

January 2026

City of Peterborough

Unit Price Contract Supplemental General Conditions and  
Standard Specifications Modification Summary



City of Peterborough  
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Department: **Infrastructure, Planning and Growth Management**

January 2026 Edition

The following information is provided by the City of Peterborough to be considered part of Contracts where identified in the tender documents.

Unit Price Contract Supplemental General Conditions and Standard Specifications  
Modification Summary

Please notify the contact listed below of any omissions or errors in these documents.

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## **Section B - Supplemental General Conditions**

### **Added to 6. Conflicts and Omissions**

The Contractor shall do all work and furnish all materials in accordance with the Industry Standard, and in the event of any inconsistency or conflict in the provisions of the plans or specifications, such provisions shall take precedence and govern in the following order:

- a) Agreement
- b) Addenda
- c) Information for Bidders
- d) Special Provisions
- e) Tender
- f) Contract Technical Specifications
- g) Contract Plans and Detail Drawings
- h) City of Peterborough Standard Specifications and Standard Drawings
- i) Ontario Provincial Standard Specifications (MUNI - Municipal Version) and Ontario Provincial Standard Drawings
- j) Ontario Provincial Standard Specifications (COMM - Common Version) when a Municipal Version is not available
- k) Ontario Provincial Standard Specifications (PROV – Provincial Version) when a Municipal and Common Version is not available
- l) City of Peterborough Supplemental General Conditions
- m) Ontario Provincial Standards General Conditions (MUNI - Municipal Version)
- n) **Canadian Standards Association (CSA)**

### **Added to 19. Insurance**

**The Contractor shall submit a proper certificate of insurance. A proper certificate of insurance shall be deemed complete when the certificate of insurance includes a covering Insurance Transmittal form filled and signed. The transmittal form that shall accompany the certificate of insurance can be found herein as Form 1.**

### **Added to 44. Taxes and Duties**

**The Contractor shall include provisions for all appropriate government sales taxes, custom duties, excise taxes and Harmonized Sales Tax (HST) in its bid price.**

**Added to 50. Payment of Workers**

**City of Peterborough - C.U.P.E. Local 504 Wage Schedule**

**Environmental Protection Division Wage Schedule**

<b>Job Class</b>	<b>January 1 to December 31, 2026 Rate</b>
<b>WWTP Temporary Labourer</b>	<b>\$24.86</b>
<b>WWTP Temporary Operator</b>	<b>\$28.98</b>
<b>WWTP Operator in Training (Apprentice)</b>	<b>\$30.11</b>
<b>WWTP Operator I</b>	<b>\$34.11</b>
<b>WWTP Operator 2</b>	<b>\$35.33</b>
<b>WWTP Operator 3</b>	<b>\$36.59</b>
<b>WWTP Operator 4</b>	<b>\$38.84</b>
<b>WWTP Plant Maintenance 1</b>	<b>\$35.33</b>
<b>WWTP Plant Maintenance 2</b>	<b>\$37.44</b>
<b>WWTP Plant Maintenance 3*</b>	<b>\$38.84</b>
<b>WWTP Licensed Electrician</b>	<b>\$38.84</b>
<b>Environmental Protection Foreman 2</b>	<b>\$38.84</b>

**Public Works Division Wage Schedule**

<b>Job Class</b>	<b>January 1 to December 31, 2026 Rate</b>
<b>PW Temporary Labour</b>	<b>\$24.86</b>
<b>PW Operator 1</b>	<b>\$28.98</b>
<b>PW Operator 2</b>	<b>\$29.95</b>
<b>PW Operator 3</b>	<b>\$30.93</b>
<b>PW Operator 4</b>	<b>\$31.91</b>
<b>PW Operator 5</b>	<b>\$32.39</b>

<b>PW Operator 6</b>	<b>\$32.87</b>
<b>PW Arborist 1</b>	<b>\$32.43</b>
<b>PW Arborist 2</b>	<b>\$32.90</b>
<b>PW Arborist 3</b>	<b>\$34.16</b>
<b>Temporary Solid Waste Collection</b>	<b>\$29.98</b>
<b>Solid Waste Collection One-Man</b>	<b>PW Operator 1 plus \$1.00</b>
<b>Solid Waste Collection Two-Man</b>	<b>Applicable PW Operator plus \$1.00</b>
<b>PW Temporary/Seasonal Foreman 1</b>	<b>\$36.51</b>
<b>PW Permanent Foreman 2</b>	<b>\$40.02</b>

