to effectively minimize costs associated with Sick Leave, Long Term Disability and WSIB claims. The Division ensures corporate compliance with legislative requirements such as the Employment Standards Act, Occupational Health & Safety Act, Workplace Safety & Insurance Act as well as ensures compliance with our Collective Agreements and corporate policies and procedures.

In 2022 the HR Division looks forward to continuously improving our current programs and services, with a focus on strengthening employee support, engagement and wellness.

Performance Data:

The City has experienced a slight decrease in the number of recruitment/selection activities in 2020 / 2021, largely due to fewer retirements when compared to 2019. Although our regular recruitment took place for seasonal hires, fewer seasonal employees were brought on board as a result of COVID-19.

The following chart illustrates HR's recruitment activities.

Recruitment/Selection Activities	2019	2020	2021 (Forecast)
Permanent Postings	107	61	61
Temporary Postings	108	78	78
Permanent Positions Filled	130	81	74
Temporary Positions Filled	207	147	136

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Human Resources					
Expenditures					
Personnel	1,201,394	1,117,909	1,281,149	6.6%	79,754
Contractual	44,792	44,995	44,995	0.5%	203
Materials, Supplies	80,960	80,960	79,960	-1.2%	-1,000
Fees	96,000	150,000	111,000	15.6%	15,000
New Equipment	4,080	4,080	4,080	0.0%	0
Travelling, Training	92,670	92,670	85,695	-7.5%	-6,975
Recoveries	-376,149	-288,664	-426,275	13.3%	-50,126
	1,143,747	1,201,950	1,180,603	3.2%	36,856
Net Requirement	1,143,747	1,201,950	1,180,603	3.2%	36,856

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Information Technology					
Expenditures					
Information Technology	3,498,107	3,500,674	3,741,449	7.0%	243,341
	3,498,107	3,500,674	3,741,449	7.0%	243,341
Revenues					
Information Technology	138,125	138,125	100,092	-27.5%	-38,033
	138,125	138,125	100,092	-27.5%	-38,033
Net Requirements					
Information Technology	3,359,982	3,362,549	3,641,357	8.4%	281,374
	3,359,982	3,362,549	3,641,357	8.4%	281,374

Department: Corporate and Legislative Services

Activity Name: Corporate Information Services

Division: Information Technology

Budget Account #: 10055

Statement of Purpose:

To provide market competitive, technology-based products and services in a secure environment that contributes to improving services, and/or reducing costs, for the Corporation of the City of Peterborough.

Highlights:

The contractual line in the budget represents the City's share of Peterborough Technology Services (PTS) operating expenditures. This includes corporate applications, servers, and technical staff that are shared by the City and Peterborough Utilities Services. Examples include servers that host the financial management system and other key applications, and technical staff that are shared by both organizations. City specific corporate applications include the Fire Dispatch System, Building and Permit System, Tax System, and Recreation System.

In addition to the initial capital investment to add new corporate applications, there is also an ongoing operating cost of approximately 25% for annual maintenance and support. There has been a shift in recent years that has resulted in software companies offering their applications as hosted solution or Software as a Service. This is resulting in a shift from purchasing licenses that are a capital cost to annual subscription fees. Examples include, ERP, the Memorial Centre ticketing system, Course and Facility booking system and Office 365. This is one of the main factors contributing to an increase in the IT operating budget.

Information Technology (IT) costs are charged to City Departments if an activity either receives a fee for the service they provide (i.e. the Building Division receiving fees for building permits), or if there

is funding provided by an external organization that is related to the cost of providing services (i.e. Social Services receives funding from the Province).

Performance Data:

IT Security continues to be an area of focus as security threats become more advanced and sophisticated. Additional investment is required for security, advanced monitoring, and detection tools.

Support Statistics	2019	2020	2021 (Forecast)
Remote Offices in Wide Area Network	27	27	27
Networked Computers Supported	977	977	1,000
Application/File Servers	111	148	200
Systems and Applications Supported	94	94	94

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Information Technology					
Expenditures					
Personnel	125,454	125,454	127,650	1.8%	2,195
Contractual	4,939,791	4,942,358	5,305,998	7.4%	366,207
Materials, Supplies	187,200	187,200	191,800	2.5%	4,600
Repairs, Maintenance	4,000	4,000	4,000	0.0%	0
Inter-departmental Charges	28,500	28,500	29,714	4.3%	1,214
New Equipment	6,000	6,000	6,000	0.0%	0
Transfer to Capital Fund	21,000	21,000	17,000	-19.0%	-4,000
Recoveries	-1,813,838	-1,813,838	-1,940,713	7.0%	-126,875
	3,498,107	3,500,674	3,741,449	7.0%	243,341
Revenues					
Transfers from Own funds	62,060	62,060	62,060	0.0%	0
Contributions From Capital Fund	76,065	76,065	38,032	-50.0%	-38,033
	138,125	138,125	100,092	-27.5%	-38,033
Net Requirement	3,359,982	3,362,549	3,641,357	8.4%	281,374

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Legal Services					
Expenditures					
Office of the Solicitor	655,763	575,220	691,501	5.4%	35,738
Provincial Offences Act Office	1,473,116	1,365,815	1,447,536	-1.7%	-25,580
	2,128,880	1,941,035	2,139,037	0.5%	10,157
Revenues					
Provincial Offences Act Office	1,786,017	1,379,709	1,635,532	-8.4%	-150,485
	1,786,017	1,379,709	1,635,532	-8.4%	-150,485
Net Requirements					
Office of the Solicitor	655,763	575,220	691,501	5.4%	35,738
Provincial Offences Act Office	-312,901	-13,894	-187,997	39.9%	124,904
	342,863	561,326	503,504	46.9%	160,642

2022 Operating Budget

Form 1

Department: Corporate and Legislative Services

Activity Name: Office of the City Solicitor

Division: Office of the City Solicitor

Budget Account #: 10300

Statement of Purpose:

The Office of the City Solicitor (OCS) provides a range of legal services to the Corporation, City Council, the CAO and City staff. Legal services are provided on issues related to planning and land development; real estate transactions; real property agreements; by-law drafting; labour and employment; social services including housing; legislative interpretation, contracts and advocacy before administrative tribunals and the courts. The OCS also oversees the management of the Provincial Offences Office.

Highlights:

The OCS manages a varied caseload, dealing with a broad range of legal issues faced by a single-tier municipality and relating to provincial and federal jurisdiction. The OCS's caseload is determined by the needs and projects of Council and City Departments. During 2022, OCS will be involved with numerous land acquisitions relating to road widening and other capital projects, various housing programs and Airport matters.

OCS staff participate in a number of inter-departmental committees such as the Risk Management Committee. As such they work closely with the Insurance and Risk Management Coordinator involving litigation and insurance coverage for contractual and other risk management documents.

From time to time, certain matters requiring extensive resources or specialized expertise (such areas of law as labour negotiations, environmental issues, and certain litigation) are outsourced.

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Office of the City Solicitor					
Expenditures					
Personnel	715,821	659,075	745,486	4.1%	29,665
Contractual	2,753	2,400	2,794	1.5%	41
Materials, Supplies	16,932	11,880	17,180	1.5%	248
Fees	17,500	10,000	17,500	0.0%	0
New Equipment	2,500	2,500	2,500	0.0%	0
Travelling, Training	28,007	17,115	33,228	18.6%	5,221
Recoveries	-127,750	-127,750	-127,187	-0.4%	563
	655,763	575,220	691,501	5.4%	35,738
Net Requirement	655,763	575,220	691,501	5.4%	35,738

2022 Operating Budget

Form 1

Department: Corporate and Legislative Services

Activity Name: Provincial Offences Office

Division: Provincial Offences Office

Budget Account #: 10310

Statement of Purpose:

The Provincial Offences Act (POA) Office is responsible for administration, courtroom support and municipal prosecution of the Provincial Offences Act offences as well as municipal bylaws within the City and County of Peterborough. The POA office ensures compliance with the Act, the Memorandum of Understanding with the Ministry of the Attorney General and the Inter-municipal Service Agreement.

Highlights:

The number of charges issued is the primary driver of the POA Court system, however, the Court has no influence on the number of charges filed by enforcement agencies. The number of charges fluctuates and the composition of the dollar value of the charges impacts the revenue generated. POA revenues are only realized by the payment of fines.

Closures due to COVID-19 continue to have a significant impact on the number of charges filed, trial schedule and our ability to collect on outstanding fines.

Staff will continue to pursue collection initiatives with the goal of increasing fine revenue.

Net revenues are divided between the City and County of Peterborough based on the prior year's relative weighted assessment. The County's share for 2022 is 55.5%; the City's share is 44.5%.

Performance Data:

Defaulted Fines - Definition: Any fine where the defendant has failed to pay the amount imposed upon conviction by the due date. A fine is considered defaulted when it remains unpaid 15 days past

the due date.

Once in default, the City will start collection activity that may include Final Notices, orders to suspend driver's licenses and plate denials, addition of defaulted fines to tax rolls and legal proceedings.

*** Active collection of fines resumed by Order of the Chief Justice of Ontario effective January 26, 2021 after being on hold since March 16, 2020.

Defaulted Fines	2019	2020	2021 Forecast
Collected	\$1,267,363	\$940,837	\$960,000

Charges Filed	2019	2020	2021 (Forecast)
Federal Part 1 & Part 3	162	152	150
Part 1 Tickets	14,425	12,798	13,500
Parking	6,889	2,057	4,000
Part 3 Informations	1,340	1,046	1,200
Totals	22,816	16,053	18,850

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
POA Office					
Expenditures					
Personnel	866,436	873,564	881,709	1.8%	15,274
Contractual	284,912	187,502	302,942	6.3%	18,030
Materials, Supplies	23,025	23,025	23,025	0.0%	0
Repairs, Maintenance	500	500	500	0.0%	0
Fees	127,586	121,866	112,639	-11.7%	-14,947
Inter-departmental Charges	68,108	68,108	72,320	6.2%	4,213
New Equipment	1,000	1,000	1,150	15.0%	150
Rentals	34,000	34,000	34,000	0.0%	0
Travelling, Training	17,550	13,250	19,250	9.7%	1,700
Transfer to Capital Fund	50,000	50,000	0	-100.0%	-50,000
Recoveries	0	-7,000	0	0.0%	0
County Share	383,983	17,328	234,468	-38.9%	-149,515
	1,857,099	1,383,143	1,682,003	-9.4%	-175,096
Revenues					
Fines	2,170,000	1,397,037	1,870,000	-13.8%	-300,000
	2,170,000	1,397,037	1,870,000	-13.8%	-300,000
Net Requirement	-312,901	-13,894	-187,997	-39.9%	124,904

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Infrastructure and Planning Services					
Expenditures					
Office of IPS Commissioner	410,774	406,112	413,210	0.6%	2,436
Planning and Development and Real Estate	2,316,807	2,288,881	2,588,784	11.7%	271,977
Building Services	2,900,360	2,898,171	2,980,436	2.8%	80,076
Airport	3,344,271	3,361,227	3,370,014	0.8%	25,743
Infrastructure Management	2,753,636	2,698,829	2,854,897	3.7%	101,261
Engineering, Construction and Public Works	15,598,363	15,596,815	15,841,989	1.6%	243,626
Transportation	23,052,478	22,617,136	24,251,899	5.2%	1,199,421
Environmental Services	30,111,279	29,926,859	31,055,977	3.1%	944,699
	80,487,967	79,794,030	83,357,207	3.6%	2,869,240
Revenues					
Office of IPS Commissioner	134,239	134,239	134,604	0.3%	365
Planning and Development and Real Estate	521,166	474,136	596,200	14.4%	75,034
Building Services	2,265,890	2,263,792	2,329,120	2.8%	63,230
Airport	1,063,595	1,051,945	1,066,150	0.2%	2,555
Infrastructure Management	1,401,395	1,360,457	1,482,561	5.8%	81,166
Engineering, Construction and Public Works	3,549,925	3,551,348	3,421,527	-3.6%	-128,398
Transportation	11,262,798	9,111,856	11,583,960	2.9%	321,162
Environmental Services	23,365,475	23,736,730	24,417,523	4.5%	1,052,049
	43,564,483	41,684,503	45,031,646	3.4%	1,467,163
Net Requirements					
Office of IPS Commissioner	276,535	271,873	278,606	0.7%	2,071
Planning and Development and Real Estate	1,795,641	1,814,745	1,992,584	11.0%	196,943
Building Services	634,470	634,379	651,316	2.7%	16,846
Airport	2,280,676	2,309,282	2,303,864	1.0%	23,188
Infrastructure Management	1,352,241	1,338,372	1,372,336	1.5%	20,095
Engineering, Construction and Public Works	12,048,437	12,045,467	12,420,461	3.1%	372,024
Transportation	11,789,681	13,505,280	12,667,939	7.4%	878,259
Environmental Services	6,745,804	6,190,129	6,638,454	-1.6%	-107,350
	36,923,484	38,109,527	38,325,561	3.8%	1,402,077

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Office of the Infrastructure and Planning Services Commissioner					
Expenditures					
Office of the Infrastructure and Planning Services Commissioner	410,774	406,112	413,210	0.6%	2,436
	410,774	406,112	413,210	0.6%	2,436
Revenues					
Office of the Infrastructure and Planning Services Commissioner	134,239	134,239	134,604	0.3%	365
	134,239	134,239	134,604	0.3%	365
Net Requirements					
Office of the Infrastructure and Planning Services Commissioner	276,535	271,873	278,606	0.7%	2,071
	276,535	271,873	278,606	0.7%	2,071

2022 Operating Budget

Form 1

Department: Infrastructure and Planning Services

Activity Name: Administration

Division: Office of the Commissioner

Budget Account #: 10740

Statement of Purpose:

Infrastructure & Planning Services leads the efficient delivery of essential infrastructure and services that our citizens rely on every day; including roads, sidewalks, transit, parking facilities, transportation, airport, storm water facilities, sanitary systems, wastewater treatment, waste management & recycling, building permits and land use applications.

The Infrastructure and Planning Services Department also aligns functions that spearhead city building; ensuring vitality, economic diversity, sustainability and quality of life for all citizens. The Department is involved in many of the City's strategic initiatives as they relate to the use of city assets, major infrastructure and development activities.

Divisions of the Infrastructure and Planning Services Department are:

- Airport
- Building Services
- Engineering and Public Works
- Environmental Services
- Infrastructure Management/Sustainability
- Planning
- Business Development & Real Estate
- Transportation Services

Highlights:

The Commissioner provides strategic leadership to the works of all Divisions within the Department and is the liaison with Council.

Performance Data:

Success is reflected through essential service and project delivery related to the activities of the Department.

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Office of IPS Commissioner					
Expenditures					
Personnel	82,074	82,082	83,510	1.7%	1,436
Contractual	300	300	300	0.0%	0
Materials, Supplies	600	76	600	0.0%	0
New Equipment	500	154	500	0.0%	0
Travelling, Training	2,300	1,000	3,300	43.5%	1,000
Contributions to Reserves	325,000	322,500	325,000	0.0%	0
	410,774	406,112	413,210	0.6%	2,436
Revenues					
Contribution from Reserve	100,000	100,000	100,000	0.0%	0
Contributions From Capital Fund	34,239	34,239	34,604	1.1%	365
	134,239	134,239	134,604	0.3%	365
Net Requirement	276,535	271,873	278,606	0.7%	2,071

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Planning and Development and Real Estate					
Expenditures					
Planning Administration	2,316,807	2,288,881	2,588,784	11.7%	271,977
	2,316,807	2,288,881	2,588,784	11.7%	271,977
Revenues					
Planning Administration	521,166	474,136	596,200	14.4%	75,034
	521,166	474,136	596,200	14.4%	75,034
Net Requirements					
Planning Administration	1,795,641	1,814,745	1,992,584	11.0%	196,943
	1,795,641	1,814,745	1,992,584	11.0%	196,943

Department: Infrastructure and Planning Services**Activity Name: Administration, Property Administration****Division: Planning and Development and Real Estate****Budget Account #: 11120****Statement of Purpose:**

- To administer the processing of subdivision plans, zoning and official plan amendments and site plans.
- To administer the work of the Committee of Adjustment.
- To advise City Council and other boards, commissions, and departments on changes to the Official Plan, Zoning By-law and other planning documents.
- To research and monitor community planning and development opportunities which includes conducting surveys and developing consultation programs to assist in developing planning policy.
- To administer all municipal planning activities, including parks planning.
- To administer the development of the City's industrial parks.

Highlights:

Major work program highlights for the Planning Division in 2022:

1. Final Approval of the new Official Plan
2. Ongoing implementation of the Central Area Master Plan strategies and CIP programs.
3. Planning for phase 2 servicing for Cleantech Commons.
4. Update of Zoning By-law initiated.
5. Secondary Planning Projects initiated.

Performance Data:

Major initiatives in 2021:

1. Completion of the final draft of the new Official Plan.
2. Completion the Louis Street Urban Park.
3. Detailed design for Otonabee River Trail from Del Cray Park to Little Lake Cemetery started.
4. Ongoing implementation of CIP Programs - Y Lofts, Rink/Olive,

Hunter Street East development projects.
5. Ongoing construction of Cleantech Commons.

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Planning and Development and Real Estate					
Expenditures					
Personnel	1,756,832	1,756,831	2,020,999	15.0%	264,167
Contractual	103,100	101,500	105,000	1.8%	1,900
Materials, Supplies	18,250	14,850	18,250	0.0%	0
Fees	40,000	20,000	40,000	0.0%	0
Travelling, Training	18,925	16,000	24,835	31.2%	5,910
Contributions to Reserves	380,000	380,000	380,000	0.0%	0
Recoveries	-300	-300	-300	0.0%	0
	2,316,807	2,288,881	2,588,784	11.7%	271,977
Revenues					
Fees, Service Charges, Donations	223,500	253,500	266,000	19.0%	42,500
Contribution from Reserve	184,874	107,844	215,446	16.5%	30,572
Contributions From Capital Fund	112,792	112,792	114,754	1.7%	1,962
	521,166	474,136	596,200	14.4%	75,034
Net Requirement	1,795,641	1,814,745	1,992,584	11.0%	196,943

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Building Services					
Expenditures					
Building Inspection	2,156,890	2,154,792	2,213,520	2.6%	56,630
By-law Enforcement	743,470	743,379	766,916	3.2%	23,446
	2,900,360	2,898,171	2,980,436	2.8%	80,076
Revenues					
Building Inspection	2,156,890	2,154,792	2,213,520	2.6%	56,630
By-law Enforcement	109,000	109,000	115,600	6.1%	6,600
	2,265,890	2,263,792	2,329,120	2.8%	63,230
Net Requirements					
By-law Enforcement	634,470	634,379	651,316	2.7%	16,846
	634,470	634,379	651,316	2.7%	16,846

Department: Infrastructure and Planning Services

Activity Name: Building Services

Division: Building Services

Budget Account #: 11135 and 11140

Statement of Purpose:

To ensure compliance with the Ontario Building Code (OBC) and associated regulations for the protection of citizens and property.

To interpret and enforce by-laws with regard to zoning, property standards, property maintenance and signage; including the administration, enforcement, education and dispersal of information to the public regarding the OBC, municipal by-laws regulating development and related applicable laws under the Building Code Act.

To respond to non-permit and emergency situations, where danger or threat to life of building occupants and/or the general public is created by damaged buildings or other unsafe conditions, including the management of corporate risk and financial liability with regard to terminating emergency and unsafe situations.

Highlights:

Total building activity for 2021 yielded predicted results considering COVID-19 and revenue is on target. A significant increase in the inventory and build out of residential building lots and a surge in larger scale construction delayed by COVID-19 may lead to growth and increased building activity in all sectors in 2022 and over the coming years. The 2022 budget includes an inflationary adjustment to the permit fee schedule to ensure that revenues keep pace with inflationary costs.

2022 will see the continued implementation of new Building Code standards and resulting new Building Code Training for those standards. In addition, existing and provincially qualified Building Officials will be required to complete a knowledge maintenance

program to continue enforcing the Building Code Act (BCA) and the OBC. Completion of a significant number of online training events will be required in 2022 to address this ongoing requirement for qualification retention and training for new staff.

Performance Data:

In 2021, approximately 1,000 permits were issued for Residential and Institutional - Commercial - Industrial projects resulting in more than \$1,800,000,000 of building inventory. 2022 will see the ongoing expansion of the Amanda program software to other Divisions and enhanced functionality in the development review process overall. Also, new permit and development support procedures will be introduced, including the provision of a Public Portal for the broader Development Review Process to streamline application submissions, facilitate electronic review and make the move to online development approvals beginning with certain selected Building and Planning Approval functions.

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Building Services					
Expenditures					
Personnel	2,413,613	2,413,614	2,472,960	2.5%	59,346
Contractual	40,000	40,000	49,000	22.5%	9,000
Materials, Supplies	13,700	14,100	14,100	2.9%	400
Fees	4,363	4,363	4,668	7.0%	306
Inter-departmental Charges	323,224	320,634	336,248	4.0%	13,024
New Equipment	11,000	11,000	11,000	0.0%	0
Travelling, Training	106,460	106,460	106,460	0.0%	0
Recoveries	-12,000	-12,000	-14,000	16.7%	-2,000
	2,900,360	2,898,171	2,980,436	2.8%	80,076
Revenues					
Fees, Service Charges, Donations	78,000	78,000	84,200	7.9%	6,200
Licenses & Permits	43,000	43,000	43,400	0.9%	400
Contribution from Reserve	2,144,890	2,142,792	2,201,520	2.6%	56,630
	2,265,890	2,263,792	2,329,120	2.8%	63,230
Net Requirement	634,470	634,379	651,316	2.7%	16,846

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Peterborough Airport					
Expenditures					
Peterborough Airport	3,344,271	3,361,227	3,370,014	0.8%	25,743
Revenues					
Peterborough Airport	1,063,595	1,051,945	1,066,150	0.2%	2,555
Net Requirements	2,280,676	2,309,282	2,303,864	1.0%	23,188

Department: Infrastructure and Planning Services

Activity Name: Peterborough Airport

Division: Peterborough Airport

Budget Account #: 11125, 11130

Statement of Purpose:

To operate and develop the Peterborough Airport as an aviation industrial park, a service to area businesses, a community gateway for the public, tourism, business and general aviation.

Highlights:

The Peterborough Airport is a very active industrial park, containing 23 businesses and educational institutions, employing over 500 full time plus seasonal employees. Seneca College School of Aviation and Flight Technology is located at the Airport with 150 to 200 students attending classes. Aircraft movements are approximately 50,000 per year.

The Airport Superintendent leads the Airport development activities, tenant relations and oversees the contracted service for airport operations. Loomex Property Management has completed nine of eleven years of their Airport Management and Operations contract. The Contract places the burden of supplying, maintaining and replacing equipment on the Contractor within the amount in the agreement. This ensures predictability in operating expenses for the next three years.

The 2022 operating budget reflects an increase in day-to-day costs due to utilities, insurance, grounds maintenance of off site properties and contractual services as to the Airport Management and Operations contract. The revenues reflect an increase due to leases, tiedowns and servicing cost recovery. Property taxes are paid to Cavan Monaghan Township and are recovered from tenants.

Performance Data:

LPS Consulting completed a Business Plan and a draft Master Plan in 2009. WSP completed the Strategic Development Plan in 2017, building on the previous plans including new business opportunities and land use planning. The Strategic Development Plan was adopted by Council through Report PLAIR18-002 dated February 5, 2017. The Strategic Development Plan will be used to guide development and business attraction.

In 2022, the focus will continue to be on marketing the airport facility for industrial/commercial uses, private hangars, charter and scheduled flights. Airport staff will be working as a member of the Southern Ontario Airport Network, a joint effort to capture the projected growth of aviation business in Southern Ontario.

Any remaining development review fees are transferred to a reserve to be used for future airport development related expenditures.

An annual contribution to the Airport Development Debt Servicing Reserve of \$1.117 million is necessary to fund the City's share of the ISF Airport Expansion Capital Project. The dedicated Pavement Reserve contribution of \$50,000 will continue, to maintain the asphalt surfaces.

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Peterborough Airport					
Expenditures					
Personnel	200,891	200,891	194,884	-3.0%	-6,007
Contractual	1,212,836	1,218,123	1,223,902	0.9%	11,066
Materials, Supplies	7,290	18,960	7,290	0.0%	0
Repairs, Maintenance	169,087	169,087	169,738	0.4%	651
Fees	597,566	597,566	605,563	1.3%	7,997
Inter-departmental Charges	6,500	6,500	6,500	0.0%	0
Travelling, Training	3,100	3,100	3,100	0.0%	0
Contributions to Reserves	1,161,000	1,161,000	1,173,037	1.0%	12,037
Recoveries	-14,000	-14,000	-14,000	0.0%	0
	3,344,271	3,361,227	3,370,014	0.8%	25,743
Revenues					
Fees, Service Charges, Donations	1,009,215	995,010	1,009,215	0.0%	0
Other Capital Purposes	54,380	56,935	56,935	4.7%	2,555
	1,063,595	1,051,945	1,066,150	0.2%	2,555
Net Requirement	2,280,676	2,309,282	2,303,864	1.0%	23,188

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Infrastructure Management					
Expenditures					
Infrastructure Management	1,810,899	1,769,970	1,895,123	4.7%	84,224
Geomatics / Mapping	942,737	928,859	959,774	1.8%	17,037
	2,753,636	2,698,829	2,854,897	3.7%	101,261
Revenues					
Infrastructure Management	1,309,874	1,268,936	1,393,527	6.4%	83,653
Geomatics / Mapping	91,521	91,521	89,034	-2.7%	-2,487
	1,401,395	1,360,457	1,482,561	5.8%	81,166
Net Requirements					
Infrastructure Management	501,025	501,034	501,596	0.1%	571
Geomatics / Mapping	851,216	837,338	870,740	2.3%	19,524
	1,352,241	1,338,372	1,372,336	1.5%	20,095

Department: Infrastructure and Planning Services

Activity Name: Infrastructure

Division: Infrastructure Management

Budget Account #: 10745, 10750

Statement of Purpose:

To coordinate and manage the programs focused on ensuring longevity and sustainability of the City's infrastructure, internal Geographic Information System (GIS) technology and mapping services, urban forest infrastructure, the long-term Corporate Asset Management Plan and Corporate Sustainability and Climate Change Programs.

Highlights:

Information and condition data for infrastructure assets is collected and used as input to the capital program development. Work of this nature is ongoing, allowing staff to utilize the information to create proactive maintenance programs necessary to maximize life cycle of municipal infrastructure and to make the best use of capital funding. Data is collected to track greenhouse gas (GHG) emissions by the Corporation of the City of Peterborough and in the community and inform climate mitigation initiatives to reduce GHGs in the City. Ongoing and future initiatives include installing electrical vehicle charging infrastructure to aid in decarbonizing the municipal fleet, creating a GHG reduction pathway plan for municipal facilities, developing a home energy efficiency program for local residents, and supporting community initiatives to reduce GHGs from local businesses through the Green Economy Peterborough Hub. Continue work to develop corporate and community plans to help the City adapt to the impacts of climate change (more intense and frequent rainfall events, higher temperatures, etc.) and increase community resilience.

Key Divisional Initiatives

- Development and refinement of the Corporate Asset Management

Plan

- Watershed planning and Low Impact Development
- Conveyance sewer systems performance and capacity
- Urban Forest Strategic Plan and Canopy Conservation By-Laws
- GIS Open Data Initiative and Data Governance
- Refinement of mapping/GIS/data for public use
- Coordinate Corporate Sustainability program
- Administration of Corporate and Community Climate Change Action Plans

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Infrastructure Management					
Expenditures					
Personnel	1,942,432	1,901,503	2,037,685	4.9%	95,253
Contractual	219,827	219,000	221,000	0.5%	1,173
Materials, Supplies	84,500	84,500	84,500	0.0%	0
Fees	2,725	2,725	2,725	0.0%	0
Inter-departmental Charges	285	285	285	0.0%	0
New Equipment	3,500	3,500	3,500	0.0%	0
Travelling, Training	63,967	50,916	68,802	7.6%	4,835
Contributions to Reserves	436,400	436,400	436,400	0.0%	0
	2,753,636	2,698,829	2,854,897	3.7%	101,261
Revenues					
Waste Water Reserve Fund	536,410	536,410	527,612	-1.6%	-8,798
Fees, Service Charges, Donations	10,000	10,000	10,000	0.0%	0
Licenses & Permits	0		32,500	0.0%	32,500
Contribution from Reserve	104,633	104,623	153,653	46.8%	49,020
Contributions From Capital Fund	750,352	709,424	758,796	1.1%	8,444
	1,401,395	1,360,457	1,482,561	5.8%	81,166
Net Requirement	1,352,241	1,338,372	1,372,336	1.5%	20,095

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Engineering, Construction and Public Works					
Expenditures					
Engineering and Construction	3,622,654	3,622,581	3,471,291	-4.2%	-151,363
PW Fleet	350,000	350,000	350,000	0.0%	0
PW Yard	759,000	759,000	627,250	-17.4%	-131,750
PW Winter Control	4,234,191	4,224,177	4,341,472	2.5%	107,281
PW Surface Services	2,352,203	2,343,910	2,503,750	6.4%	151,547
PW Underground Services	431,149	435,645	456,588	5.9%	25,439
PW Parks and Forestry	3,849,166	3,861,502	4,091,638	6.3%	242,472
	15,598,363	15,596,815	15,841,989	1.6%	243,626
Revenues					
Engineering and Construction	1,979,076	1,979,003	1,948,689	-1.5%	-30,387
PW Fleet	350,000	350,000	350,000	0.0%	0
PW Yard	759,000	759,000	627,250	-17.4%	-131,750
PW Underground Services	431,149	435,645	456,588	5.9%	25,439
PW Parks and Forestry	30,700	27,700	39,000	27.0%	8,300
	3,549,925	3,551,348	3,421,527	-3.6%	-128,398
Net Requirements					
Engineering and Construction	1,643,578	1,643,578	1,522,601	-7.4%	-120,976
PW Winter Control	4,234,191	4,224,177	4,341,472	2.5%	107,281
PW Surface Services	2,352,203	2,343,910	2,503,750	6.4%	151,547
PW Parks and Forestry	3,818,466	3,833,802	4,052,638	6.1%	234,172
	12,048,437	12,045,467	12,420,461	3.1%	372,024

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Engineering, Construction and Public Works					
Expenditures					
Engineering and Construction Administration	3,622,654	3,622,581	3,471,291	-4.2%	-151,363
	3,622,654	3,622,581	3,471,291	-4.2%	-151,363
Revenues					
Engineering and Construction Administration	1,979,076	1,979,003	1,948,689	-1.5%	-30,387
	1,979,076	1,979,003	1,948,689	-1.5%	-30,387
Net Requirements					
Engineering and Construction Administration	1,643,578	1,643,578	1,522,601	-7.4%	-120,976
	1,643,578	1,643,578	1,522,601	-7.4%	-120,976

2022 Operating Budget

Form 1

Department: Infrastructure and Planning Services

Activity Name: Engineering and Construction

Division: Engineering, Construction and Public Works

Budget Account #: 10760, 10765

Statement of Purpose:

To co-ordinate and manage the maintenance, rehabilitation and development of the City's road and related infrastructure, sidewalks, streetlight infrastructure, conveyance sewer system and stormwater management facilities.

To provide inspection review of development construction activities.

Highlights:

Information and condition of infrastructure assets is collected and used as input to the capital program development. Work of this nature is ongoing, allowing staff to utilize the information to create proactive maintenance programs necessary to minimize life cycle costs of the sewer and road systems.

Through the Capital Asset Management Plan (CAMP) approach, the coordination of capital projects allows the City's infrastructure renewal process to make the best use of capital dollars.

The next phase of the streetlight LED switch over program will evaluate the City's decorative fixtures to determine best method of retrofitting these fixtures to LED.

Staff in the division deliver the City's engineering related capital program through in-house design and contract administration as well as the management of consulting engineers working at various stages of project planning and construction.

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Engineering, Construction and Public Works					
Expenditures					
Personnel	1,842,208	1,842,208	1,861,789	1.1%	19,581
Contractual	820,281	820,281	807,955	-1.5%	-12,326
Materials, Supplies	19,816	19,816	20,081	1.3%	265
Repairs, Maintenance	204,572	204,572	204,572	0.0%	0
Fees	2,951	2,951	2,995	1.5%	44
Inter-departmental Charges	119,673	119,600	65,818	-45.0%	-53,856
New Equipment	8,000	8,000	8,120	1.5%	120
Travelling, Training	24,505	24,505	25,812	5.3%	1,307
Contributions to Reserves	580,648	580,648	474,149	-18.3%	-106,499
	3,622,654	3,622,581	3,471,291	-4.2%	-151,363
Revenues					
Fees, Service Charges, Donations	10,000	10,000	24,000	140.0%	14,000
Licenses & Permits	3,840	3,840	3,912	1.9%	72
Contribution from Reserve	41,409	41,409	42,030	1.5%	621
Contributions From Capital Fund	1,923,827	1,923,754	1,878,747	-2.3%	-45,080
	1,979,076	1,979,003	1,948,689	-1.5%	-30,387
Net Requirement	1,643,578	1,643,578	1,522,601	-7.4%	-120,976

2022 Operating Budget

Form 1

Department: Infrastructure and Planning Services

Activity Name: Fleet Services

Division: Engineering, Construction and Public Works

Budget Account #: 10855 to 10875

Statement of Purpose:

To provide repair and maintenance services seven days a week on a 24-hour basis for all client groups. Emergency repairs occur on demand to ensure the performance of fleet units for essential services.

Highlights:

An overhead rate is charged on labour expended for the repair and maintenance of vehicles and equipment for all client groups. This rate is set to achieve the full recovery of Fleet Administration costs.

The procurement of all Infrastructure & Planning vehicles and/or equipment is undertaken within this activity and assistance is provided to those client groups.

June of 2021 saw the end of maintenance service for Hydro 1 fleet units. (41 units)

Performance Data/Work Program:

Inventory of Equipment for Client Groups	2019	2020	2021 (Forecast)
Public Works	258	273	297
Sanitation	11	11	11
Environmental Protection	31	31	31
Arenas	19	20	20
Fire	36	36	36
Police	60	60	64
Parking	5	5	5
Transit	69	73	73
PUC	168	130	131
Hydro One	-	39	-
Wastewater Collection	12	14	15
Engineering	1	1	1
City Property Maintenance	5	5	6
Waste Management	5	5	5
Wellness Centre	1	1	1
Fleming College	1	1	-
Total	682	705	696

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
PW Fleet					
Expenditures					
Personnel	2,622,248	2,518,194	2,703,577	3.1%	81,329
Contractual	332,244	332,244	277,744	-16.4%	-54,500
Materials, Supplies	2,102,450	1,262,500	2,312,718	10.0%	210,268
Repairs, Maintenance	107,500	102,500	114,500	6.5%	7,000
Fees	90,703	90,702	98,949	9.1%	8,246
Inter-departmental Charges	-2,801,029	-2,031,449	-2,961,113	5.7%	-160,083
Travelling, Training	6,000	7,000	7,000	16.7%	1,000
Contributions to Reserves	1,688,230	1,685,000	1,700,000	0.7%	11,770
Recoveries	-3,798,345	-3,616,691	-3,903,374	2.8%	-105,029
	350,000	350,000	350,000	0.0%	0
Revenues					
Contributions From Capital Fund	350,000	350,000	350,000	0.0%	0
	350,000	350,000	350,000	0.0%	0
Net Requirement	0	0	0	0.0%	0

2022 Operating Budget

Form 1

Department: Infrastructure and Planning Services**Activity Name:** Yard Administration and Recoverables**Division:** Engineering, Construction and Public Works**Budget Account #:** 10775, 10845, 10850**Statement of Purpose:**

To capture all costs to administer Public Works operations including maintenance of the Webber Ave. operations center and to recover these costs through the application of an overhead rate that is applied to labour services, which are provided by Public Works operations.

Highlights:

Public Works provides operational services seven days a week, on a 24-hour basis. Emergency responses or repairs are provided as needed.

Services are provided to a wide internal client group including: Transit, Traffic, Parking, Waste Management, Engineering, Construction and Public Works, and Facilities Management. Construction and maintenance activities on the municipal Right of Way are provided for outside clients including: Peterborough Utilities Services Incorporated, Cogeco, Bell and others. Operation and maintenance activities for the client group are recovered at 100% of the cost.

