

Draft



2023 Operating Budget Details and User Fees and Charges

(Budget Book 2 of 3)

December 2022

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City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Summary of Gross Revenue & Expenditures					
Tax Levy and Other Revenue	164,840,920	165,127,817	174,469,202	5.8%	9,628,282
Direct Revenue	133,105,875	139,707,932	152,164,462	14.3%	19,058,587
	297,946,795	304,835,749	326,633,664	9.6%	28,686,869
Gross Expenditures					
City Council	708,124	697,659	814,981	15.1%	106,857
Chief Administrative Officer	20,913,393	20,881,459	21,821,740	4.3%	908,347
Corporate and Legislative Services	13,700,801	13,608,759	13,796,621	0.7%	95,820
Infrastructure and Planning Services	82,989,954	81,555,813	88,492,808	6.6%	5,502,854
Community Services	102,513,776	111,347,057	119,933,669	17.0%	17,419,893
Financial Services - Other Financial	37,939,324	37,277,895	40,880,304	7.8%	2,940,980
Transfers to Organizations For Provision of Services	39,181,424	39,367,108	40,893,541	4.4%	1,712,117
	297,946,795	304,735,749	326,633,664	9.6%	28,686,869
Surplus (Deficit)	0	100,000	0		

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Summary of Net Revenue & Expenditures					
Tax	147,400,030	147,400,030	155,259,437	5.3%	7,859,407
Other	17,440,890	17,727,787	19,209,765	10.1%	1,768,875
	164,840,920	165,127,817	174,469,202	5.8%	9,628,282
Net Expenditures					
City Council	708,124	697,659	814,981	15.1%	106,857
Chief Administrative Officer	19,503,473	19,598,299	20,529,308	5.3%	1,025,835
Corporate and Legislative Services	9,833,250	9,660,717	10,289,276	4.6%	456,026
Infrastructure and Planning Services	38,192,728	38,353,426	40,562,578	6.2%	2,369,850
Community Services	22,211,597	22,801,713	23,074,214	3.9%	862,617
Financial Services - Other Financial	35,420,324	34,758,895	38,380,304	8.4%	2,959,980
Transfers to Organizations For Provision of Services	38,971,424	39,157,108	40,818,541	4.7%	1,847,117
	164,840,920	165,027,817	174,469,202	5.8%	9,628,282
Surplus (Deficit)	0	100,000	0		

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2023 Recommended	Variances 2022 - 2023	
			Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Tax Levy				
<u>Residential</u>				
Residential	102,817,209	108,173,359	5.2%	5,356,150
Multiresidential	15,580,704	16,306,670	4.7%	725,966
New Multi-residential	1,277,277	1,735,515	35.9%	458,238
	119,675,190	126,215,544	5.5%	6,540,354
<u>Commercial Industrial & Business</u>				
<u>Commercial</u>				
Commercial Class	18,335,942	19,051,910	3.9%	715,968
Commercial Class New Construction	5,711,933	5,896,244	3.2%	184,311
Commercial Class Vacant Units	326,487	332,443	1.8%	5,956
Commercial Class Vacant Units New Construction	54,922	57,305	4.3%	2,383
Commercial Class, Vacant Land	381,884	432,604	13.3%	50,720
Commercial Class, Vacant Land New Construction	0	0	0.0%	0
	24,811,168	25,770,506	3.9%	959,338
<u>Industrial</u>				
Industrial Class	2,070,488	2,087,766	0.8%	17,278
Industrial Class New Construction	263,054	575,554	118.8%	312,500
Industrial Tax Vacant Units	68,826	71,932	4.5%	3,106
Industrial Tax Vacant Units New Construction	3,333	2,737	-17.9%	(596)
Industrial Class, Vacant Land	172,732	180,552	4.5%	7,820
Industrial Class, Vacant Land New Construction	0	0	0.0%	0
	2,578,433	2,918,541	13.2%	340,108
<u>Other</u>				
Pipeline	309,465	327,720	5.9%	18,255
Farm Property	25,113	26,436	5.3%	1,323
Farm Land Awaiting Development	0	0	0.0%	0
Managed Forest	661	690	4.4%	29
	335,239	354,846	15.60%	19,607
Total Levied By Tax Rate	147,400,030	155,259,437	5.3%	7,859,407

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Corporate Revenues Summary					
Corporate Revenue					
Mun Levy - Rail Right-of-Way	6,300	5,800	5,800	-7.9%	-500
Exempt Garbage Levy	245,000	200,000	200,000	-18.4%	-45,000
Municipal Supplementary Taxes	950,000	1,150,000	1,300,000	36.8%	350,000
Penalties and int on taxes	725,000	650,000	750,000	3.4%	25,000
Interest Earned	1,975,000	2,182,000	2,708,500	37.1%	733,500
	3,901,300	4,187,800	4,964,300	27.2%	1,063,000
Payment in Lieu of Taxes					
Payments in Lieu - General	4,160,200	4,160,200	4,243,400	2.0%	83,200
	4,160,200	4,160,200	4,243,400	2.0%	83,200
Other Corporate Revenue					
Legacy Fund Income	1,500,000	1,500,000	1,522,065	1.5%	22,065
COPHI Dividends	5,208,000	5,208,000	5,208,000	0.0%	0
Gaming and Casino	2,400,000	2,400,000	3,000,000	25.0%	600,000
Unclassified revenue	1,390	1,787	2,000	43.9%	610
US Bank Revenue	170,000	170,000	170,000	0.0%	0
Surplus	100,000	100,000	100,000	0.0%	0
	9,379,390	9,379,787	10,002,065	6.6%	622,675
	17,440,890	17,727,787	19,209,765	10.1%	1,768,875

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
City Council Expenditures					
Mayor's Office and Council	708,124	697,659	814,981	15.1%	106,857
Net Requirements	708,124	697,659	814,981	15.1%	106,857

2023 Operating Budget

Form 1

Department: City Council

Activity Name: Council

Division: N/A

Budget Account #: 10005, 10010

Statement of Purpose:

City Council is the governance body of the municipal corporation and fulfills the responsibilities established for Council in the Municipal Act, 2001, and any other relevant legislation.

Highlights:

The 2023 City Council budget includes remuneration for the Mayor and Members of Council and a staff position.

It also includes the City's annual corporate membership fees for organizations such as the Association of Municipalities of Ontario and the Federation of Canadian Municipalities.

Performance Data:

The Council consists of a Mayor and ten Councillors. The meeting process for conducting Council, General Committee, and Finance Committee meetings is established by Council in its procedural by-law.

The wards are as follows:

Ward 1 - Otonabee

Ward 2 - Monaghan

Ward 3 - Town

Ward 4 - Ashburnham

Ward 5 - Northcrest

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
City Council					
Expenditures					
Personnel	583,342	583,340	665,482	14.1%	82,141
Contractual	43,958	43,958	43,931	-0.1%	-27
Materials, Supplies	13,247	13,247	13,272	0.2%	25
New Equipment	5,202	3,500	5,200	0.0%	-2
Travelling, Training	64,439	55,678	90,771	40.9%	26,332
Contributions to Reserves	1,556	1,556	0	-100.0%	-1,556
Recoveries	-3,620	-3,620	-3,675	1.5%	-55
	708,124	697,659	814,981	15.1%	106,857
Net Requirement	708,124	697,659	814,981	15.1%	106,857

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Chief Administrative Officer					
Expenditures					
Office of Chief Administrative Officer	568,517	564,616	582,141	2.4%	13,625
Communication Services	952,623	950,539	971,807	2.0%	19,184
Fire Services	18,859,328	18,859,479	19,735,062	4.6%	875,734
Emergency Management	532,925	506,825	532,729	0.0%	-196
	20,913,393	20,881,459	21,821,740	4.3%	908,347
Revenues					
Communication Services	348,960	222,200	227,250	-34.9%	-121,710
Fire Services	1,030,360	1,030,360	1,034,582	0.4%	4,222
Emergency Management	30,600	30,600	30,600	0.0%	0
	1,409,920	1,283,160	1,292,432	-8.3%	-117,488
Net Requirements					
Office of Chief Administrative Officer	568,517	564,616	582,141	2.4%	13,625
Communication Services	603,663	728,339	744,557	23.3%	140,894
Fire Services	17,828,968	17,829,119	18,700,480	4.9%	871,512
Emergency Management	502,325	476,225	502,129	0.0%	-196
	19,503,473	19,598,299	20,529,308	5.3%	1,025,835

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Office of Chief Administrative Officer Expenditures					
Office of Chief Administrative Officer	568,517	564,616	582,141	2.4%	13,625
Net Requirements	568,517	564,616	582,141	2.4%	13,625

Department: Chief Administrative Office

Activity Name: Administration

Division: N/A

Budget Account #: 10015

Statement of Purpose:

The position of Chief Administrative Officer (CAO), according to Section 229 of the Municipal Act, 2001, is responsible for exercising general control and management of the affairs of the municipality for the purpose of ensuring the efficient and effective operation of the municipality.

The City of Peterborough Council adopted By-law 18-112 that provides further direction to the CAO as permitted by the Municipal Act, 2001.

Highlights:

The Office of the CAO provides leadership and oversight to each of the City's Departments on key projects and on daily activities as required.

The CAO's Office is also responsible for the direct oversight of Fire Services, Emergency Management, Corporate Policy coordination and Communication Services.

The CAO is involved in many staff committees for major projects such as:

- Fire Station #2
- Arena complex
- Asset Management Steering Committee
- SAP Implementation Steering Committee
- Urban Park
- Transportation Master Plan Steering Committee

The position is also a member of many boards involving outside organizations such as:

- Cleantech Commons Management Committee
- Peterborough Kawartha Economic Development Board
- Downtown Action Committee
- Trent Liaison Committee
- Fleming Liaison Committee
- Development Charges Steering Committee
- Physician Recruitment and Retention Committee

Performance Data:

The CAO leads the Emergency Control Group (ECG) in times of local, provincial or national emergencies. Such was the case in the COVID-19 pandemic since 2020. The Mayor declared a State of Emergency for the City of Peterborough on March 23, 2020. While the Declaration was lifted by the Mayor in April 2022, the City has experienced challenges regarding the pandemic for the remainder of 2022.