#### **Deleted 58. Arbitration**

- **GC 3.14 shall be deleted in its entirety.**

#### **New Form**

- **Form 1 (Insurance Transmittal Form) – see new form.**

## Supplemental General Condition 19 (Insurance) - Transmittal Form

<b>Contractor:</b> <b>Insurance Provider:</b> <b>Date Submitted:</b> <b>Effective Date:</b> <b>Comment:</b> Renewed certificate to be submitted by CONTRACTOR immediately upon renewal.	<b>City Use Only</b> Reviewed by: <input type="checkbox"/> Approved <input type="checkbox"/> Incomplete <b>Expiry Date:</b>
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### 1. General Insurance Requirements

Policy Number -	
Item	Status
<b>Certificate &amp; Policy Documentation</b>	
Confirm the contractor provides a certificate of insurance and, if required, a certified true copy of the policy along with any applicable endorsements.	<input type="checkbox"/> Complete
Verify that documentation is provided before work begins and any time there is a placement, renewal, amendment, or extension of coverage.	<input type="checkbox"/> Complete
Description of operations to accurately reference the appropriate project ID/description/location	<input type="checkbox"/> Complete
Corporation of the City of Peterborough accurately referenced as 'Certificate Holder'	<input type="checkbox"/> Complete
<b>Primary Coverage Confirmation</b>	
Ensure all policies are designated as primary and are not excess to any other available insurance.	<input type="checkbox"/> Complete
<b>Cancellation and Amendment Notice</b>	
Confirm that all policies (except vehicle insurance) include an endorsement providing the City with a minimum of 30 days written notice of cancellation, change, or amendment that restricts coverage.	<input type="checkbox"/> Complete
<b>Additional Insured Parties (Commercial General Liability)</b>	
His Majesty the King in Right of the Province of Ontario, represented by the Minister of Transportation for the Province of Ontario, hereinafter called "The Ministry" or "MTO",	<input type="checkbox"/> Complete <input type="checkbox"/> N/A
Corporation of the City of Peterborough	<input type="checkbox"/> Complete
Hydro One Networks Inc.	<input type="checkbox"/> Complete
Bell Canada	<input type="checkbox"/> Complete
Cogeco Cable Canada LP	<input type="checkbox"/> Complete
Rogers Communications Inc.	<input type="checkbox"/> Complete
Nexicom Telecommunications Inc.	<input type="checkbox"/> Complete
Loomex Property Management Ltd.	<input type="checkbox"/> Complete
Enbridge Gas Distribution Inc.	<input type="checkbox"/> Complete <input type="checkbox"/> N/A

### 2. Specific Insurance Coverage

<b>A. Commercial General Liability Insurance</b>	
Policy Number -	
Item	Status
<b>Coverage Limit</b>	
Confirm a minimum limit of \$5,000,000 per occurrence.	<input type="checkbox"/> Complete
<b>Coverage Inclusions</b>	
Bodily injury (including death)	<input type="checkbox"/> Complete
Property damage (including loss of use)	<input type="checkbox"/> Complete
Premises and operations liability	<input type="checkbox"/> Complete

Products and completed operations liability	<input type="checkbox"/> Complete
Blanket contractual liability	<input type="checkbox"/> Complete
Cross liability or severability of interest clause	<input type="checkbox"/> Complete
Contingent employers' liability	<input type="checkbox"/> Complete
Personal injury liability	<input type="checkbox"/> Complete
Owner's and contractor's protective coverage	<input type="checkbox"/> Complete
Non-owned automobile liability	<input type="checkbox"/> Complete
(If applicable) Coverage for construction-related risks (shoring, blasting, excavation, etc.)	<input type="checkbox"/> Complete <input type="checkbox"/> N/A
No materially restrictive language against the work	<input type="checkbox"/> Complete
Waiver of any subrogation rights against the City	<input type="checkbox"/> Complete
Primary insurance clause ensuring it does not call on any other insurance available to the City	<input type="checkbox"/> Complete
For airport-related work: verify no restrictive language and coverage validity on airport premises	<input type="checkbox"/> Complete

#### **B. Automobile Liability Insurance**

##### **Policy Number -**

<b>Item</b>	<b>Status</b>
Verify the use of a Standard OAP 1 Automobile Policy.	<input type="checkbox"/> Complete
Confirm coverage limits of not less than \$5,000,000 on all licensed motor vehicles owned or leased by the contractor.	<input type="checkbox"/> Complete
Ensure the policy applies solely to vehicles used in providing goods/services, and that the City is not liable for vehicle-related damages.	<input type="checkbox"/> Complete

#### **C. Contractors Pollution Liability Insurance**

##### **Policy Number -**

<b>Item</b>	<b>Status</b>
<b>Coverage Limit</b>	
Confirm a minimum limit of \$5,000,000 per claim.	<input type="checkbox"/> Complete
Coverage for investigation, neutralization, removal, remediation (including monitoring) of contamination (e.g., soil, surface water, groundwater)	<input type="checkbox"/> Complete
<b>Post-Completion Coverage</b>	
Ensure the policy remains in force for 24 months after completion of the work.	<input type="checkbox"/> Complete
<b>Additional Insured Status</b>	
Verify that the City is named as an Additional Insured with respect to the contractor's operations under this policy.	<input type="checkbox"/> Complete

Authorized Representative Signature: \_\_\_\_\_

Authorized Representative must match insurance documents. By signing this transmittal, the Authorized Representative confirms that all requirements of City of Peterborough - Supplemental General Condition 19 (Insurance) have been provided. If information is missing, approvals will be delayed.