Performance Data:

2021 data is provided by Geomatics/Mapping and was compiled as of May 2021. Increases are shown in most areas as a result of development and completed capital projects requiring maintenance activities.

Funds are recommended in the 2022 Budget to continue to meet existing levels of service.

Yard Statistics	2019	2020	2021 (Forecast)
Lane Kilometres of Roads	968	969	978
Kilometres of Sidewalks	400	402	404
Number of Vehicle Bridges	27	27	27
Pedestrian Bridges	21	21	21
Kilometres of Sanitary Sewers	397	398	401
Kilometres of Storm Sewers	355	356	361
Hectares of Parkland	365	365	365
Kilometres of Trails Maintained	39	39	39
Kilometres of Bike Lanes	-	34	34

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
PW Yard					
Expenditures					
Personnel	8,376,601	8,907,540	8,618,474	2.9%	241,872
Contractual	493,843	494,500	576,713	16.8%	82,870
Materials, Supplies	397,500	397,500	402,500	1.3%	5,000
Repairs, Maintenance	34,398	34,000	49,103	42.7%	14,704
Fees	122,340	122,340	130,370	6.6%	8,031
Inter-departmental Charges	933,598	925,953	1,044,738	11.9%	111,140
New Equipment	2,000	2,000	2,000	0.0%	0
Travelling, Training	45,100	45,100	48,600	7.8%	3,500
Recoveries	-9,646,380	-10,169,933	-10,245,247	6.2%	-598,867
	759,000	759,000	627,250	-17.4%	-131,750
Revenues					
Waste Water Reserve Fund	75,000	75,000	77,250	3.0%	2,250
Contributions From Capital Fund	684,000	684,000	550,000	-19.6%	-134,000
	759,000	759,000	627,250	-17.4%	-131,750
Net Requirement	0	0	0	0.0%	0

Department: Infrastructure and Planning Services

Activity Name: Winter Control

Division: Engineering, Construction and Public Works

Budget Account #: 10785, 107910

Statement of Purpose:

To provide efficient and effective winter control for roads and sidewalks.

Highlights:

City Council, at its meeting of November 17, 2008, approved the Winter Service Operations Policy and Winter Service Operations Standards contained within Report USPW08-013.

The 2022 Budget allows for continued Winter Trail maintenance of all hard surfaced trails and multi-use paths and bike lanes.

The 2022 snow clearing level of service will be the same as the 2021 level of service for the Downtown and Village BIA areas. The 2022 budget includes an increase for winter material costs in order to achieve a balance with market increases to winter material supply and delivery. In 2021, there was the introduction of brine application with winter control activities. In 2022, there will be the full roll out and use of the brine technology and there should be some reduction to overall road salt usage.

Performance Data:

Inclement weather creates the need for road and sidewalk plowing, sanding and salting as well as removal of snow windrows in key areas of the City when amounts exceed the standards. Public Works provides service 24 hours per day, 7 days per week. Depending upon storm conditions, 18 plow routes, two graders, nine sidewalk plow routes and several loaders may be simultaneously deployed for winter control activities.

In accordance with the amended Ontario Reg.239/02, Winter Control activities also include funds for legislated winter road patrol to begin in October of each year and end in April of the following year. Also included, are the costs for weather service provision and support of GPS technology for our winter control units.

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
PW Winter Control					
Expenditures					
Contractual	185,000	191,000	185,000	0.0%	0
Materials, Supplies	760,000	760,000	680,000	-10.5%	-80,000
Inter-departmental Charges	3,290,391	3,274,377	3,477,672	5.7%	187,281
Recoveries	-1,200	-1,200	-1,200	0.0%	0
	4,234,191	4,224,177	4,341,472	2.5%	107,281
Revenues					
Fees, Service Charges, Donations	0			0.0%	
	0		0	0.0%	0
Net Requirement	4,234,191	4,224,177	4,341,472	2.5%	107,281

Department: Infrastructure and Planning Services

Activity Name: Surface Services

Division: Engineering, Construction and Public Works

Budget Account #: 10795, 10800, 10805, 10810

Statement of Purpose:

To provide effective repair and maintenance of road, right-of-way and surface drainage facilities within the city of Peterborough.

Highlights:

Repairs to pavement surfaces are provided in accordance with Ontario Regulation 239/02 (Minimum Maintenance Standards). Roadway shoulders are graded twice each year (spring/fall). Shoulder washouts are repaired on an ongoing basis. To control dust, calcium chloride is applied to select shoulders and unpaved roads in early summer.

Street sweeping is undertaken on an regular basis to provide cleanliness and remove dirt and debris from gutters, affecting drainage. This maintenance function also protects storm water quality by removing debris prior to it entering the storm water or surface water systems.

Minimum maintenance standards for the Province regulate annual inspection of sidewalks for compliance along with remedial actions to respond to deficiencies.

Minor repairs to bridges are provided on an emergency basis and the cleaning of bridge expansion joints, drains, seats and structural components are provided each spring.

Guard rails along the right-of-way, at approaches to bridges, adjacent to creeks, along roadway curves and at areas of significant elevation change, are repaired on an ongoing basis as needed. Handrails, to assist pedestrian access, are repaired on an ongoing basis as required.

Much of the surface drainage work is done in response to emergencies along with minor maintenance related to roadside drainage swales and ditches.

Performance Data:

This activity also includes the contract payments to the DBIA of \$114,500 per year. These funds provide for litter collection, general cleaning on a 24 hour a day, 7 day a week basis, and the watering of hanging flower baskets, etc.

For 2022, the sidewalk washing schedule will remain the same as in previous years for the DBIA (on a weekly cycle). Street sweeping is done three times each week, on Tuesday, Thursday and Sunday, from May to October.

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
PW Surface Services					
Expenditures					
Contractual	245,000	240,000	281,550	14.9%	36,550
Materials, Supplies	135,000	135,000	135,000	0.0%	0
Inter-departmental Charges	1,972,203	1,968,910	2,087,200	5.8%	114,997
	2,352,203	2,343,910	2,503,750	6.4%	151,547
Revenues					
	0		0	0.0%	0
Net Requirement	2,352,203	2,343,910	2,503,750	6.4%	151,547

2022 Operating Budget

Form 1

Department: Infrastructure and Planning Services

Activity Name: Underground Services

Division: Engineering, Construction and Public Works

Budget Account #: 10815, 10820

Statement of Purpose:

To maintain storm and sanitary sewer infrastructure to optimal conditions within the City right-of-way. To provide customer service calls for plugged laterals and to restore concrete, asphalt and landscaping after repairs are made by the wastewater collection crews.

Public Works will continue to respond to lateral services and repairs of concrete and asphalt surfaces as a result of sewer works.

Highlights:

Costs associated with blockages in private sewers, and new sewer connections, are administered on a 100% recovery basis.

All costs incurred in the repair and/or maintenance of the City's storm and sanitary sewer system are funded from the Sewer Surcharge applied to the water rate or directly from Sewer Repair Capital charged back to the Infrastructure Management Division.

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
PW Underground Services					
Expenditures					
Contractual	65,000	70,000	70,000	7.7%	5,000
Materials, Supplies	35,000	35,000	35,000	0.0%	0
Inter-departmental Charges	333,149	332,645	353,588	6.1%	20,439
Recoveries	-2,000	-2,000	-2,000	0.0%	0
	431,149	435,645	456,588	5.9%	25,439
Revenues					
Waste Water Reserve Fund	431,149	435,645	456,588	5.9%	25,439
	431,149	435,645	456,588	5.9%	25,439
Net Requirement	0	0	0	0.0%	0

2022 Operating Budget

Form 1

Department: Infrastructure and Planning Services

Activity Name: Parks and Forestry

Division: Engineering, Construction and Public Works

Budget Account #: 10825, 10830, 10832, 10833, 10834

Statement of Purpose:

To maintain and improve park facilities and urban forestry for year round outdoor recreation activities and to promote the social, economic and environmental benefits of the municipal park and urban forestry resources.

To preserve and reconstruct native habitat (including trees) on parkland, and other open space municipal lands, and to provide guidance and encouragement to private landowners for the protection of these natural resources. To beautify the city with horticultural displays throughout municipal parklands and the planting and care of flower and shrub beds at municipal facilities.

To eliminate noxious weeds and reduce the adult mosquito population through contracted services.

Highlights:

The 2022 horticulture program is proposed to add 1 garden (DBIA/GreenUp DePave Area) as an increase to the 2021 level of service.

2022 will see the continuation of the Emerald Ash Borer management program.

In 2022, the five-year contract for the Goose Control program will be in year 5 and continue for the shores of Little Lake and Del Crary Park.

Performance Data/Work Program:

Parks and Forestry Statistics	2019	2020	2021 (Forecast)
Number of Flower Beds	66	66	67
Number of Bulbs and Annuals Planted	27,000	27,000	27,000
Hanging Floral Baskets and DBIA Planters	130	130	130
Softball/Baseball Diamonds	52	52	52
Soccer Fields	32	32	32
Tennis/Basketball Courts	42	42	42
Buildings/Bunkers	28	28	28
Wading Pools	4	4	4
Playground Equipment Locations	58	59	59
Neighbourhood Rinks	18	19	19
Splash Pads	5	5	5
Replacement Tree Planting	450	450	450

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
PW Parks and Forestry					
Expenditures					
Contractual	458,643	477,000	506,349	10.4%	47,706
Materials, Supplies	212,500	212,500	212,500	0.0%	0
Repairs, Maintenance	20,621	20,000	27,259	32.2%	6,638
Inter-departmental Charges	3,157,402	3,152,002	3,345,531	6.0%	188,129
	3,849,166	3,861,502	4,091,638	6.3%	242,472
Revenues					
Ontario grants	22,500	22,500	22,500	0.0%	0
County and Other Municipal grants & fees	2,200	2,200	2,200	0.0%	0
Fees, Service Charges, Donations	6,000	3,000	14,300	138.3%	8,300
	30,700	27,700	39,000	27.0%	8,300
Net Requirement	3,818,466	3,833,802	4,052,638	6.1%	234,172

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Transportation					
Expenditures					
Public Transit Operations	17,701,543	17,304,953	18,556,657	4.8%	855,114
Parking,Traffic, Transportation Planning	5,350,935	5,312,183	5,695,242	6.4%	344,307
	23,052,478	22,617,136	24,251,899	5.2%	1,199,421
Revenues					
Public Transit Operations	8,110,160	7,559,128	8,440,700	4.1%	330,540
Parking,Traffic, Transportation Planning	3,152,637	1,552,728	3,143,260	-0.3%	-9,377
	11,262,798	9,111,856	11,583,960	2.9%	321,162
Net Requirements					
Public Transit Operations	9,591,383	9,745,825	10,115,957	5.5%	524,574
Parking,Traffic, Transportation Planning	2,198,298	3,759,455	2,551,982	16.1%	353,684
	11,789,681	13,505,280	12,667,939	7.4%	878,259

Department: Infrastructure and Planning Services

Activity Name: Public Transit Operations

Division: Transportation

Budget Account #: 10940 to 10970

Statement of Purpose:

To provide conventional public transit service to within 450m of 90% of the residents of the city.

To provide parallel public transit service for people with physical disabilities.

Highlights:

Ridership figures for 2020 include normal pre-COVID-19 ridership for January and February 2020 followed by reduced ridership for the March 2020 - December 2020 period as the pandemic took hold in Canada. Ridership levels in 2021 remained significantly lower than normal due to the impacts of the COVID-19 pandemic. Post Secondary ridership was impacted by closure on Fleming and Trent campuses during the winter-summer semesters in 2021. Ridership recovery began in Fall of 2021 as post secondary institutions returned to in-person classes, and residents started to return to pre-COVID-19 activity levels. Post Secondary ridership is expected to recover to within 85% of pre-COVID-19 levels by the end of 2022, a more gradual return is still expected for other transit customers. Overall fare revenue is expected to return to 2019 levels. Higher fuel costs and insurance costs are contributing to the increase in net operating costs for 2022.

Implementation of the Transit ITS Program was fully operational in the fall of 2021, allowing for real time information on bus schedules and stop arrival times to be available over the web, smartphones, and at the main terminal. In 2021, six conventional buses were delivered as part of the Investing in Canada Infrastructure Program (ICIP). Work will continue in 2022 to advance the new Transit Garage project and complete the necessary EA study and design work to prepare for future funding applications under the ICIP

program.

In 2021, the Transit Route Review and Long-Term Growth Strategy was completed and approved by Council. The new Transit route system will be launched permanently in May of 2022. Transit service to Selwyn Township launched in May 2021 under a cost recovery service delivery model and the On-Demand pilot service, launched in 2021 will continue through 2022. In 2021 work began on reviewing alternative fuel sources for buses to guide future decision making. This study is expected to be completed in Q2 of 2022.

Performance Data/Work Program:

Passenger Boardings	2019	2020	2021 (Forecast)
Conventional Transit	4,746,000	2,034,200	2,000,000
Handi-Van	31,900	19,930	16,600

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Public Transit Operations					
Expenditures					
Personnel	10,900,867	11,067,264	11,330,028	3.9%	429,161
Contractual	1,197,102	1,234,824	1,217,442	1.7%	20,339
Materials, Supplies	2,686,423	905,100	2,965,537	10.4%	279,114
Repairs, Maintenance	160,959	221,000	161,899	0.6%	940
Debt Charges	132,199	132,199	128,910	-2.5%	-3,289
Fees	338,694	338,700	368,348	8.8%	29,654
Inter-departmental Charges	6,026,481	6,589,179	6,396,071	6.1%	369,590
Rentals	5,000	5,000	5,000	0.0%	0
Travelling, Training	44,700	35,200	52,500	17.4%	7,800
Contributions to Reserves	648,000	648,000	648,000	0.0%	0
Recoveries	-4,438,881	-3,871,513	-4,717,077	6.3%	-278,196
	17,701,543	17,304,953	18,556,657	4.8%	855,114
Revenues					
Ontario grants	0	2,660,128	0	0.0%	0
Fees, Service Charges, Donations	6,230,160	3,038,000	6,225,700	-0.1%	-4,460
Contribution from Reserve	1,680,000	1,680,000	1,815,000	8.0%	135,000
Contributions From Capital Fund	200,000	181,000	400,000	100.0%	200,000
	8,110,160	7,559,128	8,440,700	4.1%	330,540
Net Requirement	9,591,383	9,745,825	10,115,957	5.5%	524,574

Department: Infrastructure and Planning Services

Activity Name: Parking, Traffic, Transportation Planning

Division: Transportation

Budget Account #: 10880 to 10935

Statement of Purpose:

To provide Municipal Parking, Traffic Operations and Transportation Planning services for the city.

Highlights:

Parking revenue was significantly lower than forecast in 2021 due to the impacts of COVID-19 restrictions. Parking revenue for 2022 is expected to recover to pre-COVID-19 levels, as downtown activity resumes. The rehabilitation of the Simcoe Parking Garage, initiated in 2021, should be completed by June of 2022. New parking control systems were installed at both parking garages in 2021 to improve convenience for customers.

A Traffic Calming Policy was approved in 2021 and temporary traffic calming measures were implemented in 5 neighbourhoods across the City. Plans for three additional neighbourhoods will be presented to Council in Q1 of 2022. The City initiated a Smart Traffic Signal pilot program on the Lansdowne Street corridor and evaluation of the Smart Signals pilot will continue into early 2022.

The Cycling Master Plan was completed in 2021 and staff will begin to implement the study recommendations in 2022. In addition to capital funding to support new trails and cycling lanes, the budget includes \$60,000 in funding to support the delivery of programs such as Shifting Gears, Cycling Skills Training Courses and Active School Travel, which are delivered through partner organizations.

Transportation Planning staff are coordinating a number of Municipal Class Environmental Assessment Studies and will be completing the Transportation Master Plan Update in Q1 of 2022.

Transportation Statistics	2019	2020	2021 (Forecast)
Parking	-	-	-
Off Street Parking Lot Spaces	432.0	432.0	432.0
On Street Parking Spaces	484.0	484.0	484.0
Parking Garage Spaces	1,163.0	1,163.0	1,163.0
Traffic	-	-	-
Signalized Intersections	123.0	122.0	123.0
Signalized Pedestrian Crossings	15.0	15.0	15.0
Pavement Markings (km)	315.0	320.0	404.0
Railway Crossings	17.0	17.0	17.0
Street Name, Caution & Regulatory Signs	15,900.0	16,100.0	17,950.0
Adult School Crossing Guard Locations	44.0	45.0	45.0
Transportation Demand Management	-	-	-
Metres of New Sidewalk in Existing Development	1,078.0	1,400.0	1,400.0
Total km of Cycling Lanes	32.0	30.0	31.1
Total km of Multi-Use Trails	31.0	32.0	32.0
Total km of Side Paths Along Roads/Protected Cycling Lanes	12.0	15.1	15.1

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Parking,Traffic, Transportation Planning					
Expenditures					
Personnel	1,692,227	1,603,090	1,742,981	3.0%	50,755
Contractual	2,181,988	2,273,481	2,367,003	8.5%	185,015
Materials, Supplies	193,890	198,090	209,360	8.0%	15,470
Repairs, Maintenance	186,774	180,700	193,319	3.5%	6,545
Debt Charges	290,474	290,475	284,962	-1.9%	-5,512
Fees	301,805	303,605	311,159	3.1%	9,354
Inter-departmental Charges	268,351	228,071	287,665	7.2%	19,314
New Equipment	3,500	4,750	5,000	42.9%	1,500
Travelling, Training	37,420	32,715	45,090	20.5%	7,670
Contributions to Reserves	197,406	197,406	250,703	27.0%	53,297
Recoveries	-2,900	-200	-2,000	-31.0%	900
	5,350,935	5,312,183	5,695,242	6.4%	344,307
Revenues					
Fees, Service Charges, Donations	2,760,677	1,159,000	2,815,160	2.0%	54,483
Contributions From Capital Fund	391,960	393,728	328,100	-16.3%	-63,860
	3,152,637	1,552,728	3,143,260	-0.3%	-9,377
Net Requirement	2,198,298	3,759,455	2,551,982	16.1%	353,684

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Environmental Services					
Expenditures					
Environmental Protection	16,639,069	16,631,174	17,051,415	2.5%	412,346
Waste Management	13,472,210	13,295,685	14,004,562	4.0%	532,353
	30,111,279	29,926,859	31,055,977	3.1%	944,699
Revenues					
Environmental Protection	16,540,576	16,519,730	16,952,770	2.5%	412,194
Waste Management	6,824,899	7,217,000	7,464,753	9.4%	639,854
	23,365,475	23,736,730	24,417,523	4.5%	1,052,049
Net Requirements					
Environmental Protection	98,493	111,444	98,644	0.2%	151
Waste Management	6,647,311	6,078,685	6,539,809	-1.6%	-107,501
	6,745,804	6,190,129	6,638,454	-1.6%	-107,350

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Environmental Protection					
Expenditures					
Wastewater Treatment	13,394,847	13,535,013	13,666,512	2.0%	271,665
Storm Water Collection	676,896	674,120	709,016	4.7%	32,120
Pumping Stations	204,597	204,573	209,692	2.5%	5,095
Sanitary Sewer Waste Water Collection	1,671,884	1,676,675	1,757,964	5.1%	86,080
Environmental Monitoring Program	364,857	216,450	392,771	7.7%	27,915
Centennial Fountain	98,493	111,444	98,644	0.2%	151
Cavan Monaghan Treatment Plant	227,495	212,899	216,815	-4.7%	-10,680
	16,639,069	16,631,174	17,051,415	2.5%	412,346
Revenues					
Wastewater Treatment	13,394,847	13,535,013	13,666,512	2.0%	271,665
Storm Water Collection	676,896	674,120	709,016	4.7%	32,120
Pumping Stations	204,597	204,573	209,692	2.5%	5,095
Sanitary Sewer Waste Water Collection	1,671,884	1,676,675	1,757,964	5.1%	86,080
Environmental Monitoring Program	364,857	216,450	392,771	7.7%	27,915
Cavan Monaghan Treatment Plant	227,495	212,899	216,815	-4.7%	-10,680
	16,540,576	16,519,730	16,952,770	2.5%	412,194
Net Requirements					
Centennial Fountain	98,493	111,444	98,644	0.2%	151
	98,493	111,444	98,644	0.2%	151

2022 Operating Budget

Form 1

Department: Infrastructure and Planning Services**Activity Name: WWTP/PUMP****Division: Environmental Services - Environmental Protection****Budget Account #: Stations/Storm/Sani/EMP/Fountain
11020 to 11060**

Statement of Purpose:

To operate and maintain a Class 4 Waste Water Treatment Plant (WWTP), 13 sewage pumping stations, storm and sanitary sewer collection systems and an accredited laboratory in compliance with Environmental Approval Compliance requirements. The Division also operates and maintains the Centennial Fountain in Little Lake.

Highlights:

The plant has maintained its ability to accommodate existing demand and provides a final effluent of exceptionally high quality.

All pumping stations, sanitary sewer collection systems and WWTP expenditures are funded from the sewer surcharge. Revenue from “extra strength” surcharge agreements, and hauled sewage from surrounding counties, will continue to offset the Environmental Monitoring Program and plant operating costs. The laboratory services internal departmental needs (e.g. City/County Landfill) to complement its activities. In 2020, the laboratory successfully retained the MECP drinking water license and CALA accreditation.

Since January 1, 2017, the City has been operating the Millbrook WWTP and undertaken certain activities related to the Township sanitary collection system all under contract to the Peterborough Utilities Commission.

Performance Data:

In 2021, the WWTP will process approximately 16 to 18 million cubic metres of sewage, and 70,000-110,000 cubic metres of landfill leachate. Actual volumes will be influenced by the amount of rainfall and snowmelt.

Continued enhancements and maintenance to the sanitary sewer system will help mitigate extraneous flows, reduce the overall unwanted flows to the plant, and delay future costly expansions. A comprehensive preventative maintenance program on the sanitary sewer trunk mains will continue to provide safe and reliable conveyance of wastewater to the Plant for treatment. Regular storm sewer and catch basin cleaning will improve surface water drainage to reduce flooding on city streets.

The majority of the existing pumping stations have been upgraded, or are undergoing process and license upgrades to meet current environmental standards.

Average Daily Flows	2019	2020	2021 (Forecast)
Cubic Metres/Day	40,795	39,459	39,000

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Environmental Protection					
Expenditures					
Personnel	4,264,775	4,264,978	4,373,566	2.6%	108,791
Contractual	2,569,454	2,582,814	2,643,440	2.9%	73,986
Materials, Supplies	1,715,633	1,720,133	1,841,791	7.4%	126,158
Repairs, Maintenance	207,562	209,550	220,074	6.0%	12,512
Fees	1,000,373	1,000,372	1,048,873	4.8%	48,500
Inter-departmental Charges	783,133	770,070	873,687	11.6%	90,554
Rentals	10,000	8,000	10,000	0.0%	0
Travelling, Training	152,200	142,950	161,950	6.4%	9,750
Contributions to Reserves	6,595,940	6,592,307	6,548,035	-0.7%	-47,905
Recoveries	-660,000	-660,000	-670,000	1.5%	-10,000
	16,639,069	16,631,174	17,051,415	2.5%	412,346
Revenues					
Waste Water Reserve Fund	15,256,641	15,261,958	15,673,455	2.7%	416,814
Fees, Service Charges, Donations	1,283,935	1,257,772	1,279,315	-0.4%	-4,620
	16,540,576	16,519,730	16,952,770	2.5%	412,194
Net Requirement	98,493	111,444	98,644	0.2%	151

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Waste Management					
Expenditures					
Waste Disposal and Reduction - Administration	1,167,415	1,160,500	1,253,572	7.4%	86,157
Landfill Operation	4,685,036	4,632,875	4,928,703	5.2%	243,668
Solid Waste Collection	1,765,789	1,755,969	1,876,536	6.3%	110,746
Compost Site Operation	370,849	345,800	413,726	11.6%	42,877
Electronics Recycling	93,991	94,500	98,054	4.3%	4,063
Hazardous Waste Collection	390,291	380,800	393,953	0.9%	3,662
Large Article Pick-up	23,621	23,538	25,448	7.7%	1,827
Green Waste Collection	628,056	624,503	668,921	6.5%	40,864
Recycling Services	4,347,162	4,277,200	4,345,650	0.0%	-1,512
	13,472,210	13,295,685	14,004,562	4.0%	532,353
Revenues					
Waste Disposal and Reduction - Administration	13,000	13,000		-100.0%	-13,000
Landfill Operation	4,755,253	4,713,000	4,865,253	2.3%	110,000
Compost Site Operation	61,700	43,000	45,000	-27.1%	-16,700
Electronics Recycling	49,000	60,000	50,000	2.0%	1,000
Hazardous Waste Collection	150,000	136,000	125,000	-16.7%	-25,000
Large Article Pick-up	15,000	15,000	15,500	3.3%	500
Recycling Services	1,780,946	2,237,000	2,364,000	32.7%	583,054
	6,824,899	7,217,000	7,464,753	9.4%	639,854
Net Requirements					
Waste Disposal and Reduction - Administration	1,154,415	1,147,500	1,253,572	8.6%	99,157
Landfill Operation	-70,217	-80,125	63,450	-190.4%	133,668
Solid Waste Collection	1,765,789	1,755,969	1,876,536	6.3%	110,746
Compost Site Operation	309,149	302,800	368,726	19.3%	59,577
Electronics Recycling	44,991	34,500	48,054	6.8%	3,063
Hazardous Waste Collection	240,291	244,800	268,953	11.9%	28,662
Large Article Pick-up	8,621	8,538	9,948	15.4%	1,327
Green Waste Collection	628,056	624,503	668,921	6.5%	40,864
Recycling Services	2,566,216	2,040,200	1,981,650	-22.8%	-584,566
	6,647,311	6,078,685	6,539,809	-1.6%	-107,501

Department: Infrastructure and Planning Services

Activity Name: Waste Management

Division: Environmental Services - Waste Management

Budget Account #: 10975 to 11015

Statement of Purpose:

Waste Management includes the collection, processing and disposal programs/services for garbage, recyclables, green waste, large articles, hazardous waste and electronic waste within the Environmental Services Division. The Division manages the Peterborough County/City Waste Management Facility the Material Recycling Facility, the Household Hazardous Waste Depot and the Harper Road Composting Facility. Capital development is funded by contributing to the Waste Management Reserve Fund.

Highlights:

There are significant budget pressures due to uncertainty of commodity prices. Lower Recycling commodity capture rates due to "no bag" allowances, and lightweighting. The current composting facility at Harper Road is slated to close as of January 1, 2022, and permission to extend in support of a replacement operation are being requested from regulators. The GROW SSO (food) collection and processing project is in the design and approval phase targeting 2023 commissioning.

The Province of Ontario continues with efforts to transition recycling program and cost responsibilities to the private sector under a full (100%) extended producer responsibility (EPR) program, targeting 2024 implementation. Household Hazardous Waste stewardship transition to full industry funding (EPR) anticipated late in 2021, however no Provincial details have been released yet.

Waste Diversion, and long-term planning are underway. Emterra (recycling collection and processing contractor) is now in their second year (of seven) servicing the City. Efforts to divert other targeted materials (ie polystyrene, textiles) continue to provide

valuable data for future program expansion.

Performance Data:

City waste diversion rate (2020) was 53%. New, more challenging diversion opportunities continue to be investigated, including polystyrene, organics, reuse, bulky plastics, and textiles. The City continues to monitor Federal and Provincial initiatives targeting the reduction and elimination of use of hard to recycle plastic items.

Waste Statistics (tonnes)	2019	2020	2021 (Forecast)
Waste Used as Cover at Landfill	20,700	16,956	17,000
Landfill Recycling Diverted	5,900	5,377	5,000
Garbage Disposed at Landfill	47,000	47,779	47,000
City Blue Box Recycling (MRF)	8,100	6,226	6,800
City Green Waste/Organics	7,900	6,774	7,000
Hazardous Waste Depot	337	275	300
Electronics Recycling	169	145	150

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Waste Management					
Expenditures					
Personnel	530,170	531,165	558,852	5.4%	28,682
Contractual	7,990,528	7,869,000	8,120,544	1.6%	130,016
Materials, Supplies	102,350	103,150	101,300	-1.0%	-1,050
Repairs, Maintenance	134,018	156,700	156,577	16.8%	22,559
Fees	612,380	591,650	736,663	20.3%	124,284
Inter-departmental Charges	3,061,920	2,939,095	3,297,876	7.7%	235,956
New Equipment	5,000	5,000	5,000	0.0%	0
Rentals	301,000	341,000	351,000	16.6%	50,000
Travelling, Training	19,300	12,200	23,200	20.2%	3,900
Contributions to Reserves	887,000	887,000	937,000	5.6%	50,000
Transfer to Capital Fund	20,726		0	-100.0%	-20,726
Recoveries	-47,400	-10,400	-5,000	-89.5%	42,400
County Share	-144,783	-129,875	-278,450	92.3%	-133,668
	13,472,210	13,295,685	14,004,562	4.0%	532,353
Revenues					
Waste Water Reserve Fund	218,000	218,000	210,000	-3.7%	-8,000
Ontario grants	830,000	1,090,000	855,000	3.0%	25,000
County and Other Municipal grants & fees	185,700	177,000	175,000	-5.8%	-10,700
Fees, Service Charges, Donations	5,591,199	5,732,000	6,224,753	11.3%	633,554
	6,824,899	7,217,000	7,464,753	9.4%	639,854
Net Requirement	6,647,311	6,078,685	6,539,809	-1.6%	-107,501

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Community Services					
Expenditures					
Community Service Administration	2,426,201	2,258,538	2,533,127	4.4%	106,927
Arts, Culture and Heritage	6,016,999	5,812,346	6,184,237	2.8%	167,238
Arenas	6,106,306	5,130,093	5,910,526	-3.2%	-195,780
Recreation	5,047,343	3,986,431	5,247,407	4.0%	200,064
Social Services	84,929,651	80,272,796	82,527,047	-2.8%	-2,402,604
	104,526,499	97,460,205	102,402,344	-2.0%	-2,124,155
Revenues					
Community Service Administration	300,615	310,615	454,057	51.0%	153,442
Arts, Culture and Heritage	916,463	773,601	954,624	4.2%	38,161
Arenas	3,843,241	1,847,197	3,693,234	-3.9%	-150,007
Recreation	4,053,446	2,117,442	4,197,989	3.6%	144,543
Social Services	73,546,502	68,797,990	70,852,914	-3.7%	-2,693,588
	82,660,267	73,846,844	80,152,818	-3.0%	-2,507,449
Net Requirements					
Community Service Administration	2,125,586	1,947,923	2,079,070	-2.2%	-46,515
Arts, Culture and Heritage	5,100,536	5,038,745	5,229,613	2.5%	129,077
Arenas	2,263,065	3,282,896	2,217,292	-2.0%	-45,773
Recreation	993,896	1,868,989	1,049,418	5.6%	55,521
Social Services	11,383,149	11,474,807	11,674,133	2.6%	290,984
	21,866,232	23,613,361	22,249,526	1.8%	383,294

<div>Community</div> <div>City of Peterborough</div> <div>2022 Operating Budget</div>					
Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Community					
Expenditures					
Office of Community Services Commissioner	356,751	415,089	362,030	1.5%	5,280
Community Project Grants	20,050	20,050	20,350	1.5%	300
Community Investment Grants	209,500	209,500	212,642	1.5%	3,142
Artspace	36,200	36,200	36,743	1.5%	543
Peterborough Aides Resource Network	7,310	7,310	7,419	1.5%	109
Community Care Peterborough	27,710	27,710	28,125	1.5%	415
PTBO Music Fest Policing	0	119,340	0	0.0%	0
Little Lake Musicfest	119,340	40,000	121,130	1.5%	1,790
Ptbo Folk Festival	21,450	21,450	21,771	1.5%	321
Native Learning Program	3,130	3,130	3,177	1.5%	47
Community Race Relations Committee	37,610	37,610	43,024	14.4%	5,414
CPD Funding	0		13,265	0.0%	13,265
Showplace	139,510	139,510	141,602	1.5%	2,092
Canadian Canoe Museum	108,362	108,362	108,362	0.0%	0
Peterborough Lions Club	27,710	27,710	28,125	1.5%	415
Peterborough Green Up	197,089	197,089	200,045	1.5%	2,956
Ptbo Agriculture Society	81,360	81,360	82,580	1.5%	1,220
Community Service Grant to Hutchison House	43,344	43,344	43,994	1.5%	650
Community Service Grant to Kawartha Food Share	33,260	33,260	33,758	1.5%	498
New Canadian Centre	48,170	48,170	48,892	1.5%	722
Market Hall	79,150	79,150	80,337	1.5%	1,187
Drug Strategy	32,660	32,660	32,660	0.0%	0
Transfer to GPA EDC	40,000		40,600	1.5%	600
Peterborough Architectural Conservation Advisory Committee	17,772	17,772	18,038	1.5%	266
Community Development Program	738,763	512,762	804,458	8.9%	65,695
	2,426,201	2,258,538	2,533,127	4.4%	106,927
Revenues					
Community Social Plan 50/50 Reserve	10,000	10,000	0	-100.0%	-10,000
Community Development Program	290,615	300,615	454,057	56.2%	163,442
	300,615	310,615	454,057	51.0%	153,442
	90				

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Net Requirements					
Office of Community Services Commissioner	356,751	415,089	362,030	1.5%	5,280
Community Social Plan 50/50 Reserve	10,000	10,000	0	-100.0%	-10,000
Community Project Grants	20,050	20,050	20,350	1.5%	300
Community Investment Grants	209,500	209,500	212,642	1.5%	3,142
Artspace	36,200	36,200	36,743	1.5%	543
Peterborough Aides Resource Network	7,310	7,310	7,419	1.5%	109
Community Care Peterborough	27,710	27,710	28,125	1.5%	415
PTBO Music Fest POLicing	0	119,340	0	0.0%	0
Little Lake Musicfest	119,340	40,000	121,130	1.5%	1,790
Ptbo Folk Festival	21,450	21,450	21,771	1.5%	321
Native Learning Program	3,130	3,130	3,177	1.5%	47
Community Race Relations Committee	37,610	37,610	43,024	14.4%	5,414
CPD Funding	0		13,265	0.0%	13,265
Showplace	139,510	139,510	141,602	1.5%	2,092
Canadian Canoe Museum	108,362	108,362	108,362	0.0%	0
Peterborough Lions Club	27,710	27,710	28,125	1.5%	415
Peterborough Green Up	197,089	197,089	200,045	1.5%	2,956
Ptbo Agriculture Society	81,360	81,360	82,580	1.5%	1,220
Community Service Grant to Hutchison House	43,344	43,344	43,994	1.5%	650
Community Service Grant to Kawartha Food Share	33,260	33,260	33,758	1.5%	498
New Canadian Centre	48,170	48,170	48,892	1.5%	722
Market Hall	79,150	79,150	80,337	1.5%	1,187
Drug Strategy	32,660	32,660	32,660	0.0%	0
Transfer to GPA EDC	40,000		40,600	1.5%	600
Peterborough Architectural Conservation Advisory Committee	17,772	17,772	18,038	1.5%	266
Community Development Program	448,148	212,147	350,401	-21.8%	-97,747
	2,125,586	1,947,923	2,079,070	-2.2%	-46,515

2022 Operating Budget

Form 1

Department: Community Services

Activity Name: Community Services Administration

Division: Administration and Grants

Budget Account #: 10315, 10340

Statement of Purpose:

Community Services coordinates 16 facilities and numerous programs through five divisions; Arenas, Arts Culture and Heritage, Library, Recreation and Social Services. The Community Services Department also administers the Community Grants Portfolio as well as coordinating a number of Special Events and Projects.

Highlights:

The Community Grants program provides funding to non-profit, community-based organizations that deliver direct programs, services, or activities that improve the quality of life for residents. The grants support activities in the areas of social services and health, arts, culture, heritage, recreation, and the environment. These activities can range from small special events to operations for larger organizations.

Effective January 2021 the Community Development Program has been moved to the management and budget of the Commissioner's Office as its community based programming offers a better alignment with the overall Community Services Department. In addition, the Diversity Equity and Inclusion position and program has been included in the Community Development Program budget.

Performance Data:

In 2021, through the various levels of grants awarded, a total of 64 organizations were supported.