Peterborough also experienced A Derecho windstorm on May 21, 2022. Damage was significant and the City received assistance from other municipalities and the Team Rubicon Disaster Response, a volunteer based not-for-profit organization, to assist City staff in dealing with the initial response. Recovery took months and had to take priority over several other regularly scheduled operations. Replacement of lost trees on City property is estimated to cost up to \$1.75 million and will take many years to restore.

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Office of Chief Administrative Officer					
Expenditures					
Personnel	573,488	573,487	585,986	2.2%	12,499
Contractual	1,900	1,900	3,000	57.9%	1,100
Materials, Supplies	3,500	2,100	3,500	0.0%	0
Travelling, Training	7,599	5,099	7,895	3.9%	296
Recoveries	-17,970	-17,970	-18,240	1.5%	-270
	568,517	564,616	582,141	2.4%	13,625
Net Requirement	568,517	564,616	582,141	2.4%	13,625

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Communication Services					
Expenditures					
Communication Services	436,472	435,949	446,644	2.3%	10,172
Corporate Sponsorship	275,908	275,657	280,692	1.7%	4,784
Accessibility	240,243	238,933	244,472	1.8%	4,228
	952,623	950,539	971,807	2.0%	19,184
Revenues					
Corporate Sponsorship	348,960	222,200	227,250	-34.9%	-121,710
	348,960	222,200	227,250	-34.9%	-121,710
Net Requirements					
Communication Services	436,472	435,949	446,644	2.3%	10,172
Corporate Sponsorship	-73,052	53,457	53,442	-173.2%	126,494
Accessibility	240,243	238,933	244,472	1.8%	4,228
	603,663	728,339	744,557	23.3%	140,894

2023 Operating Budget

Form 1

Department: Chief Administrative Office**Activity Name:****Division:** Communication Services**Budget Account #:** 10035, 10040, 10045

Statement of Purpose:

Communication Services supports and coordinates communication activities, corporate customer service initiatives, accessibility compliance and the City's corporate sponsorship program.

Highlights:

The gradual implementation of the City branding is progressing through replacing assets in line with their normal replacement schedule. Branding on assets with longer life cycles is being phased in on current assets such as updated branding on vehicles, including Peterborough Transit, as well as the replacement of signs.

Accessible document compliance is an ongoing effort with training programs, support for document remediation, and the implementation of software solutions where possible. Accessibility staff are a resource for staff throughout the corporation and support the Accessibility Advisory Committee.

The corporate sponsorship program works to leverage investments in services and assets to generate alternative sources of revenue for the City, where there is a good fit for the City and its partners. COVID-19 pandemic-related impacts on sponsorship revenue were generally delayed until 2021 as sponsorship agreements were extended to maintain sponsorship customers through facility and service disruptions. Due to how sponsorship agreements were adjusted, revenues were minimally impacted in 2020; however, a significant decrease occurred in 2021 and there was a partial recovery for sponsorship revenues in 2022, continuing into 2023. Other factors affecting sponsorship revenue for 2023 include the new Peterborough Memorial Centre licence agreement and the soft beverage agreement with Coca-Cola that was extended by a year

as compensation for pandemic-related closures. As the market rebounds from the pandemic, Transit and Arena sponsorships will continue to be strong areas for sponsorship activities and the City will be building on its success with the Healthy Planet Arena naming rights and the pad naming rights at community arenas to generate non-tax revenue with the new twin-pad arena going forward. Gross sponsorship revenues before allocations to other divisions is projected to be \$575,000 in 2023.

Performance Data/Work Program:

Communication Statistics	2020	2021	2022 (Forecast)
Website Visits - Users	548,000	654,000	654,000
Website Visits - Sessions	1,208,000	1,351,000	1,351,000
Website Access Device - Desktop	32	37	32
Website Access Device - Mobile	64	60	64
Website Access Device - Tablet	4	4	4
Twitter - Impressions	4,862,300	4,032,000	4,200,000
Twitter - Total Followers	12,500	13,750	14,500
Media Releases	218	243	250

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Communication Services					
Expenditures					
Personnel	887,321	887,319	906,443	2.2%	19,122
Contractual	23,800	23,800	23,800	0.0%	0
Materials, Supplies	30,490	29,455	29,675	-2.7%	-815
Fees	2,050	2,050	2,100	2.4%	50
New Equipment	1,520	1,520	1,525	0.3%	5
Travelling, Training	9,442	8,395	10,264	8.7%	822
Contributions to Reserves	25,000	25,000	25,000	0.0%	0
Recoveries	-27,000	-27,000	-27,000	0.0%	0
	952,623	950,539	971,807	2.0%	19,184
Revenues					
Fees, Service Charges, Donations	348,960	222,200	227,250	-34.9%	-121,710
	348,960	222,200	227,250	-34.9%	-121,710
Net Requirement	603,663	728,339	744,557	23.3%	140,894

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Fire Services					
Expenditures					
Fire Administration and Suppression	18,209,328	18,209,479	19,085,062	4.8%	875,734
Fire Hydrants	650,000	650,000	650,000	0.0%	0
	18,859,328	18,859,479	19,735,062	4.6%	875,734
Revenues					
Fire Administration and Suppression	1,030,360	1,030,360	1,034,582	0.4%	4,222
	1,030,360	1,030,360	1,034,582	0.4%	4,222
Net Requirements					
Fire Administration and Suppression	17,178,968	17,179,119	18,050,480	5.1%	871,512
Fire Hydrants	650,000	650,000	650,000	0.0%	0
	17,828,968	17,829,119	18,700,480	4.9%	871,512

2023 Operating Budget

Form 1

Department: Chief Administrative Office

Division: Fire Services

Activity Name: Fire Services, Suppression, Inspection,
Hydrants
Budget Account #: 10020, 10030

Statement of Purpose:

To provide fire protection services including suppression, public fire and life safety education, training, communications, fire prevention, Fire Code inspections and fire cause determination/investigations.

Highlights:

Peterborough Fire Services (PFS) provides fire suppression and public fire and life safety services utilizing the three lines of defense as recognized by the Fire Protection and Prevention Act (FPPA): (i) Public Education, (ii) Fire Safety Standards and Enforcement, and (iii) Fire and Emergency Response.

Approximately 85% of the PFS Operating Budget is applied to salaries and benefits. PFS staff includes a Fire Chief, Deputy Fire Chief, Manager of Staffing and Logistics, 1.6 Administrative Assistant, CUPE L126, and 107 in Suppression and Support Services, PPFFA L169. In 2023, PFS will continue to focus on succession planning as several staff members are eligible or scheduled to retire.

PFS provides fire and emergency dispatch/communication services to all eight neighbouring municipalities within Peterborough County and all seven municipalities within Northumberland County. Any increased costs are offset by the associated revenues.

PFS continues to operate a Technical Level Hazmat Program. All related training and equipment costs will be funded by the Province.

Performance Data/Work Program:

Response Statistics	2020	2021	2022 (Forecast)
Fire/Explosion	500	573	580
Rescue	58	54	61
Motor Vehicle Collisions	340	377	385
False Alarms/Malicious	31	45	50
Alarm-No Fire	714	876	880
Public Hazard	171	199	187
Medical Call	2,829	3,402	3,500
Public Service	287	284	300
Assist Other Agencies	197	267	280
Miscellaneous	307	359	350
Total	5,434	6,436	6,573
Fire Loss	\$4,378,200	\$2,790,985	\$3,400,000
Dispatch Calls for County of Peterborough	4,407	4,552	4,700
Dispatch Calls for County of Northumberland	3,648	3,783	3,850

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Fire Services					
Expenditures					
Personnel	16,039,393	16,039,393	16,800,958	4.7%	761,565
Contractual	796,343	796,343	807,818	1.4%	11,475
Materials, Supplies	323,857	324,007	350,956	8.4%	27,099
Repairs, Maintenance	265,753	265,753	267,791	0.8%	2,038
Fees	153,339	153,339	176,861	15.3%	23,522
Inter-departmental Charges	464,412	464,412	512,891	10.4%	48,479
New Equipment	44,130	44,130	44,810	1.5%	680
Travelling, Training	78,502	78,502	79,377	1.1%	875
Contributions to Reserves	693,600	693,600	693,600	0.0%	0
	18,859,328	18,859,479	19,735,062	4.6%	875,734
Revenues					
Ontario grants	150,000	150,000	150,000	0.0%	0
County and Other Municipal grants & fees	28,400	28,400	29,100	2.5%	700
Fees, Service Charges, Donations	801,960	801,960	855,482	6.7%	53,522
Contribution from Reserve	50,000	50,000	0	-100.0%	-50,000
	1,030,360	1,030,360	1,034,582	0.4%	4,222
Net Requirement	17,828,968	17,829,119	18,700,480	4.9%	871,512

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Emergency and Risk Management					
Expenditures					
Emergency and Risk Management	532,925	506,825	532,729	0.0%	-196
	532,925	506,825	532,729	0.0%	-196
Revenues					
Emergency and Risk Management	30,600	30,600	30,600	0.0%	0
	30,600	30,600	30,600	0.0%	0
Net Requirements					
Emergency and Risk Management	502,325	476,225	502,129	0.0%	-196
	502,325	476,225	502,129	0.0%	-196

Department: Chief Administrative Office

Activity Name: Emergency, Insurance and Risk Management

Division: Emergency and Risk Management

Budget Account #: 10025

Statement of Purpose:

The Emergency and Risk Management Division is committed to providing leadership and guidance to address natural, technological and human caused emergencies that can disrupt normal operations and channels of communication, and may stretch available resources for emergency response and recovery operations. This work includes preparation and planning to safeguard the health, safety, and welfare of citizens, the protection of property and the environment, and the provision of effective and timely incident response and recovery.

The Division oversees corporate risk management services, insurance procurement and claims handling. Staff provide advice and guidance to all departments regarding risk mitigation and insurance for operating activities and capital projects.

The Division also oversees Business Continuity and Labour Disruption Contingency Planning to ensure the provision of key services during a business disruption or a strike/lockout involving one of the City's collective bargaining units.

Highlights:

The City's emergency management program operates in accordance with the Provincial Emergency Management and Civil Protection Act and regulations. The Division also oversees corporate business continuity planning, strike contingency planning, the corporate insurance and risk management program, and the Facility User Insurance Program.

The insurance portfolio is renewed annually for all City operations and assets. Risk management services include risk assessment

and handling, contract, lease, and RFP review, and training. Staff work with the insurance broker, adjusters and legal counsel to administer and resolve claims made against all City departments, and to protect the financial interests of the City. The Division facilitates the Collision and Incident Review Committee in accordance with the Fleet Operations Management Program.