## Section C - Standard Specifications

### Added to CP200.00 Traffic Control

**10)** Sufficient signs and barricades, in accordance with Ontario Traffic Manual – Book 7, are to be installed to ensure pedestrian/cyclist safety and maintain current accessibility standards for all users. Sidewalk Closed signs are to be placed at the nearest controlled crossings for any sidewalk closures, and pedestrian detours are to be provided as needed. **Road Occupancy Permit may be required at the discretion of the Contract Administrator.**

### Added to CP201.01 Clear and Grub

Disposal locations are to be arranged by and at the expense of the Contractor, with approval from the Contract Administrator. Disposal shall be completed in accordance with **OPSS.MUNI 180, November 2025**, including providing the Contract Administrator the necessary release documentation and shall be compensated for under this item. Burning of debris will not be permitted on City of Peterborough Contracts unless provided for in the Special Provisions.

### Added to CP206.01 Earth Excavation, Ditching, Grading and Excess Soil (Cut/Fill/Export)

Disposal shall be completed in accordance with **OPSS.MUNI 180, November 2025** and the Excess Soil Requirements below, including providing the Contract Administrator with the necessary release documentation and shall be compensated for under this item.

**Project Leader:** is the Ministry of Labour (MOL) notice of project holder.

#### **Re-use site:**

For re-use site, the Contractor will be required to provide a named QP and credential number along with a signed statement from the receiving **Project Leader** and QP that the site is adequate for receiving such type, quality and quantity of material.

#### **Final Documentation:**

If surplus soils are transported to a site in excess of the estimate quantity plus its contingent amount, the additional soil shall be specifically approved by the receiving QP, where a QP is required.

Once the Contractor determines that a receiving site will no longer have excess soil transported to it, the receiving QP shall provide all documentation to fulfill quantities received in standing with **Project Leader**/QP statements previously submitted and that the quality of the soil is acceptable in standing with the O. Reg.



### **Added to CP206.02 Import Select Subgrade**

All Contractor supplied select subgrade required to meet the required cross sections shall meet **OPSS.MUNI 1010, November 2025**, select subgrade material requirements.

### **Added to CP310.01 General Asphalt Requirements**

For Local Roads, HL-3 is permitted.

### **Added to CP310.07 Supply/Place SS1 Emulsified Asphalt Tack Coat**

For micro surfacing applications, the tack coat type shall be as per **OPSS.MUNI 336, November 2018**.

### **Added to CP314.01 Granular 'B' Type 1 Modified**

The Granular 'B', Type 1, Modified referred to shall conform to the gradation requirements for Granular 'B' shown in Table 2 of **OPSS.MUNI 1010, November 2025**, modified as follows:

<b>MTO Sieve Designation</b>	<b>% Passing</b>
4.75 mm	25-50
1.18 mm	10-35
300 um	5-20
75 um	3-8

Granular 'B', Type 1, Modified shall be produced by crushing with the maximum particle size not to exceed 57 mm. **OPSS.MUNI 1010, November 2025**, is herein amended in that Granular 'B' Type 1, Modified shall not contain any reclaimed Portland cement and/or reclaimed asphalt pavement.

### **Added to CP314.02 Granular 'A'**

The depth of Granular 'A' required for street restoration is 150 mm unless specified otherwise on the contract drawings and as required for placement of subdrains per drawing CPD405.01. Granular 'A' used as base for the reinstatement of driveways, traffic islands, sidewalks and asphalt boulevards will also be paid for at the unit price bid for this item. Granular 'A' shall conform to the gradation requirements of **OPSS.MUNI 1010, November 2025**.

The finished Granular 'A' surface, on which the hot mix asphalt is to be placed under this contract shall not deviate more than 10 mm from the specified grade and cross section and the surface shall not deviate more than 10 mm on a 3 m template.

**OPSS.MUNI 1010, November 2025**, is herein amended in that Granular 'A' shall not contain any reclaimed Portland cement concrete and/or reclaimed asphalt pavement.