CSD - Grants	2019	2020	2021 (Forecast)
Project	\$21,000	\$19,200	\$15,590
Investment	\$230,000	\$209,500	\$213,960
Service	\$1,051,425	\$1,091,137	\$1,091,137
Total	\$1,302,425	\$1,319,837	\$1,320,687
Number of Organizations	81	80	66

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Community Services Administration					
Expenditures					
Personnel	288,851	358,989	298,675	3.4%	9,825
Contractual	38,600	38,600	52,390	35.7%	13,790
Materials, Supplies	16,500	16,500	16,650	0.9%	150
Other Transfers	1,330,687	1,330,687	1,353,374	1.7%	22,687
Travelling, Training	12,800	1,000	7,580	-40.8%	-5,220
	1,687,438	1,745,776	1,728,669	2.4%	41,232
Revenues					
Contribution from Reserve	10,000	10,000	0	-100.0%	-10,000
	10,000	10,000	0	-100.0%	-10,000
Net Requirement	1,677,438	1,735,776	1,728,669	3.1%	51,232

2022 Operating Budget

Form 1

Department: Community Services**Activity Name: Community Development Program****Division: Administration and Grants****Budget Account #: 10635****Statement of Purpose:**

The Community Development Program (CDP) will continue to improve the well-being of residents in the City and County through the delivery of projects, information, referrals, and support to enhance social development and fill service gaps. CDP transitioned to Community Services, from Social Services, in 2021.

Highlights:

Implementation of the Age-friendly Plan will continue in 2022 using innovative ways to engage, educate, and inform older adults and topic and issues that are important to their health and wellbeing.

Development of the Community Safety and Wellbeing Plan should conclude in 2021 with strategies for implementation being determined in 2022 through inter-departmental and community collaboration.

The bulk of developing the Diversity, Equity, and Inclusion (DEI) Action Plan will take place in 2022. Hiring of the DEI Officer on a 2-year contract began in 2021 with funds being drawn from CDP Reserves to cover the cost.

The Homemakers program assists low-income seniors and others with housekeeping services to allow them to remain in their homes if possible. This program is an 80/20 cost share between the Province/City and County.

Funding support is being provided to the United Way (\$14,500), Ontario 211 (\$22,138) and Kawartha Food Share food security programs (\$21,542) on a 50/50 City/County cost share. Funding to Community Care Peterborough (\$21,973) is paid 100% by the City.

This funding is reviewed on an annual basis.

Performance Data/Work Program:

Community Development Program	2019	2020	2021 (Forecast)
Individuals Assisted at County Drop-Ins	518	207	-
Senior Events Participants	858	95	1,540
Homemaker Clients	97	95	85

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Community Development Program					
Expenditures					
Personnel	319,987	319,986	348,630	9.0%	28,643
Contractual	418,255	192,255	446,159	6.7%	27,904
Materials, Supplies	1,000	1,000	1,000	0.0%	0
Fees	5,340	5,340	0	-100.0%	-5,340
Travelling, Training	4,181	4,181	8,669	107.3%	4,488
Recoveries	-10,000	-10,000	0	-100.0%	10,000
	738,763	512,762	804,458	8.9%	65,695
Revenues					
Ontario grants	0	10,000	13,375	0.0%	13,375
County and Other Municipal grants & fees	188,935	188,935	195,862	3.7%	6,927
Contribution from Reserve	101,680	101,680	244,820	140.8%	143,140
	290,615	300,615	454,057	56.2%	163,442
Net Requirement	448,148	212,147	350,401	-21.8%	-97,747

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Arts, Culture and Heritage					
Expenditures					
Arts, Culture and Heritage Administration	292,935	252,635	307,928	5.1%	14,993
Heritage Preservation Office	529,371	546,200	551,870	4.3%	22,499
PACAC	21,700	18,950	21,700	0.0%	0
Museum	949,893	893,633	961,630	1.2%	11,737
Art Gallery	926,247	875,803	940,592	1.5%	14,344
Library	3,296,853	3,225,125	3,400,517	3.1%	103,665
	6,016,999	5,812,346	6,184,237	2.8%	167,238
Revenues					
Arts, Culture and Heritage Administration			40,000	0.0%	40,000
Heritage Preservation Office	12,000	20,000	12,800	6.7%	800
PACAC	21,700	18,950	21,700	0.0%	0
Museum	259,753	232,093	265,053	2.0%	5,300
Art Gallery	362,104	323,036	372,215	2.8%	10,111
Library	260,906	179,522	242,856	-6.9%	-18,050
	916,463	773,601	954,624	4.2%	38,161
Net Requirements					
Arts, Culture and Heritage Administration	292,935	252,635	267,928	-8.5%	-25,007
Heritage Preservation Office	517,371	526,200	539,070	4.2%	21,699
Museum	690,140	661,540	696,577	0.9%	6,437
Art Gallery	564,143	552,767	568,377	0.8%	4,233
Library	3,035,947	3,045,603	3,157,661	4.0%	121,715
	5,100,536	5,038,745	5,229,613	2.5%	129,077

2022 Operating Budget

Form 1

Department: Community Services**Activity Name: ACH Administration and Heritage Preservation
Office****Division: Arts, Culture And Heritage****Budget Account #: 10325, 10330, 10335****Statement of Purpose:**

The Arts, Culture and Heritage Division is responsible for: the provision of arts, culture, heritage, the Municipal Cultural Plan, cultural facilities, services and resources.

The Heritage Preservation Office (HPO) is responsible for: the Heritage Property Tax Relief Program (HPTRP); heritage designation; archaeological investigations; supporting PACAC, Doors Open and preserving the city's built heritage. The HPO advises Council, and liaises with staff on issues relating to built heritage, designations and the Heritage Register.

Highlights:

In 2022, the Arts Culture and Heritage Administration includes: A proposed refresh for the Public Art Policy and Process, education and awareness of the City's Public Art program. Strategic goals and direction for Arts, Culture and Heritage Committee. Launch of Poet Laureate Program in partnership with EC3 which was delayed in 2020. Undertaken a review of the Municipal Cultural Plan MCP objectives and begun a review of next steps including funding levels for EC3. The public art programs is requesting \$100,000 for projects in 2022. The Heritage Hunt and Doors Open programs were offered virtually in 2020 and 202.

This program has been demonstrated to generate revenues through increased assessment in excess of the tax incentive provided, but new acceptance of properties into the program has been suspended pending a funding increase.

Performance Data:

Divisional accomplishments in 2021 include:

While the COVID-19 pandemic forced the cancellation or postponement of most public art initiatives and the Municipal Cultural Plan update, several projects were completed including:

- AODA Compliance for all web documents;
- Heritage Conservation District Study underway;
- Complete the Archaeology model update;
- Heritage Conservation District signage installed
- Public Art Policy at approval stages;.

Arts Culture and Heritage Statistics	2019	2020	2021 (Forecast)
New Designations	9	6	-
HPTRP New Properties	-	-	-
HPTRP - Renewals	21	11	11
HPTRP Property Inspections	83	83	86
Doors Open Attendance	2,240	4,669	5,000
Support of Corporate Projects	6	6	6
Public Art - Completed Projects	1	1	1
Public Art - Projects Initiated	1	1	2
Public Art - Conservation	1	1	1
Archaeological Assessments	4	4	5

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
ACH Administration					
Expenditures					
Personnel	415,067	414,574	425,440	2.5%	10,372
Contractual	85,288	85,288	85,288	0.0%	0
Materials, Supplies	31,183	27,244	44,103	41.4%	12,920
Fees	500	500	500	0.0%	0
Tax Write-offs	231,000	250,000	250,000	8.2%	19,000
Other Transfers	30,000	30,000	65,000	116.7%	35,000
New Equipment	1,894	1,894	1,894	0.0%	0
Travelling, Training	9,073	8,285	9,273	2.2%	200
Contributions to Reserves	40,000		0	-100.0%	-40,000
	844,005	817,785	881,498	4.4%	37,492
Revenues					
Canada grants	10,000	25,000	10,000	0.0%	0
Fees, Service Charges, Donations	6,200	4,000	7,000	12.9%	800
Transfers from Own funds	17,500	9,950	17,500	0.0%	0
Contribution from Reserve	0		40,000	0.0%	40,000
	33,700	38,950	74,500	121.1%	40,800
Net Requirement	810,305	778,835	806,998	-0.4%	-3,308

Department: Community Services

Activity Name: Museum

Division: Arts, Culture and Heritage

Budget Account #: 10345, 10350, 10360, 10355, 10365

Statement of Purpose:

As an integral part of the collective memory of the community, the Peterborough Museum & Archives shall preserve, present and promote the heritage and culture of Peterborough and area, and also provide other significant heritage programs for the education and enjoyment of both visitors and residents.

Highlights:

The 2022 Museum Operating Budget reflects the delivery of standard services and operations. The Performance Data for 2020 shows the impact of provincially and federally mandated restrictions, including facility closures, during the COVID-19 pandemic. For comparative purposes, the Performance Data for 2019 is included in parentheses. It is anticipated that the Museum will gradually return to 2019 delivery standards as pandemic-related restrictions ease; the current community response indicates positive interest and support.

Performance Data:

Museum 2020 Key Performance Indicators reflect its 5-Year Plan Accommodation Objectives (2018-2023), as approved by the Museum & Archives Advisory Committee (Report MAAC18-008). For comparative purposes, the Performance Data for 2019 is included in parentheses.

1. Visitor Experience:

- 76 (1,090) children enriched their education through 5 (46) curriculum-linked programs
- 1,127 (6,418) patrons engaged in 51 (69) events; 16 (17) events were free, family drop-ins

- 2,832 (14,049) visitors experienced the exhibition galleries during 1,669 (2,594) open hours
- 2,040 (6,407) patrons chose the Museum facilities for 77 (178) gatherings

2. Preservation of Collections:

- 20,864 (36,426) collection database records were created, updated or enriched
- 1,329 (299) artifacts cleaned and housed for storage
- 100 (80) artifacts and 25 (305) linear feet of archival material were accepted into the permanent collections

3. Access to Collections:

- 203 (682) external researchers received one-on-one on-site assistance
- 312 (353) artifacts were interpreted through 22 (60) displays

4. Fleming College Partnership:

- 68 (85) heritage professionals-in-training were mentored while working with 1,031 (293) artifacts

5. Community Relations:

- 50 (2,525) patrons enjoyed 1 (22) theatre performances
- 1,596 (6,306) patrons viewed 10 (30) international film screenings
- 88 (137) volunteers gave 2,332.5 (6,364.5) hours of unpaid service

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Museum					
Expenditures					
Personnel	671,167	671,166	684,912	2.0%	13,745
Contractual	126,410	121,682	116,666	-7.7%	-9,744
Materials, Supplies	93,150	45,100	98,300	5.5%	5,150
Repairs, Maintenance	35,686	35,686	37,107	4.0%	1,421
Fees	9,221	8,721	9,968	8.1%	747
Travelling, Training	7,460	4,278	8,078	8.3%	618
Contributions to Reserves	12,000	12,000	12,000	0.0%	0
Recoveries	-5,200	-5,000	-5,400	3.8%	-200
	949,893	893,633	961,630	1.2%	11,737
Revenues					
Ontario grants	45,433	105,726	45,433	0.0%	0
Canada grants	27,200	33,000	27,600	1.5%	400
Fees, Service Charges, Donations	187,120	93,367	192,020	2.6%	4,900
	259,753	232,093	265,053	2.0%	5,300
Net Requirement	690,140	661,540	696,577	0.9%	6,437

2022 Operating Budget

Form 1

Department: Community Services

Activity Name: Art Gallery

Division: Arts, Culture and Heritage

Budget Account #: 40005 to 40050

Statement of Purpose:

The Art Gallery of Peterborough is dedicated to contemporary Canadian visual art with a focus on artists practicing within our region. Exhibitions are enhanced with talks, tours, publications, and education programs.

Highlights:

Through pandemic closures, the AGP continued to receive core operating funds from the Canada Council for the Arts and the Ontario Arts Council (OAC). Revenue generating opportunities, which include memberships, donations, sponsorships, fundraising, Gallery Shop sales, education programs, and touring exhibitions, were limited this year. The AGP received provincial funding through the OAC's Arts Recovery Fund to offset this.

Performance Data:

Provincial and Federal operating funding continued with the understanding that AGP programming would resume, but ultimately shift in scope due to pandemic restrictions. We reallocated resources to online programming and services, building our engagement by 58% over the previous year. We found ways to continue to support artists in our community through the payment of artist fees and supporting them as entrepreneurs as they sell their work in their studios during our Kawartha Autumn Studio Tour or by consignment in our shop.

Art Gallery Statistics	2019	2020	2021 (Forecast)
Attendance	-	-	-
In Person	15,143	3,187	5,000
Web Hits	79,382	82,121	83,000
Social Media Followers	5,050	6,553	7,000
Online Participation	-	-	-
Adult Programs	-	14,854	15,000
All-Ages Programs	-	9,238	10,000
Social Media Reach	289,693	382,022	400,000
Artists Exhibited	-	-	-
Local Artists	55	70	70
Non-Local Artists	47	65	60
Artist Fees Paid	30,038	26,594	35,000
Artist's Sales Revenue	133,708	85,516	100,000
Volunteers	-	-	-
Number of Volunteers	89	40	45
Volunteer Hours	2,721	1,067	1,200
Fundraising and Subsidies	-	-	-
Donations, Sponsorship, Interest	\$62,082	\$55,749	\$71,600
Earned Revenue	\$110,132	\$26,205	\$46,500
Arts Recovery Fund (Prov)	\$-	\$-	\$42,793
Fed. & Prov. Operating Grants	\$137,504	\$142,504	\$142,504
Fed. & Prov. Project Grants	\$16,924	\$28,925	\$40,639
Total Earned and External Funding	\$326,642	\$253,383	\$344,036

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Art Gallery					
Expenditures					
Personnel	545,959	544,345	555,242	1.7%	9,283
Contractual	194,849	171,249	191,168	-1.9%	-3,681
Materials, Supplies	65,000	45,000	65,903	1.4%	903
Repairs, Maintenance	29,508	29,508	29,495	0.0%	-13
Fees	65,931	54,701	66,783	1.3%	852
Other Transfers	3,000	500	3,000	0.0%	0
Rentals	10,500	17,000	15,000	42.9%	4,500
Travelling, Training	11,500	13,500	14,000	21.7%	2,500
	926,247	875,803	940,592	1.5%	14,344
Revenues					
Ontario grants	66,504	103,297	78,215	17.6%	11,711
Canada grants	91,500	95,639	96,000	4.9%	4,500
County and Other Municipal grants & fees	6,000	6,000	3,000	-50.0%	-3,000
Fees, Service Charges, Donations	190,100	110,100	187,000	-1.6%	-3,100
Investment Income	8,000	8,000	8,000	0.0%	0
	362,104	323,036	372,215	2.8%	10,111
Net Requirement	564,143	552,767	568,377	0.8%	4,233

2022 Operating Budget

Form 1

Department: Community Services

Activity Name: Library

Division: Arts, Culture And Heritage

Budget Account #: 60005, 60015, 60035

Statement of Purpose:

The Peterborough Public Library is an agent for positive community transformation through interaction, discovery, and learning.

Highlights:

The Library's 2022 budget sees a return to pre-pandemic budget amounts with minimal adjustments for operating costs.

2020 and 2021 saw a notable increase in Library memberships as well as electronic collection use.

A Library Service Review project was started in early 2020 with the goal of engaging the community in a conversation about our core services in an effort to understand our community and member needs, and to be able to effectively serve them better. Outcomes of the service review were analyzed and evaluated in 2021 for a 2022 implementation.

Using Library Reserve funds and Development Charges, a service enhancement in the form of a self-serve Book Kiosk at the Peterborough Sport and Wellness Centre was installed in 2020. This alternative service model pilot project was put on hold due to the pandemic, with service introduction now planned for 2022.

Performance Data/Work Program:

Library Usage	2019	2020	2021 (Forecast)
Hours Open	3,415	1,308	1,308
Number of In-person Visits	332,176	93,184	55,000
Circulation (Print Only)	463,278	218,456	200,000
Physical Items in Collection	190,393	185,000	185,000
Collection Value	\$2,500,000	\$2,500,000	\$2,500,000
Members	13,375	22,734	22,000
Question/Tech Inquiries	30,524	16,536	17,000
Programs Offered	341	295	150
Program Attendance	8,559	7,609	3,000
Visiting Library Deliveries	642	306	350
Electronic Collection Use	190,840	200,366	200,000
eLearning Courses Completed	924	1,797	2,000
Public Computer Sessions	51,100	12,217	15,000
Wifi Connections	38,636	5,694	5,000

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Library					
Expenditures					
Personnel	2,401,731	2,333,652	2,459,464	2.4%	57,733
Contractual	310,063	213,564	331,972	7.1%	21,910
Materials, Supplies	51,950	49,250	59,900	15.3%	7,950
Repairs, Maintenance	62,791	62,791	64,879	3.3%	2,088
Fees	29,247	29,247	32,162	10.0%	2,915
Inter-departmental Charges	26,000	122,500	26,000	0.0%	0
New Equipment	3,500	3,500	3,500	0.0%	0
Travelling, Training	16,050	15,100	18,000	12.1%	1,950
Contributions to Reserves	396,021	396,021	405,640	2.4%	9,619
Recoveries	-500	-500	-1,000	100.0%	-500
	3,296,853	3,225,125	3,400,517	3.1%	103,665
Revenues					
Ontario grants	132,806	132,806	132,806	0.0%	0
Canada grants	0	23,550	0	0.0%	0
Fees, Service Charges, Donations	127,100	20,166	107,050	-15.8%	-20,050
Investment Income	1,000	3,000	3,000	200.0%	2,000
	260,906	179,522	242,856	-6.9%	-18,050
Net Requirement	3,035,947	3,045,603	3,157,661	4.0%	121,715

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Arenas					
Expenditures					
Northcrest Arena	29,550	23,375	0	-100.0%	-29,550
Kinsmen Arena	1,138,478	1,030,634	1,162,047	2.1%	23,568
Healthy Planet Arena	1,496,916	1,349,813	1,505,676	0.6%	8,761
Memorial Centre	2,396,084	1,770,629	2,224,993	-7.1%	-171,092
Urban Park	98,135	8,500	70,668	-28.0%	-27,467
	5,159,164	4,182,951	4,963,384	-3.8%	-195,780
Revenues					
Kinsmen Arena	837,487	577,390	886,903	5.9%	49,416
Healthy Planet Arena	1,242,622	789,860	1,291,181	3.9%	48,559
Memorial Centre	1,763,131	479,947	1,509,650	-14.4%	-253,482
Urban Park	0		5,500	0.0%	5,500
	3,843,241	1,847,197	3,693,234	-3.9%	-150,007
Net Revenues Before Debt Charges					
Northcrest Arena	29,550	23,375	0	-100.0%	-29,550
Kinsmen Arena	300,992	453,244	275,144	-8.6%	-25,848
Healthy Planet Arena	254,293	559,953	214,495	-15.7%	-39,798
Memorial Centre	632,953	1,290,682	715,343	13.0%	82,390
Urban Park	98,135	8,500	65,168	-33.6%	-32,967
	1,315,923	2,335,754	1,270,150	-3.5%	-45,773
Arena Debt Charges					
Memorial Centre	947,142	947,142	947,142	0.0%	0
	947,142	947,142	947,142	0.0%	0
Net Requirement	2,263,065	3,282,896	2,217,292	-2.02%	-45,773

Department: Community Services

Division: Arenas

Activity Name: Memorial Centre, Healthy Planet Arena, Kinsmen
Budget Account #: 10380, 10385, 10390, 10395, 10400, 10405, 10410, 10420, 10425, 10430, 10435, 10440, 10375

Statement of Purpose:

The Arena Division provides a wide range of programming and events that appeal to all members of the community and encourages tourist visits. The Division strives to efficiently manage all facilities and maximize use by providing affordable and attractive facilities that staff and the community can be proud of, resulting in an increase of event organizers choosing Peterborough for their events.

Highlights:

The Division has taken a positive baseline approach preparing the 2022 budget with the assumption that business levels will return to more regular levels, as allowed under Provincial and Municipal restrictions, with community programming and ticketed events rescheduled following two years of reduced revenues.

For 2022, Peterborough Memorial Centre budget revenue accounts have been adjusted to reflect a shift to the way revenues are being allocated regarding the Peterborough Petes games. The City will receive most of these revenues through fixed-rate user fees versus the previous revenue sharing model as a result of the new Facility License Agreement with the Peterborough Petes. The Peterborough Petes 2021/22 Regular Season began in October 2021 following September Exhibition Games. Concerts and ticketed events are scheduled inside the Peterborough Memorial Centre for 2022 in anticipation of reduced Provincial restrictions.

The requirement to exchange the summer floor and ice schedules between Kinsmen Arena and Healthy Planet Arena continues in 2022 to accommodate the roof project taking place 2021 through

2023 at the Healthy Planet Arena.

Northcrest Arena no longer has operating budget requirements in 2022. Facility demolition costs in 2021 were incorporated in the North End Fire Hall Capital project.

For the 2020/21 Seasonal Statistics, these were heavily affected by the facility closures and restrictions required as a result of the COVID-19 pandemic. All arena facilities were closed in March 2020 due to the Provincial Shut-Down orders. Once arena facilities were allowed to reopen, scheduling and programming commenced in August 2020 through to December 2020 in all arena facilities but activities were restricted to small groups and on-ice skill-based clinics only with all league play and tournaments cancelled. Arena facilities were allowed to reopen with restrictions in place again in February 2021 until another Province-wide Shut Down was announced in April 2021 until reopening in Step 3 of Provincial restrictions in July 2021. Scheduling for the first half of the 2021/22 Fall/Winter Season under Provincial Step 3 restrictions is set with the ability to transition to either tighter or looser restrictions as required through the season.

In Q2 and Q3 2021 Drive-In Events in the parking lot at the Peterborough Memorial Centre were successful resulting in 18 events including attendance of 1,751 vehicles with approximately 6,500 people in total throughout June, July and August. The events featured 10 local talent acts on stage with 10 local companies involved and partnerships with Community organizations including Market Hall Performance Centre, Showplace, Peterborough Museum & Archives and MusicFest. The return of indoor ticketed events commenced in Q3 2021 with the start of the Peterborough Petes 2021/22 Hockey Season. Community ice and floor rentals with schedule and program modifications began again in all arena facilities starting in Q3 2021.

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Arenas					
Expenditures					
Personnel	3,070,789	2,562,365	3,140,970	2.3%	70,181
Contractual	1,553,175	1,079,793	1,444,388	-7.0%	-108,787
Materials, Supplies	24,950	20,700	24,950	0.0%	0
Repairs, Maintenance	491,157	455,857	487,396	-0.8%	-3,761
Debt Charges	947,142	947,142	947,142	0.0%	0
Fees	76,720	15,100	76,720	0.0%	0
Inter-departmental Charges	26,248	21,851	27,563	5.0%	1,315
Travelling, Training	36,235	35,085	40,347	11.3%	4,112
Contributions to Reserves	75,000	52,500	78,750	5.0%	3,750
Recoveries	-195,110	-60,300	-357,700	83.3%	-162,590
	6,106,306	5,130,093	5,910,526	-3.2%	-195,780
Revenues					
Fees, Service Charges, Donations	3,843,241	1,847,197	3,693,234	-3.9%	-150,007
	3,843,241	1,847,197	3,693,234	-3.9%	-150,007
Net Requirement	2,263,065	3,282,896	2,217,292	-2.0%	-45,773

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Recreation Facilities and Programs					
Expenditures					
Recreation Facilities and Program Delivery	2,185,496	1,880,503	2,439,441	11.6%	253,945
Peterborough Sport and Wellness Centre	2,861,847	2,105,928	2,807,966	-1.9%	-53,881
	5,047,343	3,986,431	5,247,407	4.0%	200,064
Revenues					
Recreation Facilities and Program Delivery	1,145,213	579,085	1,390,023	21.4%	244,810
Peterborough Sport and Wellness Centre	2,908,234	1,538,357	2,807,966	-3.4%	-100,268
	4,053,446	2,117,442	4,197,989	3.6%	144,543
Net Requirements					
Recreation Facilities and Program Delivery	1,040,283	1,301,418	1,049,418	0.9%	9,135
Peterborough Sport and Wellness Centre	-46,387	567,571	0	-100.0%	46,387
	993,896	1,868,989	1,049,418	5.6%	55,521

2022 Operating Budget

Form 1

Department: Community Services

Division: Recreation

Activity Name: Recreation Facilities and Program Delivery

Budget Account #: 10480, 10485, 10490, 10495, 10505, 10510, 10520, 10530, 10535, 10536, 10538, and 10500

Statement of Purpose:

This budget supports the staffing, planning, advertising, delivery, supervision and evaluation of the Recreation Division programs and services, including: community development/assistance activities; community gardens; facility management; direct delivery programs and instructional sports; special event projects; recreation fee subsidy program; summer aquatics program; Junior Parks; Downtown Youth Space; Peterborough Youth Commission/Council; sport field permitting; the operations of the Skateboard Park, picnic sites at Beavermead, Nicholls Oval and Jackson Park; operation of the Peterborough Marina; oversight of Beavermead Campground; and operations related to Naval Memorial Park Complex.

Highlights:

The following are highlights of the 2022 Budget:

Artificial turf field located at Holy Cross Catholic Secondary School began operations in Summer 2021, and revenue and expenses related to this operation are reflected in the 2022 budget.

Marina operation procedures now align to standard operating procedures in recreation, including fuel safety and emergency management. Administrative procedures transitioned to PerfecMind. The 2022 budget requests a 0.33 FTE increase to the seasonal Marina Coordinator position to include supervisory responsibilities for other seasonal and new recreation facilities such as Naval Memorial Park Complex and Urban Park

Naval Memorial Park Complex is a new recreational facility and will

function as a multi use complex including community partnerships agreements, summer day camps, facility rentals and recreational programs. The property includes partnership with Peterborough Horseshoe Club which features a joint operation of 20 horseshoe pits with existing leagues and programs.

Performance Data/Work Program:

User Stats	2019	2020	2021 (Forecast)
Subsidy	1,464	52	350
Permitting	426,657	17	10,000
Junior Parks	853	-	500
Instructional Sports	1,532	147	466
Downtown Youth Space	1,361	495	500
Summer Aquatics (Beavermead, Rogers Cove Beaches)	12,856	14,331	14,545
Marina Seasonal	69	45	50
Marina Transient	484	147	200

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Recreation Facilities and Programs					
Expenditures					
Personnel	814,036	817,040	1,040,061	27.8%	226,025
Contractual	422,543	233,786	430,227	1.8%	7,684
Materials, Supplies	255,100	156,900	255,575	0.2%	475
Repairs, Maintenance	172,430	206,530	226,282	31.2%	53,852
Fees	38,199	30,595	43,974	15.1%	5,775
Other Transfers	153,994	153,994	153,994	0.0%	0
Inter-departmental Charges	75,000	110,000	117,750	57.0%	42,750
New Equipment	0	0	1,500	0.0%	1,500
Rentals	73,755	39,020	58,000	-21.4%	-15,755
Travelling, Training	9,825	7,950	14,710	49.7%	4,885
Contributions to Reserves	171,114	124,988	97,868	-42.8%	-73,246
Recoveries	-500	-300	-500	0.0%	0
	2,185,496	1,880,503	2,439,441	11.6%	253,945
Revenues					
Ontario grants	13,200	13,200	13,200	0.0%	0
Canada grants	0	0	5,000	0.0%	5,000
Fees, Service Charges, Donations	1,132,013	565,885	1,371,823	21.2%	239,810
	1,145,213	579,085	1,390,023	21.4%	244,810
Net Requirement	1,040,283	1,301,418	1,049,418	0.9%	9,135

Department: Community Services

Activity Name: Peterborough Sport and Wellness Centre

Division: Recreation

Budget Account #: 10465

Statement of Purpose:

The Peterborough Sport and Wellness Centre (PSWC) is a leisure recreational complex that offers community recreational programs and services. The PSWC includes features such as; leisure and therapy pools, exercise studio, fitness centre, three gymnasiums, multi-purpose meeting rooms, and a youth room. In addition to serving the City of Peterborough and surrounding communities, the PSWC serves the full-time student population at Fleming College - Sutherland Campus and the Seneca College - Aviation Campus, and is home to the Fleming College Varsity teams, The Fleming Knights. These student groups are serviced in partnership between the City of Peterborough, Fleming College and the Fleming College Student Administrative Council.

Highlights:

The following are highlights for the 2022 Budget:

As a result of the COVID19 pandemic, there is an anticipated impact to overall membership revenue and projecting overall decrease of memberships in 2022. As a review all expenses were examined and adjustments made to reflect the overall reduction in membership revenue. This includes anticipated reduction in maintenance related expenses for the aquatic centre, as a result of the replacement of the Wellness Centre HVAC Equipment.

Focus for the 2022 operations will continue to adjust delivery model as a result of COVID-19, including continued review of enhanced cleaning, focus on membership growth and engagement, and adaptation of our program model, including Summer Day Camps.

Program changes will include; new family and children member

classes, which are included in our family and children membership options, providing a wider range of programs for children and families to access. Sport and Fitness programs will continue to include a focus on indoor-outdoor program mix, and utilizing the nature trails unique to the Fleming College grounds. New adult leisure programs will be introduced to the overall program model, to help address social isolation and program affordability resulting from the pandemic impacts.

Performance Data/Work Program:

Peterborough Sport & Wellness Centre	2019	2020	2021 (Forecast)
Membership Sales	\$1,200,769	\$435,555	\$550,000
Day Passes	\$11,690	\$7,594	\$16,000
Public Swims	\$88,557	\$36,896	\$7,000
Child and Youth	\$245,664	\$38,828	\$155,000
Swim Lessons	\$275,561	\$89,687	\$18,000

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Peterborough Sport and Wellness Centre					
Expenditures					
Personnel	2,022,550	1,486,024	1,995,408	-1.3%	-27,141
Contractual	396,988	301,012	388,167	-2.2%	-8,821
Materials, Supplies	105,000	69,955	102,750	-2.1%	-2,250
Repairs, Maintenance	174,000	99,665	150,594	-13.5%	-23,406
Fees	27,937	23,047	29,068	4.0%	1,131
Inter-departmental Charges	32,122	32,211	42,770	33.1%	10,648
New Equipment	3,500	0	1,750	-50.0%	-1,750
Travelling, Training	9,750	4,014	6,500	-33.3%	-3,250
Contributions to Reserves	90,000	90,000	90,959	1.1%	959
	2,861,847	2,105,928	2,807,966	-1.9%	-53,881
Revenues					
Canada grants	0	47,398	10,000	0.0%	10,000
Fees, Service Charges, Donations	2,908,234	1,490,959	2,797,966	-3.8%	-110,268
	2,908,234	1,538,357	2,807,966	-3.4%	-100,268
Net Requirement	-46,387	567,571	0	-100.0%	46,387

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Social Services					
Expenditures					
Social Assistance	44,810,823	36,721,621	40,904,816	-8.7%	-3,906,007
Children's Services	18,665,505	18,568,501	18,151,431	-2.8%	-514,074
Housing & Homelessness	21,453,323	24,982,675	23,470,800	9.4%	2,017,477
	84,929,651	80,272,796	82,527,047	-2.8%	-2,402,604
Revenues - County Contribution					
Social Assistance	833,244	833,244	845,563	1.5%	12,319
Children's Services	768,347	778,244	784,378	2.1%	16,031
Housing & Homelessness	6,053,716	6,053,717	6,187,787	2.2%	134,071
	7,655,307	7,665,205	7,817,728	2.1%	162,421
Revenues - Provincial & Other					
Social Assistance	39,684,318	31,595,116	35,717,705	-10.0%	-3,966,613
Children's Services	16,264,071	16,136,313	15,774,529	-3.0%	-489,542
Housing & Homelessness	9,942,806	13,401,356	11,542,952	16.1%	1,600,146
	65,891,195	61,132,785	63,035,186	-4.3%	-2,856,009
Net Requirements					
Social Assistance	4,293,261	4,293,261	4,341,548	1.1%	48,287
Children's Services	1,633,087	1,653,944	1,592,524	-2.5%	-40,563
Housing & Homelessness	5,456,801	5,527,602	5,740,061	5.2%	283,260
	11,383,149	11,474,807	11,674,133	2.6%	290,984

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Social Assistance					
Expenditures					
Ontario Works Administration	10,204,124	10,204,124	10,457,483	2.5%	253,359
Ontario Works Mandatory Benefits	32,732,912	24,763,976	28,643,390	-12.5%	-4,089,522
Discretionary Benefits	1,663,787	1,543,521	1,593,943	-4.2%	-69,844
Poverty Reduction Initiatives	70,000	70,000	70,000	0.0%	0
Homemakers and Nurses	140,000	140,000	140,000	0.0%	0
	44,810,823	36,721,621	40,904,816	-8.7%	-3,906,007
Revenues - County Contribution					
Ontario Works Administration	781,678	781,678	793,997	1.6%	12,319
Discretionary Benefits	34,666	34,666	34,666	0.0%	0
Poverty Reduction Initiatives	11,900	11,900	11,900	0.0%	0
Homemakers and Nurses	5,000	5,000	5,000	0.0%	0
	833,244	833,244	845,563	1.5%	12,319
Revenues - Provincial & Other					
Ontario Works Administration	5,631,200	5,631,200	5,823,933	3.4%	192,733
Ontario Works Mandatory Benefits	32,732,912	24,763,976	28,643,390	-12.5%	-4,089,522
Discretionary Benefits	1,208,206	1,087,940	1,138,382	-5.8%	-69,824
Homemakers and Nurses	112,000	112,000	112,000	0.0%	0
	39,684,318	31,595,116	35,717,705	-10.0%	-3,966,613
Net Requirements					
Ontario Works Administration	3,791,246	3,791,246	3,839,553	1.3%	48,307
Discretionary Benefits	420,915	420,915	420,895	0.0%	-20
Poverty Reduction Initiatives	58,100	58,100	58,100	0.0%	0
Homemakers and Nurses	23,000	23,000	23,000	0.0%	0
	4,293,261	4,293,261	4,341,548	1.1%	48,287

Department: Community Services

Activity Name: Social Assistance

Division: Social Service

Budget Account #: 10585, 10590, 10600, 10610, 10595, 10605, 10615, 10640, 10645, 10650

Statement of Purpose:

To provide for personnel and other client program costs to deliver Financial Assistance and Life Stabilization activities. Eligible residents receive help with costs of food, shelter, dental, vision care and Life Stabilization supports.

Highlights:

In 2019, the Province announced that Peterborough would be part of one of three prototype regions for the Employment Services Transformation across the Province. Beginning January 1, 2021 the focus of Ontario Works (OW) is now life stabilization supports to clients to enhance their readiness for employment referrals. A restructuring of the Social Services Division occurred in late 2020 to better serve clients under the new model and to function with a 22% reduction in the provincial OW Administration funding.

Since 2018, the OW Administration provincial funding has been frozen at 2018 actual which means that despite the elimination of staff positions and reduction in Employment Benefits to clients, the City cost shares have gradually increased. The City of Peterborough received additional Admin funding for 2 FTE to do intensive case management with youth. This funding expires March 31st, 2022.

In February 2021 the Province announced a Social Assistance Recovery and Renewal Plan that impacts the way Social Assistance (OW and Ontario Disability Support Program (ODSP)) will be delivered both locally and at the Provincial level. Municipalities will action plan and collaborate with a range of community partners to provide Life Stabilization and discretionary benefits. The Province will provide financial supports, financial

controls, and back end supports that can be centralized. Municipal work will be completed with a person-centered lens, connecting supports and navigating broader supports such as child care, housing, housing stability funds, physical, mental health and addictions supports.

The 2020 OW actual caseload average was 3285, and the 2021 budgeted average caseload is 3701. Due to the COVID-19 pandemic and the impact of the Canadian Emergency Response Benefit (CERB) and other financial supports being extended late into 2021, the caseload has decreased (average caseload for the first six months of 2021 is 2846). The 2022 average caseload has been set at 3300 as it is expected that people will move back to OW once CERB ends.

The Province funds Mandatory Benefits at 100% while OW discretionary benefits is capped at \$10 per combined OW and ODSP cases per month.

Following up on the KPMG recommendations, staff continue to examine options to prioritize health needs within discretionary funding.

Performance Data:

* This chart includes City and County figures.