Performance Data:

In 2022, the City continued to respond to the COVID-19 pandemic in partnership with Public Health, PRHC and other community agencies. The City's emergency declaration was formally terminated on March 16, 2022, however, the Emergency Control Group (ECG) and COVID-19 working groups continued to meet throughout the year. On May 21, 2022, a "Derecho" windstorm occurred causing widespread damages across the City. The ECG was activated to coordinate the response and recovery operations. The Mayor made a Declaration of Emergency pertaining to the windstorm and the declaration remained in effect until July 20, 2022. The Mayor declared a "Homelessness Crisis" Emergency on October 14, 2022.

Insurance premiums are estimated to increase by approximately 15% in 2023. The City has experienced significant increases in program premiums over the past few years due to worldwide market conditions and claims loss history. Insurance costs and allocations are reflected in the Finance Division Cost Centre 10190. The Division received 520 incident reports between January 1 - November 1, 2022, of which 115 resulted in claims against the City. By comparison, there were 831 incident reports and 102 claims during the same time period in 2021. All claims are investigated for gross negligence and legal liability, and are handled in accordance with best practices and case law.

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Emergency and Risk Management					
Expenditures					
Personnel	417,265	417,265	418,529	0.3%	1,264
Contractual	39,060	34,560	36,600	-6.3%	-2,460
Materials, Supplies	49,500	37,000	49,500	0.0%	0
Repairs, Maintenance	4,600	2,500	4,600	0.0%	0
Travelling, Training	22,500	15,500	23,500	4.4%	1,000
	532,925	506,825	532,729	0.0%	-196
Revenues					
County and Other Municipal grants & fees	30,600	30,600	30,600	0.0%	0
	30,600	30,600	30,600	0.0%	0
Net Requirement	502,325	476,225	502,129	0.0%	-196

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Corporate and Legislative Services					
Expenditures					
City Clerk	1,794,031	1,807,518	1,254,977	-30.0%	-539,053
Financial Services	2,463,765	2,462,538	2,566,032	4.2%	102,267
Facilities Management	1,956,482	2,004,551	2,126,688	8.7%	170,205
Facilities and Planning Initiatives	219,151	146,033	417,812	90.7%	198,661
Human Resources	1,180,603	1,180,603	1,234,407	4.6%	53,804
Information Technology	3,741,449	3,721,132	3,792,714	1.4%	51,265
Legal Services	2,283,420	2,224,484	2,341,671	2.6%	58,251
	13,638,901	13,546,859	13,734,301	0.7%	95,400
Revenues					
City Clerk	987,904	991,303	368,722	-62.7%	-619,182
Financial Services	244,902	250,900	244,902	0.0%	0
Facilities Management	839,421	917,685	928,090	10.6%	88,669
Facilities and Planning Initiatives	59,700	59,700	248,928	317.0%	189,228
Information Technology	100,092	100,092	65,000	-35.1%	-35,092
Legal Services	1,635,532	1,628,362	1,651,703	1.0%	16,171
	3,867,551	3,948,042	3,507,345	-9.3%	-360,206
Net Requirements					
City Clerk	806,127	816,215	886,255	9.9%	80,128
Financial Services	2,218,863	2,211,638	2,321,130	4.6%	102,267
Facilities Management	1,117,062	1,086,866	1,198,598	7.3%	81,536
Facilities and Planning Initiatives	159,451	86,333	168,884	5.9%	9,433
Human Resources	1,180,603	1,180,603	1,234,407	4.6%	53,804
Information Technology	3,641,357	3,621,040	3,727,714	2.4%	86,357
Legal Services	647,888	596,122	689,968	6.5%	42,080
	9,771,350	9,598,817	10,226,956	4.7%	455,606

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Office of the City Clerk					
Expenditures					
City Clerk - Administration	1,148,775	1,127,075	1,236,227	7.6%	87,452
Election Expenses	645,255	680,443	18,750	-97.1%	-626,505
	1,794,031	1,807,518	1,254,977	-30.0%	-539,053
Revenues					
City Clerk - Administration	342,649	310,860	349,972	2.1%	7,323
Election Expenses	645,255	680,443	18,750	-97.1%	-626,505
	987,904	991,303	368,722	-62.7%	-619,182
Net Requirements					
City Clerk - Administration	806,126	816,215	886,255	9.9%	80,129
	806,127	816,215	886,255	9.9%	80,128

2023 Operating Budget

Form 1

Department: Corporate and Legislative Services

Activity Name: Administration, Election

Division: Clerk's Office

Budget Account #: 10290, 10295

Statement of Purpose:

This activity reflects expenditures and revenues to support the Clerk's Office functions including: agenda preparation and distribution, and meeting minute taking, for all meetings of Council and standing committees of Council and some local boards and advisory committees; municipal elections; marriage licenses and ceremonies; lottery licenses; business licenses; burial permits; freedom of information requests; records management, processing/intake insurance claims and road closure applications.

Highlights:

The Municipal Election was held in the fall of 2022. Municipal election expenses are funded from the Election Reserve. The contribution to the Reserve for 2023 is \$130,000. In the event it is necessary to convene the Compliance Audit Committee to review a candidate or third party advertiser's financial statement, funds have been identified to cover administrative costs, the stipend for committee members and any auditor expenses.

Work continues to evolve in the Records Management Program in the area of electronic records and Data Governance.

COVID-19 caused a reduction in the number of licences that were issued and the associated revenue that was generated in 2022. It is anticipated for 2023 that there will be an increase in the number of licences issued compared actual revenues realized to 2022. It is anticipated that revenues will return to normal levels in 2023.

Performance Data/Work Program:

Service Statistics	2020	2021	2022 (Forecast)
Number of Council and Committee Meetings	109	125	110
General Licenses Issued	528	500	500
Group Home Licenses	27	27	27
Lottery Licenses Issued	82	60	60
Marriage Licenses Issued	207	295	295
Deaths	1,195	1,200	1,200
By-laws Processed	101	101	155
Commissioning Documents	380	300	375
Road Closure Applications	5	5	15
Freedom of Information Requests	120	125	125
Marriage Ceremonies	18	-	16

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Office of the City Clerk					
Expenditures					
Personnel	1,222,038	1,267,290	992,187	-18.8%	-229,850
Contractual	271,700	260,700	37,750	-86.1%	-233,950
Materials, Supplies	182,500	163,000	117,750	-35.5%	-64,750
Fees	4,900	4,500	4,950	1.0%	50
New Equipment	2,500	3,435	0	-100.0%	-2,500
Rentals	3,500	3,500	0	-100.0%	-3,500
Travelling, Training	14,000	12,200	10,000	-28.6%	-4,000
Contributions to Reserves	130,000	130,000	130,000	0.0%	0
Recoveries	-37,107	-37,107	-37,660	1.5%	-553
	1,794,031	1,807,518	1,254,977	-30.0%	-539,053
Revenues					
Fees, Service Charges, Donations	35,215	18,711	40,500	15.0%	5,285
Licenses & Permits	307,434	292,149	309,472	0.7%	2,038
Contribution from Reserve	645,255	680,443	18,750	-97.1%	-626,505
	987,904	991,303	368,722	-62.7%	-619,182
Net Requirement	806,127	816,215	886,255	9.9%	80,128

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Financial Services					
Expenditures					
Financial Services	2,463,765	2,462,538	2,566,032	4.2%	102,267
	2,463,765	2,462,538	2,566,032	4.2%	102,267
Revenues					
Financial Services	244,902	250,900	244,902	0.0%	0
	244,902	250,900	244,902	0.0%	0
Net Requirements					
Financial Services	2,218,863	2,211,638	2,321,130	4.6%	102,267
	2,218,863	2,211,638	2,321,130	4.6%	102,267

2023 Operating Budget

Form 1

Department: Corporate and Legislative Services

Activity Name: Financial Services

Division: Commissioner/Financial Services

Budget Account #: 10050/10165/10170

Statement of Purpose:

To fulfill the statutory duties of the Treasurer; provide financial advice to Council and other departments; provide accounting, payroll, purchasing, accounts payable, accounts receivable and collections services to all departments; and administer the property taxation revenue function and operating and capital budget.

Highlights:

This activity includes the office of the Commissioner of Corporate and Legislative Services and Financial Services.

Performance Data/Work Program:

Financial Services Statistics	2020	2021	2022 (Forecast)
Number of Investments	31	36	32
Tenders/Quotes/Proposals	98	72	85
Payroll Cheques Issued	42,175	45,991	55,000
Payroll T4s Issued	1,605	1,600	1,600
Purchasing Card Transactions	22,095	21,225	21,000
Value of Purchasing Card Transactions	11,455,436	11,385,409	11,400,000
Accounts Payable Cheques Issued CDN	2,087	1,560	700
Accounts Payable Cheques Issued US	15	30	24
Accounts Payable Direct Deposits	5,455	13,960	15,000
Items in Inventory/Stores	2,592	2,650	2,700
Stores Orders Processed	341	355	340
Number of Taxable Properties	28,335	28,752	29,000

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Financial Services					
Expenditures					
Personnel	2,591,524	2,592,271	2,668,296	3.0%	76,772
Contractual	89,745	88,361	92,250	2.8%	2,505
Materials, Supplies	63,950	64,000	85,900	34.3%	21,950
Repairs, Maintenance	1,000	1,000	1,000	0.0%	0
Fees	105,000	111,500	120,500	14.8%	15,500
New Equipment	5,200	3,700	4,000	-23.1%	-1,200
Travelling, Training	41,850	36,210	38,420	-8.2%	-3,430
Recoveries	-434,504	-434,504	-444,334	2.3%	-9,830
	2,463,765	2,462,538	2,566,032	4.2%	102,267
Revenues					
Fees, Service Charges, Donations	244,902	250,900	244,902	0.0%	0
	244,902	250,900	244,902	0.0%	0
Net Requirement	2,218,863	2,211,638	2,321,130	4.6%	102,267

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Facilities Management					
Expenditures					
Millennium Park Boathouse	10,404	10,404	10,612	2.0%	208
City, Police and Community Services Properties	1,534,756	1,583,373	1,674,635	9.1%	139,879
Rental Properties	315,104	314,556	343,298	8.9%	28,194
Queen Alex	96,218	96,218	98,143	2.0%	1,925
	1,956,482	2,004,551	2,126,688	8.7%	170,205
Revenues					
Millennium Park Boathouse	10,404	10,404	10,612	2.0%	208
City, Police and Community Services Properties	125,178	197,058	197,910	58.1%	72,732
Rental Properties	607,621	614,005	621,425	2.3%	13,804
Queen Alex	96,218	96,218	98,143	2.0%	1,925
	839,421	917,685	928,090	10.6%	88,669
Net Requirements					
City, Police and Community Services Properties	1,409,578	1,386,315	1,476,725	4.8%	67,147
Rental Properties	-292,516	-299,449	-278,127	-4.9%	14,389
	1,117,062	1,086,866	1,198,598	7.3%	81,536

Department: Corporate and Legislative Services

Activity Name: Buildings and Property

Division: Facilities Management

Budget Account #: 10070/10065/10075/10080/10085/10090/10095/10100/10105/10110/10115/10116

Statement of Purpose:

To provide day-to-day maintenance and preventative maintenance of all City facilities, utilizing the City's Computerized Maintenance Management System and manage capital renovation and rehabilitation projects.