#### **Added to CP314.03 Unshrinkable Backfill**

**OPSS.MUNI 401, November 2024**, shall apply except as amended and extended herein.

#### **Added to CP351.01 General Concrete Requirements**

**Curb placement with chronolia (high-early) concrete is permitted. However, placement of asphalt paving adjacent to the curb shall only be permitted 24 hours after curb placement or as approved by the Contract Administrator**

#### **Added to CP407.03 Supply/Install Concrete Storm Structure**

The elevation of the top of the concrete structure shall allow for adjustment in accordance with CPD408.01, CPD408.02, CPD408.03, CPD408.04, **CPD408.08, and CPD408.09** as required. Adjustment of the frame and cover to final elevations is to occur after the placement of base asphalt. This adjustment is paid for under the appropriate adjustment item in accordance with CP408.01.

#### **Added to CP408.01 Supply / Set Catch Basin, Catch Basin Manhole, Raised Curb Inlet, Water Valve Chambers and Manhole Frames, Covers and Grates**

The unit price bid identified in the schedule of unit prices shall be full compensation for all labour, equipment and materials required for setting of new frames, covers and grates to proper finished grade within the limits of construction in accordance with standard drawings CPD408.01, CPD408.02, CPD408.03, CPD408.04, **CPD408.08, and CPD408.09**.

#### **Added to CP408.04 Rebuilding of Existing Maintenance Holes, Raised Curb Inlet Catch Basins, and Ditch Inlets**

For catch basin and catch basin manholes, lateral adjustments may be made by sloping the concrete extension to conform to the curb alignment with permission from the Contract Administrator. The slope shall be limited to 50 mm horizontal to 300 mm vertical, and the resulting opening shall be not less than 500 mm measured at right angles to the curb. If lateral adjustment is required a Poured in Place adjustment: CPD 408.03, CPD 408.04, **CPD408.08, and CPD408.09** must be used.

## **Added to CP409.01 Closed Circuit Television (CCTV) Inspection of Sewers and Sewer Service Laterals**

CSA PLUS 4012-10 and **OPSS.MUNI 409, November 2025**, shall apply except as amended and extended herein.

### **Operator Certification**

All operators performing inspections shall be certified in NASSCO's PACP Version 7.0.0, November 2015. The operator's certification ID and name will be given to the Contract Administrator before the operator does inspections in the City of Peterborough.

### **Video Inspection, Format, and Deliverables**

Prior to commencing video inspection, the Contractor must obtain unique identification (ID) information for each of the structures and pipe segments from the City of Peterborough GIS department. Coordination of this can be achieved through the Contract Administrator or designate. The Contractor must give the Contract Administrator a minimum of five (5) working days notice prior to the commencement of sewer inspections in order to produce the necessary unique ID information.

All inspection work shall proceed in the downstream direction unless a reversal is required and approved.

These ID's must be used in the identification of the sewer segment at the beginning of each sewer video. Video naming / labelling must strictly adhere to the following example:

#### **Main**

**Pipe segment ID\_Structure Start\_6 Digit Date\_Contract Number/Phase Number**

**Example:**

**123456\_98765\_010108\_ITT-XX-XX..mpeg**

**Where,**

**123456 is the ID for the pipe being inspected;**

**98765 is the ID for the starting structure (e.g., manhole, catch basin, etc.);**

**010108 is the date of the inspection in DD/MM/YY format; and**

**ITT-XX-XX is the contract Number or the phase number if in a new subdivision**

## Lateral

**LateralID\_pipeid\_dateofinspection\_Contract Number/Phase Number**

### Example:

**Lateral ID 145018, contract number ITT-01-26.**

**145018\_88196\_20251119\_ITT0126**

All videos produced shall be in MPEG-1 format as defined by ISO capable of being played in Windows Media Player 9.0 or higher without additional software or conversions.

## Added to CP805.01 Environmental Considerations

For certain construction projects that operate in or immediately adjacent to a watercourse/water body or in a floodplain, permitting with **provincial and federal agencies, as well as** conservation authorities may be required. As part of these processes, the erosion and sedimentation control works are further governed by the respective agencies. While the City will complete the permit application (where the work is to be completed on City lands), it is ultimately the Contractor's responsibility to ensure that these permits are complete and in place prior to commencement of work. To ensure this, the contractor is encouraged to have the necessary and executed permit(s) for the works at all times. Once work commences, the contractor must have all the permits and approvals on site should they be requested.

## Standard Drawings

### New Drawings

- **CPD 353.02 (Curb Detail at Raised Curb Inlet) – see revised drawing.**
- **CPD 408.08 (Cast Iron, Raised Curb Inlet Frame with Cover for Catch Basins Out of Roadway) – see revised drawing.**
- **CPD 408.09 (Raised Curb Inlet Frame Final Adjustment Detail) – see revised drawing.**