Social Assistance Statistics	2019	2020	2021 (Forecast)
OW Caseload	3,427	3,285	3,000
Gross OW Monthly Cost per Case	\$734.33	\$711.83	\$718.85

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Social Assistance					
Expenditures					
Personnel	7,195,133	7,195,133	7,364,181	2.3%	169,048
Contractual	35,250,104	27,294,334	31,249,021	-11.4%	-4,001,083
Materials, Supplies	105,667	105,667	98,100	-7.2%	-7,567
Repairs, Maintenance	10,000	10,000	10,000	0.0%	0
Fees	19,327	19,327	25,138	30.1%	5,812
Inter-departmental Charges	1,259,987	1,056,554	1,119,067	-11.2%	-140,920
New Equipment	79,400	79,400	62,420	-21.4%	-16,980
Rentals	766,006	766,006	803,115	4.8%	37,109
Travelling, Training	207,200	207,200	218,774	5.6%	11,574
Recoveries	-82,000	-12,000	-45,000	-45.1%	37,000
	44,810,823	36,721,621	40,904,816	-8.7%	-3,906,007
Revenues					
Ontario grants	39,510,818	31,351,616	35,391,472	-10.4%	-4,119,346
County and Other Municipal grants & fees	833,244	833,244	845,563	1.5%	12,319
Fees, Service Charges, Donations	173,500	243,500	183,500	5.8%	10,000
Contribution from Reserve	0	0	142,733	0.0%	142,733
	40,517,562	32,428,360	36,563,268	-9.8%	-3,954,294
Net Requirement	4,293,261	4,293,261	4,341,548	1.1%	48,287

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Children's Services					
Expenditures					
Children's Services Administration	616,530	616,530	663,422	7.6%	46,892
CS - Core Funding	13,843,461	13,843,461	13,202,981	-4.6%	-640,480
Early Learning Child Care	787,044	792,960	792,960	0.8%	5,916
Expansion Funding	0	0	0	0.0%	0
EarlyON Child and Family Centres	1,262,727	1,262,727	1,262,727	0.0%	0
Directly Operated Child Care	2,155,743	2,052,823	2,229,341	3.4%	73,598
	18,665,505	18,568,501	18,151,431	-2.8%	-514,074
Revenues - County Contribution					
Children's Services Administration	98,645	98,645	123,727	25.4%	25,082
CS - Core Funding	478,419	478,419	482,061	0.8%	3,642
Early Learning Child Care	10,738	0	0	-100.0%	-10,738
Expansion Funding	0	0	0	0.0%	0
Directly Operated Child Care	180,545	201,180	178,590	-1.1%	-1,955
	768,347	778,244	784,378	2.1%	16,031
Revenues - Provincial & Other					
Children's Services Administration	308,265	308,265	288,492	-6.4%	-19,773
CS - Core Funding	12,348,226	12,348,226	11,742,189	-4.9%	-606,037
Early Learning Child Care	753,312	792,960	792,960	5.3%	39,648
Expansion Funding	0	0	0	0.0%	0
EarlyON Child and Family Centres	1,262,727	1,262,727	1,262,727	0.0%	0
Directly Operated Child Care	1,591,541	1,424,135	1,688,161	6.1%	96,620
	16,264,071	16,136,313	15,774,529	-3.0%	-489,542
Net Requirements					
Children's Services Administration	209,620	209,620	251,203	19.8%	41,583
CS - Core Funding	1,016,816	1,016,816	978,731	-3.7%	-38,085
Early Learning Child Care	22,994	0	0	-100.0%	-22,994
Directly Operated Child Care	383,657	427,508	362,590	-5.5%	-21,067
	1,633,087	1,653,944	1,592,524	-2.5%	-40,563

2022 Operating Budget

Form 1

Department: Community Services

Activity Name: Children's Services

Division: Social Services

Budget Account #: 10540, 10545, 10550, 10555, 10560, 10565, 10570, 10575

Statement of Purpose:

To provide for personnel and other support costs to deliver Children's Services for the early years and childcare programs. Fee subsidy to eligible families, operating grants to licensed child care and EarlyON service providers, and Special Needs Resources result in quality care for children and allows families to attend to their employment, parenting and training needs.

Highlights:

In 2022, there will be an overall increase in licensed childcare spaces in the City and the County, resulting from the expansion of spaces in licensed childcare programs in the County. This growth will shift the cost share to 67% City, 33% County in 2022 from 68% City, 32% County in 2021.

In 2019, the Ministry of Education announced several key funding changes to be phased in over the next three years. In 2020, municipalities were asked to cost share the operating portion of Expansion Plan funding at a rate of 80/20 provincial/municipal. In 2021, all Children's Services administrative funding is cost shared at a rate of 50/50 with municipalities. Previously most administration funding was at 100% provincially funded. In 2022, the threshold for allowable Children's Services administration funding will be reduced from 10% to 5%. Any administration cost over the threshold amount will be 100% municipal.

In 2022, the Municipal Child Care programs will increase the per diem fees by 2% to help offset increase in costs.

In 2021, the municipality received \$1,262,727 in EarlyON Child and Family Centre services funding. This program is 100% provincially

funded. It is anticipated that in 2022 this funding will remain the same with no changes to the municipal cost share requirements.

Performance Data/Work Program:

Children's Services	2019	2020	2021 (Forecast)
Children Served - Fee Subsidy	1,830	1,316	1,400
Licensed Child Care Spaces	3,494	3,953	3,968
Children Served - Special Needs Resourcing	397	326	345
Children Served - EarlyOn Child & Family Centres	2,160	1,400	1,197

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Children's Services					
Expenditures					
Personnel	2,554,530	2,475,210	2,606,021	2.0%	51,491
Contractual	14,996,615	15,002,531	14,402,773	-4.0%	-593,842
Materials, Supplies	90,063	88,063	93,893	4.3%	3,830
Repairs, Maintenance	9,908	9,908	10,348	4.4%	440
Fees	42,608	42,608	55,539	30.3%	12,931
Inter-departmental Charges	799,200	799,200	817,137	2.2%	17,937
New Equipment	2,820	2,820	2,200	-22.0%	-620
Rentals	143,199	121,999	137,248	-4.2%	-5,951
Travelling, Training	26,562	26,162	26,273	-1.1%	-289
	18,665,505	18,568,501	18,151,431	-2.8%	-514,074
Revenues					
Ontario grants	14,387,379	14,427,027	13,799,217	-4.1%	-588,162
County and Other Municipal grants & fees	768,347	778,244	784,378	2.1%	16,031
Fees, Service Charges, Donations	1,876,692	1,709,286	1,975,312	5.3%	98,620
	17,032,418	16,914,557	16,558,907	-2.8%	-473,511
Net Requirement	1,633,087	1,653,944	1,592,524	-2.5%	-40,563

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Housing & Homelessness					
Expenditures					
Housing Administration	974,570	974,570	970,987	-0.4%	-3,583
Peterborough Housing Corporation	3,804,000	3,804,000	3,861,060	1.5%	57,060
Rent Supplement Programs	2,203,250	2,203,250	2,238,271	1.6%	35,021
Non Profit and Native Housing Providers	7,015,000	7,015,000	7,015,000	0.0%	0
Housing Resource Centre	314,000	314,000	320,000	1.9%	6,000
Homelessness	4,565,621	8,144,972	5,523,993	21.0%	958,372
Home for Good	983,236	983,236	983,236	0.0%	0
Housing Access Peterborough	74,479	74,479	86,782	16.5%	12,303
Special Program Funding - DOOR	300,000	250,000	250,000	-16.7%	-50,000
Special Program Funding - IAH	1,219,168	1,219,168	2,221,471	82.2%	1,002,303
	21,453,323	24,982,675	23,470,800	9.4%	2,017,477
Revenues - County Contribution					
Housing Administration	527,621	527,621	473,963	-10.2%	-53,658
Peterborough Housing Corporation	1,644,696	1,644,696	1,688,304	2.7%	43,608
Rent Supplement Programs	874,890	874,890	988,538	13.0%	113,648
Non Profit and Native Housing Providers	2,584,207	2,584,207	2,602,967	0.7%	18,760
Housing Resource Centre	173,014	173,014	177,600	2.7%	4,586
Homelessness	208,250	208,250	208,250	0.0%	0
Housing Access Peterborough	41,038	41,038	48,164	17.4%	7,126
	6,053,716	6,053,717	6,187,787	2.2%	134,071
Revenues - Provincial & Other					
Housing Administration	17,000	17,000	117,000	588.2%	100,000
Peterborough Housing Corporation	819,070	819,070	819,070	0.0%	0
Rent Supplement Programs	615,428	615,428	488,271	-20.7%	-127,157
Non Profit and Native Housing Providers	2,324,969	2,324,969	2,324,969	0.0%	0
Homelessness	3,663,935	7,172,485	4,338,935	18.4%	675,000
Home for Good	983,236	983,236	983,236	0.0%	0
Special Program Funding - DOOR	300,000	250,000	250,000	-16.7%	-50,000
Special Program Funding - IAH	1,219,168	1,219,168	2,221,471	82.2%	1,002,303
	9,942,806	13,401,356	11,542,952	16.1%	1,600,146

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Net Requirements					
Housing Administration	429,949	429,949	380,024	-11.6%	-49,925
Peterborough Housing Corporation	1,340,234	1,340,234	1,353,686	1.0%	13,452
Rent Supplement Programs	712,932	712,932	761,462	6.8%	48,530
Non Profit and Native Housing Providers	2,105,824	2,105,824	2,087,064	-0.9%	-18,760
Housing Resource Centre	140,986	140,986	142,400	1.0%	1,414
Homelessness	693,436	764,237	976,808	40.9%	283,372
Housing Access Peterborough	33,441	33,441	38,618	15.5%	5,177
	5,456,801	5,527,602	5,740,061	5.2%	283,260

Department: Community Services

Activity Name: Housing and Homelessness

Division: Social Services

Budget Account #: 10625, 10630, 10650 to 10735

Statement of Purpose:

The City of Peterborough is the Service Manager for Housing and Homelessness Services. The Social Services Division is responsible for administering, funding, and providing policy direction and overseeing standards for approximately 2,000 social housing units, 1,569 of which are Rent Geared to Income (RGI). Social Housing projects are owned and managed by 16 non-profit organizations and Peterborough Housing Corporation. Housing and Homelessness services are also responsible to plan, administer, and fund housing options across the continuum of housing needs, from shelters, transitional and supportive housing to RGI and affordable rental units. The 2020 review of the Housing and Homelessness Plan commits to ending chronic homelessness by 2025. Two key initiatives are required to meet this goal: creating more units dedicated to people experiencing homelessness and creating a response to homelessness that is housing-focused and supports people to obtain and retain housing.

Highlights:

Housing Services provides ongoing subsidy for social housing providers, ensuring compliance through program and policy support, including operational reviews and providing support for asset management. The social housing portfolio has an assessed value of more than \$150 million.

Funding for affordable housing development and housing renovation are provided through the Ontario Priorities Housing Initiative and the Canada-Ontario Community Housing Initiative. The City also has a federal-provincial funding allocation in 2022 for portable housing benefits through the Canada Ontario Housing Benefit.

Homelessness Services has contracts with local partners to provide supports and services in a community-wide homelessness system response. This system continues to experience financial and service pressures related to increasing numbers of individuals and families experiencing homelessness, and social distancing expectations. Provincial Homelessness funding has not been confirmed beyond March 31, 2023. COVID-19 related funding that has funded isolation shelters has not been confirmed past December 31, 2021. All shelters and the overflow shelter currently operating out of Wolfe St. have operated at reduced capacity during COVID-19.

Performance Data/Work Program:

Housing & Homelessness	2019	2020	2021 (Forecast)
# of Issuances of Housing Stability Fund	2,844	2,097	2,035
Shelter Days of Care Including Overflow	34,919	24,116	22,000
Rent Geared to Income Housing Wait List	1,339	1,527	1,757
Average Monthly Rent - 2 Bedroom Unit	\$1,077	\$1,104	\$1,191
Purpose Built Rental Housing Vacancy Rate	1.2%	1.0%	2.6%

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Housing and Homelessness					
Expenditures					
Personnel	797,658	797,658	823,742	3.3%	26,084
Contractual	19,785,909	22,775,260	22,228,384	12.3%	2,442,475
Materials, Supplies	14,500	14,500	19,100	31.7%	4,600
Fees	3,000	3,000	3,000	0.0%	0
Other Transfers	0	540,000	0	0.0%	0
Inter-departmental Charges	867,498	867,498	557,529	-35.7%	-309,969
Rentals	41,908	41,908	43,095	2.8%	1,187
Travelling, Training	17,850	17,850	15,950	-10.6%	-1,900
Contributions to Reserves	225,000	225,000	225,000	0.0%	0
Recoveries	-300,000	-300,000	-445,000	48.3%	-145,000
	21,453,323	24,982,675	23,470,800	9.4%	2,017,477
Revenues					
Ontario grants	9,034,628	12,793,178	10,279,481	13.8%	1,244,853
County and Other Municipal grants & fees	6,053,716	6,053,717	6,187,787	2.2%	134,071
Fees, Service Charges, Donations	75,000	75,000	75,000	0.0%	0
Transfers from Own funds	50,000		0	-100.0%	-50,000
Contribution from Reserve	783,178	533,178	1,188,471	51.7%	405,293
	15,996,522	19,455,073	17,730,739	10.8%	1,734,217
Net Requirement	5,456,801	5,527,602	5,740,061	5.2%	283,260

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Financial Services Other Financial Summary - Operating Budget					
Financial Services - Other Financial					
Capital Financing Costs					
Tax Supported Capital Financing Costs	19,814,867	19,814,867	21,538,503	8.7%	1,723,636
Non-Tax Supported Financing Costs	10,848,000	10,008,000	11,608,000	7.0%	760,000
Waste Water Reserve Revenue	-2,500,000	-2,500,000	-2,500,000	0.0%	0
Net Capital Financing Charges	28,162,867	27,322,867	30,646,503	8.8%	2,483,636
Property Taxation Costs	3,139,055	3,134,300	3,305,055	5.3%	166,000
Other Expenditures	1,273,391	1,209,840	1,244,673	-2.3%	-28,718
Contingency	257,552	349,532	387,443	50.4%	129,891
Total Net Expenditures	32,832,865	32,016,539	35,583,674	8.4%	2,750,809

Department: Corporate

Activity Name: Other Financial Services

Division: Capital Financing Costs

Budget Account #: 10175, 10180

Statement of Purpose:

To raise funds in the Operating Budget and transfer to the capital fund to help pay for the current year's capital works program. To provide for principal and interest payments on tax-supported debt that has been issued as of the beginning of the year plus an amount estimated to be issued during 2022.

To transfer funds to various reserves which, in turn, will be used to fund specific operating and capital expenditures.

Highlights:

Debt and Capital Levy

Tax-supported debt charges reflected in this budget exclude debt recoverable from other non-tax sources which have been included in other departmental budgets.

On April 23, 2012, Council approved a Debt Management and Capital Financing Plan through Report CPFS12-011 presented to the Budget Committee on April 4, 2012. The Plan increased the amount of debt the City can issue as well as Capital Levy dedicated to capital projects. To phase-in the new plan, the total annual amount of new tax-supported debt charges, plus any increase in the capital levy provision is limited to a 1% impact on the all inclusive tax increase. The amount for the Capital Financing for the 2022 Capital Program has been accommodated within the 2.75% all inclusive increase and in balance with the other funding pressures in the 2022 operating budget and capital program.

Transfer to the Flood Reduction Master Plan (FRMP) Reserve from Capital Levy
\$1.6 million of capital levy has been transferred to the Capital Levy

FRMP reserve to fund specific Flood Reduction Master Plan capital projects requested in the 2022 Budget.

COPHI Dividend

The dividend received from the Peterborough Utilities Group of Companies is used to bolster the annual capital levy provisions in accordance with a policy adopted by Council on March 27, 2000, based on Report FAFS00-005.

Legacy Fund

During 2020 the sale of PDI assets to Hydro One was finalized and a committee of staff and council members was formed to review investment options for the proceeds. In May 2021, Council approved Report CLSFS21-020 establishing a Legacy Fund with the proceeds. The 2022 budget includes \$1.5 million to fund a portion of the capital budget.

Transfer to the FRMP Reserve from Sewer Surcharge

It is being recommended that \$2.5 million of the 2021 Sewer Surcharge be transferred to the Sewer Surcharge Supported FRMP reserve to fund specific Flood Reduction Master Plan capital projects as identified in the 2022 Capital Budget. The amount is funded from Sewer Surcharge, which is levied by the PUSI on the water bills.

Transfer to Casino Gaming Reserve

Gaming revenues from the Casino have been estimated at \$2.4 million for 2022, taking into consideration the impact of the COVID-19 pandemic on casino operations. The 2018 Approved Budget contains the recommendation "That a Casino Gaming Reserve be created and all Casino gaming revenues be transfer into the reserve, and that except for the provision in 2018 of \$150,000 to fund expenditures of the DBIA, this reserve only be used for designated capital projects".

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Capital Financing Costs					
Capital Levy	3,449,080	3,449,080	3,937,163	14.2%	488,083
Transfer to FRMP Reserve from Capital Levy	1,320,000	1,320,000	760,000	-42.4%	-560,000
Transfer to Waste Water Reserve Fund	1,860,000	1,860,000	2,480,000	33.3%	620,000
Tax Supported Capital Financing	6,629,080	6,629,080	7,177,163	8.3%	548,083
Tax Supported Debt Charges	13,185,787	13,185,787	14,361,340	8.9%	1,175,553
Total Gross Tax Supported Capital Financing Costs	19,814,867	19,814,867	21,538,503	8.70%	1,723,636
Non Tax Supported Capital Financing Costs					
COPHI Dividend	5,208,000	5,208,000	5,208,000	0.0%	0
Transfer to Casino Gaming Reserve	1,640,000	800,000	2,400,000	46.3%	760,000
Legacy Fund Reserve	1,500,000	1,500,000	1,500,000	0.0%	0
Transfer to FRMP Reserve from Sewer Surcharge Revenue	2,500,000	2,500,000	2,500,000	0.0%	0
Total Non Tax Supported Capital Financing Costs	10,848,000	10,008,000	11,608,000	7.0%	760,000
Total Gross Capital Financing Costs	30,662,867	29,822,867	33,146,503	8.10%	2,483,636
Revenue					
Waste Water Reserve Revenue	2,500,000	2,500,000	2,500,000	0.0%	0
	2,500,000	2,500,000	2,500,000	0.0%	0
Total Net Capital Financing Costs	28,162,867	27,322,867	30,646,503	8.8%	2,483,636

Department: Corporate

Activity Name: Other Financial Services

Division: Property Taxation Costs

Budget Account #: 10150, 10155

Statement of Purpose:

To provide funding for various Property Tax Credits and Rebates, and Tax remission expenditures related to Annexation and the Municipal Property Assessment Corporation.

Highlights:

Community Improvement Plans

The City has in place various incentive programs as they relate to property tax assistance including: Central Area Revitalization Grant - \$250,500, Brownfields Tax Assistance - \$663,000, and Brownfields Rehabilitation Grant Program. The increase in these programs is due to new projects expected to be assessed for 2022.

Municipal Property Assessment Corporation

The provision for the Municipal Property Assessment Corporation (MPAC) is \$960,000 for 2022. MPAC is responsible for assessing all property in Ontario and operates under the authority of the Municipal Property Assessment Corporation Act.

Tax Credit Programs for Low Income Seniors and People with Disabilities

The amount of credit under the program for low income seniors, or the program for low income people with disabilities, is based on a flat rate of \$400. Those receiving an amount greater than \$400, based on the previous program, are grandfathered at the higher amount. Eligible property owners can only receive one of the credit programs.

Tax Remissions

The \$1.0 million write-off provision for a variety of tax relief

programs is an estimate of the municipal tax loss due to assessment appeals and tax reductions/ cancellations that may occur under various sections of the Municipal Act. Any surplus or deficit budget at the end of the year is netted to a reserve for tax write-offs that has an unallocated balance of \$423,500 as of December 31, 2020.

Rebates to Registered Charities

City By-law 98-122 established a tax rebate for registered charities program that was mandatory under the provisions of the Municipal Act as part of the assessment/tax reforms implemented in 1998. To qualify for mandatory relief, the charity must be a registered charity as defined in Subsection 248 (1) of the Income Tax Act (Canada) and have a registration number issued by the Canada Customs and Revenue Agency. Although the legislation establishes a minimum 40% rebate requirement, at its meeting held November 14, 2005, Council resolved that the tax rebate to registered charities be increased from 40% to the lesser of 100% of taxes payable by the charities or \$50,000 effective for the 2006 taxation years and after (FAFS05-040). With approval of the 2020 budget, it was approved to begin decreasing the rebate by 5% per year for five years beginning in 2020. The 2022 budget includes a decrease in this rebate to the lesser of 85% of taxes payable by the charities or \$50,000, for a total rebate of \$297,500.

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Property Taxation Costs					
Expenditures					
Central Area Revitalization	155,000	132,000	250,500	61.6%	95,500
Brownfields Tax Assistance CIP	480,000	491,600	663,000	38.1%	183,000
Mun. Property Assessment Corp	953,055	954,000	953,055	0.0%	0
Mun Age 55-64 tax Cr	16,000	18,000	18,000	12.5%	2,000
Charitable Rebates	315,000	315,000	297,500	-5.6%	-17,500
General Tax Write-offs	1,100,000	1,100,000	1,000,000	-9.1%	-100,000
ODSP Tax Credit	10,000	8,700	10,000	0.0%	0
Senior Citizens Tax Credit	110,000	115,000	113,000	2.7%	3,000
	3,139,055	3,134,300	3,305,055	5.3%	166,000

2022 Operating Budget

Form 1

Department: Corporate

Activity Name: Other Financial Services

Division: Other Expenditures

Budget Account #: 10125, 10185, 10145, 10190, 10200

Statement of Purpose:

To provide for various corporate and financial commitments and provide a contingency for one time or unknown expenditures.

Highlights:

Police Noise Control - The \$25,000 noise control provision is a transfer to Police Services to pay for noise-by-law enforcement.

Auditing Fees - The Audit Fees provision of \$92,000 is for the estimated expense to undertake the City's 2021 audit which will be completed in 2022.

Insurance and Risk Management - The \$902,773 insurance provision includes \$500,000 for estimated deductible payments; and \$421,773 for premium payments for corporate coverages and broker fees. It is recommended that any surplus or deficit budget at the end of the year be netted to the Insurance Reserve.

Under by-law 19-063, Municipal Accommodation Tax (MAT) of 4% on the purchase price of transient accommodation came into effect within the City of Peterborough. 50% of the net revenues from the MAT will be transferred to PKED, and the remaining portion will be transferred to the City's MAT reserves.

Contingency - The contingency provision is available for unexpected expenditures that may occur during the year or for items that fall under Section 239 (2) of the Municipal Act 2001, which may be discussed in a Closed Budget Committee session during the reviews. It is recommended that at the end of each year, if there is an unused portion of the contingency budget, subject to overall year end position, the surplus budget be transferred to the

Capital Levy Reserve to be used to help fund the capital works program in the following year.

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Other Expenditures					
Expenditures					
Contribution to Sick Leave Reserve	40,000	40,000		-100.0%	-40,000
DBIA in Kind Service	27,500	27,500	27,500	0.0%	0
Police - Noise Control	25,000	25,000	25,000	0.0%	0
Auditing Fees	89,660	89,660	92,000	2.6%	2,340
Credit Rating and Debenture Expenses	30,000		30,000	0.0%	0
Insurance and Risk Management	982,291	861,280	902,773	-8.1%	-79,518
Postage	25,000	25,000	25,000	0.0%	0
Bank Service Charges	1,000	4,500	5,500	450.0%	4,500
Policing Costs for Little Lake Music Fest	16,000	16,000	16,000	0.0%	0
Contribution Doctors Recruitment Incentive Reserve Fund	100,000	100,000	100,000	0.0%	0
Police Board Honorarium	20,900	20,900	20,900	0.0%	0
Contribution to MAT Reserve	154,500	160,000	175,000	13.3%	20,500
MAT Transfer to PKED	154,500	160,000	175,000	13.3%	20,500
Contingency	173,592	349,532	387,443	123.2%	213,851
	1,839,943	1,879,372	1,982,116	7.7%	142,173
Revenues					
Municipal Accommodation Tax (MAT)	309,000	320,000	350,000	13.3%	41,000
	309,000	320,000	350,000	13.3%	41,000
Net Requirement	1,530,943	1,559,372	1,632,116	6.6%	101,173

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Transfers to Organizations for Provision of Services Summary - Operating Budget					
Transfers to Organizations for Provision of Services					
Police Services	27,033,125	26,821,337	27,975,484	3.5%	942,359
Fairhaven	1,905,862	1,905,862	1,600,000	-16.0%	-305,862
Peterborough County/City Paramedics Service	5,333,875	5,333,875	5,466,254	2.5%	132,379
Otonabee Region Conservation Authority	814,322	814,322	816,625	0.3%	2,303
Peterborough Public Health	1,330,450	1,330,450	1,330,450	0.0%	0
Peterborough and the Kawarthas Economic Development	999,778	999,778	1,014,775	1.5%	14,997
Peterborough Humane Society	365,194	365,194	448,250	22.7%	83,056
Peterborough Family Health Team	21,220	21,220	21,220	0.0%	0
Greater Peterborough Innovation Cluster	140,000	140,000	142,100	1.5%	2,100
DBIA	150,000	150,000	150,000	0.0%	0
VBIA	0	0	0	0.0%	0
	38,093,826	37,882,038	38,965,158	2.3%	871,332

Department: Police

Activity Name: Transfers to Organizations

Division: Police Services (Including Police Board)

Budget Account #: 20005 to 20250

Statement of Purpose:

To provide a full range of police services, as required by the Comprehensive Ontario Police Services Act, including the Police Services Board.

The Comprehensive Ontario Police Services Act legislates that there shall be a Police Service Board for every municipality that maintains a police force.

Highlights:

In accordance with the Comprehensive Ontario Police Services Act, 2019, the Peterborough Police Service has a separate budget process, which includes submission to, and approval by, the Police Services Board. In accordance with Section 50 of the Comprehensive Ontario Police Services Act, 2019:

Municipal board finances

50 (1) A municipality that maintains a municipal board shall provide the board with sufficient funding to,

(a) provide adequate and effective policing in the municipality; and

(b) pay the expenses of the board's operation, other than the remuneration of board members.

Estimates

50 (2) A municipal board shall submit operating and capital estimates to the municipality that will show, separately, the amounts that will be required to,

(a) provide adequate and effective policing in the municipality, including the amounts required to provide the police service with required equipment and facilities, having regard for the various ways that the board can discharge this obligation; and

(b) pay the expenses of the board's operation, other than the

remuneration of board members.

Subsections 4 and 5 of Section 50 stipulate that:

50. (4) Upon reviewing the estimates, the municipality shall establish an overall budget for the municipal board for the purposes described in clauses (1) (a) and (b) and, in doing so, the municipality is not bound to adopt the estimates submitted by the municipal board.

50. (5) In establishing an overall budget for the municipal board, the municipality does not have the authority to approve or disapprove specific items in the estimates.

For 2022, the net Police Services budget includes \$636,017 from Selwyn Township for police services on a contract basis to the Lakefield Ward within the Township of Selwyn.

The budget also includes \$1,386,524 for contracted services to the Township of Cavan Monaghan.

Performance Data:

The budget includes additional revenue of \$1,490,942 as a result of the Court Security Prisoner Transportation (CSPT) Program from the Ministry of Community Safety and Correctional Services Grant.

This budget addresses the requirement to adequately resource core policing and administrative functions, as required under the Comprehensive Ontario Police Services Act.

Reserve planning continues with annual contributions of \$27,500 to the Strategic Plan Reserve. These funds will be utilized for the consultation, preparation and printing of the next plan for 2024-2027.

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Police Services					
Expenditures					
Police Executive	1,608,819	1,344,002	1,645,257	2.3%	36,438
Police Operations	14,473,867	14,473,863	15,233,537	5.2%	759,670
Administrative Support	4,835,004	4,835,090	4,818,970	-0.3%	-16,034
Investigative Services	6,019,965	6,019,963	6,404,651	6.4%	384,685
Communications & Tech	2,337,892	2,337,892	2,530,242	8.2%	192,349
Police Finance	1,243,876	1,241,826	1,354,857	8.9%	110,981
Police HR	582,459	582,459	622,124	6.8%	39,665
	31,101,883	30,835,095	32,609,638	4.8%	1,507,755
Police Services Revenue	4,363,277	4,308,277	4,925,018	12.9%	561,741
Net Police Services Expenditure	26,738,606	26,526,818	27,684,620	3.5%	946,014
Police Board					
Police Board Expenses	294,519	294,519	290,864	-1.2%	-3,655
Total Gross Police Services	31,396,402	31,129,614	32,900,502	4.8%	1,504,100
Total Revenue Police Services	4,363,277	4,308,277	4,925,018	12.9%	561,741
Net Cost Police Services Submitted	27,033,125	26,821,337	27,975,484	3.5%	942,359

2022 Operating Budget

Form 1

Department: Outside Agencies

Activity Name: Transfers to Organizations

Division: Fairhaven

Budget Account #: 10245

Statement of Purpose:

To provide funds for the City's share of debt principal and interest payments related to the rebuild of Fairhaven which took place in 2003 as well as a provision for the City's share of Fairhaven's Operating Budget.

Highlights:

A provision for Fairhaven's Operating Budget in the amount of \$1,550,000 (2021 - \$1,550,000), has been included in 2022 Operating contribution. The total obligation to Fairhaven from Operating is \$1,550,000.

On December 13, 1999, Council agreed to provide long-term funding support for the Fairhaven Home Rebuild project. The City's commitment expired in mid-2021 so there is no debt servicing expense for 2022 (2021 - \$355,862). With the end of the Debt Servicing commitment, a portion of those funds have been contributed to reserve for Fairhaven future capital needs in the amount of \$50,000.

As part of report CPFS12-062 dated September 4, 2012, Council resolved that, beginning with the 2013 Capital Budget, an annual amount be included to support Fairhaven's capital program for on-going capital funding for Fairhaven. An amount of \$243,700 (2021 - \$234,289) is included in the 2022 Budget.

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Fairhaven					
Expenditures					
Other Transfers	1,905,862	1,905,862	1,550,000	-18.7%	-355,862
Contributions to Reserves	0	0	50,000	0.0%	50,000
	1,905,862	1,905,862	1,600,000	-16.0%	-305,862
Net Requirement	1,905,862	1,905,862	1,600,000	-16.0%	-305,862

2022 Operating Budget

Form 1

Department: Outside Agencies

Activity Name: Transfers to Organizations

Division: Peterborough County/City Paramedics Service
(PCCP)

Budget Account #: 10235

Statement of Purpose:

To provide funds to Peterborough County for the City's share of the Peterborough County City Paramedic (PCCP) services.

Highlights:

The County of Peterborough is the delivery agent for the paramedic service for both the City and the County. The cost share between the City and the County is based on population and is unchanged from 2021 at 58.62% City and 41.38% County.

The City's portion of PCCP expenses for 2022 has been budgeted at \$5,631,393 or a 5.6% increase over the 2021 budget (\$5,333,875). The 2022 budget includes \$150,000 from the PCCP reserve to fund a portion of this expense, resulting in a net increase of \$5,481,393 or 2.8% in the net requirement.

The City's portion of PCCP expenses is based on preliminary information from the County. A final budget is expected early in 2022. Once the final 2022 budget is known, it is recommended that any adjustments to the City's portion of the PCCP budget be netted against the 2022 general contingency provision.

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Peterborough County/City Paramedics Service					
Expenditures					
Other Transfers	5,333,875	5,333,875	5,616,254	5.3%	282,379
	5,333,875	5,333,875	5,616,254	5.3%	282,379
Revenues					
Contribution from Reserve	0	0	150,000	0.0%	150,000
	0	0	150,000	0.0%	150,000
Net Requirement	5,333,875	5,333,875	5,466,254	2.5%	132,379

2022 Operating Budget

Form 1

Department: Outside Agencies

Activity Name: Transfers to Organizations

Division: Otonabee Region Conservation Authority

Budget Account #: 10240

Statement of Purpose:

To provide funds to the Otonabee Region Conservation Authority (ORCA) for the City's share of operating and capital requirements.

Highlights:

The 2022 budgeted contribution is \$826,538, which represents a 1.5% increase over the 2021 amount. The budgeted amount includes the following two items over and above the base levy:

- Source Water Protection - \$18,778
- City's portion of Special Capital Levy – Millbrook Dam - \$18,783

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Otonabee Region Conservation Authority					
Expenditures					
Other Transfers	814,322	814,322	816,625	0.3%	2,303
	814,322	814,322	816,625	0.3%	2,303
Net Requirement	814,322	814,322	816,625	0.3%	2,303

2022 Operating Budget

Form 1

Department: Outside Agencies

Activity Name: Transfers to Organizations

Division: Peterborough Public Health

Budget Account #: 10230

Statement of Purpose:

To provide funds to Peterborough Public Health (PPH) for the City's share of their operating requirements.

Highlights:

The local share of public health costs, after deducting the MOH contribution, is allocated to the City, County, Curve Lake First Nation and Hiawatha First Nation based on population. The City's 2022 budgeted contribution is \$1,350,407 a 1.5% increase over the 2021 amount.

The Minister of Health announced at AMO that starting January 1, 2020, all municipalities will transition to a 70-30 provincial-local cost sharing funding model for public health and that in the first year, no public health unit will experience an increase over 10% of current costs as a result of this cost-sharing change.

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Peterborough Public Health					
Expenditures					
Other Transfers	1,330,450	1,330,450	1,330,450	0.0%	0
	1,330,450	1,330,450	1,330,450	0.0%	0
Net Requirement	1,330,450	1,330,450	1,330,450	0.0%	0

2022 Operating Budget

Form 1

Department: Outside Agencies

Activity Name: Transfers to Organizations

Division: Peterborough & the Kawarthas Economic
Development

Budget Account #: 80005

Statement of Purpose:

To provide funds to Peterborough & the Kawarthas Economic Development (PKED) for the City's share of operating requirements.

Highlights:

With the approval of Report CAO19-014, dated December 2, 2019, an agreement is in place between the City, County of Peterborough and the Greater Peterborough Area Economic Development Corporation (operating as PKED) for the four-year period January 1, 2020 to December 31, 2023.

The agreement obligates the City and County to participate in the funding of PKED over the four-year period. The 2022 Budget request from PKED is \$1,014,775 which is an increase of 1.5% over 2021 amount.

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Peterborough and the Kawarthas Economic Development					
Expenditures					
Other Transfers	999,778	999,778	1,014,775	1.5%	14,997
	999,778	999,778	1,014,775	1.5%	14,997
Net Requirement	999,778	999,778	1,014,775	1.5%	14,997

2022 Operating Budget

Form 1

Department: Outside Agencies

Activity Name: Humane Society

Division: Humane Society

Budget Account #: 10305

Statement of Purpose:

The Peterborough Humane Society provides animal control services for the City.

Highlights:

PHS provides animal control services including enforcement of the City's animal control by-laws and provincial legislation. In addition, PHS operates the City's pound and issues dog and cat licenses. The City pays an all-inclusive price for the services and PHS retains Pound fees; destruction and disposal fees; license fees and 50% of fine revenue collected.

The current agreement with the PHS for the provision of services expires December 31, 2021. Items such as funding for animal control services, which remained static through the last 5 years of the previous agreement, are being addressed through Report CLSFS21-045 dated November 16, 2021. The report proposes a new five-year agreement for the period ending December 31, 2026 along with an updated Animal Control By-law.

Performance Data:

The PHS provides the City with monthly reports detailing numbers of impounded animals; strays received; number and type of by-law complaints; number of warnings issued; charges laid; and number of tags issued.

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Peterborough Humane Society					
Expenditures					
Other Transfers	365,194	365,194	448,250	22.7%	83,056
	365,194	365,194	448,250	22.7%	83,056
Net Requirement	365,194	365,194	448,250	22.7%	83,056

2022 Operating Budget

Form 1

Department: Outside Agencies

Activity Name: Transfers to Organizations

Division: Peterborough Family Health Team

Budget Account #: 10225

Statement of Purpose:

As of July 2015, the delivery of service for the Doctor Recruitment Program moved from PKED to the Primary Health Care Services of Peterborough.

Highlights:

Annual net costs are allocated to the City and County in proportion to their permanent population, as established by official census statistics. The City's share remains unchanged at 58.62% of the Doctor Recruitment Program, or \$21,220. In addition, during the 2022 Budget process, Council approved an annual increase to the Doctor Recruitment Program of \$60,000 for a total contribution of \$81,220.