Highlights:

In the last several years, the responsibilities of the Facilities Management Division have grown. The Division has assumed:

- The Urban Park opened in Q4 of 2022, the park maintenance budget will be managed by the Arena Division in cooperation with Public Works and the Facilities Management Division;
- Project management of major facility capital renovations projects for all City facilities;
- The role of facilities management for City facilities in terms of maintaining the facility, day-to-day maintenance, preventative maintenance, troubleshooting, coordinating small renovations and repairs;
- Management of a large number of residential rental properties for short term and long-term rentals;
- Performing due diligence when any property is purchased that includes a building;
- Energy management for the Corporation, reviewing, analyzing, forecasting consumption for all utilities and forecasting future years' costs;
- Managing the City's Asbestos Management Program for current condition and all abatement requirements as needed.

The growth has provided support and cost savings to all City departments. Facilities Management staff understand the technical

aspects of the buildings and can coordinate global tenders for services such as snow clearing, cleaning, and preventive maintenance of common building elements such as elevators and fire suppression equipment.

Performance Data:

Properties managed by the Facilities Management Division:

- Several City properties are managed by the Division for various City programming or ongoing and future capital works
- Commercial Properties: 13 - Millennium Park Boathouse, City Hall, 249 Simcoe Street, Police Station, Provincial Court House, 210 Wolfe Street, Market Hall, Queen Alexandra Community Centre, Harveys, Marina Restaurant, Canteen of Kawartha and 610 Parkhill Road West
- Residential Houses leased and managed: 22
- Farm Land rented and managed: 5
- A transfer of any surpluses realized from rental properties, Millennium Park Boathouse, Market Hall and Queen Alexandra Community Centre, to the Property Maintenance Reserve allows for future projects at these facilities to be funded from this reserve eliminating the need for additional funding sources.

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Facilities Management					
Expenditures					
Personnel	418,537	418,537	434,474	3.8%	15,937
Contractual	1,161,713	1,147,752	1,067,177	-8.1%	-94,536
Materials, Supplies	18,000	21,500	21,500	19.4%	3,500
Repairs, Maintenance	470,105	495,084	555,983	18.3%	85,878
Fees	83,819	80,641	88,970	6.1%	5,151
Inter-departmental Charges	2,602	2,602	2,726	4.8%	124
New Equipment	5,000	5,000	5,000	0.0%	0
Travelling, Training	9,500	9,500	9,500	0.0%	0
Contributions to Reserves	249,804	286,532	310,983	24.5%	61,179
Transfer to Capital Fund	50,000	50,000	50,000	0.0%	0
Recoveries	-512,597	-512,597	-419,626	-18.1%	92,971
	1,956,482	2,004,551	2,126,688	8.7%	170,205
Revenues					
Fees, Service Charges, Donations	839,421	917,685	928,090	10.6%	88,669
	839,421	917,685	928,090	10.6%	88,669
Net Requirement	1,117,062	1,086,866	1,198,598	7.3%	81,536

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Facilities and Planning Initiatives					
Expenditures					
Facilities and Planning Initiatives	219,151	146,033	417,812	90.7%	198,661
	219,151	146,033	417,812	90.7%	198,661
Revenues					
Facilities and Planning Initiatives	59,700	59,700	248,928	317.0%	189,228
	59,700	59,700	248,928	317.0%	189,228
Net Requirements					
Facilities and Planning Initiatives	159,451	86,333	168,884	5.9%	9,433
	159,451	86,333	168,884	5.9%	9,433

2023 Operating Budget

Form 1

Department: Corporate and Legislative Services

Activity Name: Facilities and Planning Initiatives

Division: Facilities and Planning Initiatives

Budget Account #: 10060

Statement of Purpose:

To provide project development and implementation to various departments within the City to support larger capital/planning projects as required.

Highlights:

In 2023, the priorities for capital initiatives include project management for:

- Construction of the Arena and Aquatics Complex at Morrow Park
- Construction of Fire Station #2
- Development and Implementation of the Social Housing Portfolio

Performance Data:

Functions fulfilled by this activity in 2022 included project management of:

1. Construction completion of the Beavermead Campground Entry Gatehouse;
2. Construction completion of the Water Play Splash Pads at Turner Park and Hamilton Park;
3. Design, Tender and Construction start of the New Arena and Aquatics Complex Project;
4. Design, Tender and Construction start of Fire Station #2;
5. Development of the Affordable Social Housing Portfolio.

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Facilities and Planning Initiatives					
Expenditures					
Personnel	215,851	142,733	413,577	91.6%	197,726
Contractual	300	300	300	0.0%	0
Materials, Supplies	100	100	1,035	935.0%	935
Travelling, Training	2,900	2,900	2,900	0.0%	0
	219,151	146,033	417,812	90.7%	198,661
Revenues					
Fees, Service Charges, Donations	29,850	29,850	0	-100.0%	-29,850
Contributions From Capital Fund	29,850	29,850	248,928	733.9%	219,078
	59,700	59,700	248,928	317.0%	189,228
Net Requirement	159,451	86,333	168,884	5.9%	9,433

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Human Resources					
Expenditures					
Human Resources	1,180,603	1,180,603	1,234,407	4.6%	53,804
	1,180,603	1,180,603	1,234,407	4.6%	53,804
Revenues					
	0		0	0.0%	0
Net Requirements					
Human Resources	1,180,603	1,180,603	1,234,407	4.6%	53,804
	1,180,603	1,180,603	1,234,407	4.6%	53,804

Department: Corporate and Legislative Services

Activity Name: Administration

Division: Human Resources

Budget Account #: 10275, 10285

Statement of Purpose:

The Human Resources (HR) Division provides various human resources programs and services to the Corporation.

Highlights:

The 2023 requested level of funding maintains the 2022 level of service for corporate human resources expenses. This includes Recruitment and Selection services, Group Health Benefits & OMERS administration, Health & Safety advisory services, Disability Management, Labour Relations, Service Recognition programs and professional training & development.

A portion of Human Resources (HR) expenses is charged out to other departments whose operating costs can be partially recovered from other funding sources such as Social Services subsidies and Building Permit fees.

Staff in the Human Resources Division lead the Recruitment & Selection process to ensure we attract and retain the most qualified candidates for each position. The Division administers Group Health Benefits and OMERS, and effectively minimize absences and support an early and safe return to work through our Return to Work/Employment Accommodation procedure and Attendance Awareness Program to effectively minimize costs associated with Sick Leave, Long Term Disability and WSIB claims. The Division ensures corporate compliance with legislative requirements such as the Employment Standards Act, Occupational Health & Safety Act, Workplace Safety & Insurance Act as well as ensures compliance with our Collective Agreements and corporate policies and procedures.

In 2023 the HR Division looks forward to continuously improving our current programs and services, with a focus on strengthening employee support, engagement and wellness.

Performance Data:

The City has experienced a slight increase in the number of recruitment and selection activities in 2021/2022, largely due to retirements when compared to 2020 and regular seasonal recruitment as the City returns to pre-pandemic service levels.

The following chart illustrates HR's recruitment activities.

Recruitment/Selection Activities	2020	2021	2022 (Forecast)
Permanent Postings	61	73	76
Temporary Postings	78	107	110
Permanent Positions Filled	81	111	115
Temporary Positions Filled	147	206	212

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Human Resources					
Expenditures					
Personnel	1,281,149	1,281,148	1,191,197	-7.0%	-89,951
Contractual	44,995	44,995	40,995	-8.9%	-4,000
Materials, Supplies	79,960	79,960	79,960	0.0%	0
Fees	111,000	111,000	127,665	15.0%	16,665
New Equipment	4,080	4,080	4,080	0.0%	0
Travelling, Training	85,695	85,695	89,006	3.9%	3,311
Recoveries	-426,275	-426,275	-298,496	-30.0%	127,779
	1,180,603	1,180,603	1,234,407	4.6%	53,804
Revenues					
	0		0	0.0%	0
Net Requirement	1,180,603	1,180,603	1,234,407	4.6%	53,804

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Information Technology					
Expenditures					
Information Technology	3,741,449	3,721,132	3,792,714	1.4%	51,265
	3,741,449	3,721,132	3,792,714	1.4%	51,265
Revenues					
Information Technology	100,092	100,092	65,000	-35.1%	-35,092
	100,092	100,092	65,000	-35.1%	-35,092
Net Requirements					
Information Technology	3,641,357	3,621,040	3,727,714	2.4%	86,357
	3,641,357	3,621,040	3,727,714	2.4%	86,357

2023 Operating Budget

Form 1

Department: Corporate and Legislative Services

Activity Name: Corporate Information Services

Division: Information Technology

Budget Account #: 10055

Statement of Purpose:

To provide market competitive, technology-based products and services in a secure environment that contributes to improving services, and/or reducing costs, for the Corporation of the City of Peterborough.

Highlights:

The contractual line in the budget represents the City's share of Peterborough Technology Services (PTS) operating expenditures. This includes corporate applications, servers, and technical staff that are shared by the City and Peterborough Utilities Services. Examples include servers that host the financial management system and other key applications, and technical staff that are shared by both organizations. The estimated staff allocation for 2023 is 4 FTE's for the Peterborough Utilities and 24 FTE's for the City. City specific corporate applications include the Fire Dispatch System, Building and Permit System, Tax System, and Recreation System.