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Peterborough Family Health Team					
Expenditures					
Other Transfers	21,220	21,220	81,220	282.8%	60,000
	21,220	21,220	81,220	282.8%	60,000
Revenues					
Contribution from Reserve	0		60,000	0.0%	60,000
	0		60,000	0.0%	60,000
Net Requirement	21,220	21,220	21,220	0.0%	0

2022 Operating Budget

Form 1

Department: Outside Agencies

Activity Name: Transfers to Organizations

Division: Greater Peterborough Innovation Cluster

Budget Account #: 10222

Statement of Purpose:

To provide funds to the Greater Peterborough Innovation Cluster (GPIC) for the City's share of operating requirements.

Highlights:

The three-year funding agreement with GPIC expires December 31, 2021. GPIC and City staff have discussed developing a new agreement with the same elements as the previous 3 years with a 2022 amount adjusted by 1.5% for inflation.

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
Greater Peterborough Innovation Cluster					
Expenditures					
Other Transfers	140,000	140,000	142,100	1.5%	2,100
	140,000	140,000	142,100	1.5%	2,100
Revenues					
	0		0	0.0%	0
Net Requirement	140,000	140,000	142,100	1.5%	2,100

2022 Operating Budget

Form 1

Department: Outside Agencies

Activity Name: Transfers to Organizations

Division: Downtown Business Improvement Area

Budget Account #: 10140

Statement of Purpose:

To provide funds to the Downtown Business Improvement Area (DBIA) for promotion of the Central Area and for security purposes.

Highlights:

In February 2017, the City made a 20-year commitment to assist the DBIA in promoting the Central Area and for security purposes, in which the City makes an annual payment to the DBIA in the amount of \$150,000. If the annual payment is not fully spent by the DBIA in any calendar year, the DBIA can retain the unspent portion in a reserve to be spent in subsequent years as required.

This commitment by the City is in addition to the City's annual commitment for cleaning in the Central Area (\$114,950) and "in-kind" moneys (\$27,500).

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
DBIA					
Expenditures					
Other Transfers	477,933	477,933	484,492	1.4%	6,559
	477,933	477,933	484,492	1.4%	6,559
Revenues					
BIA	327,933	327,933	334,492	2.0%	6,559
	327,933	327,933	334,492	2.0%	6,559
Net Requirement	150,000	150,000	150,000	0.0%	0

2022 Operating Budget

Form 1

Department: Outside agencies

Activity Name: Transfers to Organizations

Division: Village Business Improvement Area

Budget Account #: 10135

Statement of Purpose:

To provide funds to the Village Business Improvement Area (VBIA) for promotion of the East City Village Area and for security purposes.

City of Peterborough

2022 Operating Budget

Description	2021 Approved	2021 Preliminary Actual	2022 Recommended	Variances 2021 - 2022 Budget	
				Over (Under) 2021 Budget %	Over (Under) 2021 Budget \$
VBIA					
Expenditures					
Other Transfers	17,728	35,456	18,000	1.5%	272
	17,728	35,456	18,000	1.5%	272
Revenues					
BIA	17,728	35,456	18,000	1.5%	272
	17,728	35,456	18,000	1.5%	272
Net Requirement	0	0	0	0.0%	0



2022 Budget

User Fees and Charges

2022 User Fees and Charges

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Form 6

User Fees and Charges - 2022

Department	CAO
Division	Fire Prevention
Activity	Fees for Service

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022 - if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
101-10020-450320	Room Rental (Classroom Station 1)	Cost recovery for Services	1/2 Day	\$72	Y	\$360	1-Jan-22	\$73	\$367
101-10020-450320	Room Rental (Classroom Station 1)	Cost recovery for Services	Full Day	\$144	Y	\$144	1-Jan-22	\$147	\$147
101-10020-450320	Room Rental (Classroom Station 3)	Cost recovery for Services	1/2 Day	\$83	Y	\$249	1-Jan-22	\$85	\$254
101-10020-450320	Room Rental (Classroom Station 3)	Cost recovery for Services	Full Day	\$166	Y	\$497	1-Jan-22	\$169	\$508
	Total 450320					\$1,250			\$1,276
101-10020-450330	SCBA Services/Respiratory Protection	Cost recovery for Services	each	\$11	Y	\$9,570		\$11	\$9,744
	Total 450330					\$9,570			\$9,744
101-11020-450645	Response/Standby/Training/ Investigation/ Demolition	Cost recovery for Services	various	\$530	Y	\$6,360	1-Jan-22	\$541	\$6,487
	Total 450645					\$6,360			\$6,487
101-11020-450325	Fire File Search	Cost recovery for Services	each	\$46	Y	\$3,220	1-Jan-22	\$47	\$3,283
101-11020-450325	General Inspections and 9.8 OFC/Training	Cost recovery for Services	each	\$108	Y	\$2,052	1-Jan-22	\$110	\$2,093
101-11020-450325	9.5 OFC Inspections/Vulnerable Occupancy Large	Cost recovery for Services	each	\$215	Y	\$6,235	1-Jan-22	\$219	\$6,360
101-11020-450325	9.6 OFC Inspections	Cost recovery for Services	each	\$313	Y	\$313	1-Jan-22	\$319	\$319
101-11020-450325	Day Care, Foster Parent and Group Home, VO Small	Cost recovery for Services	each	\$108	Y	\$3,348	1-Jan-22	\$110	\$3,415
101-11020-450325	AGCO Licenses Inspections	Cost recovery for Services	each	\$144	Y	\$2,736	1-Jan-22	\$147	\$2,791
101-11020-450325	Follow-up Inspection	Cost recovery for Services	each	\$273	Y	\$3,003	1-Jan-22	\$278	\$3,063
	Total 450325					\$20,907			\$21,324
Total						\$38,087			\$38,831

Form 6

User Fees and Charges - 2022

Department	Corporate & Legislative Services
Division	Clerks
Activity	Administration

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges)	Unit Basis (Time/participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022- if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10290-420045	Road Closure Application Fee	Staff time can be significant to process requests, the increase is to partially recover increasing administration costs.	per request	\$160.00	N	\$5,120.00	1-Jan-22	\$165.00	\$3,300.00
10290-420045	Filming Permit Application Fee	Staff time can be significant to process requests, the increase is to partially recover administration costs.	per request	\$575.00	N	\$575.00	1-Jan-22	\$585.00	\$1,170.00
	Total 420045					\$5,695.00			\$4,470.00
10290-450185	MFIPPA - Freedom of Information	To partially recover administration costs - legislated	per request	\$5.00	N	\$625.00		\$5.00	\$600.00
10290-450295	Marriage Ceremonies	To partially recover administration costs, services fees and room rental costs.	per ceremony	\$350.00	Y	\$21,000.00	1-Jan-22	\$355.00	\$19,525.00
10290-450305	Commissioner Services	To partially recover administration costs - legislated	per document	\$26.55	Y	\$10,620.00		\$26.55	\$10,620.00

Form 6

User Fees and Charges - 2022

Department	Corporate & Legislative Services
Division	Clerks
Activity	Administration

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges)	Unit Basis (Time/participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022- if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10290-420000	Business Licenses						1-Jan-22		
10290-420000	Adult Entertainment	To partially cover administration costs	per licence	\$1,575.00	N		1-Jan-22	\$1,600.00	\$1,600.00
10290-420000	Auctioneer	To partially cover administration costs	per licence	\$85.00	N		1-Jan-22	\$87.00	\$87.00
10290-420000	Auto Centre	To partially cover administration costs		\$105.00			1-Jan-22	\$107.00	\$107.00
10290-420000	Bakeshop	To partially cover administration costs	per licence	\$200.00	N		1-Jan-22	\$205.00	\$205.00
10290-420000	Barber Shop/Hairdressing	To partially cover administration costs	per licence	\$200.00	N		1-Jan-22	\$205.00	\$205.00
10290-420000	Body Modification	To partially cover administration costs	per licence	\$200.00	N		1-Jan-22	\$205.00	\$205.00
10290-420000	Butcher Shop	To partially cover administration costs	per licence	\$200.00	N		1-Jan-22	\$205.00	\$205.00
10290-420000	Dry Cleaner/Laundromat	To partially cover administration costs	per licence	\$105.00	N		1-Jan-22	\$107.00	\$107.00
10290-420000	Lodging House - Rental Dwelling Units	To partially cover administration costs	per licence	\$80.00	N		1-Jan-22	\$82.00	\$82.00
10290-420000	Lodging House - Rental Dwelling Units - Renewal Fee	To partially cover administration costs	per licence	\$55.00			1-Jan-22	\$56.00	\$56.00
10290-420000	Lodging House - Small	To partially cover administration costs	per licence	\$275.00	N		1-Jan-22	\$280.00	\$280.00
10290-420000	Lodging House - Small, renewal fee			\$185.00			1-Jan-22	\$190.00	\$190.00
10290-420000	Lodging House - Small, Follow-up Inspection Fee			\$265.00			1-Jan-22	\$270.00	\$270.00
10290-420000	Lodging House - Large	To partially cover administration costs	per licence	\$450.00	N		1-Jan-22	\$460.00	\$460.00
10290-420000	Lodging House - Large, renewal fee			\$225.00			1-Jan-22	\$230.00	\$230.00
10290-420000	Lodging House - Large, Follow-up Inspection Fee			\$425.00			1-Jan-22	\$435.00	\$435.00
10290-420000	Mobile Canteen	To partially cover administration costs	per licence	\$200.00	N		1-Jan-22	\$205.00	\$205.00
10290-420000	Pet Grooming Parlour	To partially cover administration costs	per licence	\$200.00	N		1-Jan-22	\$205.00	\$205.00
10290-420000	Plumber/Drain Layer	To partially cover administration costs	per licence	\$105.00	N		1-Jan-22	\$107.00	\$107.00
10290-420000	Restaurant or Caterer	To partially cover administration costs	per licence	\$200.00	N		1-Jan-22	\$205.00	\$205.00
10290-420000	Salvage Yard	To partially cover administration costs	per licence	\$425.00	N		1-Jan-22	\$435.00	\$435.00
10290-420000	Sheet Metal Worker	To partially cover administration costs	per licence	\$105.00	N		1-Jan-22	\$107.00	\$107.00
10290-420000	Temporary Trader	To partially cover administration costs	per lic/daily	\$125.00	N		1-Jan-22	\$128.00	\$128.00
10290-420000	Temporary Trader	To partially cover administration costs	per lic/annual	\$850.00	N		1-Jan-22	\$865.00	\$865.00
10290-420000	Sub total 420000 - business lic.					\$87,500.00			\$88,000.00
10290-420000		Public Works barricade/sign placement and removal	per hour/if required	\$90.00	N			\$100.00	\$100.00
10290-420000		Parking-in-lieu	per occupied space/if required	\$13.75	N			\$13.75	\$13.75
	Sub total 5602 - Other					\$0.00			\$0.00
	Total 420000					\$87,500.00			\$88,113.75
10290-420005	Marriage Licenses	To recover licence costs and partially recover administration costs	per licence	\$145.00	N	\$72,500.00	1-Jan-22	\$148.00	\$74,000.00
10290-420010	Lottery Licenses	To recover administration costs	per licence	3% of prize	N	\$115,000.00	1-Jan-22		\$105,000.00
10290-420015	Group Home Registrations	To partially recover administration costs	per registration	\$50.00	N	\$1,350.00	1-Jan-22	\$50.00	\$1,350.00

Form 6

User Fees and Charges - 2022

Department	Corporate & Legislative Services
Division	Clerks
Activity	Administration

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022- if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10290-420020	Miscellaneous Permits	To partially recover administration costs	per affidavit	\$28.00	N	\$500.00	1-Jan-22	\$28.50	\$285.00
10290-420040	Vital Statistics, Death Registrations	To partially recover administration costs - legislated	per registration	\$30.00	N	\$36,000.00	1-Jan-22	\$32.00	\$38,400.00
	Total					\$350,790.00			\$342,363.75

Form 6

User Fees and Charges - 2022

Department	Corporate & Legislative Services
Division	Financial Services
Activity	Property Taxes and Other

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service.)	Unit Basis (Time/ participant etc.)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022 applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10165-440920	Admin Fee - add O/S Charges to Taxes	To partially recover staff preparation time	per roll	\$26.25	N	\$1,575.00		\$26.25	\$1,575.00
10165-440920	Admin Fee on Civil Enforcement of Orders or Judgements	To partially recover staff preparation time	per order	\$26.25	N	\$1,575.00		\$26.25	\$1,575.00
	Total 440920					\$3,150.00			\$3,150.00
	Fees for Tax Sale								
10165-450090	Tax certificate	To recover cost of producing certificate	per certificate	\$68.25	N	\$94,500.00		\$68.25	\$94,500.00
10165-450095	Farm Debt Letter & Bankruptcy Act Notice	To partially recover staff preparation time	per letter	\$52.50	N	\$2,993.00		\$52.50	\$2,993.00
10165-450095	Registration Preparation	To partially recover staff preparation time	per roll	\$131.25	N	\$3,150.00		\$131.25	\$3,150.00
10165-450095	Cancellation Price Calculation	To partially recover staff preparation time	per roll	\$183.75	N	\$551.00		\$183.75	\$551.00
10165-450095	Cancellation Certificate Preparation	To partially recover staff preparation time	per roll	\$105.00	N	\$525.00		\$105.00	\$525.00
10165-450095	Extension Agreement	To partially recover staff preparation time	per roll	\$262.50	N	\$0.00		\$262.50	\$0.00
10165-450095	Default of Extension Agreement	To partially recover staff preparation time	per roll	\$52.50	N	\$0.00		\$52.50	\$0.00
10165-450095	Sale Administration Cost - Public Tender	To partially recover staff preparation time	per roll	\$630.00	N	\$630.00		\$630.00	\$630.00
10165-450095	Sale Administration Cost - Public Auction	To partially recover staff preparation time	per roll	\$735.00	N	\$0.00		\$735.00	\$0.00
10165-450095	Advertising: Drafting Ads	To recover all of the cost	per ad	\$262.50	N	\$525.00		\$262.50	\$525.00
10165-450095	Advertising: 4 weeks in local paper	To recover all of the cost	per ad	actual cost	N			actual cost	
10165-450095	Advertising: 1 time in Ontario Gazette	To recover all of the cost	per ad	actual cost	N			actual cost	
10165-450095	Auctioneer's Fee	To recover all of the cost	per fee	actual cost	N			actual cost	
10165-450095	Property Appraisal	To recover all of the cost	per appraisal	actual cost	N			actual cost	
10165-450095	Treasurer's Statement	To partially recover staff preparation time	per roll	\$288.75	N	\$288.75		\$288.75	\$288.75
	Total 450095					\$8,662.75			\$8,662.75
10165-450105	Revenue Canada Letters	To partially recover staff preparation time	per letter	\$21.00	N	\$840.00		\$21.00	\$840.00
10165-450105	Mortgage Company Inquiries	To partially recover staff preparation time	per roll	\$10.50	N	\$840.00		\$10.50	\$840.00

Form 6

User Fees and Charges - 2022

Department	Corporate & Legislative Services
Division	Financial Services
Activity	Property Taxes and Other

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service.	Unit Basis (Time/ participant etc.)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022 applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10165-450105	Mortgage Listing Fee	To partially recover staff preparation time	per roll	\$5.25	n	\$67,200.00		\$5.25	\$67,200.00
10165-450105	Tax receipts/Statement of Account	To partially recover staff preparation time	per receipt/ statement	\$21.00	N	\$8,400.00		\$21.00	\$8,400.00
10165-450105	Photocopies	To recover cost	per photocopy	\$0.50	N	\$50.00		\$0.50	\$50.00
10165-450105	Faxing Tax Receipt/Statement of Account to Local Phone Number	To recover cost	per fax	\$1.00	N	\$50.00		\$1.00	\$50.00
10165-450105	Faxing Tax Receipt/Statement of Account to Long Distance Phone Number	To recover cost	per fax	\$5.00	N	\$100.00		\$5.00	\$100.00
10165-450105	Tax Bill Reprints	To partially recover staff preparation time	per roll	\$21.00	N	\$1,260.00		\$21.00	\$1,260.00
	Total 450105					\$78,740.00			\$78,740.00
10165-450110	Ownership Change Fee	To partially recover staff time	per roll/change event	\$42.00	N	\$38,850.00		\$42.00	\$38,850.00
10165-450115	Apportionment Fee	To partially recover staff time	per roll	\$52.00	N	\$16,800.00		\$52.00	\$16,800.00
10165-450120	Collection Admin Fee	To recover staff preparation time	per event	\$26.25	N	\$4,200.00		\$26.25	\$4,200.00
Various	Returned Payments Charges	To recover administration costs	Per NSF cheque	\$35.00	N			\$35.00	
Various	Interest on Overdue Accounts	To recover lost interest revenue	Per Month Overdue	1.25%	N			1.25%	
	Total 10165					\$244,902.75			\$244,902.75
10128-400105	Waste Management fee On Properties Exempt from regular taxation	To partially recover cost of waste management	CVA x Waste Management Rates for current year	2021 Waste Management rates	N	\$223,455.00		2022 Waste Management rates	

Form 6

User Fees and Charges - 2022

Department	Corporate & Legislative Services								
Division	Office of the City Solicitor								
Activity	Peterborough Humane Society								
G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022 - if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	Impoundment Fees								
	Boarding Fee (daily)	To recover associated costs	per day	\$16.50	N	N/A	1-Jan-22	\$20.00	N/A
	Cat Impound Fee	To recover associated costs	per occurrence	\$60.00	N	N/A	1-Jan-22	\$61.00	N/A
	Dog Impound Fee	To recover associated costs	per occurrence	\$120.00	N	N/A	1-Jan-22	\$122.00	N/A
	Veterinarian Fee (Based on actual fee)	To recover associated costs							
	Licensing Fees - Dog								
	Spayed / Neutered Dog - By Renewal Date	To recover associated costs	per license	\$30.00	N	N/A	1-Jan-22	\$30.00	N/A
	By Renewal Date - Unaltered	To recover associated costs	per license	\$60.00	N	N/A	1-Jan-22	\$60.00	N/A
	Feb 1st - May 31st - Spayed/Neutered	To recover associated costs	per license		N	N/A			N/A
	Feb 1st - May 31st - Unaltered	To recover associated costs	per license		N	N/A			N/A
	June 1st - Dec. 31st - Spayed/Neutered	To recover associated costs	per license		N	N/A			N/A
	June 1st - Dec. 31st - Unaltered	To recover associated costs	per license		N	N/A			N/A
	New Dog Obtained After September 1st	To recover associated costs	per license		N	N/A			N/A
	Lost Tag Replacement	To recover associated costs	per tag		N	N/A	1-Jan-22	\$10.00	N/A
	Late Fee	To recover associated costs	per license	\$20.00	N	N/A	1-Jan-22	\$20.00	N/A
	Licensing Fees - Senior (60+ yrs)								
	Spayed/Neutered Dog - By Renewal Date	To recover associated costs	per license	\$20.00	N	N/A	1-Jan-22	\$20.00	N/A
	By Renewal Date - Unaltered	To recover associated costs	per license	\$40.00	N	N/A	1-Jan-22	\$40.00	N/A
	Feb 1st - May 31st - Spayed/Neutered	To recover associated costs	per license		N	N/A			N/A
	Feb 1st - May 31st - Unaltered	To recover associated costs	per license		N	N/A			N/A
	June 1st - Dec. 31st - Spayed/Neutered	To recover associated costs	per license		N	N/A			N/A
	June 1st - Dec. 31st - Unaltered	To recover associated costs	per license		N	N/A			N/A
	New Dog Obtained After September 1st	To recover associated costs	per license		N	N/A			N/A
	Lost Tag Replacement	To recover associated costs	per tag		N	N/A	1-Jan-22	\$10.00	N/A
	Late Fee	To recover associated costs	per license	\$20.00	N	N/A	1-Jan-22	\$20.00	N/A
	Licensing Fees - Cat								
	Cat - Spayed/Neutered	To recover associated costs	per license	\$25.00	N	N/A	1-Jan-22	\$25.00	N/A
	Cat - Unaltered	To recover associated costs	per license	\$30.00	N	N/A	1-Jan-22	\$30.00	N/A
	Cat (Fee for Seniors) - Spayed/Neutered	To recover associated costs	per license	\$15.00	N	N/A	1-Jan-22	\$15.00	N/A
	Cat (Fee for Seniors) - Unaltered	To recover associated costs	per license	\$20.00	N	N/A	1-Jan-22	\$20.00	N/A
	Lost Tag Replacement	To recover associated costs	per tag		N	N/A	1-Jan-22	\$10.00	N/A

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022 - if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	Late Fee	To recover associated costs	per license	\$10.00	N	N/A	1-Jan-22	\$10.00	N/A
	Other Fees								
	Kennel Fee	To recover associated costs	per unit	\$175.00	N	N/A	1-Jan-22	\$175.00	N/A
	Payment Processing Fee	To recover associated costs	credit card transactions only		N	N/A			N/A
	Replacement Tag	To recover associated costs	per tag		N	N/A			N/A
						\$0.00			\$0.00

Form 6

User Fees and Charges - 2022

Department	Corporate & Legislative Services
Division	Office of the City Solicitor
Activity	Legal

G/L Account Number C1	User Fee Name and Description C2	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc) C3	Unit Basis (Time/ participant etc) C4	Current Rate Presently In Effect C5	HST Y or N C6	2021 Total Budgeted Rev from fee C7	Date of Rate Change for 2022 - if applicable C8	Proposed Rate as per 2022 Budget C9	2022 Total Budgeted Rev from fee C10
	Real Estate								
10300-450220	Property based agreements	To recover associated costs	per document	\$250 + Disbursements	Y	\$1,250.00	Jan 1/22	\$0.00	\$0.00
10300-450220	Releases, discharges, postponements, etc.	To recover associated costs	per document	\$325 + Disbursements	Y	\$2,275.00		\$325 + Disbursements	\$2,275.00
10300-450220	Encroachment Agreements	To recover associated costs	per document	\$300 Processing + \$150 Search fees	Y	\$900.00	Jan 1/22	\$0.00	\$0.00
10300-450220	Fees for Tax sale (reviewed annually with Tax)								
10300-450220	Receipt of file and instructions	To recover associated costs	per roll	\$125.00		\$1,375.00		\$125.00	\$1,375.00
10300-450220	Preliminary Searches & Preparation for Tax Sale	To recover associated costs	per roll	\$400. + Disbursements	Y	\$4,400.00		\$400. + Disbursements	\$4,400.00
10300-450220	Tax Certificate Preparation & Registration	To recover associated costs	per roll	\$125. + Disbursements	Y	\$1,375.00		\$125. + Disbursements	\$1,375.00
10300-450220	Notification to Parties	To recover associated costs	per roll	\$250. + Disbursements	Y	\$2,500.00		\$250. + Disbursements	\$2,500.00
10300-450220	Statutory Declaration Preparation	To recover associated costs	per roll	\$175.00	Y	\$1,750.00		\$175. + Disbursements	\$1,750.00
10300-450220	Cancellation Certificate Registration	To recover associated costs	per roll	\$200. + Disbursements	Y	\$1,800.00		\$200. + Disbursements	\$1,800.00
10300-450220	Final Notification	To recover associated costs	per roll	\$250. + Disbursements	Y	\$1,500.00		\$250. + Disbursements	\$1,500.00
10300-450220	Extension Agreement	To recover associated costs	per roll	\$250. + Disbursements	Y	\$250.00		\$250. + Disbursements	\$250.00
10300-450220	Default of Extension Agreement	To recover associated costs	per roll	\$75. + Disbursements	Y	\$75.00		\$75. + Disbursements	\$75.00
10300-450220	Preparation and Registration of Tax Deed	To recover associated costs	per roll	\$275. + Disbursements	Y	\$425.00		\$275. + Disbursements	\$425.00
10300-450220	Legal Costs for Payment into Court	To recover associated costs	per roll	\$275. + Disbursements	Y	\$275.00		\$275. + Disbursements	\$275.00
10300-450220	Fees for Housing								
10300-450220	Discharges, Releases, Postponements	To recover associated costs	per document	\$150 + Disbursements	Y	\$1,500.00		\$150 + Disbursements	\$1,500.00
	Total 450220					\$21,650.00			\$19,500.00

Form 6
User Fees and Charges - 2022

Department	Legal Services
Division	Provincial Offences Office
Activity	Provincial Offences Office

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022 - if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10310-430010	Conviction fee	Government Legislated fee	per ticket	\$5.00	N			\$5.00	
10310-430010	Conviction fee at trial sentenced in absentia	Government Legislated fee	per ticket	\$10.00	N			\$10.00	
10310-430010	NSF charges	Government Legislated fee	per NSF cheque	\$35.00	N			\$35.00	
10310-430010	Photocopy fees	Government Legislated fee	per page	\$1.00	N			\$1.00	
10310-430010	Certified copies	Government Legislated fee	per page	\$3.50	N			\$3.50	
10310-430010	Administration default fee non-payment	Government Legislated fee	per ticket	\$40.00	N			\$40.00	
10310-430010	Conviction fee for Parking-Fail to Respond	Government Legislated fee	per ticket	\$16.00	N			\$16.00	
10310-430010	Non-appearance for trial held exparte	Government Legislated fee	per ticket	\$30.00	N			\$30.00	
10310-430010									
10310-430010									
10310-430010	Transcription fees	Government Legislated fee	per page	\$4.30	N			\$4.30	
10310-430010	Transcription fees - Expedited	Government Legislated fee	per page	\$6.00	N			\$6.00	
10310-430010	Transcription fees - 24 hr delivery	Government Legislated fee	per page	\$8.00	N			\$8.00	
10310-430010	Digital Transcription fees	Government Legislated fee	per transcript	\$20.00	N			\$20.00	

Form 6
User Fees and Charges - 2022

Department	Planning & Development Services
Division	Planning Divisor
Activity	Application Amendment Fees

G/L Account Number C1	User Fee Name and Description C2	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc) C3	Unit Basis (Time/ participant etc) C4	Current Rate Presently In Effect C5	HST Y or N C6	2021 Total Budgeted Rev from Fee C7	Date of Rate Change for 2022 - if applicable C8	Proposed Rate as per 2022 Budget C9	2022 Total Budgeted Rev from Fee C10
	Zoning By-Law Amendments								
11120-450370	Residential	To partially recover costs of processing application	per unit	\$45.00/dwelling unit + base fee of \$1,500	N		Jan 1/22	\$50.00/dwelling unit + base fee of \$2,000	
11120-450370	Commercial or Industrial	To partially recover costs of processing application	per sq. m.	\$1.0/sq.m. building floor area + base fee of \$1,500	N		Jan 1/22	\$1.5/sq.m. building floor area + base fee of \$2,000	
11120-450370	Other fees	To partially recover costs of processing application	per sq. m.	\$0.4/sq.m. building floor area + base fee of \$1,500	N		Jan 1/22	\$0.6/sq.m. building floor area + base fee of \$2,000	
	Official Plan Amendment								
11120-450370	Schedule A (Commercial or Industrial designations) Schedule I, J & O	To partially recover the cost of processing applications	per fee	\$6,000.00	N			\$8,000.00	
11120-450370	Commercial or Industrial Policy Changes	To partially recover the cost of processing applications	per fee	\$6,000.00	N			\$8,000.00	
11120-450370	Amendments to remaining schedules or text	To partially recover the cost of processing applications	per fee	\$3,600.00	N		Jan 1/22	\$5,000.00	
11120-450370	Subdivision or Condominium Plans	To partially recover the cost of processing applications		\$45.00/ha of lot area + base fee of \$6,000	N			\$50.00/ha of lot area + base fee of \$8,000	
11120-450370	Subdivision Compliance Letter	To partially recover the cost of processing applications	per letter	\$125.00	N			\$150.00	
11120-450370	Extensions to Draft Approval	To partially recover the cost of processing applications	per approval	\$2,200.00	N			\$3,000.00	
11120-450370	Condominium Exemption from Draft Approval	To partially recover the cost of processing applications	per approval	\$1,200.00	N			\$1,500.00	
11120-450370	Amendments to Approved Plans and/or Draft Conditions - Notice Required	To partially recover the cost of processing applications		\$2,200.00	N			\$3,000.00	
11120-450370	Amendments to Approved Plans and/or Draft Conditions - No Notice Required	To partially recover the cost of processing applications		\$1,200.00	N			\$1,500.00	

Form 6
User Fees and Charges - 2022

Department	Planning & Development Services
Division	Planning Divisor
Activity	Application Amendment Fees

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from Fee	Date of Rate Change for 2022 - if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	Site Plans								
11120-450370	Residential	To partially recover the cost of processing applications	per dwelling unit	\$40 per unit + base fee of \$1000	N			\$45 per unit + base fee of \$1500	
11120-450370	Non-Residential & Mixed Use		per sq.m.	\$0.6/sq.m. of new building foot print + base fee of \$1,500	N			\$1.0/sq.m. of new building foot print + base fee of \$2,000	
11120-450370		Where Site Plan Approval is a condition of a Committee of Adjustment decision, or a rezoning approval, the base fee for Residential is reduced to \$700.00, and for Non-residential and Mixed Use is reduced to \$1,000.00		\$600 for residential and \$900 for non-res and mixed use	N			\$700 for residential and \$1,000 for non-res and mixed use	
11120-450370	Amendments to approved site plans	Minor		\$720.00	N			\$800.00	
11120-450370		Major Residential		\$1,000.00	N			\$1,500.00	
11120-450370		Major (All other)		\$1,500.00	N			\$2,000.00	
11120-450370	Roof-top Patios	To partially recover cost of processing applications		\$330.00	N			\$500.00	
11120-450370	Outdoor Cafés	To partially recover cost of processing applications		\$200.00	N			\$300.00	
11120-450370	Extensions to Site Plan approval Period	To partially recover cost of processing applications		\$500.00	N			\$700.00	
11120-450370	Site Plan Compliance Letter	To partially recover cost of processing applications		\$100.00	N			\$150.00	
	Other Fees								
11120-450370	Pre-consultation	To partially recover cost of processing applications		\$ 300.00	N			\$ 400.00	
11120-450370	Part Lot Control Exemption	To partially recover cost of processing applications	per lot	\$2,000 + \$40/lot	N			\$2,500 + \$50/lot	
11120-450370	Removal of Holding Provision	To partially recover cost of processing applications		\$500.00	N			\$700.00	
11120-450370	Sign By-Law Amendments	To partially recover cost of processing applications		\$1,000.00	N			\$1,200.00	
11120-450370	Other Agency Circulations			\$250.00	N			\$300.00	
11120-450370	Min. Var. within 2 yrs of ZBA	To partially recover cost of processing applications		\$300.00	N			\$400.00	
	Total					\$115,000.00			\$145,000.00
11120-450380	Development Engineering Review	To partially recover cost of processing applications	% of const. \$	5.5% of const \$		\$8,500.00		5.5% of const \$	\$8,500.00
	Committee of Adjustment								
11120-440600	Minor Variances	Single and Two-unit residential properties	1 and 2 units	\$550.00	N		Jan 1/22	\$800.00	
11120-440600	All Others (inc. Sign By-law)			\$750.00	N		Jan 1/22	\$1,000.00	
11120-440600	Severances								
11120-440600	Creation of a new building Lot	To partially recover cost of processing applications	per lot	\$750 + additional \$160/lot	N			\$1,000 + additional \$200/lot	
11120-440600	All Others (Eg. Additions, easements)	To partially recover cost of processing applications		\$750.00	N			\$1,000.00	
11120-440600	Reissuance of Consent Certificates	To partially recover cost of processing applications		\$75.00	N			\$100.00	
11120-440600	Request of Change of Conditions for Provisional Consent	To partially recover cost of processing applications		\$75.00+advertising	N			\$100.00+advertising	
11120-440600	Recirculation	To partially recover cost of processing applications		\$250.00				\$400.00	
	Total Committee of Adjustment					\$50,000.00			\$62,500.00
	Real Estate Due Diligence								
11120-450220	Due Diligence Requests - legal requests to City for non-City lands	To recover associated costs	per request	\$150.00	Y	\$300.00		\$250.00	\$300.00

Form 6
 User Fees and Charges - 2022

Department	Planning & Development Services
Division	Planning Divisor
Activity	Application Amendment Fees

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from Fee	Date of Rate Change for 2022 - if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
						\$173,800.00			\$216,300.00
Note:									
Any expenses incurred by the City pursuant to Municipal Plan Review on behalf of the Province of Ontario		Recovered from the applicant at actual cost							
If any application is deferred at the applicant's request, the costs of readvertising for public notice will be assessed to the Applicant		Recovered from the applicant at actual cost							

Form 6 User Fees and Charges - 2022

Department	Planning & Development Services
Division	Planning Division
Activity	ORCA FEES

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from Fee	Date of Rate Change for 2022 - if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	Official Plan Amendment								
	Minor Official Plan Amendment	To recover cost of ORCA fee	address	\$500.00				\$500.00	
	Intermediate Official Plan Amendment	To recover cost of ORCA fee	address	\$1,325.00				\$1,325.00	
	Major Official Plan Amendments	To recover cost of ORCA fee	address	\$2,325.00	N			\$2,325.00	
	Zoning By-law Amendment								
	Minor Zoning By-law Amendments	To recover cost of ORCA fee	address	\$400.00	N			\$400.00	
	Intermediate Zoning By-law Amendments	To recover cost of ORCA fee	address	\$1,175.00	N			\$1,175.00	
	Major Zoning By-law Amendments	To recover cost of ORCA fee	address	\$2,175.00	N			\$2,175.00	
	Minor Variance / Severance								
	Minor Variance	To recover cost of ORCA fee	address	\$325.00	N			\$325.00	
	Intermediate Variance	To recover cost of ORCA fee	address	\$1,050.00	N			\$1,050.00	
	Major Variance	To recover cost of ORCA fee	address	\$2,075.00	N			\$2,075.00	
	Minor Severances (Consent) Applications	To recover cost of ORCA fee	address	\$400.00	N			\$400.00	
	Intermediate Severances	To recover cost of ORCA fee	address	\$1,175.00	N			\$1,175.00	
	Major Severances	To recover cost of ORCA fee	address	\$2,175.00	N			\$2,175.00	
	Site Plan Control								
	Minor Site Plan Control	To recover cost of ORCA fee	address	\$425.00				\$425.00	
	Intermediate Site Plan	To recover cost of ORCA fee	address	\$1,325.00	N			\$1,325.00	
	Major Site Plan	To recover cost of ORCA fee	address	\$4,225.00	N			\$4,225.00	
	Subdivisions								
	Subdivisions - draft Plan Condition - Minor	To recover cost of ORCA fee	address	\$5,300.00				\$5,300.00	
	Subdivisions -draft Plan Condition - Major	To recover cost of ORCA fee	address	\$10,600.00	N			\$10,600.00	
	Clearance of Conditions	To recover cost of ORCA fee	address	\$1,600/ha	N			\$1,600/ha	
	Draft Plan Extension	To recover cost of ORCA fee	address	\$1,050.00	N			\$1,050.00	
	Reactivation	To recover cost of ORCA fee	address	\$1,050.00	N			\$1,050.00	
	Revision Fee	To recover cost of ORCA fee	address	\$1,050.00	N			\$1,050.00	
	Other								
	Golf Course Projects	To recover cost of ORCA fee	address	\$5,300.00	N			\$5,300.00	
	Land Inquiries	To recover cost of ORCA fee	address	\$275.00	N			\$275.00	
	Total					\$40,000.00			\$40,000

Form 6

User Fees and Charges - 2022

Department	Infrastructure & Planning Services
Division	Building
Activity	Building Inspection