In addition to the initial capital investment to add new corporate applications, there is also an ongoing operating cost of approximately 25% for annual maintenance and support. There has been a shift in recent years that has resulted in software companies offering their applications as hosted solution or Software as a Service. This is resulting in a shift from purchasing licenses that are a capital cost to annual subscription fees. Examples include, ERP, the Memorial Centre ticketing system, Course and Facility booking system and Office 365. This is one of the main factors contributing to an increase in the IT operating budget.

Information Technology (IT) costs are charged to City Departments

if an activity either receives a fee for the service they provide (i.e. the Building Division receiving fees for building permits), or if there is funding provided by an external organization that is related to the cost of providing services (i.e. Social Services receives funding from the Province).

Performance Data:

IT Security continues to be an area of focus as security threats become more advanced and sophisticated. Additional investment is required for security, advanced monitoring, and detection tools. Investments in technology continue to increase as departments leverage technology to improve efficiencies. This can be in the form of additional hardware such as mobile devices, servers and applications, all of which require IT support.

Support Statistics	2020	2021	2022 (Forecast)
Remote Offices in Wide Area Network	27	27	27
Networked Computers Supported	977	1,000	1,053
Application/File Servers	148	200	248
Systems and Applications Supported	94	94	96

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Information Technology					
Expenditures					
Personnel	127,650	127,649	130,121	1.9%	2,471
Contractual	5,305,998	5,295,282	5,620,187	5.9%	314,189
Materials, Supplies	191,800	182,200	184,200	-4.0%	-7,600
Repairs, Maintenance	4,000	4,000	4,000	0.0%	0
Inter-departmental Charges	29,714	29,714	29,500	-0.7%	-214
New Equipment	6,000	6,000	0	-100.0%	-6,000
Transfer to Capital Fund	17,000	17,000	0	-100.0%	-17,000
Recoveries	-1,940,713	-1,940,713	-2,175,294	12.1%	-234,581
	3,741,449	3,721,132	3,792,714	1.4%	51,265
Revenues					
Transfers from Own funds	62,060	62,060	0	-100.0%	-62,060
Contribution from Reserve	0		65,000	0.0%	65,000
Contributions From Capital Fund	38,032	38,032	0	-100.0%	-38,032
	100,092	100,092	65,000	-35.1%	-35,092
Net Requirement	3,641,357	3,621,040	3,727,714	2.4%	86,357

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Legal Services					
Expenditures					
Office of the Solicitor	691,501	643,922	720,092	4.1%	28,591
Realty Services	144,383	144,383	145,085	0.5%	701
Provincial Offences Act Office	1,447,536	1,436,179	1,476,494	2.0%	28,958
	2,283,420	2,224,484	2,341,671	2.6%	58,251
Revenues					
Provincial Offences Act Office	1,635,532	1,628,362	1,651,703	1.0%	16,171
	1,635,532	1,628,362	1,651,703	1.0%	16,171
Net Requirements					
Office of the Solicitor	691,501	643,922	720,092	4.1%	28,591
Realty Services	144,383	144,383	145,085	0.5%	701
Provincial Offences Act Office	-187,997	-192,183	-175,209	6.8%	12,787
	647,888	596,122	689,968	6.5%	42,080

2023 Operating Budget

Form 1

Department: Corporate and Legislative Services

Activity Name: Office of the City Solicitor

Division: Office of the City Solicitor

Budget Account #: 10300

Statement of Purpose:

The Office of the City Solicitor (OCS) provides a range of legal services to the Corporation, City Council, the CAO and City staff. Legal services are provided on issues related to planning and land development; real estate transactions; real property agreements; by-law drafting; labour and employment; social services including housing; legislative interpretation, contracts and advocacy before administrative tribunals and the courts. The OCS also oversees the management of the Provincial Offences Office.

Highlights:

The OCS manages a varied caseload, dealing with a broad range of legal issues faced by a single-tier municipality and relating to provincial and federal jurisdiction. The OCS's caseload is determined by the needs and projects of Council and City Departments. During 2023, OCS will be involved with numerous land acquisitions relating to road widening and other capital projects, various housing programs and Airport matters.

OCS staff participate in a number of inter-departmental committees such as the Risk Management Committee. As such they work closely with the Insurance and Risk Management Coordinator involving litigation and insurance coverage for contractual and other risk management documents.

From time to time, certain matters requiring extensive resources or specialized expertise (such areas of law as labour negotiations, environmental issues, and certain litigation) are outsourced.

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Office of the City Solicitor					
Expenditures					
Personnel	745,486	710,784	776,945	4.2%	31,459
Contractual	2,794	2,160	2,794	0.0%	0
Materials, Supplies	17,180	13,065	17,005	-1.0%	-175
Fees	17,500	17,500	17,500	0.0%	0
New Equipment	2,500	2,500	2,500	0.0%	0
Travelling, Training	33,228	25,100	32,148	-3.3%	-1,080
Recoveries	-127,187	-127,187	-128,800	1.3%	-1,613
	691,501	643,922	720,092	4.1%	28,591
Revenues					
	0		0	0.0%	0
Net Requirement	691,501	643,922	720,092	4.1%	28,591

2023 Operating Budget

Form 1

Department: Corporate and Legislative Service

Activity Name: Realty Services

Division: Legal Services

Budget Account #: 10302

Statement of Purpose:

The Realty Services Division (RSD) is responsible for the management of the City's real property interests including acquisitions, dispositions, leases, licences, easements, encroachments and other agreements, appraisal services, real estate consulting, marketing, procurement, negotiations and the management of inventories of the City's real property interests with a view to maximizing returns for the City.

Highlights:

The RSD is responsible for leading in the area of municipal Real Property Management. Responsible for developing and brokering innovative solutions to complex real estate matters. Responsible for functioning as a corporate resource on Real Property Management requirements of various capital initiatives across the organization. Develops, implements, and monitors compliance to corporate policies and procedures related to Real Property Management.

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Realty Services					
Expenditures					
Personnel	141,333	141,333	142,035	0.5%	701
Travelling, Training	3,050	3,050	3,050	0.0%	0
	144,383	144,383	145,085	0.5%	701
Net Requirement	144,383	144,383	145,085	0.5%	701

2023 Operating Budget

Form 1

Department: Corporate and Legislative Services**Activity Name:** Provincial Offences Office**Division:** Provincial Offences Office**Budget Account #:** 10310

Statement of Purpose:

The Provincial Offences Act (POA) Office is responsible for administration, courtroom support and municipal prosecution of the Provincial Offences Act offences as well as municipal bylaws within the City and County of Peterborough. The POA office ensures compliance with the Act, the Memorandum of Understanding with the Ministry of the Attorney General and the Inter-municipal Service Agreement.

Highlights:

The number of charges issued is the primary driver of the POA Court system, however, the Court has no influence on the number of charges filed by enforcement agencies. The number of charges fluctuates and the composition of the dollar value of the charges impacts the revenue generated. POA revenues are only realized by the payment of fines.

Court closures continue to have a significant impact on the trial schedule.

Staff will continue to pursue collection initiatives with the goal of increasing fine revenue.

Net revenues are divided between the City and County of Peterborough based on the prior year's relative weighted assessment. Based on the 2022 figures, the County's share for 2023 is 55.7%; the City's share is 44.3%.

Performance Data:

Defaulted Fines - Definition: Any fine where the defendant has failed to pay the amount imposed upon conviction by the due date. A fine is considered defaulted when it remains unpaid 15 days past the due date.

Once in default, the City will start collection activity that may include Final Notices, orders to suspend driver's licenses and plate denials, addition of defaulted fines to tax rolls and legal proceedings.

Charges Filed - Defaulted Fines	2020	2021	2022 (Forecast)
Federal Part 1 & Part 3	152	121	125
Part 1 Tickets	12,798	12,937	12,900
Parking	2,057	2,856	3,500
Part 3 Informations	1,046	1,483	1,200
Defaulted Fines Collected	940,837	803,330	1,300,000

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
POA Office					
Expenditures					
Personnel	881,709	881,709	904,824	2.6%	23,115
Contractual	302,942	292,986	303,487	0.2%	545
Materials, Supplies	23,025	23,025	23,025	0.0%	0
Repairs, Maintenance	500	500	500	0.0%	0
Fees	112,639	112,639	141,127	25.3%	28,488
Inter-departmental Charges	72,320	72,320	75,071	3.8%	2,750
New Equipment	1,150	1,150	1,150	0.0%	0
Rentals	34,000	34,000	34,000	0.0%	0
Travelling, Training	19,250	17,850	18,950	-1.6%	-300
Recoveries	0		-25,640	0.0%	-25,640
County Share	234,468	241,638	220,297	-6.0%	-14,171
	1,682,003	1,677,817	1,696,791	0.9%	14,787
Revenues					
Fines	1,870,000	1,870,000	1,872,000	0.1%	2,000
	1,870,000	1,870,000	1,872,000	0.1%	2,000
Net Requirement	-187,997	-192,183	-175,209	-6.8%	12,787

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Infrastructure and Planning Services					
Expenditures					
Office of IPS Commissioner	413,210	411,539	314,031	-24.0%	-99,180
Planning and Development	2,404,401	2,212,153	2,657,804	10.5%	253,403
Building Services	2,980,436	2,984,435	3,382,972	13.5%	402,536
Airport	3,381,014	3,433,597	3,385,183	0.1%	4,168
Asset Management and Capital Planning	2,854,897	2,829,110	3,128,884	9.6%	273,987
Engineering, Construction and Public Works	15,842,539	15,897,725	16,273,815	2.7%	431,276
Transportation	23,925,499	22,146,720	25,328,880	5.9%	1,403,381
Environmental Services	31,187,958	31,640,533	34,021,240	9.1%	2,833,282
	82,989,954	81,555,813	88,492,808	6.6%	5,502,854
Revenues					
Office of IPS Commissioner	134,604	134,606	135,803	0.9%	1,199
Planning and Development	556,200	536,000	1,323,565	138.0%	767,365
Building Services	2,329,120	2,317,519	2,517,947	8.1%	188,828
Airport	1,066,150	1,062,164	1,108,589	4.0%	42,439
Asset Management and Capital Planning	1,482,561	1,483,638	1,511,416	1.9%	28,855
Engineering, Construction and Public Works	3,421,527	3,410,500	3,493,082	2.1%	71,554
Transportation	11,257,560	9,453,089	11,400,299	1.3%	142,739
Environmental Services	24,549,503	24,804,871	26,439,529	7.7%	1,890,025
	44,797,226	43,202,387	47,930,230	7.0%	3,133,004
Net Requirements					
Office of IPS Commissioner	278,606	276,933	178,228	-36.0%	-100,379
Planning and Development	1,848,201	1,676,153	1,334,239	-27.8%	-513,962
Building Services	651,316	666,916	865,025	32.8%	213,708
Airport	2,314,864	2,371,433	2,276,593	-1.7%	-38,271
Asset Management and Capital Planning	1,372,336	1,345,472	1,617,468	17.9%	245,132
Engineering, Construction and Public Works	12,421,011	12,487,225	12,780,733	2.9%	359,722
Transportation	12,667,939	12,693,631	13,928,581	10.0%	1,260,642
Environmental Services	6,638,455	6,835,662	7,581,711	14.2%	943,257
	38,192,728	38,353,426	40,562,578	6.2%	2,369,850

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Office of the Infrastructure and Planning Services Commissioner					
Expenditures					
Office of the Infrastructure and Planning Services Commissioner	413,210	411,539	314,031	-24.0%	-99,180
	413,210	411,539	314,031	-24.0%	-99,180
Revenues					
Office of the Infrastructure and Planning Services Commissioner	134,604	134,606	135,803	0.9%	1,199
	134,604	134,606	135,803	0.9%	1,199
Net Requirements					
Office of the Infrastructure and Planning Services Commissioner	278,606	276,933	178,228	-36.0%	-100,379
	278,606	276,933	178,228	-36.0%	-100,379

Department: Infrastructure and Planning Services

Activity Name: Administration

Division: Office of the Commissioner

Budget Account #: 10740

Statement of Purpose:

Infrastructure & Planning Services leads the efficient delivery of essential infrastructure and services that our citizens rely on every day; including roads, sidewalks, transit, parking facilities, transportation, airport, storm water facilities, sanitary systems, wastewater treatment, waste management & recycling, building permits and land use applications.

The Infrastructure and Planning Services Department also aligns functions that spearhead city building; ensuring vitality, economic diversity, sustainability and quality of life for all citizens. The Department is involved in many of the City's strategic initiatives as they relate to the use of city assets, major infrastructure and development activities.

Divisions of the Infrastructure and Planning Services Department are:

- Planning and Development
- Building Services
- Airport
- Asset Management and Capital Planning
- Engineering, Construction and Public Works
- Transportation Services
- Environmental Services

Highlights:

The Commissioner provides strategic leadership to the works of all Divisions within the Department and is the liaison with Council.

Performance Data:

Success is reflected through essential service and project delivery related to the activities of the Department.

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Office of IPS Commissioner					
Expenditures					
Personnel	83,510	83,509	84,231	0.9%	720
Contractual	300	150	300	0.0%	0
Materials, Supplies	600	880	700	16.7%	100
New Equipment	500	500	500	0.0%	0
Travelling, Training	3,300	1,500	3,300	0.0%	0
Contributions to Reserves	325,000	325,000	225,000	-30.8%	-100,000
	413,210	411,539	314,031	-24.0%	-99,180
Revenues					
Contribution from Reserve	100,000	100,000	100,000	0.0%	0
Contributions From Capital Fund	34,604	34,606	35,803	3.5%	1,199
	134,604	134,606	135,803	0.9%	1,199
Net Requirement	278,606	276,933	178,228	-36.0%	-100,379

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Planning and Development					
Expenditures					
Planning Administration	2,404,401	2,212,153	2,657,804	10.5%	253,403
	2,404,401	2,212,153	2,657,804	10.5%	253,403
Revenues					
Planning Administration	556,200	536,000	1,323,565	138.0%	767,365
	556,200	536,000	1,323,565	138.0%	767,365
Net Requirements					
Planning Administration	1,848,201	1,676,153	1,334,239	-27.8%	-513,962
	1,848,201	1,676,153	1,334,239	-27.8%	-513,962

Department: Infrastructure and Planning Services

Activity Name: Administration, Property Administration

Division: Planning and Development

Budget Account #: 11120

Statement of Purpose:

- To administer the processing of subdivision plans, zoning and official plan amendments and site plans.
- To administer the work of the Committee of Adjustment.
- To advise City Council and other boards, commissions, and departments on changes to the Official Plan, Zoning By-law and other planning documents.
- To research and monitor community planning and development opportunities which includes conducting surveys and developing consultation programs to assist in developing planning policy.
- To administer all municipal planning activities, including parks planning.
- To administer the development of the City's industrial parks.

Highlights:

Major work program highlights for the Planning Division in 2023:

1. Detailed design for Otonabee River Trail from Del Crary Park to Little Lake Cemetery completed.
2. Ongoing implementation of the Central Area Master Plan strategies and CIP programs.
3. Phase 1 & 2 servicing for Cleantech Commons ongoing.
4. Update of Zoning By-law ongoing.
5. Ongoing work on Secondary Planning Projects.
6. Planning studies for Chemong West and Coldsprings Growth Areas initiated.

An increase in planning application fee rates has been incorporated into the 2023 Budget. Additional staff are included in the 2023 Budget to support increasing application volumes and will be involved in the Development Approval Process to address the changes to the Planning Act resulting from Bill 109.

Performance Data:

Major initiatives in 2022:

1. Final approval of the new Official Plan.
2. Zoning By-law Update initiated.
3. Completion the Urban Park.
4. Detailed design for Otonabee River Trail from Del Crary Park to Little Lake Cemetery started.
5. Ongoing implementation of CIP Programs - Y Lofts, Rink/Olive, Hunter Street East development projects.
6. Ongoing construction of Cleantech Commons.
7. Streamlining development approval process projects carried out.

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Planning and Development					
Expenditures					
Personnel	1,879,666	1,695,453	2,129,899	13.3%	250,233
Contractual	65,000	66,800	64,400	-0.9%	-600
Materials, Supplies	18,250	15,250	17,250	-5.5%	-1,000
Fees	40,000	40,000	40,000	0.0%	0
Travelling, Training	21,785	14,950	26,555	21.9%	4,770
Contributions to Reserves	380,000	380,000	380,000	0.0%	0
Recoveries	-300	-300	-300	0.0%	0
	2,404,401	2,212,153	2,657,804	10.5%	253,403
Revenues					
Fees, Service Charges, Donations	226,000	235,000	1,014,287	348.8%	788,287
Contribution from Reserve	215,446	186,246	189,878	-11.9%	-25,568
Contributions From Capital Fund	114,754	114,754	119,400	4.0%	4,646
	556,200	536,000	1,323,565	138.0%	767,365
Net Requirement	1,848,201	1,676,153	1,334,239	-27.8%	-513,962

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Building Services					
Expenditures					
Building Inspection	2,213,520	2,217,519	2,413,947	9.1%	200,428
By-law Enforcement	766,916	766,916	969,025	26.4%	202,108
	2,980,436	2,984,435	3,382,972	13.5%	402,536
Revenues					
Building Inspection	2,213,520	2,217,519	2,413,947	9.1%	200,428
By-law Enforcement	115,600	100,000	104,000	-10.0%	-11,600
	2,329,120	2,317,519	2,517,947	8.1%	188,828
Net Requirements					
By-law Enforcement	651,316	666,916	865,025	32.8%	213,708
	651,316	666,916	865,025	32.8%	213,708

2023 Operating Budget

Form 1

Department: Infrastructure and Planning Services

Activity Name: Building Services

Division: Building Services

Budget Account #: 11135 and 11140

Statement of Purpose:

To ensure compliance with the Ontario Building Code (OBC) and associated regulations for the protection of citizens and property.

To interpret and enforce by-laws with regard to zoning, property standards, property maintenance and signage; including the administration, enforcement, education and dispersal of information to the public regarding the OBC, municipal by-laws regulating development and related applicable laws under the Building Code Act.

To respond to non-permit and emergency situations, where danger or threat to life of building occupants and/or the general public is created by damaged buildings or other unsafe conditions, including the management of corporate risk and financial liability with regard to terminating emergency and unsafe situations.

Highlights:

Total building activity for 2022 yielded near record results considering ongoing COVID-19 and revenue is on target. A significant increase in the inventory and build out of residential building lots and a surge in larger scale construction delayed by COVID-19 will continue to lead to growth and increased building activity in all sectors in 2023 and over the coming years. The 2023 budget includes a significant inflationary adjustment to the permit fee schedule, owing to a sharp rise in the CCPI, to ensure that revenues keep pace with inflationary costs.

2023 will see the continued implementation of new Building Code standards and resulting new Building Code Training for those standards. In addition, existing and provincially qualified Building

Officials will be required to complete a knowledge maintenance program to continue enforcing the Building Code Act (BCA) and the OBC. Completion of a significant number of online training events will be required in 2023 to address this ongoing requirement for qualification retention and training for new staff.

Performance Data:

In 2022, approximately 1,000 permits were issued for Residential and Institutional - Commercial - Industrial projects resulting in more than \$220,000,000 of building inventory. 2023 will see the ongoing expansion of the Amanda program software to other Divisions and enhanced functionality in the development review process overall. Also, new permit and development support procedures will be introduced, including the provision of a Public Portal for the broader Development Review Process to streamline application submissions, facilitate electronic review and make the move to online development approvals beginning with certain selected Building and Planning Approval functions. This project is to be completed early 2023.