G/L Account Number C1	User Fee Name and Description C2	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc) C3	Unit Basis (Time/participant etc) C4	Current Rate Presently In Effect C5	HST Y or N C6	2021 Total Budgeted Rev from Fee C7	Date of Rate Change for 2022- if applicable C8	Proposed Rate as per 2022 Budget C9	2022 Total Budgeted Rev from Fee C10
	Building Permit Fees								
11135-420020	New Residential Construction	To recover all costs of providing service	Rate based on gross floor area (m²)	\$20.29/sq.m gross floor area, min. \$225	N		1-Jan-22	\$21.85/sq.m gross floor area, min. \$225	
11135-420020	Residential Alterations - without identifiable gross floor area	To recover all costs of providing service	Rate based on construction value	\$23.41 /\$1,000 construction value, min. \$225	N		1-Jan-22	\$25.21 /\$1,000 construction value, min. \$225	
11135-420020	Industrial Commercial Institutional - Shell	To recover all costs of providing service	Rate based on gross floor area (m²)	\$15.69 /sq.m gross floor area, min. \$225	N		1-Jan-22	\$16.08 /sq.m gross floor area, min. \$225	
11135-420020	Industrial Commercial Institutional - Tenant Fit-up and Alteration	To recover all costs of providing service	Rate based on construction value	\$22.07 /\$1,000 construction value, min. \$225	N		1-Jan-22	\$22.62 /\$1,000 construction value, min. \$225	
11135-420020	Industrial Commercial Institutional - Finished	To recover all costs of providing service	Rate based on gross floor area (m²)	\$20.91 /sq.m gross floor area, min. \$225	N		1-Jan-22	\$21.43 /sq.m gross floor area, min. \$225	
11135-420020	Industrial Commercial Institutional Alteration - without identifiable gross floor area	To recover all costs of providing service	Rate based on construction value	\$22.07 /\$1,000 construction value, min. \$225	N		1-Jan-22	\$22.62 /\$1,000 construction value, min. \$225	
11135-420020	Demolition of Building up to 600 m² or up to 3 stories	To recover all costs of providing service	Flat Fee	\$238/permit	N		1-Jan-22	\$250/permit	
11135-420020	Demolition of Building over 600 m² or 3 stories	To recover all costs of providing service	Flat Fee	\$445/permit	N		1-Jan-22	\$470/permit	
11135-420020	Design Structures and Stand Alone Works	To recover all costs of providing service	Flat Fee	\$223/permit	N		1-Jan-22	\$235/permit	
11135-420020	Plumbing Permit <= 10 fixtures	To recover all costs of providing service	Flat Fee	\$118/permit	N		1-Jan-22	\$125/permit	
11135-420020	Plumbing Permit > 10 fixtures	To recover all costs of providing service	Flat Fee	\$218/permit	N		1-Jan-22	\$230/permit	
11135-420020	Change of Use	To recover all costs of providing service	Flat Fee	\$218/permit	N			\$218/permit	
11135-420020	Conditional Permit	To recover all costs of providing service	Full Fee		N				
11135-420020	Occupancy Permit	To recover all costs of providing service	Flat Fee	\$414/permit	N			\$414/permit	
11135-420020	Reinspections	To recover all costs of providing service	Flat Fee	\$414/permit	N			\$414/permit	
11135-420020	Construction Commenced Without Permit	To recover all costs of providing service	Flat Fee	\$215/permit	N			\$215/permit	
11135-420020	Transfer Ownership	To recover all costs of providing service	Flat Fee	\$215/permit	N			\$215/permit	
11135-420020	Cancelled building permit - fee refund	Refund in accordance with Building By-law 10-048	Varies - see by-law		N				
11135-420020	Permit Ammendment/re-review	To recover all costs of providing service	\$75 / Hr staff time	\$75/hr	n				
	Total 420020					\$2,100,000.00			\$2,200,000.00

Form 6

User Fees and Charges - 2022

Department	Infrastructure & Planning Services
Division	Building
Activity	Building Inspection

G/L Account Number C1	User Fee Name and Description C2	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc) C3	Unit Basis (Time/participant etc) C4	Current Rate Presently In Effect C5	HST Y or N C6	2021 Total Budgeted Rev from Fee C7	Date of Rate Change for 2022- if applicable C8	Proposed Rate as per 2022 Budget C9	2022 Total Budgeted Rev from Fee C10
	Other Fees								
11135-450040	Building Code Order - Order To Comply	To recover all costs of providing service	each	\$170	N				\$170
11135-450040	Building Code Order - Stop Work Order	To recover all costs of providing service	each	\$335	N				\$335
11135-450040	Building Code Order - Unsafe Building	To recover all costs of providing service	each	\$500	N				\$500
11135-450040	Building Code Order - Order Prohibiting Occupancy	To recover all costs of providing service	each	\$500	N				\$500
11135-450040	Building Code Order - Order Not To Cover	To recover all costs of providing service	each	\$335	N				\$335
11135-450040	Building Code Order - Order To Uncover	To recover all costs of providing service	each	\$555	N				\$555
11135-450040	Building Code Order - Emergency Order	To recover all costs of providing service	each	\$665	N				\$665
11135-450040	Liquor licence inspection/approval letter	To recover all costs of providing service	each	\$80	N				\$80
11135-450040	Restaurant inspection/approval letter	To recover all costs of providing service	each	\$80	N				\$80
11135-450040	Retail car sales approval letter	To recover all costs of providing service	each	\$80	N				\$80
11135-450040	Day care provider approval letter	To recover all costs of providing service	each	\$80	N				\$80
11135-450040	Accessory apartment registration fee	To recover all costs of providing service	each	\$80	N				\$80
11135-450040	Retail gas/propane letter of approval	To recover all costs of providing service	each	\$80	N				\$80
11135-450040	Service charge on contract work	To recover all costs of providing service	10% of cost - min. \$25	10% of cost - min. \$50	N				10% of cost - min. \$50
	Misc Revenue	Total				\$12,000.00			\$12,000.00

Form 6 User Fees and Charges - 2022

Department	Infrastructure & Planning Services
Division	Building
Activity	By-law Enforcement

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from Fee	Date of Rate Change for 2022 if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	Permit Fees								
11140-420030	Sign permit fee: freestanding sign >10 ft. high	To recover all costs of inspection and enforcement	\$275 each	\$315 per sign	N			\$315 per sign	
11140-420030	Sign permit fee: fascia sign >10 sq. ft.; freestanding sign <=10 ft. high	To recover all costs of inspection and enforcement	\$175 + \$50 for each additional sign on same permit	\$265 per sign	N			\$265 per sign	
11140-420030	Sign permit fee: fascia sign <=10 sq. ft.; portable sign	To recover all costs of inspection and enforcement	\$175 + \$50 for each additional sign on same permit	\$265 per sign	N			\$265 per sign	
11140-420030	Real Estate Development Sign	To recover all costs of inspection and enforcement		\$420 per sign	N			\$420 per sign	
11140-420030	Electronic Signs	To recover all costs of inspection and enforcement		\$470 per sign				\$470 per sign	
11140-420030	Enforcement Administration	To recover costs from enforcement such as sign removal and compounding		\$180 per occurrence				\$180 per occurrence	
11140-420030	Contract Administration	To recover costs relating to the assignment and administration of contracts related to property standards remedial work, property clean-up and debris removal.	\$125 per occurrence	\$130 per occurrence				\$130 per occurrence	
		Total 420030				\$36,750.00			\$36,750.00
11140-420035	Pool enclosure permit fee	To recover all costs of inspection and enforcement	\$100 each	\$250	N	\$6,250.00	1-Jan-22	\$262	
		Total 420035				\$6,250.00			\$6,650.00
	Other Fees								
11140-450040	Clearance of Property Standards Notice	To partially recover costs of inspection and enforcement	\$250 each	\$300.00	N		1-Jan-22	\$315.00	
11140-450040	Discharge of Property Standards Order	To partially recover costs of inspection and enforcement	\$500 each	\$600.00	N		1-Jan-22	\$630.00	
	Misc Revenue	Total 450040				\$3,000.00			\$3,200.00
	Compliance Letter Fees								
11140-450355	Zoning compliance letter	To recover all costs of providing service	\$30.00 each	\$35 each	N		1-Jan-22	\$40 each	
11140-450355	Work order compliance letter	To recover all costs of providing service	\$30.00 each	\$35 each	N		1-Jan-22	\$40 each	
11140-450355	Survey compliance letter	To recover all costs of providing service	\$75.00 each	\$80 each	N		1-Jan-22	\$90 each	
		Total 450355				\$63,000.00			\$69,000.00
						\$109,000.00			\$115,600.00

Form 6 **User Fees and Charges - 2022**

Department	Infrastructure & Planning Services
Division	Airport
Activity	Airport Operating Revenue

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from Fee	Date of Rate Change for 2022 if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
11125-450135	Daily Parking	Aircraft parking daily	daily	\$10.50-\$810	Y	\$9,450.00		\$10.50-\$810	\$9,450.00
11125 450150	Passenger Fee	Charter fee by passenger	per passenger	\$7.35-\$10.50	Y	\$5,250.00		\$7.35-\$10.50	\$5,250.00
11125-450275	After Hours Call Out	After hours call out fee/after hours snow clearing	per hour - 2 hours min	\$78.75-\$126	Y	\$1,050.00		\$78.75-\$126	\$1,050.00
11125-450275	Meeting Room Rental	Meeting room rental	daily	8.75-\$262.50	Y	\$525.00		\$78.75-\$262.50	\$525.00
	Total 450275					\$1,575.00			\$1,575.00
11125 450310	Gasoline Rebate	Airport fuel surcharge	per litre		Y	\$46,000.00			\$46,000.00
11125-450575	Landing Fees	Fee for aircraft landings	per landing	\$21-\$1200	Y	\$26,250.00		\$21-\$1200	\$26,250.00
11125-450580	Tie Down Fees	Fee for parking aircraft monthly	monthly	\$70 -\$1200	Y	\$13,000.00		\$70 -\$1200	\$13,000.00
	Total 11125					\$101,525.00			\$101,525.00
11130 440942	Development Review Fees	Building construction oversight	per sq. m.	\$10.80-\$12.80		\$14,000.00		\$10.80-\$12.80	\$14,000.00

Form 6 User Fees and Charges - 2022

Department	Infrastructure & Planning Services
Division	Engineering and Construction
Activity	Engineering

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022- if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10760-420020	Wide and Heavy Load Permit	To recover cost of reviewing request and route and the issuance of the permit.	per permit	\$159.00	N	\$3,816.00		\$162.00	\$3,888.00
10760-420020	Wide and Heavy Load Permit	Use of municipal property	per permit	\$1.00	N	\$24.00		\$1.00	\$24.00
						\$3,840.00			\$3,912.00

Form 6

User Fees and Charges - 2022

Department	Utility Services
Division	Public Works
Activity	Various

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022 - if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10820-450220	* Sewer Rodding Private Connection	To recover costs	Time & Materials		Y	\$2,000			\$2,000
10850-450220	** Recoveries with HST	To recover costs	Time & Materials		Y	\$78,004			\$83,382
10875-450220	***External Vehicles Recovery	To recover costs	Time & Materials		Y	\$4,997			\$0
10845-450220	** Recovery no HST	To recover costs	Time & Materials		N	\$474,265			\$544,907
* Labour plus overhead (labour varies) plus equipment hourly cost (equipment used varies)									
** Labour plus overhead at (labour varies) plus equipment hourly cost (equipment varies) plus materials at cost).									
*** Labour plus overhead at (labour varies) plus materials at cost.									

Form 6
User Fees and Charges - 2022

Department	Utility Services
Division	Transportation
Activity	Public Transit

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022 if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10950-450145	Public Transit Fares/Conventional	To partially recover operating and maintenance costs	per ride	\$2.75 cash	N	5,959,020		\$2.75 cash	5,970,000
			30 day pass						
				A \$66	N			A \$66	
				S \$60	N			S \$60	
				S/C \$45	N			S/C \$45	
			annual	S \$250	N			S \$250	
			1/2 year	S \$150	N			S \$150	
			day	family \$10	N			family \$10	
			10 ride pass	\$25	N			\$25	
			Bulk	Variable	N			Variable	
			Discount		N				
			TransCab	\$4	N			\$4	
			Link Transfers	\$1	N			\$1	
			<12 yrs of age		N		01/01/2022	\$0	
10955-450145	Handi-Van transit Fares	To partially recover operating and maintenance costs	per ride	\$2.75 cash	N	151,440		\$2.75 cash	152,000
			30 day pass	above	N			above	
10955-450150	Charter Rental Fee	To cover cost to supply charter bus service inside City	per hour	\$150	Y	0		\$150	
10945-450155	ATM Royalty and GO Sales	Recovery Revenue share ATM usage, GO pass sales	per unit		N	10,000			6,500
109600-450060	Bus Shelter Advertising	Recovery of revenue shelter advertising	per unit		Y	0			
10945-450060	Sponsorship Advertising	Recovery of revenue from sponsorships	per unit		Y	0			
10950-450060	On-Bus transit Advertising	Recovery of revenue from on-bus advertising	per unit		Y	108,200			122,200
						6,228,660			\$6,250,700

Form 6 User Fees and Charges - 2022

Department	Utility Services								
Division	Transportation								
Activity	Parking								
G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022 - if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10880-450140	Fines for parking by-law infractions	To recover operating costs for parking system	set through Province per infraction	\$25.00 to \$300.00	N	\$660,000		\$25.00 to \$300.00	\$660,000
10885-450130	Parking Services : Simcoe Street Parking Garage	To partially recover operating and maintenance costs for facility	unit of time	\$1.75/60 min.	Y	\$307,000		\$1.75/60 min.	\$260,000
				\$12.25 max	Y			\$12.25 max	
	Hotspot Discount	Discount for use of electronic payment of hourly fees		Variable				Variable	
				\$85 / month	Y			\$85 / month	
10890-450130	Parking Services : King Street Parkade	To partially recover operating and maintenance costs for facility	unit of time	\$1.75/60 min.	Y	\$642,850		\$1.75/60 min.	\$585,000
				\$12.25 max	Y			\$12.25 max	
	Hotspot Discount	Discount for use of electronic payment of hourly fees		Variable				Variable	
				\$100 / month	Y			\$100 / month	
10895-450125	Parking lot fees : Reid, Downie, Rehill, Del Cray, Wolfe	To partially recover operating and maintenance costs of lots	unit of time	\$1.50/hour	Y	\$64,560		\$1.50/hour	\$64,560
	Hotspot Discount	Discount for use of electronic payment of hourly fees		Variable				Variable	
				Rehill/DC \$46 / month	Y			Rehill/DC \$46 / month	
10895-450130	Parking lot fees : various downtown lots	To partially recover operating and maintenance costs of lots	unit of time	L \$1.50/hour	Y	\$138,570		L \$1.50/hour	\$125,000
				\$10.5/day max	Y			\$10.5/day max	
				B \$1.50/hour	Y			B \$1.50/hour	
				\$10.50/day max	Y			\$10.50/day max	
				C \$1.50/hour	Y			C \$1.50/hour	
				\$10.50/day max	Y			\$10.50/day max	
	Hotspot Discount	Discount for use of electronic payment of hourly fees		Variable	Y			Variable	
				Variable	Y			Variable	
10900-450125	On-street parking fees: non-CBD sites	To partially recover operating costs and ensure customer turnover	unit of time	\$1.50/hour	Y	\$82,520		\$1.50/hour	\$83,000
	Hotspot Discount	Discount for use of electronic payment of hourly fees		Variable	Y			Variable	
10900-450130	On-street parking fees: downtown sites	To partially recover operating costs and ensure customer turnover	unit of time	\$1.50/hour	Y	\$653,100		\$1.50/hour	\$653,000
	Hotspot Discount	Discount for use of electronic payment of hourly fees		Variable	Y			Variable	
						\$2,548,600			\$2,430,560

Form 6
User Fees and Charges - 2022

Department	Infrastructure & Planning Services								
Division	Environmental Protection								
Activity	WWTP								
G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022 - if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	Disposal fees at WWTP	To partially recover operating costs of WWTP	per m3		N				
			per m3						
11020-450230			Portable Toilet	\$37.80		\$37,800.00		\$37.80	\$40,000.00
11020-450230			Septic Tank	\$26.25		\$242,800.00		\$26.25	\$250,000.00
11020-450230			Holding Tank	\$16.80		\$72,240.00		\$16.80	\$75,000.00
	Total 450230					\$352,840.00			\$365,000.00
11035-450230	Extra strength surcharge agreement	To partially recover operating costs of EMP, Enviro. Lab. WWTP	per kg of excess load	\$0.88	N	\$538,000.00		\$0.88	\$550,000.00
11035-450230	PUSI water mains cleaning	To partially recover operating costs of EMP, Enviro. Lab. WWTP	yearly fee	\$3,000.00	N	\$3,000.00			
11035-450230	IP Storm Pond Sampling & Well Levels	To Recover operatiing costs of EMP & Lab	per event			\$21,600.00			
11035-450230	RV holding tank dump fee	To partially recover WWTP operating costs associated with holding tank discharge treatment	fees per visit	\$10.00	N	\$2,500.00		\$10.00	\$2,500.00
11035-450230	Discharge Permits (Water from an Outside Source)	To partially recover operating costs of EMP, Enviro. Lab. WWTP	per m3	\$0.35	N	\$18,500.00	April 1 2022	\$0.56	\$20,000.00
11035-490096	Landfill and Compost sampling/monitoring/analysis	To partially recover operating costs of EMP, Enviro. Lab. WWTP	yearly fee	\$245,000.00	**	\$245,000.00		\$250,000.00	\$250,000.00
11035-450230	Snow Dump Sampling/Analysis	To partially recover operating costs of EMP, Enviro. Lab. WWTP	yearly fee	\$10,000.00	**	\$10,000.00		\$10,000.00	\$10,000.00
11035-450230	Drinking Water Analysis Service	To fully recover operating costs of EMP, Enviro Lab, WWTP	per sample			\$80,000.00			\$80,000.00
	Total 450230					\$918,600.00			\$912,500.00
11035-450280	General Laboratory services	To partially recover operating cost of Enviro. Lab	fees as required		Y	\$35,000.00			\$35,000.00
11035-490090	Bensfort Road landfill leachate treatment**	To partially recover operating costs of EMP, Enviro. Lab. WWTP	per m3	\$3.20	N	\$410,000.00	Jan 1 2022	\$3.26	\$420,000.00
11055-450230	Disposal Fee for Millbrook Hauled Was	To partially recover operating costs of WWTP	per m3	\$2.2358	N	\$13,200.00			\$13,200.00
						\$1,729,640.00			\$1,745,700.00

**City of Peterborough
Environmental Protection Laboratories**

Analytical Price List 2022

Parameter	List Pricing (\$)
Oil and Grease (T)	55
BOD5	40
CBOD5	40
DOC	40
Ammonia	30
Chlorine, Total Residual	25
TSS	30
TDS	30
Total Solids and Volatile Solids	25
Alkalinity	25
COD	35
Phosphate-P	25
Phosphorus (total)	45
Conductivity	20
Mercury - Solids	45
Mercury - Waters	40
TKN, Waters	45
TKN, Biosolids	50
ICP Metals-Waters	75
ICP Metals-Biosolids/NMA	85
HPC	20
E.coli/Total Coliform	30
E.coli , NMA (includes TS)	50
Turbidity	20
Single Anion	35
Anions Scan	55
Single Cation	35
Cations Scan	55
pH	15
Phenol (T)	45
Microscopic Analysis (\$/h)	110

Form 6
User Fees and Charges - 2022

Department	Infrastructure & Planning Services								
Division	Waste Management								
Activity									
G/L Account Number C1	User Fee Name and Description C2	Rationale for Fee (ie.Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc) C3	Unit Basis (Time/ participant etc) C4	Current Rate Presently In Effect C5	HST Y or N C6	2021 Total Budgeted Rev from fee C7	Date of Rate Change for 2022 if applicable C8	Proposed Rate as per 2022 Budget C9	2022 Total Budgeted Rev from fee C10
10980-450390	Landfill fine - Fail to weigh out	To partially recover operating cost to administer / recover skipped tipping fees and to deter users from skipping weigh out	per unit	\$25	N	\$250		\$25	\$250
10980-450390	Landfill Tipping Fee - Mixed garbage, shingles, construction material, drywall – 100 kg or less	To partially recover operating costs of landfill site for garbage loads 100 kg or less .	Flat Fee	\$12	N	\$343,500		\$12	\$343,500
10980-450390	Landfill Tipping Fee - Mixed garbage, shingles, construction material, drywall & Contaminated soil with pre-approval)	To partially recover operating costs of landfill site for garbage loads 101 kg or more .	per tonne	\$125	N	\$1,751,000		\$125	\$1,751,000
10980-450390	Landfill Tipping Fee - Recyclables include green waste, scrap metal, and blue box materials	To partially recover operating costs of landfill site for mixed recyclable loads of 100 kg or less .	per tonne	\$7	N	\$57,253		\$7	\$57,253
10980-450390	Landfill Tipping Fee - Recyclables include green waste, scrap metal, and blue box materials	Mixed recyclable loads of 101 kg or more .	per tonne	\$95	N	\$89,395		\$95	\$89,395
10980-450390	Landfill Tipping Fee - Mixed garbage, shingles, construction material, drywall – over 100 kg (Unsorted)	To partially recover costs to ship and recycle offsite of unsorted loads, 101 kg or more.	per tonne	\$125	N	\$590,875		\$125	\$590,875
10980-450390	Mattress and Boxspring Recycling Fee - <10 units	To partially recover cost of Mattress and Boxspring recycling program initiated by Council in 2014	per unit	\$16	N	\$142,560		\$16	\$142,560
10980-450390	Commercial Mattresses and Boxsprings - over 10 units	To recover the cost of 10+ mattresses and boxsprings brought to the landfill by commercial sources.	per unit	\$22	N	\$59,400		\$22	\$59,400
10980-450390	Landfill Tipping Fee - Cover Materials	To partially recover operating costs of landfill site, and bring charges in line with other similar materials	per tonne	\$50	N	\$1,199,975		\$50	\$1,199,975
10980-450390	Landfill Tipping Fee - Contaminated Soils Approved for Fill	To partially recover operating costs of landfill site	per tonne	\$125	N			\$125	
10980-450390	Landfill Tipping Fee - Asbestos	To partially recover operating costs of landfill site	per tonne	\$245	N	\$147,245		\$245	\$147,245
10980-450390	Landfill Tipping Fee - Freon-based appliances	To partially recover operating costs of landfill site	per unit	\$24	N	\$25,800		\$24	\$25,800
	Total 450390					\$4,407,253			\$4,407,253
10985-450025	Backyard composters sold back to community	To partially recover the cost of backyard composters	per unit	\$35	Y	\$10,000		\$44.25	\$10,000
	Commercial Fluorescent tubes	To recover the cost of commercially-generated fluorescent tubes at the HHW Depot, which are not covered by provincial funders	per unit	Not charging, just have quantity limits	N			Not charging, just have quantity limits	
10985-410400	Composting services to townships and County	To cover the City's cost to process green waste material dropped at the City's composting facility by Peterborough County and Townships	per tonne	\$40.00	Y	\$51,700		\$40.00	\$35,000
11000-450230	Large Article Collection	To partially recover operating costs of large article collection	per unit	\$30 for 1st item, \$10 each add'l item	N	\$15,000		\$30 for 1st item, \$10 each add'l item	\$15,500
11000-450230	Large Article Collection - Mattresses/Box Springs	To cover the cost to collect and pay \$16 each to the landfill account for recycling costs	per unit	\$30.00	N			\$30.00	
11010-450020	Blue boxes sold back to community	To partly recover the new supply contract for recycling bins, blue boxes will now be: \$5.00 for the small 23L carry bin, and \$8.00 for the 61L fiber or 89L container recycling boxes. No free blue box replacements	per unit	\$2.65	Y	\$7,000		\$4.42 for 23L \$7.08 for 68L or 83L	\$8,000
11010-450020	270 L Caddies sold back to the community	To recover the cost of recycling caddies supplied to apartments and businesses. All new caddies supplied will be charged \$75.00, all replacements for residential clients would be at no charge. This better encourages recycling, and drastically reduces administrative work.	per unit	\$66.37	Y	\$9,000		\$88.50	\$4,000
						\$4,499,953.00			\$4,479,753.00

Form 6 **User Fees and Charges - 2022**

Department	Community Services
Division	Arts, Culture and Heritage
Activity	Heritage Preservation Office

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022 - if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10330-450280	Easement Fees- residential	Cost recovery for entering into HPTRP	property	\$250	N	\$0			\$0
10330-450280	- commercial	Cost recovery for entering into HPTRP	property	\$450	N	\$0			\$0
10330-450280	Renewal Fees	Cost recovery for renewal of HPTRP	property	\$200	N	\$2,000			\$2,800
						\$2,000			\$2,800

Form 6

User Fees and Charges - 2022

Department	Community Services
Division	Culture and Heritage
Activity	Museum and Archives

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e.. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022 - if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10345-440220	Photocopy Recoveries	To partially recover costs of paper and operating copier	black & white	by donation	Y	\$200.00		by donation	\$200.00
10345-450290	PerfectMind Withdrawal Fees	To offset the administrative costs associated with refunds for program withdrawals	per person	\$5.00	N	\$400.00		\$5.00	\$400.00
10345-450320	Room Rentals	Administered by Recreation - to partially recover operating costs of Heritage Pavilion		\$190.80	Y	\$2,500.00	1-Jan-22	\$194.60	\$2,500.00
10345-450410	Admission	To partially recover costs of temporary exhibitions	per visit	by donation	N	\$15,000.00		by donation	\$15,000.00
10355-450240	School Programs	To provide suitable time, resources and programs	per student	\$6.00	N	\$3,000.00		\$6.00	\$6,000.00
10355-450245	Archives	To partially recover operating costs of Archives	per visit	by donation	N	\$500.00		by donation	\$500.00
10355-450250	MUSE Film Tickets	To partially recover operating costs of Museum & Archives	per ticket	\$15.00	Y	\$78,600.00		\$15.00	\$78,600.00
10355-450255	Summer Discovery Camps	To provide suitable time, resources and programs (full day)	per child	\$40.00	N		1-Jan-22	\$50.00	
10355-450255	Junior Discovery Camps	To provide suitable time, staffing, resources and programs (full day)	per child	\$42.50	N		1-Jan-22	\$50.00	
10355-450255	Early Bird Program	To provide suitable resources and access in support of an earlier drop off time	per child	\$5.00	N		1-Jan-22	\$0.00	
10355-450255	Specialized Discovery Camps	To provide suitable time, resources and programs (full day) - specialized (week)	per child	\$60.00	N		1-Jan-22	\$325.00	
	Total 450255					\$50,000.00			\$50,000.00
10355-450260	Archaeological Collections	To partially recover the costs of processing, conservation and long-term storage	per box	\$425.00	N	\$0.00		\$425.00	\$0.00
10355-450270	Public Programs	To provide suitable time, resources and programs	per person	\$20.00	N	\$2,000.00	1-Jan-22	\$25.00	\$2,000.00
10355-450345	March Break / PA Day Camps	To provide suitable time, resources and programs (full day)	per child	\$40.00	N	\$3,500.00	1-Jan-22	\$50.00	\$8,000.00
						\$105,700.00			\$113,200.00

Form 6

User Fees and Charges - 2022

Department	Community Services
Division	Arts Culture and Heritage
Activity	Library

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022- if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
60005-440220	Recoveries								
60005-440220	InterLibrary Loan	Fail to pick up item charge	per title	\$7.00	N			\$7.00	
60005-440220	Research Request fees	Cost recovery for staff time taken to process research requests for individuals + Xerox copying fees	per request	\$40.00	Y			\$40.00	
60005-440220	Earbuds	Cost recovery (\$3.00 including HST)	per pair	\$2.65	Y			\$2.65	
60005-440220	Library branded Bags	cost recovery (\$3.50 including HST)	per bag	\$5.31	Y		Jan 1 2022	\$3.10	
60005-440220	Library branded Water Bottles	cost recovery (\$3 including HST)	per bottle	\$2.65	Y			\$2.65	
	Total 440220					\$500			\$500
60005-450055	Xerox Fees								
	black and white copying	Cost recovery (includes HST)	per page	\$0.15	Y			\$0.15	

Form 6

User Fees and Charges - 2022

Department	Community Services
Division	Arts Culture and Heritage
Activity	Library

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022- if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	colour copying	Cost recovery (includes HST)	per page	\$0.50	Y			\$0.50	
	Total 450055					\$5,000			\$6,000
60005-450085	Memberships-Out of Town								
	3 month	Recover cost of service to non-taxpayers	per house	\$25.00	N			\$25.00	
	6 month	Recover cost of service to non-taxpayers	per house	\$35.00	N			\$35.00	
	9 month	Recover cost of service to non-taxpayers	per house	\$45.00	N			\$45.00	
	12 month	Recover cost of service to non-taxpayers	per house	\$55.00	N			\$55.00	
	24 month	Recover cost of service to non-taxpayers	per house	\$110.00	N			\$110.00	
	Senior Rate (aged 65+) - 12 months	Recover cost of service to non-taxpayers	per house	\$35.00	N			\$35.00	
	Senior Rate (aged 65+) - 24 months	Recover cost of service to non-taxpayers	per house	\$70.00	N			\$70.00	
	Institutional/Business - 12 months	Recover cost of service to non-taxpayers	per business	\$100.00	N			\$100.00	
	Senior's Institutional/Business - 12 months	Recover cost of service to non-taxpayers	per business	\$50.00	N			\$50.00	
	Total 450085					\$15,000			\$15,000
60005-450140	Fines								
	Overdue - General	Fines for overdue materials - maximum=\$10.00	per day	\$0.25	N		Jan 1 2022	\$0.00	
	High Use	Fines for overdue materials - maximum=\$10.00	per day	\$0.50	N		Jan 1 2022	\$0.00	
	InterLibrary Loan, Daisy-Reader Kit	Fines for overdue materials - maximum=\$15.00	per day	\$1.00	N			\$1.00	
	Periodical	Fines for overdue materials - maximum=\$1.25	per day	\$0.25	N		Jan 1 2022	\$0.00	
	Total 450140					\$60,000			\$1,000

Form 6

User Fees and Charges - 2022

Department	Community Services
Division	Arts Culture and Heritage
Activity	Library

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022- if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
60005-450230	Program revenue	Supplies Cost Recovery (includes HST). Varies per program	per program or per person	\$1.00-\$50.00	Y			\$1.00-\$50.00	
	Total 450230					\$500			\$500
60005-450320	Room Rental - Main Branch								
	Seminar Room	Cost Recovery - Admin charges	per hour	\$20.00	Y			\$20.00	
	Seminar Room	Cost Recovery - Admin charges	per half day (4 hrs)	\$50.00	Y			\$50.00	
	Seminar Room	Cost Recovery - Admin charges	per full day (8 hrs)	\$90.00	Y			\$90.00	
	Seminar Room	Cost Recovery - Admin charges	per additional hour	\$20.00	Y			\$20.00	
	Seminar Room - Cleaning Fee	Cost Recovery - Admin charges	per booking	\$20.00				\$20.00	
	Board Room	Cost Recovery - Admin charges	per hour	\$25.00	Y			\$25.00	
	Board Room	Cost Recovery - Admin charges	per half day (4 hrs)	\$70.00	Y			\$70.00	
	Board Room	Cost Recovery - Admin charges	per full day (8 hrs)	\$135.00	Y			\$135.00	
	Board Room	Cost Recovery - Admin charges	per additional hour	\$25.00	Y			\$25.00	
	Board Room - Cleaning Fee	Cost Recovery - Admin charges	per booking	\$20.00				\$20.00	
	Multipurpose Room	Cost Recovery - Admin charges	per hour	\$30.00	Y			\$30.00	
	Multipurpose Room	Cost Recovery - Admin charges	per half day (4 hrs)	\$85.00	Y			\$85.00	
	Multipurpose Room	Cost Recovery - Admin charges	per full day (8 hrs)	\$160.00	Y			\$160.00	
	Multipurpose Room	Cost Recovery - Admin charges	per additional hour	\$30.00	Y			\$30.00	
	Multipurpose Room - Cleaning Fee	Cost Recovery - Admin charges	per booking	\$20.00				\$20.00	
	Multipurpose Room - Room set up Fee	Cost Recovery - Admin charges	per booking	\$50.00				\$50.00	
	Friends of the Library Community Room	Cost Recovery - Admin charges	per hour	\$45.00	Y			\$45.00	
	Friends of the Library Community Room	Cost Recovery - Admin charges	per half day (4 hrs)	\$135.00	Y			\$135.00	
	Friends of the Library Community Room	Cost Recovery - Admin charges	per full day (8 hrs)	\$260.00	Y			\$260.00	
	Friends of the Library Community Room	Cost Recovery - Admin charges	per additional hour	\$45.00	Y			\$45.00	
	FOL Community Room - Cleaning Fee	Cost Recovery - Admin charges	per booking	\$20.00				\$20.00	
	FOL Community Room - Set up Fee	Cost Recovery - Admin charges	per booking	\$50.00				\$50.00	
	Total 450320					\$30,000			\$45,000
60005-450595	Lost Items**								
	Processing Fee	Admin cost to process replacements, added to most items	per title	\$5.00	N			\$5.00	
	7 Day Loan (DVDs & Quickbooks)	Average replacement cost	per title	\$22.00	N			\$22.00	
	14 Day Loan (TV Sets)	Average replacement cost	per title	\$65.00	N			\$65.00	
	7 Day Loan (New and Popular DVDs)	Average replacement cost	per title	\$50.00				\$50.00	

Form 6

User Fees and Charges - 2022

Department	Community Services
Division	Arts Culture and Heritage
Activity	Library

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022- if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	Music CD	Average replacement cost	per title	\$15.00	N			\$15.00	
	Books on CD & MP3 CD	Average replacement cost	per title	\$45.00	N			\$45.00	
	InterLibrary Loan - Lost item charge	Average replacement cost	per title	\$36.00	N			\$36.00	
	Periodical / Magazine & Board books	Average replacement cost	per title	\$7.00	N			\$7.00	
	Playaway	Average replacement cost	per title	\$86.00	N			\$86.00	
	Paperback book (Children's) & Book Club Book	Average replacement cost - no processing fee	per title	\$10.00	N			\$10.00	
	Kits (Book & CD)	Average replacement cost	per title	\$15.00	N			\$15.00	
	Fiction books	Average replacement cost	per title	\$22.00	N			\$22.00	
	Nonfiction & Large Print	Average replacement cost	per title	\$32.00	N			\$32.00	
	Easy Readers and Picture books	Average replacement cost	per title	\$13.00	N			\$13.00	
	Wattreader (Wattmeter)	Average replacement cost (56.50 including HST)	per title	\$50.00	Y			\$50.00	
	USB Cable	Average replacement cost - no processing fee (\$5 cost recovery including HST)	per item	\$4.42	Y			\$4.42	
	Daisy-reader Kit	Average replacement cost	per kit	\$500.00	N			\$500.00	
	Daisy Mask	Average replacement cost - no processing fee	per item	\$20.00	N			\$20.00	
	Daisy Adapter	Average replacement cost - no processing fee	per item	\$45.00	N			\$45.00	
	Daisy USB Cable	Average replacement cost - no processing fee	per item	\$10.00	N			\$10.00	
	Multimedia Cases (DVD, MP3, Playaway, Book and CD Kit, Playaway door)	Average replacement cost - no processing fee	per title	\$4.00	N			\$4.00	
	Great Courses Case	Average replacement cost	per item	\$11.00	N			\$11.00	
	Book Club Bag	Average replacement cost - no processing fee (\$20 cost recovery including HST)	per item	\$17.70	Y			\$17.70	
	Visiting Library Service Bag	Average replacement cost - no processing fee (\$6 cost recovery including HST)	per item	\$5.31	Y			\$5.31	
	Damage/Repair Fee - board book, easy reader, children's paperback	Average repair cost - no processing fee	per item	\$8.00	N			\$8.00	
	Damage/Repair Fee - children's and YA books	Average repair cost - no processing fee	per title	\$11.00	N			\$11.00	
	Damage/Repair Fee - adult books	Average repair cost - no processing fee	per title	\$15.00	N			\$15.00	
	CD and Book Kit (Book Only)	Average repair cost - no processing fee	per title	\$8.00	N			\$8.00	
	CD, DVD, MP3 Disc (each)	Average repair cost - no processing fee	per title	\$20.00	N			\$20.00	

Form 6

User Fees and Charges - 2022

Department	Community Services
Division	Arts Culture and Heritage
Activity	Library

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022- if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
		**Where there is an actual cost for the item in the cataloguing record, we charge the actual purchase cost plus the \$5.00 processing fee							
	Total 450595					\$5,000			\$5,000
60005-450600	Lost Cards	Cost Recovery	per card	\$3.50	N			\$3.50	
	Total 450600					\$700			\$800
60005-450605	Microfilm Fees	Cost Recovery for printing (includes HST)	per page	\$0.15	Y			\$0.15	
	Total 450605					\$150			\$150