Permits Issued	2020	2021	2022 (Forecast)
Residential	625	798	740
ICI	93	141	160
Total	718	939	900

Permit Revenue

	<u>2022 Budget</u>	<u>2022 Actual Forecast</u>	<u>2023 Budget</u>	<u>2022 Actual to September 2022</u>
Total	\$2,227,000	\$2,227,000	\$2,411,597	\$1,679,937

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Building Services					
Expenditures					
Personnel	2,472,960	2,472,959	2,719,024	10.0%	246,064
Contractual	49,000	53,000	181,020	269.4%	132,020
Materials, Supplies	14,100	14,100	16,250	15.2%	2,150
Fees	4,668	4,668	5,402	15.7%	734
Inter-departmental Charges	336,248	336,248	348,186	3.6%	11,938
New Equipment	11,000	11,000	8,000	-27.3%	-3,000
Travelling, Training	106,460	106,460	110,090	3.4%	3,630
Recoveries	-14,000	-14,000	-5,000	-64.3%	9,000
	2,980,436	2,984,435	3,382,972	13.5%	402,536
Revenues					
Fees, Service Charges, Donations	84,200	72,000	76,000	-9.7%	-8,200
Licenses & Permits	43,400	40,000	40,000	-7.8%	-3,400
Contribution from Reserve	2,201,520	2,205,519	2,401,947	9.1%	200,428
	2,329,120	2,317,519	2,517,947	8.1%	188,828
Net Requirement	651,316	666,916	865,025	32.8%	213,708

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Peterborough Airport					
Expenditures					
Peterborough Airport	3,381,014	3,433,597	3,385,183	0.1%	4,168
Revenues					
Peterborough Airport	1,066,150	1,062,164	1,108,589	4.0%	42,439
Net Requirements	2,314,864	2,371,433	2,276,593	-1.7%	-38,271

Department: Infrastructure and Planning Services

Activity Name: Peterborough Airport

Division: Peterborough Airport

Budget Account #: 11125, 11130

Statement of Purpose:

To operate and develop the Peterborough Airport as an aviation industrial park, a service to area businesses, a community gateway for the public, tourism, business and general aviation.

Highlights:

The Peterborough Airport is an active industrial park, containing 20 businesses and educational institutions, employing over 500 full time plus seasonal employees. Seneca College School of Aviation and Flight Technology is located at the Airport with 150 to 200 students attending classes. Aircraft movements are approximately 50,000 per year.

The Airport Superintendent leads the Airport development activities, tenant relations and oversees the contracted service for airport operations. Loomex Property Management has completed ten of eleven years of their Airport Management and Operations contract. The Contract places the burden of supplying, maintaining and replacing equipment on the Contractor within the timeline of the agreement. This agreement is up for renewal in November 2023 and has options for two 3-year extensions.

The 2023 operating budget reflects an increase in day-to-day costs due to utilities, insurance, grounds maintenance of off site properties and contractual services as to the Airport Management and Operations contract. The revenues reflect an increase due to leases, tiedowns and servicing cost recovery. Property taxes are paid to Cavan Monaghan Township and are recovered from tenants.

Performance Data:

LPS Consulting completed a Business Plan and a draft Master Plan in 2009. WSP completed the Strategic Development Plan in 2017, building on the previous plans including new business opportunities and land use planning. The Strategic Development Plan was adopted by Council through Report PLAIR18-002 dated February 5, 2017. In 2023, a new Airport Master Plan was approved in principal by council through report IPSAIR22-006. This plan represents the blueprint for long-term development to 2037 by guiding future expansion at the Peterborough Airport and outlining the business strategy to position the airport as a regional economic driver to meet future aviation demand and create employment.

In 2023, the focus will continue to be on marketing the airport facility for industrial/commercial uses, private hangars, charter and scheduled flights. Airport staff will continue working as a member of the Southern Ontario Airport Network, a joint effort to capture the projected growth of aviation business in Southern Ontario.

Any remaining development review fees are transferred to a reserve to be used for future airport development related expenditures.

An annual contribution to the Airport Development Debt Servicing Reserve of \$1.070 million is necessary to fund the City's share of the ISF Airport Expansion Capital Project. The dedicated Pavement Reserve contribution of \$50,000 will continue, to maintain the asphalt surfaces.

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Peterborough Airport					
Expenditures					
Personnel	194,884	215,734	214,879	10.3%	19,995
Contractual	1,223,902	1,252,547	1,252,592	2.3%	28,690
Materials, Supplies	7,290	6,200	6,200	-15.0%	-1,090
Repairs, Maintenance	169,738	168,025	167,919	-1.1%	-1,819
Fees	605,563	622,453	622,453	2.8%	16,890
Inter-departmental Charges	17,500	8,500	5,000	-71.4%	-12,500
Travelling, Training	3,100	3,100	5,600	80.6%	2,500
Contributions to Reserves	1,173,037	1,171,037	1,124,539	-4.1%	-48,498
Recoveries	-14,000	-14,000	-14,000	0.0%	0
	3,381,014	3,433,597	3,385,183	0.1%	4,168
Revenues					
Fees, Service Charges, Donations	1,009,215	1,002,575	1,049,000	3.9%	39,785
Other Capital Purposes	56,935	59,589	59,589	4.7%	2,654
	1,066,150	1,062,164	1,108,589	4.0%	42,439
Net Requirement	2,314,864	2,371,433	2,276,593	-1.7%	-38,271

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Asset Management and Capital Planning					
Expenditures					
Asset Management and Capital Planning	1,895,123	1,879,336	2,100,845	10.9%	205,723
Geomatics / Mapping	959,774	949,774	1,028,038	7.1%	68,264
	2,854,897	2,829,110	3,128,884	9.6%	273,987
Revenues					
Asset Management and Capital Planning	1,393,527	1,394,604	1,466,416	5.2%	72,889
Geomatics / Mapping	89,034	89,034	45,000	-49.5%	-44,034
	1,482,561	1,483,638	1,511,416	1.9%	28,855
Net Requirements					
Asset Management and Capital Planning	501,596	484,732	634,429	26.5%	132,834
Geomatics / Mapping	870,740	860,740	983,038	12.9%	112,298
	1,372,336	1,345,472	1,617,468	17.9%	245,132

Department: Infrastructure and Planning Services**Activity Name: Asset Management and Capital Planning****Division: Asset Management and Capital Planning****Budget Account #: 10745, 10750****Statement of Purpose:**

To coordinate and manage the programs focused on ensuring longevity and sustainability of the City's infrastructure, internal Geographic Information System (GIS) technology and mapping services, urban forest infrastructure, the long-term Corporate Asset Management Plan and Corporate Sustainability and Climate Change Programs.

Highlights:

Information and condition data for infrastructure assets is collected and used as input to the capital program development. Work of this nature is ongoing, allowing staff to utilize the information to create proactive maintenance programs necessary to maximize life cycle of municipal infrastructure and to make the best use of capital funding. Data is collected to track greenhouse gas (GHG) emissions by the Corporation of the City of Peterborough and in the community and inform climate mitigation initiatives to reduce GHGs in the City. Ongoing and future initiatives include installing electrical vehicle charging infrastructure to aid in decarbonizing the municipal fleet, creating a GHG reduction pathway plan for municipal facilities, developing a home energy efficiency program for local residents, and supporting community initiatives to reduce GHGs from local businesses through the Green Economy Peterborough Hub. Continue work to develop corporate and community plans to help the City adapt to the impacts of climate change (more intense and frequent rainfall events, higher temperatures, etc.) and increase community resilience.

Key Divisional Initiatives

- Development and refinement of the Corporate Asset Management

Plan

- Watershed planning and Low Impact Development
- Conveyance sewer systems performance and capacity
- Urban Forest Strategic Plan and Canopy Conservation By-Laws
- GIS Open Data Initiative and Data Governance
- Refinement of mapping/GIS/data for public use
- Coordinate Corporate Sustainability program
- Administration of Corporate and Community Climate Change Action Plans

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Asset Management and Capital planning					
Expenditures					
Personnel	2,037,685	2,037,683	2,282,030	12.0%	244,345
Contractual	221,000	221,000	222,330	0.6%	1,330
Materials, Supplies	84,500	69,500	84,500	0.0%	0
Fees	2,725	2,725	2,725	0.0%	0
New Equipment	3,500	3,000	3,500	0.0%	0
Travelling, Training	69,087	58,802	63,734	-7.7%	-5,353
Contributions to Reserves	436,400	436,400	470,065	7.7%	33,665
	2,854,897	2,829,110	3,128,884	9.6%	273,987
Revenues					
Waste Water Reserve Fund	527,612	527,612	560,815	6.3%	33,203
Fees, Service Charges, Donations	10,000	10,000	25,000	150.0%	15,000
Licenses & Permits	32,500	25,000	47,500	46.2%	15,000
Contribution from Reserve	153,653	162,230	166,253	8.2%	12,600
Contributions From Capital Fund	758,796	758,796	711,848	-6.2%	-46,948
	1,482,561	1,483,638	1,511,416	1.9%	28,855
Net Requirement	1,372,336	1,345,472	1,617,468	17.9%	245,132

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Engineering, Construction and Public Works					
Expenditures					
Engineering and Construction	3,471,291	3,471,290	3,407,015	-1.9%	-64,275
PW Fleet	350,000	350,000	350,000	0.0%	0
PW Yard	627,250	630,000	631,795	0.7%	4,545
PW Winter Control	4,341,472	4,376,181	4,511,302	3.9%	169,830
PW Surface Services	2,504,300	2,524,172	2,590,262	3.4%	85,961
PW Underground Services	456,588	457,466	466,578	2.2%	9,990
PW Parks and Forestry	4,091,638	4,088,616	4,316,863	5.5%	225,225
	15,842,539	15,897,725	16,273,815	2.7%	431,276
Revenues					
Engineering and Construction	1,948,689	1,934,689	2,001,708	2.7%	53,019
PW Fleet	350,000	350,000	350,000	0.0%	0
PW Yard	627,250	630,000	631,795	0.7%	4,545
PW Underground Services	456,588	457,466	466,578	2.2%	9,990
PW Parks and Forestry	39,000	38,345	43,000	10.3%	4,000
	3,421,527	3,410,500	3,493,082	2.1%	71,554
Net Requirements					
Engineering and Construction	1,522,601	1,536,601	1,405,307	-7.7%	-117,294
PW Winter Control	4,341,472	4,376,181	4,511,302	3.9%	169,830
PW Surface Services	2,504,300	2,524,172	2,590,262	3.4%	85,961
PW Parks and Forestry	4,052,638	4,050,271	4,273,863	5.5%	221,225
	12,421,011	12,487,225	12,780,733	2.9%	359,722

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Engineering, Construction and Public Works					
Expenditures					
Engineering and Construction Administration	3,471,291	3,471,290	3,407,015	-1.9%	-64,275
	3,471,291	3,471,290	3,407,015	-1.9%	-64,275
Revenues					
Engineering and Construction Administration	1,948,689	1,934,689	2,001,708	2.7%	53,019
	1,948,689	1,934,689	2,001,708	2.7%	53,019
Net Requirements					
Engineering and Construction Administration	1,522,601	1,536,601	1,405,307	-7.7%	-117,294
	1,522,601	1,536,601	1,405,307	-7.7%	-117,294

2023 Operating Budget

Form 1

Department: Infrastructure and Planning Services

Activity Name: Engineering and Construction

Division: Engineering, Construction and Public Works

Budget Account #: 10760, 10765

Statement of Purpose:

To co-ordinate and manage the maintenance, rehabilitation and development of the City's road and related infrastructure, sidewalks, streetlight infrastructure, conveyance sewer system and stormwater management facilities.