Form 6 User Fees and Charges - 2022

Department	Community Services								
Division	Arts Culture and Heritage								
Activity	Art Gallery of Peterborough								
G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022 (if applicable)	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
401-810-5232	School Groups	School Program Subsidy	per visit 1 student	\$6.00	N	\$3,000.00	1/Jan/22	\$8.00	\$3,000.00
40010-450085	Individual Art Gallery Membership	to cover costs of membership benefits	per person	\$30.00	N	\$918.00		\$30.00	\$918.00
40010-450085	2 Year Individual AGP Membership	covers cost of membership benefits - 10% discount	per person	\$54.00	N	\$162.00		\$54.00	\$162.00
40010-450085	Family Art Gallery Membership	to cover costs of membership benefits	per family	\$40.00	N	\$2,084.00		\$40.00	\$1,200.00
40010-450085	2 Year Family AGP Membership	covers cost of membership benefits - 10% discount	per family	\$72.00	N	\$216.00		\$72.00	\$0.00
40010-450085	Senior Art Gallery Membership	to cover costs of membership benefits	per person	\$25.00	N	\$1,465.00		\$25.00	\$1,400.00
40010-450085	2 Year Senior AGP Membership	covers cost of membership benefits - 10% discount	per person	\$45.00	N	\$135.00		\$45.00	\$0.00
40010-450085	Student Art Gallery Membership	to cover costs of membership benefits	per person	\$20.00	N	\$130.00		\$20.00	\$20.00
40010-450085	2 Year Student AGP Membership	covers cost of membership benefits - 10% discount	per person	\$45.00	N	\$90.00		\$45.00	\$0.00
40010-450085	Curator's Circle AGP Membership	covers cost of membership, plus defined benefits	per family	\$100.00	N	\$500.00		\$100.00	\$500.00
40010-450085	2 year Curator's Circle Membership	covers cost of membership benefits - 10% discount	per family	\$180.00	N	\$0.00		\$180.00	\$0.00
40010-450085	Director's Circle AGP Membership	covers cost of membership, plus defined benefits	per family	\$300.00	N	\$300.00		\$300.00	\$300.00
40010-450085	2 Year Director's Circle Membership	covers cost of membership benefits - 10% discount	per family	\$540.00	N	\$0.00		\$540.00	\$0.00
40010-450085	Benefactor's Circle AGP Membership	covers cost of membership, plus defined benefits	per family	\$1,000.00	N	\$0.00		\$1,000.00	\$0.00
40010-450085	2 Year Benefactor Circle Membership	covers cost of membership benefits - 10% discount	per family	\$1,800.00	N	\$0.00		\$1,800.00	\$0.00
	Total 450085					\$6,000.00			\$4,500.00
40010-450270	School Groups	to cover increased costs for instructors, materials and facility operation	per visit 1 student	\$6.00	N	\$3,000.00	1/Jan/22	\$8.00	\$2,000.00
40010-450615	Education programs - child	costs of instructors, materials, facility, change from 6 to 8 week session	per 6 week session	\$100.00	N	\$6,000.00		100	\$3,000.00
40010-450620	Education programs - Youth	Varies depending on artist/instructor and schedule	full day	\$50 - \$80	Y	\$3,000.00		\$50 - 80	\$2,500.00
40010-450625	Education programs - Adult	Varies depending on artist/instructor and schedule	2 hr session	(plus mater	Y	\$2,000.00			\$3,000.00
40010-450625	Education programs - Adult & Family (Bubble Program)	Materials fees includes take home kit	per 1/2 day session / group	\$200 (plus materials)	Y	\$3,000.00		\$200.00	\$0.00
40010-450630	March Break & Summer Camps	covers increased costs for instructors, materials, facility operation - options available	1 week session	\$250 (\$50/day)	N	\$16,000.00		250 (\$50/day)	\$13,500.00
40010-450635	Education - Partnerships			\$3,000.00	N	\$6,000.00		\$3,000.00	\$3,000.00
	Education sub-total					\$39,000.00			\$27,000.00
40010- 450320	Room Rental: Reading Room, evening	user fees	per hour	\$120.00	Y	\$120.00		\$120.00	\$0.00
40010- 450320	Art Gallery & Studio, Birthday Party	user fees						\$150.00	\$0.00
40010- 450320	Art Gallery Studio, weekend/evening	user fees	per hour	\$120.00	Y	\$360.00		\$120.00	\$0.00
40010- 450320	Outdoor Patio	user fees	per hour	\$150.00	Y	\$0.00		\$150.00	
40010- 450320	Special Events - flat fee plus additional hourly rate		flat fee + hourly rates	\$200.00	Y	\$400.00		\$200.00	\$0.00
	Rentals sub-total					\$880.00			\$0.00
						\$45,880.00			\$31,500.00

User Fees and Charges - 2022

Department	Community Services
Division	Arenas
Activity	Healthy Planet Arena

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from Fee	Date of Rate Change for 2022- if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
Ice Rental Revenue									
10410-450425	Prime-Time-Adult	To partially recover operating costs of Healthy Planet Arena	Per Hour	\$184.82	Y/ Extra		1-Apr-22	\$194.06	
10410-450425	Prime-Time-Youth	To partially recover operating costs of Healthy Planet Arena	Per Hour	\$159.23	Y/ Extra		1-Apr-22	\$167.19	
10410-450425	Non-Prime Time-All	To partially recover operating costs of Healthy Planet Arena	Per Hour	\$117.53	Y/ Extra		1-Apr-22	\$123.40	
10410-450425	After 11pm	To partially recover operating costs of Healthy Planet Arena	Per Hour	\$117.53	Y/ Extra		1-Apr-22	\$123.40	
10410-450425	Elementary School Rate	To partially recover operating costs of Healthy Planet Arena	Per Hour	\$72.98	Y/ Extra		1-Apr-22	\$76.63	
10410-450425	Public Skating Admissions-Regular	To partially recover operating costs of Healthy Planet Arena	Per Time	\$3.98	Y/ Extra		1-Apr-22	\$4.43	
10410-450425	Public Skating Admissions-Seniors	To partially recover operating costs of Healthy Planet Arena	Per Time	\$3.10	Y/ Extra		1-Apr-22	\$3.54	
10410-450425	Pay as you Play Hockey	To partially recover operating costs of Healthy Planet Arena	Per Time	\$6.64	Y/ Extra		1-Apr-22	\$7.08	
10410-450425	Individual Ice rental Cost per skaters - Cost varies to include Capital Contribution	To partially recover operating costs of Healthy Planet Arena	Per Hour	\$8.60	Y/ Extra		1-Apr-22	\$9.03	
Floor Rental Revenue									
10410-450425	Prime-Time-Adult	To partially recover operating costs of Healthy Planet Arena	Per Hour	\$102.20	Y/ Extra		1-Apr-22	\$107.31	
10410-450425	Prime-Time-Youth	To partially recover operating costs of Healthy Planet Arena	Per Hour	\$81.72	Y/ Extra		1-Apr-22	\$85.80	
10410-450425	Non-Prime Floor Time-All	To partially recover operating costs of Healthy Planet Arena	Per Hour	\$60.47	Y/ Extra		1-Apr-22	\$63.50	
10410-450425	Floor Pad Rental-Individual	To partially recover operating costs of Healthy Planet Arena	Per Day	\$2,811.38	Y/ Extra		1-Apr-22	\$2,951.94	
	Total 450425					\$1,005,875.00			\$1,056,168.00
Room Rentals									
10410-450320	Banquet Hall-Sundays through Thursdays	To partially recover operating costs of Healthy Planet Arena	Per Day	\$458.85	Y/ Extra		1-Jan-22	\$481.79	
10410-450320	Banquet Hall-Fridays, Saturdays	To partially recover operating costs of Healthy Planet Arena	Per Day	\$683.55	Y/ Extra		1-Jan-22	\$717.73	
10410-450320	Banquet Hall-Sun-Thurs-3 Hours or Less	To partially recover operating costs of Healthy Planet Arena	Per Day	\$143.96	Y/ Extra		1-Jan-22	\$151.15	
10410-450320	Banquet Hall-Fri-Sat-3 Hours or Less	To partially recover operating costs of Healthy Planet Arena	Per Day	\$205.07	Y/ Extra		1-Jan-22	\$215.32	
10410-450320	Meeting Rooms-Day Rate	To partially recover operating costs of Healthy Planet Arena	Per Day	\$114.45	Y/ Extra		1-Jan-22	\$120.18	
10410-450320	Meeting Rooms-3 Hours or Less	To partially recover operating costs of Healthy Planet Arena	3 Hours	\$57.75	Y/ Extra		1-Jan-22	\$60.63	
10410-450320	Food Levy Charge	To partially recover operating costs of Healthy Planet Arena	Per Event	\$133.88	Y/ Extra		1-Jan-22	\$140.57	
	Total 450320					\$72,144.00			\$72,144.00
Miscellaneous									
10410-450040	Facility Booking Cancellation Fee > 30 days	To partially recover administrative costs	per hour	\$26.25	Y/Extra		1-Apr-22	\$27.56	
10410-450040	Facility Booking Cancellation Fee < 30 days	To partially recover administrative costs	per hour	\$52.50	Y/Extra		1-Apr-22	\$55.13	
	Total 450040					\$3,100.00			\$1,700.00
Advertising Revenue									
10410-450060	In-Arena Advertising Sales	To partially recover operating costs of Healthy Planet Arena	Annual	\$850-\$5,000	Y/ Extra	\$64,580.00	1-Jan-22	\$850-\$5,000	\$61,000.00
Capital Contributions									
10410-450415	Collected Capital Contribution	To partially recover debenture costs of New Arena Complex	Per Hour	\$6.95	Y/ Extra		1-Apr-22	\$7.30	
10410-450415	Collected Capital Contribution	To partially recover debenture costs of New Arena Complex	Per 1/2 Hour	\$3.48	Y/ Extra		1-Apr-22	\$3.65	
	Total 450415					\$36,923.00			\$38,769.00
						\$1,182,622.00			\$1,229,781.00

Form 6 **User Fees and Charges - 2022**

Department	Community Services
Division	Arenas
Activity	Kinsmen Centre

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from Fee	Date of Rate Change for 2022- if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
Ice Rental Revenue									
10425-450425	Prime-Time-Adult	To partially recover operating costs of Kinsmen Centre	Per Hour	\$184.82	Y/ Extra		1-Apr-22	\$194.06	
10425-450425	Prime-Time-Youth	To partially recover operating costs of Kinsmen Centre	Per Hour	\$159.23	Y/ Extra		1-Apr-22	\$167.19	
10425-450425	Non-Prime Time-All	To partially recover operating costs of Kinsmen Centre	Per Hour	\$117.53	Y/ Extra		1-Apr-22	\$123.40	
10425-450425	After 11pm	To partially recover operating costs of Kinsmen Centre	Per Hour	\$117.53	Y/ Extra		1-Apr-22	\$123.40	
10425-450425	Elementary School Rate	To partially recover operating costs of Kinsmen Centre	Per Hour	\$72.98	Y/Extra		1-Apr-22	\$76.63	
10425-450425	Public Skating Admissions-Regular	To partially recover operating costs of Kinsmen Centre	Per Time	\$3.98	Y/Extra		1-Apr-22	\$4.43	
10425-450425	Public Skating Admissions-Seniors	To partially recover operating costs of Kinsmen Centre	Per Time	\$3.10	Y/Extra		1-Apr-22	\$3.54	
10425-450425	Pay as you Play Hockey	To partially recover operating costs of Kinsmen Centre	Per Time	\$6.64	Y/ Extra		1-Apr-22	\$7.08	
10425-450425	Individual Ice rental Cost per skaters -	To partially recover operating costs of Kinsmen Centre	Per Hour	\$8.60	Y/Extra		1-Apr-22	\$9.03	
	Cost varies to include Capital Contribution								
Floor Rental Revenue									
10425-450425	Adults	To partially recover operating costs of Kinsmen Centre	Per Hour	\$102.20	Y/Extra		1-Apr-22	\$107.31	
10425-450425	Childrens	To partially recover operating costs of Kinsmen Centre	Per Hour	\$81.72	Y/Extra		1-Apr-22	\$85.80	
10425-450425	Non-Prime Floor Time-Anyone	To partially recover operating costs of Kinsmen Centre	Per Hour	\$60.47	Y/ Extra		1-Apr-22	\$63.50	
10425-450425	Floor Pad Rental - Individual	To partially recover operating costs of Kinsmen Centre	Per Day	\$2,811.38	Y/Extra		1-Apr-22	\$2,951.94	
	Total 450425					\$759,367			\$797,335
Room Rentals									
10425-450320	Meeting Rooms-Day Rate	To partially recover operating costs of Kinsmen Centre	Per Day	\$114.45	Y/ Extra		1-Jan-22	\$120.18	
10425-450320	Meeting Rooms-3 Hours or Less	To partially recover operating costs of Kinsmen Centre	3 Hours	\$57.75	Y/ Extra		1-Jan-22	\$60.63	
10425-450320	Food Levy Charge	To partially recover operating costs of Kinsmen Centre	Per Event	\$133.88	Y/ Extra		1-Jan-22	\$140.57	
	Total 450320					\$5,000			\$5,000
Miscellaneous									
10425-450040	Facility Booking Cancellation Fee > 30 days	To partially recover administrative costs	per hour	\$26.25	Y/Extra		1-Apr-22	\$27.56	
10425-450040	Facility Booking Cancellation Fee < 30 days	To partially recover administrative costs	per hour	\$52.50	Y/Extra		1-Apr-22	\$55.13	
	Total 450040					\$3,000			\$2,000
Advertising Revenue									
10425-450060	In-Arena Advertising Sales	To partially recover operating costs of Kinsmen Centre	Annual	\$850-\$5,000	Y/ Extra	\$35,746	1-Jan-22	\$850-\$5,000	\$45,800
Capital Contributions									
10425-450415	Collected Capital Contribution	To partially recover debenture costs of New Arena Complex	Per Hour	\$6.95	Y/ Extra		1-Apr-22	\$7.30	
10425-450415	Collected Capital Contribution	To partially recover debenture costs of New Arena Complex	Per 1/2 Ho	\$3.48	Y/ Extra		1-Apr-22	\$3.65	
	Total 450415					\$27,874.00			\$29,268.00
						\$830,987			\$879,403

Form 6 **User Fees and Charges - 2022**

Department	Community Services
Division	Arenas
Activity	Memorial Centre/Morrow Park

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from Fee	Date of Rate Change for 2022 - if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
Ice & Floor Charges									
10380-450425	Ice Prime-Time-Adult	To partially recover operating costs	Per Hour	\$184.82	Y/Extra		1-Apr-22	\$194.06	
10380-450425	Ice Prime-Time-Youth	To partially recover operating costs	Per Hour	\$159.23	Y/Extra		1-Apr-22	\$167.19	
10380-450425	Ice Non-Prime Time-All	To partially recover operating costs	Per Hour	\$117.53	Y/Extra		1-Apr-22	\$123.40	
10380-450425	After 11pm	To partially recover operating costs	Per Hour	\$117.53	Y/Extra		1-Apr-22	\$123.40	
10380-450425	Elementary School Rate	To partially recover operating costs	Per Hour	\$72.98	Y/Extra		1-Apr-22	\$76.63	
10380-450425	Floor Prime-Adult	To partially recover operating costs	Per Hour	\$110.58	Y/Extra		1-Apr-22	\$116.11	
10380-450425	Floor Prime-Youth	To partially recover operating costs	Per Hour	\$93.85	Y/Extra		1-Apr-22	\$98.55	
10380-450425	Floor Non-Prime-All	To partially recover operating costs	Per Hour	\$69.45	Y/Extra		1-Apr-22	\$72.92	
10380-450425	Individual Ice rental Cost per skaters - Cost varies to include Capital Contribution	To partially recover operating costs	Per Hour	\$8.60	Y/ Extra		1-Apr-22	\$9.03	
	Total 450425					\$277,951			\$291,848
Advertising Revenue									
10380-450060	In-Arena Advertising Sales	To partially recover operating costs	Annual	\$850-5,000	Y/Extra	\$181,278	1-Jan-22	\$850-5,000	\$74,640
Ticket Charges									
101-10380-450430	Order Charge	To partially recover operating costs	per order	\$2 to \$2.50/order	Y/Extra	\$20,000	1-Jan-22	\$2 to \$2.50/order	\$20,000
							1-Jan-22		
10380-450450	Internet ticket service charges	To partially recover operating costs	per ticket	\$1.50/ticket	Y/Extra		1-Jan-22	\$0.00	
10380-450450	Box Office Ticket Sales Fee	To partially recover operating costs	per ticket	\$0.75-\$8/ticket	Y/Extra		1-Jan-22	\$0.75-\$10/ticket	
10380-450450	Ticket System Event Layout Production Fee	To partially recover operating costs	per event	\$157.50	Y/Extra		1-Jan-22	\$165.38	
10380-450450	Box Office Hourly Fee-Level 1	To partially recover operating costs	per hour	\$78.75	Y/Extra		1-Jan-22	\$82.69	
10380-450450	Box Office Hourly Fee-Level 2	To partially recover operating costs	per hour	\$52.50	Y/Extra		1-Jan-22	\$55.13	
	Total 450450					\$100,000			\$160,450
10380-450440	Premium Fees for Club/South-end/Skybox/Birthday room	To partially recover operating costs	per ticket	\$1.00 to \$5.50	Y/Incl.			\$1.00 to \$5.50	
10380-450440	South-End Club Premium-Lakers Season	To partially recover operating costs	annual	\$135 To \$175	Y/Extra			\$135 To \$175	
	Total 450440					\$120,000			\$69,600
10380-450415	Capital Replacement Fund	To partially recover Capital costs	per ticket	\$1 to \$3	Y/Extra	\$180,000		\$1 to \$3	\$239,000
License Fees									
10380-450435	Suites	To partially recover operating costs	annual	\$7,350 to \$22,533	Y/Extra	\$228,166	1-Jan-22	\$1,000 to \$2,500/Suite	\$24,000
Miscellaneous									
10380-450040	Facility Booking Cancellation Fee > 30 days	To partially recover administrative costs	per hour	\$26.25	Y/Extra		1-Apr-22	\$27.56	
10380-450040	Facility Booking Cancellation Fee < 30 days	To partially recover administrative costs	per hour	\$52.50	Y/Extra		1-Apr-22	\$55.13	
	Total 450040					\$8,000			\$2,000
Event Charges									
10390-450410	PMC Building Rental (Trade Show)	To partially recover operating costs	per day	\$4,326.00	Y/Extra		1-Jan-22	\$4,542.30	
10390-450410	PMC Building Rental (Trade Show Non-Profit)	To partially recover operating costs	per day	\$3,460.80	Y/Extra		1-Jan-22	\$3,633.84	
10390-450410	PMC Building Rental (Concert)	To partially recover operating costs	per day	\$5,250-\$7,035	Y/Extra		1-Jan-22	\$5,513-\$7,387	
10390-450410	PMC Building Rental (Concert Non-Profit)	To partially recover operating costs	per day	\$5,628.00	Y/Extra		1-Jan-22	\$5,909.40	

Form 6
User Fees and Charges - 2022

Department	Community Services
Division	Arenas
Activity	Memorial Centre/Morrow Park

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from Fee	Date of Rate Change for 2022 - if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10390-450410	PMC Building Rental (Banquet-Floor Only)	To partially recover operating costs	per day	\$2,677.50	Y/Extra		1-Jan-22	\$2,811.38	
10390-450410	In-House Marketing for Events	To partially recover operating costs	per event	\$105-\$2,100	Y/Extra		1-Jan-22	\$105-\$2,100	
10390-450410	Event staff charges	To partially recover operating costs	per event	\$2,520.00	Y/Extra		1-Jan-22	\$2,646.00	
10390-450410	Sound Room & Technician	To partially recover operating costs	per event	\$262.50	Y/Extra		1-Jan-22	\$275.63	
10390-450410	Labor to remove glass	To partially recover operating costs	per event	\$1,081.50	Y/Extra		1-Jan-22	\$1,135.58	
10390-450410	Labour to install Ice Cover	To partially recover operating costs	per event	\$1,081.50	Y/Extra		1-Jan-22	\$1,135.58	
10390-450410	Partial Removal of Glass	To partially recover operating costs	per event	\$757.05	Y/Extra		1-Jan-22	\$794.90	
10390-450410	Post Event Cleanup Fee	To partially recover operating costs	per event	\$1,575.00	Y/Extra		1-Jan-22	\$1,653.75	
	Total 450410					\$367,500			\$275,625
Contractual Recovery									
10390-440220	Forklift Operator	To partially recover operating costs	per hour	\$31.82	Y/Extra		1-Jan-22	\$33.41	
10390-440220	Forklift Rental (Event)	To partially recover operating costs	per event	\$288.75	Y/Extra		1-Jan-22	\$303.19	
10390-440220	Lift Rental	To partially recover operating costs	per day	\$288.75	Y/Extra		1-Jan-22	\$303.19	
10390-440220	Additional Chair rental	To partially recover operating costs	per event	\$2.16	Y/Extra		1-Jan-22	\$2.27	
10390-440220	Additional Table rental	To partially recover operating costs	per event	\$17.30	Y/Extra		1-Jan-22	\$18.17	
	Total 440220					\$150,000			\$150,000

Form 6
User Fees and Charges - 2022

Department	Community Services
Division	Arenas
Activity	Memorial Centre/Morrow Park

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from Fee	Date of Rate Change for 2022 - if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
Morrow Park Charges									
10375-420125	Morrow Building Rental-Winter	To partially recover operating costs	per day	\$1,140.83	Y/Extra		1-Jan-22	\$1,197.87	
10375-420125	Morrow Building Rental-Summer	To partially recover operating costs	per day	\$1,000.91	Y/Extra		1-Jan-22	\$1,050.96	
10375-420125	Morrow Building Set-Up Day Fee	To partially recover operating costs	per partial	\$500.00	Y/Extra		1-Jan-22	\$525.00	
	Total 420125					\$88,433			\$69,426
10375-450125	Parking	To partially recover operating costs	per vehicle	\$5.00	Y/Incl.			\$5.00	
10375-450125	Parking Lot Buyout	To partially recover operating costs	per day	\$2,100.00	Y/Extra		1-Jan-22	\$2,205.00	
	Total 450125					\$126,000			\$126,000
Capital Contributions									
10380-450415	Collected Capital Contribution	To partially recover debenture costs of New Arena Co	Per Hour	\$6.95	Y/ Extra		1-Apr-22	\$7.30	
10380-450415	Collected Capital Contribution	To partially recover debenture costs of New Arena Co	Per 1/2 Hou	\$3.48	Y/ Extra		1-Apr-22	\$3.65	
	Total 450415					\$10,203			\$10,713
						\$1,857,531			\$1,513,302

Form 6
User Fees and Charges - 2022

Department	Community Services
Division	Recreation Services
Activity	Sport and Recreation Programs

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022- if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
Administrative Fees									
10510-450040	Withdrawal Fee - Programs	Recovery of Administrative Costs	Per Event	\$0.00	Y	\$0.00	1-Jan-22	Min.10%	\$0
						\$0			\$0
Sport Camp Fees									
10510-450500	Instructional / Skill - Level I	4 hour program	Per Class	\$21.21	Y	\$9,408.00	1-Jan-22	\$21.50	\$9,525
10510-450500	Instructional / Skill - Level II		Per Class	\$23.52	Y	\$9,408.00	1-Jan-22	\$23.50	\$9,400
10510-450500	Instructional / Skill - Level III	4 hour program	Per Class	\$24.00	Y	\$8,240.00	1-Jan-22	\$24.25	\$7,275
10510-450500	Instructional / Skill - Level IV		Per Class	\$28.80	Y	\$6,473.00	1-Jan-22	\$29.25	\$5,850
10510-450500	Instructional / Skill - Level V		Per Class	\$30.24	Y	\$46,872.00	1-Jan-22	\$30.50	\$41,175
10510-450500	Instructional / Skill - Level VI		Per Class	\$36.00	Y	\$16,160.00	1-Jan-22	\$36.50	\$14,600
10510-450500	Instructional / Skill - Level VII		Per Class	\$37.60	Y	\$11,277.00	1-Jan-22	\$38.00	\$7,600
10510-450500	Instructional / Skill - Level VIII		Per Class		Y	\$0.00	1-Jan-22	\$42.50	\$8,075
10510-450500	Instructional / Skill - Level IX		Per Class		Y	\$0.00	1-Jan-22	\$45.00	\$5,625
10510-450500	Instructional / Skill - Level X		Per Class	\$47.00	Y	\$9,400.00	1-Jan-22	\$47.75	\$8,875
						\$117,238			\$118,000
Instructional Sport Program Fees									
10510-450500	Lesson Program - Level I		Per Class		Y		1-Jan-22	\$14.00	\$700
10510-450500	Lesson Program - Level II		Per Class	\$15.00	Y	\$7,794.00	1-Jan-22	\$15.00	\$6,750
10510-450500	Lesson Program - Level III		Per Class	\$16.00	Y	\$52,820.00	1-Jan-22	\$16.00	\$51,600
10510-450500	Lesson Program - Level IV		Per Class		Y		1-Jan-22	\$17.50	\$1,750
10510-450500	Lesson Program - Level V		Per Class	\$19.00	Y	\$23,347.00	1-Jan-22	\$19.00	\$23,275
10510-450500	Lesson Program - Introductory Level A		Per Class	\$8.67	N	\$1,382.00	1-Jan-22	\$8.75	\$1,400
10510-450500	Lesson Program - Introductory Level B		Per Class	\$11.80	N	\$9,408.00	1-Jan-22	\$11.75	\$9,400
10510-450500	Lesson Program - Introductory Level C		Per Class	\$12.61	N	\$44,226.00	1-Jan-22	\$12.50	\$43,625
						\$138,977			\$138,500
Recreational / House League Fees									
10510-450500	House League - Sport Courts		Per Game	\$0.00	Y	\$0.00	1-Jan-22	\$10.25	\$1,025
10510-450500	House League - Sport Fields		Per Game	\$0.00	Y	\$0.00	1-Jan-22	\$12.25	\$1,225
10510-450500	House League - Ice / Speciality		Per Game	\$15.05	Y	\$18,065.00	1-Jan-22	\$15.25	\$18,575
10510-450500	House League - Youth Ball Hockey		Per Game	\$10.91	N	\$8,976.00	1-Jan-22	\$11.00	\$9,075
10510-450500	House League - Other		Per Game	\$0.00	Y	\$0.00	1-Jan-22	\$17.50	\$2,100
10510-450500	Arena Programming		Per Session	\$0.00	Y	\$9,500.00	1-Jan-22	\$25.00	\$6,500
						\$36,541			\$38,500
Total - 10510						\$292,756	Total - 10510		\$295,000

Form 6 **User Fees and Charges - 2022**

Department	Community Services
Division	Recreation Services
Activity	Special Events and Sport Field Permitting

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	Total Budgeted Rev from fee	Date of Rate Change for - if applicable	Proposed Rate as per 0 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
Administrative Fees									
10520-450040	Cancellation Fee - Facility Rental	Recovery of Administrative Costs	Per Event	\$0.00	Y		1-Jan-22	Min.10%	\$7,500
						\$15,480			\$7,500
Park and Open Space Fees									
10520-450460	Del Crary Park Rental - Under 100 Individuals		Per Event	\$138.00	Y		1-Jan-22	\$140.00	\$2,950
10520-450460	Del Crary Park Rental - Under 300 Individuals		Per Event	\$206.00	Y		1-Jan-22	\$210.00	\$625
10520-450460	Del Crary Park Rental - Under 500 Individuals		Per Event	\$270.00	Y		1-Jan-22	\$275.00	\$550
10520-450460	Del Crary Park Rental - Over 500 Individuals		Per Event	\$425.00	Y		1-Jan-22	\$430.00	\$1,300
10520-450460	Del Crary Park Rental - Commercial		Per Event	\$870.00	Y		1-Jan-22	\$875.00	\$4,375
10520-450460	Green/Open Space Rental - Under 2 Hrs		Per Event	\$25.00	Y		1-Jan-22	\$25.50	\$1,785
10520-450460	Green/Open Space Rental - Under 4 Hrs		Per Event	\$35.00	Y		1-Jan-22	\$35.50	\$355
10520-450460	Green/Open Space Rental - Over 4 Hrs		Per Event	\$50.00	Y		1-Jan-22	\$51.00	\$510
10520-450460	Park Rental - Under 50 individuals		Per Event	\$67.00	Y		1-Jan-22	\$68.25	\$6,825
10520-450460	Park Rental - Under 75 individuals		Per Event	\$80.00	Y		1-Jan-22	\$81.50	\$3,505
10520-450460	Park Rental - Under 100 individuals		Per Event	\$107.00	Y		1-Jan-22	\$109.00	\$1,635
10520-450460	Park Rental - Under 200 individuals		Per Event	\$133.50	Y		1-Jan-22	\$136.00	\$680
10520-450460	Park Rental - Over 200 individuals		Per Event	\$175.00	Y		1-Jan-22	\$178.50	\$1,250
						\$13,066			\$26,345
10520-450455	Millennium Park Rental - Under 100 Ind.		Per Event	\$139.25	Y		1-Jan-22	\$142.00	\$3,550
10520-450455	Millennium Park Rental - Over 100 Ind.		Per Event	\$210.00	Y		1-Jan-22	\$212.50	\$1,700
10520-450455	Millennium Park Rental - Commercial		Per Event	\$707.00	Y		1-Jan-22	\$715.00	\$1,400
						\$6,523			\$6,650
Sport Field and Outdoor Court Fees									
10520-450470	Sport Field - Adult - Level A		Per Hour	\$30.10	Y		1-Jan-22	\$30.25	\$78,075
10520-450470	Sport Field - Adult - Level B		Per Hour	\$25.60	Y		1-Jan-22	\$25.75	\$15,450
10520-450470	Sport Field - Adult - Level C		Per Hour	\$11.70	Y		1-Jan-22	\$11.75	\$23,065
10520-450470	Sport Field - Adult - Level Premiere		Per Hour	\$37.00	Y		1-Jan-22	\$37.50	\$30,000
10520-450470	Sport Field - Adult - League Practice		Per Hour	\$0.00	Y		1-Jan-22	\$5.00	\$10,000
10520-450470	Sport Field - Youth - Level A		Per Hour	\$8.25	Y		1-Jan-22	\$8.25	\$38,775
10520-450470	Sport Field - Youth - Level B		Per Hour	\$7.00	Y		1-Jan-22	\$7.25	\$24,650
10520-450470	Sport Field - Youth - Level Premiere		Per Hour	\$9.50	Y		1-Jan-22	\$9.75	\$2,330
10520-450470	Sport Field - Youth - League Practice		Per Hour	\$0.00	Y		1-Jan-22	\$3.25	\$3,250
10520-450470	Sport Field - Artificial Turf (< 10 Rentals)		Per Hour	\$95.00	Y		1-Jan-22	\$96.75	\$32,315
10520-450470	Sport Field - Artificial Turf (> 10 Rentals)		Per Hour	\$70.80	Y		1-Jan-22	\$71.75	\$45,490
10520-450470	Outdoor Sport Court - Adult		Per Hour	\$18.75	Y		1-Jan-22	\$19.00	\$2,850
10520-450470	Outdoor Sport Court - Youth		Per Hour	\$4.90	Y		1-Jan-22	\$5.00	\$3,075
	Total 450470					\$279,590			\$309,325
10520-450475	Tournament Fee - Adult		Per Hour	\$15.10	Y		1-Jan-22	\$15.25	\$11,300
10520-450475	Tournament Fee - Youth		Per Hour	\$7.70	Y		1-Jan-22	\$7.75	\$7,595
	Total 450475					\$18,660			\$18,895
10520-450480	Sport Field - Light Fees		Per Hour	\$25.50	Y		1-Jan-22	\$25.75	\$55,000
	Total 450480					\$44,275			\$55,000
Total - 10536						\$333,319	Total - 10536		\$423,715

Form 6 User Fees and Charges - 2022

Department	Community Services
Division	Recreation Services
Activity	Navy Memorial Park

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022- if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
Facility Rentals									
10536-450320	Rental - Multiuse Room A (< 4 Hours)		per hour	\$0.00	Y	\$0.00	1-Jan-22	\$40.00	\$7,000
10536-450320	Rental - Multiuse Room A (< 8 Hours)		per hour	\$0.00	Y	\$0.00	1-Jan-22	\$30.00	\$150
10536-450320	Rental - Multiuse Room A (> 8 Hours)		per hour	\$0.00	Y	\$0.00	1-Jan-22	\$15.00	\$75
10536-450320	Rental - Multiuse Room B (< 4 Hours)		per hour	\$0.00	Y	\$0.00	1-Jan-22	\$40.00	\$1,800
10536-450320	Rental - Multiuse Room B (< 8 Hours)		per hour	\$0.00	Y	\$0.00	1-Jan-22	\$30.00	\$150
10536-450320	Rental - Multiuse Room B (> 8 Hours)		per hour	\$0.00	Y	\$0.00	1-Jan-22	\$15.00	\$75
10536-450320	Rental - Multiuse Room A & B (< 4 Hours)		per hour	\$0.00	Y	\$0.00	1-Jan-22	\$70.00	\$10,150
10536-450320	Rental - Multiuse Room A & B (< 8 Hours)		per hour	\$0.00	Y	\$0.00	1-Jan-22	\$35.00	\$12,950
10536-450320	Rental - Multiuse Room A & B (> 8 Hours)		per hour	\$0.00	Y	\$0.00	1-Jan-22	\$25.00	\$9,000
10536-450320	Rental - Clubhouse Space (< 4 Hours)		per hour	\$0.00	Y	\$0.00	1-Jan-22	\$40.00	\$5,000
10536-450320	Rental - Clubhouse Space (< 8 Hours)		per hour	\$0.00	Y	\$0.00	1-Jan-22	\$25.00	\$9,950
10536-450320	Rental - Clubhouse Space (> 8 Hours)		per hour	\$0.00	Y	\$0.00	1-Jan-22	\$15.00	\$8,025
10536-450320	Storage Area Rental		per week	\$0.00	Y	\$0.00	1-Jan-22	\$50.00	\$675
10536-450320	Facility Rentals					\$0			\$65,000
Administrative Fees									
10536-450040	Cancellation Fee - Facility Rental	Recovery of Administrative Costs	Per Event	\$0.00	Y	\$0.00	1-Jan-22	Min. 10%	\$1,050
10536-450040	Facility Rental - Event Security	Recovery of Security or Parking Control	Per Event	\$0.00	Y	\$0.00	1-Jan-22	\$50.00	\$650
10536-450040	Withdrawal Fee - Adult Program	Recovery of Administrative Costs	Per Class	\$0.00	Y	\$0.00	1-Jan-22	Min. 10%	\$1,050
10536-450040	Withdrawal Fee - Child Program	Recovery of Administrative Costs	Per Class	\$0.00	Y	\$0.00	1-Jan-22	Min. 10%	\$1,480
10536-450040	Administrative Fees					\$0			\$4,230
Birthday Party Packages									
10536-450320	Birthday Party - Preschool Party (2 Hours)	Room rental and staff support	Per Class	\$0.00	N	\$0.00	1-Jan-22	\$91.25	\$5,475
10536-450320	Birthday Party - School Aged (3 Hours)	Room rental and staff support	Per Class	\$0.00	N	\$0.00	1-Jan-22	\$125.00	\$2,250
10536-450320	Birthday Party - Extra Child Fee		Per Class	\$0.00	Y	\$0.00	1-Jan-22	\$16.50	\$825
10536-450320	Birthday Party - Additional Hour Fee		Per Class	\$0.00	Y	\$0.00	1-Jan-22	\$25.00	\$625
10536-450320	Birthday Party Packages					\$0			\$9,175
Children and Family Programs									
10536-450620	Child Recreational Program		Per Class	\$0.00	N	\$0.00	1-Jan-22	\$5.00	\$8,150
10536-450620	Child Instructional Program		Per Class	\$0.00	N	\$0.00	1-Jan-22	\$12.00	\$6,840
10536-450620	Family Recreational Program		Per Class	\$0.00	Y	\$0.00	1-Jan-22	\$7.25	\$3,255
10536-450620	Family Instructional Program		Per Class	\$0.00	Y	\$0.00	1-Jan-22	\$17.50	\$700
10536-450620	Children and Family Programs					\$0			\$18,945
Day and Summer Camp Programs									
10536-450520	Camp Program - Single Day Camp	Member Rate	Per Class	\$0.00	N	\$0.00	1-Jan-22	\$35.00	\$6,020
10536-450520	Camp Program - Single Day Camp	Non-Member Rate	Per Class	\$0.00	N	\$0.00	1-Jan-22	\$47.50	\$9,025
10536-450520	Camp Program - Summer & Break Weeks	Member Rate	Per Class	\$0.00	N	\$0.00	1-Jan-22	\$35.00	\$44,975

Form 6 **User Fees and Charges - 2022**

Department	Community Services
Division	Recreation Services
Activity	Navy Memorial Park

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022- if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10536-450520	Camp Program - Summer & Break Weeks	Non-Member Rate	Per Class	\$0.00	N	\$0.00	1-Jan-22	\$45.00	\$42,525
10536-450520	Camp Lunch Program		Per Day	\$0.00	N	\$0.00	1-Jan-22	\$8.25	\$2,475
10536-450520	Day and Summer Camp Programs					\$0			\$105,020
Sport and Fitness Programs									
10536-450540	Land Fitness - Level I	Member Rate	Per Class	\$0.00	Y	\$0.00	1-Jan-22	\$5.15	\$2,215
10536-450540	Land Fitness - Level I	Non-Member Rate	Per Class	\$0.00	Y	\$0.00	1-Jan-22	\$5.65	\$1,475
10536-450540	Land Fitness - Level II	Member Rate	Per Class	\$0.00	Y	\$0.00	1-Jan-22	\$5.15	\$515
10536-450540	Land Fitness - Level II	Non-Member Rate	Per Class	\$0.00	Y	\$0.00	1-Jan-22	\$6.15	\$510
10536-450540	Land Fitness - Level III	Member Rate	Per Class	\$0.00	Y	\$0.00	1-Jan-22	\$5.15	\$515
10536-450540	Land Fitness - Level III	Non-Member Rate	Per Class	\$0.00	Y	\$0.00	1-Jan-22	\$6.25	\$325
10536-450540	Land Fitness - Level IV	Member Rate	Per Class	\$0.00	Y	\$0.00	1-Jan-22	\$5.15	\$515
10536-450540	Land Fitness - Level IV	Non-Member Rate	Per Class	\$0.00	Y	\$0.00	1-Jan-22	\$7.15	\$350
10536-450540	Land Fitness - Level V	Member Rate	Per Class	\$0.00	Y	\$0.00	1-Jan-22	\$5.15	\$330
10536-450540	Land Fitness - Level V	Non-Member Rate	Per Class	\$0.00	Y	\$0.00	1-Jan-22	\$8.00	\$160
10536-450540	Land Fitness - Level VI	Member Rate	Per Class	\$0.00	Y	\$0.00	1-Jan-22	\$5.15	\$155
10536-450540	Land Fitness - Level VI	Non-Member Rate	Per Class	\$0.00	Y	\$0.00	1-Jan-22	\$8.75	\$525
10536-450540	Land Fitness - Level VII	Member Rate	Per Class	\$0.00	Y	\$0.00	1-Jan-22	\$5.15	\$155
10536-450540	Land Fitness - Level VII	Non-Member Rate	Per Class	\$0.00	Y	\$0.00	1-Jan-22	\$9.75	\$195
10536-450540	Land Fitness - Level VIII	Member Rate	Per Class	\$0.00	Y	\$0.00	1-Jan-22	\$5.15	\$350
10536-450540	Land Fitness - Level VIII	Non-Member Rate	Per Class	\$0.00	Y	\$0.00	1-Jan-22	\$10.75	\$215
10536-450540	Land Fitness - Level IX	Member Rate	Per Class	\$0.00	Y	\$0.00	1-Jan-22	\$5.15	\$515
10536-450540	Land Fitness - Level IX	Non-Member Rate	Per Class	\$0.00	Y	\$0.00	1-Jan-22	\$11.15	\$55
10536-450540	Sport and Fitness Programs					\$0			\$9,075
Youth and Adult Programs									
10536-450530	Adult Recreational Program		Per Class	\$0.00	Y	\$0.00	1-Jan-22	\$5.25	\$9,560
10536-450530	Youth Recreational Program		Per Class	\$0.00	Y	\$0.00	1-Jan-22	\$5.25	\$5,555
10536-450530	General Interest Workshop		Per Class	\$0.00	Y	\$0.00	1-Jan-22	\$10.50	\$5,040
10536-450530	Special Interest Workshop		Per Class	\$0.00	Y	\$0.00	1-Jan-22	\$11.25	\$2,745
10536-450530	Youth and Adult Programs					\$0			\$22,900
Workshop and Certification Programs									
10536-450270	Certification Program - First Aid/CPR & AED	Two-Day Course	Per Course	\$0.00	Y	\$0.00	1-Jan-22	\$135.00	\$3,375
10536-450270	Certification Program - First Aid Recert.	One-Day Course	Per Course	\$0.00	Y	\$0.00	1-Jan-22	\$82.50	\$2,145
10536-450270	Workshop and Certification Programs					\$0			\$5,520

Total - 10536	\$0	Total - 10536	\$239,865
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Form 6

User Fees and Charges - 2022

Department	Community Services
Division	Recreation Services
Activity	Peterborough Sport & Wellness Centre

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022- if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
Administrative Fees									
10465-450040	Cancellation Fee - Facility Rental		Per Event	\$27.50	Y	\$110	1-Jan-22	Min.10%	\$135
10465-450040	Facility Rental - Event Security	Recovery of Security or Parking Control	Per Event	\$50.00	Y	\$325	1-Jan-22	\$50.00	\$650
10465-450040	Facility Rental - Additional Lifeguard	Recovery of Additional Lifeguards	Per Guard	\$42.50	Y	\$213	1-Jan-22	\$42.50	\$213
10465-450040	Replacement Access Card		Per Item	\$4.75	Y	\$536	1-Jan-22	\$4.85	\$485
10465-450040	Withdrawal Fee - Programs		Per Class	Min. 10%	Y	\$0	1-Jan-22	Min.10%	\$675
10465-450040	Administrative fees					\$1,184			\$2,158
Membership Fees									
10465-450085	Adult Membership - Young Adult (18-24 yrs)		Per Month	\$37.50	Y	\$22,688		\$37.50	\$18,750
10465-450085	Adult Membership - Adult (18 - 54 yrs)		Per Month	\$47.50	Y	\$222,063		\$47.50	\$201,875
10465-450085	Adult Membership - Silver (55 - 74 yrs)		Per Month	\$45.00	Y	\$383,625		\$45.00	\$337,500
10465-450085	Adult Membership - Gold (75 -84 yrs)		Per Month	\$37.50	Y	\$167,813		\$37.50	\$155,625
10465-450085	Adult Membership - Platinum (85+ yrs)		Per Month	\$0.00	Y	\$0		\$0.00	\$0
10465-450085	Family Membership - 1 Adult Family		Per Month	\$78.75	Y	\$79,538		\$78.75	\$78,750
10465-450085	Family Membership - 2 Adult Family		Per Month	\$89.50	Y	\$309,670		\$89.50	\$268,500
10465-450085	Youth Membership - Infant (0 - 2 yrs)		Per Month	\$0.00	Y	\$0		\$0.00	\$0
10465-450085	Youth Membership - Child (3 - 14 yrs)		Per Month	\$26.25	N	\$21,000		\$26.25	\$13,125
10465-450085	Youth Membership - Student (14 - 24 yrs)		Per Month	\$26.25	Y	\$44,625		\$26.25	\$39,375
10465-450085	Subsidy Membership - Individual		Per Month	\$25.00	Y	\$0	1-Jan-22	\$27.50	\$4,125
10465-450085	Subsidy Membership - Family		Per Month	\$50.00	Y	\$0	1-Jan-22	\$50.00	\$7,375
	Discount - Group Memberships (5 - 10)	Member discount on above rates		10%					
	Discount - Group Memberships (11 - 19)	Member discount on above rates		15%					
	Discount - Group Memberships (20 plus)	Member discount on above rates		20%					
10465-450085	Membership Fees					\$1,251,020			\$1,125,000
Facility Access Fees									
10465-450545	Facility Access Pass - Daily Pass; Individual	Full building access	Per Day	\$13.27	Y	\$15,000		\$13.27	\$15,000

Form 6

User Fees and Charges - 2022

Department	Community Services
Division	Recreation Services
Activity	Peterborough Sport & Wellness Centre

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022- if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10465-450545	Facility Access Pass - Swim Pass; Individual	Individual Pass; Aquatic Centre access only	Per Visit	\$4.43	Y	\$75,000		\$4.43	\$75,000
10465-450545	Facility Access Pass - Swim Pass; Group	Group of 5 Pass; Aquatic Centre access only	Per Visit	\$13.27	Y	\$25,000		\$13.27	\$25,000
10465-450545	Facility Access Pass - Gymnasium; Individual	Individual Pass; Gymnasium access only	Per Visit	\$4.43	Y	\$2,500		\$4.43	\$2,125
10465-450545	Facility Access Pass - Gymnasium; Group	Group of 5 Pass; Gymnasium access only	Per Visit	\$13.27	Y	\$7,500		\$13.27	\$6,375
10465-450545	Facility Access Pass - Walking Track	Individual Pass; Walking Track Only	Per Visit	\$5.75	Y	\$5,750		\$5.75	\$4,025
10465-450545	Facility Access Fees					\$130,750			\$127,525
Birthday Party Packages									
10465-450320	Birthday Party - Preschool Party (2 Hours)	Room rental and staff support	Per Event	\$90.00	Y	\$1,965		\$90.00	\$2,250
10465-450320	Birthday Party - School Aged (3 Hours)	Room rental and staff support	Per Event	\$0.00	Y	\$0	1-Jan-22	\$125.00	\$625
10465-450320	Birthday Party - Gym (3 Hours)	Room rental and staff support	Per Event	\$185.00	Y	\$5,500		\$185.00	\$5,550
10465-450320	Birthday Party - Gym and Swim (3 Hours)	Room rental and staff support	Per Event	\$250.00	Y	\$3,587		\$250.00	\$3,750
10465-450320	Birthday Party - Extra Child Fee		Per Child	\$16.50	Y	\$825	1-Jan-22	\$16.75	\$710
10465-450320	Birthday Party Packages					\$11,877			\$12,885

Form 6

User Fees and Charges - 2022

Department	Community Services
Division	Recreation Services
Activity	Peterborough Sport & Wellness Centre

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022- if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
Facility Rentals - Aquatic Centre									
10465-450490	Rental - Therapy Pool + Guard		Per hour	\$92.50	Y	\$93	1-Jan-22	\$92.50	\$555
10465-450490	Rental - Leisure Pool + Guard		Per hour	\$125.00	Y	\$380	1-Jan-22	\$125.00	\$625
10465-450490	Rental - Water Slide + 2 Guards		Per hour	\$190.00	Y	\$190	1-Jan-22	\$192.50	\$385
10465-450490	Facility Rentals - Aquatic Centre					\$663			\$1,565
Facility Rentals - Multiuse Rooms									
10465-450320	Rental - Multiuse Room; 1 Room (< 4 Hours)		Per hour	\$37.50	Y	\$13,125	1-Jan-22	\$40.00	\$6,800
10465-450320	Rental - Multiuse Room; 1 Room (< 8 Hours)		Per hour	\$0.00	Y	\$0	1-Jan-22	\$30.00	\$750
10465-450320	Rental - Multiuse Room; 1 Room (> 8 Hours)		Per hour	\$250.00	Y	\$2,500	1-Jan-22	\$15.00	\$825
10465-450320	Rental - Multiuse Room; 2 Rooms (< 4 hours)		Per hour	\$60.00	Y	\$1,200	1-Jan-22	\$70.00	\$1,750
10465-450320	Rental - Multiuse Room; 2 Rooms (< 8 hours)		Per hour	\$0.00	Y	\$0	1-Jan-22	\$35.00	\$875
10465-450320	Rental - Multiuse Room; 2 Rooms (> 8 hours)		Per hour	\$375.00	Y	\$1,875	1-Jan-22	\$25.00	\$875
10465-450320	Rental - Multiuse Room; 3 Rooms (< 4 hours)		Per hour	\$80.00	Y	\$2,000	1-Jan-22	\$90.00	\$3,600
10465-450320	Rental - Multiuse Room; 3 Rooms (< 8 hours)		Per hour	\$0.00	Y	\$0	1-Jan-22	\$45.00	\$765
10465-450320	Rental - Multiuse Room; 3 Rooms (> 8 hours)		Per hour	\$450.00	Y	\$4,500	1-Jan-22	\$35.00	\$875
10465-450320	Facility Rentals - Multiuse Rooms					\$25,200			\$17,115
Facility Rentals - Gymnasiums									
10465-450485	Rental - Gymnasium; 1 Gym (< 8 hours)		Per hour	\$65.00	Y	\$1,409	1-Jan-22	\$70.00	\$8,750
10465-450485	Rental - Gymnasium; 1 Gym (> 8 hours)		Per hour	\$450.00	Y	\$2,779	1-Jan-22	\$50.00	\$1,750
10465-450485	Rental - Gymnasium; 2 Gym (< 8 hours)		Per hour	\$90.00	Y	\$7,630	1-Jan-22	\$95.00	\$10,450
10465-450485	Rental - Gymnasium; 2 Gym (> 8 hours)		Per hour	\$800.00	Y	\$5,455	1-Jan-22	\$75.00	\$1,875
10465-450485	Rental - Gymnasium; 3 Gym (< 8 hours)		Per hour	\$125.00	Y	\$5,335	1-Jan-22	\$135.00	\$8,775
10465-450485	Rental - Gymnasium; 3 Gym (> 8 hours)		Per hour	\$1,000.00	Y	\$4,000	1-Jan-22	\$100.00	\$3,400
10465-450485	Facility Rentals - Gymnasiums					\$26,608			\$35,000
Aquatic Programs									

Form 6

User Fees and Charges - 2022

Department	Community Services
Division	Recreation Services
Activity	Peterborough Sport & Wellness Centre

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022- if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10465-450515	Child/Youth Swim Program - 30m		Per Class	\$8.25	N	\$99,000	1-Jan-22	\$8.35	\$100,200
10465-450515	Child/Youth Swim Program - 30m	Member Rate	Per Class	\$6.50	N	\$47,125	1-Jan-22	\$6.65	\$48,213
10465-450515	Child/Youth Swim Program - 45m		Per Class	\$8.75	N	\$29,531	1-Jan-22	\$8.85	\$29,869
10465-450515	Child/Youth Swim Program - 45m	Member Rate	Per Class	\$6.50	N	\$16,088	1-Jan-22	\$6.65	\$16,459
10465-450515	Child/Youth Swim Program - 60m		Per Class	\$9.25	N	\$9,250	1-Jan-22	\$9.35	\$9,350
10465-450515	Child/Youth Swim Program - 60m	Member Rate	Per Class	\$6.50	N	\$4,713	1-Jan-22	\$6.65	\$4,821
10465-450515	Child/Youth Private Swim Program - 30m		Per Class	\$21.00	N	\$20,475	1-Jan-22	\$21.25	\$20,719
10465-450515	Child/Youth Private Swim Program - 30m	Member Rate	Per Class	\$17.50	N	\$16,625	1-Jan-22	\$17.65	\$16,768
10465-450515	Child/Youth Semi-Priv. Swim Program - 30m		Per Class	\$12.50	N	\$7,500	1-Jan-22	\$12.65	\$7,590
10465-450515	Child/Youth Semi-Priv. Swim Program - 30m	Member Rate	Per Class	\$10.25	N	\$3,331	1-Jan-22	\$10.35	\$3,364
10465-450515	Adaptive 1:1 Swim Program - 30m		Per Class	\$21.00	N	\$1,575	1-Jan-22	\$21.25	\$1,594
10465-450515	Adaptive 1:1 Swim Program - 30m	Member Rate	Per Class	\$17.50	N	\$875	1-Jan-22	\$17.65	\$883
10465-450515	Adaptive Low Ratio Swim Program - 30m		Per Class	\$12.50	N	\$1,250	1-Jan-22	\$12.65	\$1,265
10465-450515	Adaptive Low Ratio Swim Program - 30m	Member Rate	Per Class	\$10.25	N	\$769	1-Jan-22	\$10.35	\$776
10465-450515	Fitness Swimmer Program		Per Class	\$10.00	Y	\$663	1-Jan-22	\$10.25	\$679
10465-450515	Junior Lifeguard Club		Per Class	\$10.00	Y	\$500	1-Jan-22	\$10.25	\$513
10465-450515	Junior Lifeguard Club	Member Rate	Per Class	\$6.50	Y	\$163	1-Jan-22	\$6.65	\$166
10465-450515	Leadership Program - Bronze Med/Cross	First Aid Included	Per Class	\$19.50	Y	\$5,850	1-Jan-22	\$20.00	\$6,000
10465-450515	Leadership Program - Instructor / NLS Recert.		Per Class	\$85.00	Y	\$3,500	1-Jan-22	\$87.00	\$3,582
10465-450515	Leadership Program - LSS Instructor Course		Per Class	\$25.00	Y	\$500	1-Jan-22	\$27.50	\$550
10465-450515	Leadership Program - LSS Instructor Course	Assistant Instructor Course	Per Class	\$20.50	Y	\$2,565	1-Jan-22	\$21.25	\$2,659
10465-450515	Leadership Program - LSS Course	Aquatic Supervisor Course	Per Class	\$85.00	Y	\$850	1-Jan-22	\$87.50	\$875
10465-450515	Leadership Program - National Lifeguard		Per Class	\$25.00	Y	\$2,500	1-Jan-22	\$27.50	\$2,750
10465-450515	Leadership Program - National Lifeguard	Instructor Course; 18 Hours	Per Class	\$165.00	Y	\$2,500	1-Jan-22	\$168.00	\$2,545
10465-450515	Course Materials - Bronze Course Manuals		Per Set	\$52.50	Y	\$105	1-Jan-22	\$52.50	\$105
10465-450515	Course Materials - LSS Instructor Workbook		Per Set	\$62.50	Y	\$207	1-Jan-22	\$62.50	\$207
10465-450515	Course Materials - NLS Alert Manual		Per Set	\$52.50	Y	\$525	1-Jan-22	\$52.50	\$525
10465-450515	Exam Fee - Bronze Medallion/Cross		Per Exam	\$50.00	Y	\$250	1-Jan-22	\$52.50	\$525
10465-450515	Aquatic Programs					\$278,784			\$283,551

Form 6

User Fees and Charges - 2022

Department	Community Services
Division	Recreation Services
Activity	Peterborough Sport & Wellness Centre

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022- if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
Children and Family Programs									
10465-450620	Child Recreational Program - 30m		Per Class	\$6.50	N	\$12,675	1-Jan-22	\$6.65	\$12,303
10465-450620	Child Recreational Program - 30m	Member Rate	Per Class	\$5.00	N	\$875	1-Jan-22	\$5.15	\$1,416
10465-450620	Child Recreational Program - 45m		Per Class	\$7.00	N	\$3,850	1-Jan-22	\$7.15	\$4,290
10465-450620	Child Recreational Program - 45m	Member Rate	Per Class	\$5.00	N	\$750	1-Jan-22	\$5.15	\$1,416
10465-450620	Child Recreational Program - 60m		Per Class	\$7.50	N	\$7,125	1-Jan-22	\$7.65	\$7,650
10465-450620	Child Recreational Program - 60m	Member Rate	Per Class	\$5.00	N	\$125	1-Jan-22	\$5.15	\$1,416
10465-450620	Child Instructional Program		Per Class	\$11.00	Y	\$3,520	1-Jan-22	\$12.00	\$15,000
10465-450620	Family Recreational Program		Per Class	\$0.00	Y	\$0	1-Jan-22	\$7.25	\$1,631
10465-450620	Family Instructional Program		Per Class	\$0.00	Y	\$0	1-Jan-22	\$17.50	\$3,938
10465-450620	Children and Family Programs					\$28,920			\$49,060
Day and Summer Camp Programs									
10465-450520	Camp Program - Single Day Camp		Per Class	\$47.50	N	\$8,313	1-Jan-22	\$47.50	\$9,738
10465-450520	Camp Program - Single Day Camp	Member Rate	Per Class	\$35.00	N	\$2,625	1-Jan-22	\$35.00	\$4,900
10465-450520	Camp Program - Summer & Break Weeks		Per Class	\$45.00	N	\$105,750	1-Jan-22	\$35.00	\$97,650
10465-450520	Camp Program - Summer & Break Weeks	Member Rate	Per Class	\$35.00	N	\$43,750	1-Jan-22	\$45.00	\$70,200
10465-450520	Camp Program - Volunteer/LIT Camp		Per Class	\$45.00	N	\$1,575	1-Jan-22	\$45.00	\$2,250
10465-450520	Camp Program - Volunteer/LIT Camp	Member Rate	Per Class	\$35.00	N	\$525	1-Jan-22	\$45.00	\$1,575
10465-450520	Camp Lunch Program		Per Day	\$8.25	N	\$8,250	1-Jan-22	\$8.50	\$8,713
10465-450520	Day and Summer Camp Programs					\$170,788			\$195,026
Personal and Group Training									
10465-450550	Personal Training - Youth Get Started - 60m		Per Session	\$35.00	N	\$13,125	1-Jan-22	\$35.00	\$14,700
10465-450550	Personal Training - Fit for Life - 90m		Per Session	\$75.00	Y	\$3,000	1-Jan-22	\$77.50	\$2,170
10465-450550	Personal Training - Intro to PT - 60m		Per Session	\$50.00	Y	\$6,250	1-Jan-22	\$52.50	\$6,825
10465-450550	Personal Training - Intro to PT - 30m		Per Session	\$35.00	Y	\$1,750	1-Jan-22	\$36.50	\$1,825
10465-450550	Personal Training - 6	6 - 30 minute sessions	Per Package	\$190.00	Y	\$5,200	1-Jan-22	\$195.00	\$5,850
10465-450550	Personal Training - 12 Sessions	12 - 30 minute sessions	Per Package	\$350.00	Y	\$9,800	1-Jan-22	\$360.00	\$9,000
10465-450550	Personal Training - 18 Sessions	18 - 30 minute sessions	Per Package	\$490.00	Y	\$13,200	1-Jan-22	\$495.00	\$12,375
10465-450550	Personal Training - 24 Sessions	24 - 30 minute sessions	Per Package	\$650.00	Y	\$10,750	1-Jan-22	\$675.00	\$6,750
10465-450550	Personal Training - 36 Sessions	36 - 30 minute sessions	Per Package	\$810.00	Y	\$7,425	1-Jan-22	\$875.00	\$8,750
10465-450550	Team Training Package (10 ppl)	1 - 60 minute session	Per Package	\$115.00	Y	\$1,500	1-Jan-22	\$117.50	\$2,350
10465-450550	Team Training Package - Additional Person		Per Person	\$0.00	Y	\$0	1-Jan-22	\$15.00	\$525
10465-450550	Personal and Group Training					\$72,000			\$71,120

Form 6

User Fees and Charges - 2022

Department	Community Services
Division	Recreation Services
Activity	Peterborough Sport & Wellness Centre

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022- if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
Sport and Fitness Programs									
10465-450510	Aqua Fitness - Level I		Per Class	\$5.50	Y	\$16,500	1-Jan-22	\$5.65	\$6,215
10465-450510	Aqua Fitness - Level I	Member Rate	Per Class	\$5.00	Y	\$2,500	1-Jan-22	\$5.15	\$1,415
10465-450510	Aqua Fitness - Level II		Per Class	\$6.50	Y	\$4,063	1-Jan-22	\$6.65	\$2,160
10465-450510	Aqua Fitness - Level II	Member Rate	Per Class	\$5.00	Y	\$625	1-Jan-22	\$5.15	\$900
10465-450510	Aqua Fitness - Level III		Per Class	\$7.50	Y	\$3,000	1-Jan-22	\$7.65	\$1,835
10465-450510	Aqua Fitness - Level III	Member Rate	Per Class	\$5.00	Y	\$375	1-Jan-22	\$5.15	\$515
10465-450510	Aqua Fitness - Level IV		Per Class	\$8.50	Y	\$3,060	1-Jan-22	\$8.65	\$1,730
10465-450510	Aqua Fitness - Level IV	Member Rate	Per Class	\$5.00	Y	\$75	1-Jan-22	\$5.15	\$230
10465-450510	Sport and Fitness Programs					\$30,198			\$15,000
10465-450540	Land Fitness - Level I		Per Class	\$5.50	Y	\$1,788	1-Jan-22	\$5.65	\$3,215
10465-450540	Land Fitness - Level I	Member Rate	Per Class	\$5.00	Y	\$1,125	1-Jan-22	\$5.15	\$1,045
10465-450540	Land Fitness - Level II		Per Class	\$6.00	Y	\$5,250	1-Jan-22	\$6.15	\$4,090
10465-450540	Land Fitness - Level II	Member Rate	Per Class	\$5.00	Y	\$625	1-Jan-22	\$5.15	\$675
10465-450540	Land Fitness - Level III		Per Class	\$6.25	Y	\$3,938	1-Jan-22	\$6.35	\$4,255
10465-450540	Land Fitness - Level III	Member Rate	Per Class	\$5.00	Y	\$1,125	1-Jan-22	\$5.15	\$850
10465-450540	Land Fitness - Level IV		Per Class	\$7.00	Y	\$3,938	1-Jan-22	\$7.15	\$450
10465-450540	Land Fitness - Level IV	Member Rate	Per Class	\$5.00	Y	\$1,125	1-Jan-22	\$5.15	\$1,045

Form 6

User Fees and Charges - 2022

Department	Community Services
Division	Recreation Services
Activity	Peterborough Sport & Wellness Centre

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022- if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10465-450540	Land Fitness - Level V		Per Class	\$7.75	Y	\$5,813	1-Jan-22	\$7.95	\$6,360
10465-450540	Land Fitness - Level V	Member Rate	Per Class	\$5.00	Y	\$1,500	1-Jan-22	\$5.15	\$1,215
10465-450540	Land Fitness - Level VI		Per Class	\$8.50	Y	\$5,313	1-Jan-22	\$8.65	\$8,460
10465-450540	Land Fitness - Level VI	Member Rate	Per Class	\$5.00	Y	\$1,750	1-Jan-22	\$5.15	\$2,215
10465-450540	Land Fitness - Level VII		Per Class	\$9.50	Y	\$2,350	1-Jan-22	\$9.65	\$1,110
10465-450540	Land Fitness - Level VII	Member Rate	Per Class	\$5.00	Y	\$1,375	1-Jan-22	\$5.15	\$530
10465-450540	Land Fitness - Level VIII		Per Class	\$10.50	Y	\$2,350	1-Jan-22	\$10.65	\$2,130
10465-450540	Land Fitness - Level VIII	Member Rate	Per Class	\$5.00	Y	\$250	1-Jan-22	\$5.15	\$1,045
10465-450540	Land Fitness - Level IX		Per Class	\$11.00	Y	\$2,348	1-Jan-22	\$11.15	\$2,085
10465-450540	Land Fitness - Level IX	Member Rate	Per Class	\$5.00	Y	\$225	1-Jan-22	\$5.15	\$2,075
10465-450540						\$42,186			\$42,850
10465-450500	Recreation Sport Program	Individual	Per Visit	\$4.43	Y	\$2,215	1-Jan-22	\$4.43	\$3,770
10465-450500	Recreation Sport Program - Group	Group of 5	Per Visit	\$13.27	Y	\$1,659	1-Jan-22	\$13.27	\$2,030
10465-450500	Recreation Sport Program - Multi Pass	Individual; Multipack Purchase	Per 25 Visits	\$80.00	Y	\$2,400	1-Jan-22	\$81.25	\$4,225
10465-450500						\$6,274			\$10,025
Youth and Adult Programs									
10465-450530	Adult Recreational Program		Per Class	\$0.00	Y	\$0	1-Jan-22	\$8.50	\$1,488
10465-450530	Youth Recreational Program		Per Class	\$7.50	Y	\$3,801	1-Jan-22	\$7.50	\$1,500
10465-450530	General Interest Workshop		Per Class	\$10.25	Y	\$256	1-Jan-22	\$10.50	\$2,257
10465-450530	Special Interest Workshop		Per Class	\$11.00	Y	\$275	1-Jan-22	\$11.25	\$2,250
10465-450530	Youth and Adult Programs					\$4,332			\$7,495
Workshop and Certification Programs									
10465-450530	Certification Program - First Aid/CPR & AED	Two-Day Course	Per Course	\$135.00	Y	\$650	1-Jan-22	\$135.00	\$1,350
10465-450530	Certification Program - First Aid Recert.	One-Day Course	Per Course	\$80.00	Y	\$500	1-Jan-22	\$82.50	\$1,238
10465-450530	Certification Program - First Aid Instructor	18 Hours	Per Course	\$165.00	Y	\$165	1-Jan-22	\$167.50	\$1,005
10465-450530	Certification Program - Examiner Course		Per Course	\$85.00	Y	\$650	1-Jan-22	\$87.50	\$525
10465-450530	Certification Program - First Aid/CPR & AED	Youth Certification; Two-Day Course	Per Course	\$140.00	Y	\$3,500	1-Jan-22	\$150.00	\$3,000
10465-450530	Certification Program - First Aid Recert.	Youth Certification; One-Day Course	Per Course	\$85.00	Y	\$2,125	1-Jan-22	\$82.50	\$1,650

Form 6

User Fees and Charges - 2022

Department	Community Services
Division	Recreation Services
Activity	Peterborough Sport & Wellness Centre

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022- if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10465-450530	Certification Program - Other Programs	Adult Rate	Per Course	\$0.00	Y	\$0	1-Jan-22	\$87.25	\$785
10465-450530	Certification Program - Other Programs	Youth Rate	Per Course	\$85.00	Y	\$2,125	1-Jan-22	\$87.25	\$1,745
10465-450530	Course Materials - Standard First Aid Manual		1 Set	\$20.50	Y	\$205	1-Jan-22	\$20.50	\$1,127
10465-450530	Workshop and Certification Programs								
						\$9,920			\$12,425

	\$2,090,702		\$2,007,799
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Form 6 User Fees and Charges - 2022

Department	Community Services
Division	Administration
Activity	Peterborough Marina

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from fee	Date of Rate Change for 2022- if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
Dock Fees Daily Rates									
10480-450085	Dock Fee - Daily + 15 amp power	Service Recovery + Power Service	per day / per foot	\$2.20	Y/Extra		1-Jan-22	\$2.24	
10480-450085	Dock Fee - Daily + 30 amp power	Service Recovery + Power Service	per day / per foot	\$2.20	Y/Extra		1-Jan-22	\$2.24	
10480-450085	Dock Fee - Daily + 30 (2) amp power	Service Recovery + Power Service	per day / per foot	\$2.50	Y/Extra		1-Jan-22	\$2.55	
10480-450085	Dock Fee - Daily + 50 amp power	Service Recovery + Power Service	per day / per foot	\$2.50	Y/Extra		1-Jan-22	\$2.55	
10480-450085	Dock Fee - Daily (No Power)	Service Recovery + Power Service	per day / per foot	\$1.95	Y/Extra		1-Jan-22	\$1.99	
Dock Fees Weekly									
10480-450085	Dock Fee - Weekly + 15 amp power	Service Recovery + Power Service	per week / per foot	\$10.25	Y/Extra		1-Jan-22	\$10.46	
10480-450085	Dock Fee - Weekly + 30 amp power	Service Recovery + Power Service	per week / per foot	\$10.25	Y/Extra		1-Jan-22	\$10.46	
10480-450085	Dock Fee - Weekly + 30 (2) amp power	Service Recovery + Power Service	per week / per foot	\$10.50	Y/Extra		1-Jan-22	\$10.71	
10480-450085	Dock Fee - Weekly + 50 amp power	Service Recovery + Power Service	per week / per foot	\$10.50	Y/Extra		1-Jan-22	\$10.71	
10480-450085	Dock Fee - Weekly (No Power)	Service Recovery + Power Service	per week / per foot	\$9.90	Y/Extra		1-Jan-22	\$10.10	
Dock Fees Monthly									
10480-450085	Dock Fee - Monthly + 15 amp power	Service Recovery + Power Service	per month / per foot	\$22.90	Y/Extra		1-Jan-22	\$24.05	
10480-450085	Dock Fee - Monthly + 30 amp power	Service Recovery + Power Service	per month / per foot	\$22.90	Y/Extra		1-Jan-22	\$24.05	
10480-450085	Dock Fee - Monthly + 30 (2) amp power	Service Recovery + Power Service	per month / per foot	\$24.60	Y/Extra		1-Jan-22	\$25.83	
10480-450085	Dock Fee - Monthly + 50 amp power	Service Recovery + Power Service	per month / per foot	\$24.60	Y/Extra		1-Jan-22	\$25.83	
10480-450085	Dock Fee - Monthly (No Power)	Service Recovery + Power Service	per month / per foot	\$18.05	Y/Extra		1-Jan-22	\$18.95	
Dock Fees Seasonal									
10480-450085	Dock Fee - Seasonal + 15 amp power	Service Recovery + Power Service	per season / per foot	\$52.40	Y/Extra		1-Jan-22	\$55.02	
10480-450085	Dock Fee - Seasonal + 30 amp power	Service Recovery + Power Service	per season / per foot	\$52.40	Y/Extra		1-Jan-22	\$55.02	
10480-450085	Dock Fee - Seasonal + 30 (2) amp power	Service Recovery + Power Service	per season / per foot	\$56.35	Y/Extra		1-Jan-22	\$59.17	
10480-450085	Dock Fee - Seasonal + 50 amp power	Service Recovery + Power Service	per season / per foot	\$56.35	Y/Extra		1-Jan-22	\$59.17	
10480-450085	Dock Fee - Seasonal (No Power)	Service Recovery + Power Service	per season / per foot	\$49.20	Y/Extra		1-Jan-22	\$51.66	
Cruise Boat									
10480-450085	E-Dock Seasonal Parking	Service Recovery	per season	\$5,375.00	Y/Extra		1-Jan-22	\$5,482.50	
						\$198,369			\$190,000
Miscellaneous									
10480-450005	Marina Sewage - Pumpout Rate - 1 Tank	Service Recovery for < 20 Gallons	per item	\$18.75	Y/Extra		1-Jan-22	\$19.69	
10480-450005	Marina Sewage - Pumpout Rate - 2 Tanks	Service Recovery for > 20 Gallons	per item	\$31.70	Y/Extra		1-Jan-22	\$33.29	
10480-450005	Marina Supplies - Clothing	Product Recovery	per item	Variable Rate	Y/Extra				
10480-450005	Marina Supplies - Sundry Items	Product Recovery	per item	Variable Rate	Y/Extra				
10480-450005	Marina Supplies - Ice Blocks	Product Recovery	per item	\$4.25	N			\$4.00	
10480-450005	Marina Supplies - Ice Cubes	Product Recovery	per item	\$3.95	N			\$4.00	
10480-450005	Coin operated washer	Recover cost for product	per item	\$2.50	Y/Incl.			\$2.00	
10480-450005	Coin operated dryer	Recover cost for product	per item	\$2.50	Y/Incl.			\$2.00	
	Total 450005					\$47,954			\$11,000
Fuel									
10480-450008	Marina Fuel Sales - Diesel	Product Recovery	per litre	Variable Rate	Y/Extra				
10480-450008	Marina Fuel Sales - Unleaded	Product Recovery	per litre	Variable Rate	Y/Extra				
	Total 450008					\$169,000			\$169,000
Advertising Revenue									
10480-450060	Marina Advertising Sales	To partially recover operating costs	Annual	\$500-\$5000	Y/Extra	\$1,586			\$10,799
	Grand Total					\$416,909.00			\$380,799.00

Form 6 **User Fees and Charges - 2022**

Department	Community Services
Division	Social Services
Activity	Children's Services - Directly Operated Child Care Programs

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/participant etc)	Current Rate Presently In Effect	HST Y or N	2021 Total Budgeted Rev from Fee	Date of Rate Change for 2022 - if applicable	Proposed Rate as per 2022 Budget	2022 Total Budgeted Rev from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10565/10570/10575 - 450190	Parental Fees - total all programs	To offset costs associated with running the Municipal Child Care programs			N	\$1,368,693	1-Jan-22		\$1,465,312
			Fee Schedule						
		2% fee increase to occur January 1, 2022,	Tod - FD	47.45	N			48.40	
		Helps to offset the increase in costs of the child care programs.	Pre - FD	44.90	N			45.80	
			Sporadic						
			Tod - FD	47.45	N			48.40	
			Pre - FD	44.90	N			45.80	
			Tod/Pre-PD	31.80	N			32.44	
			JK/SK-AM	12.00	N			12.25	
			JK/SK-PM	15.15	N			15.45	
			SA-AM	10.95	N			11.15	
			SA-PM	14.00	N			14.30	