To provide inspection review of development construction activities.

Highlights:

Information and condition of infrastructure assets is collected and used as input to the capital program development. Work of this nature is ongoing, allowing staff to utilize the information to create proactive maintenance programs necessary to minimize life cycle costs of the sewer and road systems.

Through the Capital Asset Management Plan (CAMP) approach, the coordination of capital projects allows the City's infrastructure renewal process to make the best use of capital dollars.

The next phase of the streetlight LED switch over program will evaluate the City's decorative fixtures to determine best method of retrofitting these fixtures to LED.

Staff in the division deliver the City's engineering related capital program through in-house design and contract administration as well as the management of consulting engineers working at various stages of project planning and construction.

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Engineering, Construction and Public Works					
Expenditures					
Personnel	1,861,789	1,861,788	1,902,867	2.2%	41,078
Contractual	807,955	807,955	695,551	-13.9%	-112,404
Materials, Supplies	20,081	20,081	20,353	1.4%	272
Repairs, Maintenance	204,572	204,572	207,641	1.5%	3,069
Fees	2,995	2,995	3,040	1.5%	45
Inter-departmental Charges	65,818	65,818	78,912	19.9%	13,094
New Equipment	8,120	8,120	8,242	1.5%	122
Travelling, Training	25,812	25,812	26,803	3.8%	991
Contributions to Reserves	474,149	474,149	463,607	-2.2%	-10,542
	3,471,291	3,471,290	3,407,015	-1.9%	-64,275
Revenues					
Fees, Service Charges, Donations	24,000	10,000	24,000	0.0%	0
Licenses & Permits	3,912	3,912	3,984	1.8%	72
Contribution from Reserve	42,030	42,030	42,660	1.5%	630
Contributions From Capital Fund	1,878,747	1,878,747	1,931,064	2.8%	52,317
	1,948,689	1,934,689	2,001,708	2.7%	53,019
Net Requirement	1,522,601	1,536,601	1,405,307	-7.7%	-117,294

2023 Operating Budget

Form 1

Department: Infrastructure and Planning Services

Activity Name: Fleet Services

Division: Engineering, Construction and Public Works

Budget Account #: 10855 to 10875

Statement of Purpose:

To provide repair and maintenance services seven days a week on a 24-hour basis for all client groups. Emergency repairs occur on demand to ensure the performance of fleet units for essential services.

Highlights:

An overhead rate is charged on labour expended for the repair and maintenance of vehicles and equipment for all client groups. This rate is set to achieve the full recovery of Fleet Administration costs.

The procurement of all Infrastructure & Planning vehicles and/or equipment is undertaken within this activity and assistance is provided to those client groups.

Performance Data/Work Program:

Inventory of Equipment for Client Groups	2020	2021	2022 (Forecast)
Public Works	273	297	297
Sanitation	11	11	11
Environmental Protection	31	31	31
Arenas	20	20	20
Fire	36	36	37
Police	60	64	64
Parking	5	5	5
Transit	73	73	73
PUC	130	131	131
Hydro One	39	-	39
Wastewater Collection	14	15	15
Engineering	1	1	1
City Property Maintenance	5	6	6
Waste Management	5	5	5
Wellness Centre	1	1	1
Fleming College	1	-	1
Total	705	696	737

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
PW Fleet					
Expenditures					
Personnel	2,703,577	2,696,758	2,818,630	4.3%	115,054
Contractual	277,744	289,144	279,600	0.7%	1,856
Materials, Supplies	1,562,718	1,545,354	1,788,622	14.5%	225,904
Repairs, Maintenance	864,500	853,500	864,800	0.0%	300
Fees	98,949	98,000	118,736	20.0%	19,787
Inter-departmental Charges	-2,961,113	-2,957,345	-3,111,081	5.1%	-149,968
Travelling, Training	7,000	7,000	7,000	0.0%	0
Contributions to Reserves	1,700,000	1,700,000	1,720,000	1.2%	20,000
Recoveries	-3,903,374	-3,882,411	-4,136,307	6.0%	-232,933
	350,000	350,000	350,000	0.0%	0
Revenues					
Contributions From Capital Fund	350,000	350,000	350,000	0.0%	0
	350,000	350,000	350,000	0.0%	0
Net Requirement	0	0	0	0.0%	0

2023 Operating Budget

Form 1

Department: Infrastructure and Planning Services**Activity Name:** Yard Administration and Recoverables**Division:** Engineering, Construction and Public Works**Budget Account #:** 10775, 10845, 10850**Statement of Purpose:**

To capture all costs to administer Public Works operations including maintenance of the Webber Ave. operations center and to recover these costs through the application of an overhead rate that is applied to labour services, which are provided by Public Works operations.

Highlights:

Public Works provides operational services seven days a week, on a 24-hour basis. Emergency responses or repairs are provided as needed.

Services are provided to a wide internal client group including: Transit, Traffic, Parking, Waste Management, Engineering, Construction and Public Works, and Facilities Management. Construction and maintenance activities on the municipal Right of Way are provided for outside clients including: Peterborough Utilities Services Incorporated, Cogeco, Bell and others. Operation and maintenance activities for the client group are recovered at 100% of the cost.

Performance Data:

2022 data is provided by Geomatics/Mapping and was compiled as of April 2022. Increases are shown in most areas as a result of development and completed capital projects requiring maintenance activities.

Funds are recommended in the 2023 Budget to continue to meet existing levels of service.

Yard Statistics	2020	2021	2022 (Forecast)
Lane Kilometres of Roads	969	978	978
Kilometres of Sidewalks	402	404	408
Number of Vehicle Bridges	27	27	27
Pedestrian Bridges	21	21	21
Kilometres of Sanitary Sewers	398	401	409
Kilometres of Storm Sewers	356	361	365
Hectares of Parkland	365	365	365
Kilometres of Trails Maintained	39	39	42
Kilometres of Bike Lanes	34	34	36

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
PW Yard					
Expenditures					
Personnel	8,618,474	7,172,440	8,824,727	2.4%	206,253
Contractual	575,713	444,303	454,992	-21.0%	-120,721
Materials, Supplies	402,500	402,500	404,150	0.4%	1,650
Repairs, Maintenance	49,103	49,979	49,565	0.9%	462
Fees	130,370	141,000	142,243	9.1%	11,873
Inter-departmental Charges	1,044,738	1,048,611	1,070,584	2.5%	25,846
New Equipment	2,000	2,000	2,000	0.0%	0
Travelling, Training	48,600	48,600	48,800	0.4%	200
Recoveries	-10,244,247	-8,679,433	-10,365,266	1.2%	-121,019
	627,250	630,000	631,795	0.7%	4,545
Revenues					
Waste Water Reserve Fund	77,250	78,000	78,795	2.0%	1,545
Contributions From Capital Fund	550,000	552,000	553,000	0.5%	3,000
	627,250	630,000	631,795	0.7%	4,545
Net Requirement	0	0	0	0.0%	0

2023 Operating Budget

Form 1

Department: Infrastructure and Planning Services

Activity Name: Winter Control

Division: Engineering, Construction and Public Works

Budget Account #: 10785, 107910

Statement of Purpose:

To provide efficient and effective winter control for roads and sidewalks.

Highlights:

City Council, at its meeting of November 17, 2008, approved the Winter Service Operations Policy and Winter Service Operations Standards contained within Report USPW08-013.

The 2023 Budget allows for continued Winter Trail maintenance of all hard surfaced trails and multi-use paths and bike lanes.

The 2023 snow clearing level of service will be the same as the 2022 level of service for the Downtown and Village BIA areas. The 2023 budget includes an increase for winter material costs in order to achieve a balance with market increases to winter material supply and delivery and reflects the assumption of new subdivisions.

Performance Data:

Inclement weather creates the need for road and sidewalk plowing, sanding and salting as well as removal of snow windrows in key areas of the City when amounts exceed the standards. Public Works provides service 24 hours per day, 7 days per week. Depending upon storm conditions, 18 plow routes, two graders, nine sidewalk plow routes and several loaders may be simultaneously deployed for winter control activities.

In accordance with the amended Ontario Reg.239/02, Winter Control activities also include funds for legislated winter road patrol

to begin in October of each year and end in April of the following year. Also included, are the costs for weather service provision and support of GPS technology for our winter control units.

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
PW Winter Control					
Expenditures					
Contractual	185,000	182,120	185,200	0.1%	200
Materials, Supplies	680,000	818,500	693,600	2.0%	13,600
Inter-departmental Charges	3,477,672	3,376,761	3,633,702	4.5%	156,030
Recoveries	-1,200	-1,200	-1,200	0.0%	0
	4,341,472	4,376,181	4,511,302	3.9%	169,830
Revenues					
	0		0	0.0%	0
Net Requirement	4,341,472	4,376,181	4,511,302	3.9%	169,830

Department: Infrastructure and Planning Services

Activity Name: Surface Services

Division: Engineering, Construction and Public Works

Budget Account #: 10795, 10800, 10805, 10810

Statement of Purpose:

To provide effective repair and maintenance of road, right-of-way and surface drainage facilities within the city of Peterborough.

Highlights:

Repairs to pavement surfaces are provided in accordance with Ontario Regulation 239/02 (Minimum Maintenance Standards). Roadway shoulders are graded twice each year (spring/fall). Shoulder washouts are repaired on an ongoing basis. To control dust, calcium chloride is applied to select shoulders and unpaved roads in early summer.

Street sweeping is undertaken on an regular basis to provide cleanliness and remove dirt and debris from gutters, affecting drainage. This maintenance function also protects storm water quality by removing debris prior to it entering the storm water or surface water systems.

Minimum maintenance standards for the Province regulate annual inspection of sidewalks for compliance along with remedial actions to respond to deficiencies.

Minor repairs to bridges are provided on an emergency basis and the cleaning of bridge expansion joints, drains, seats and structural components are provided each spring.

Guard rails along the right-of-way, at approaches to bridges, adjacent to creeks, along roadway curves and at areas of significant elevation change, are repaired on an ongoing basis as needed. Handrails, to assist pedestrian access, are repaired on an ongoing basis as required.

Much of the surface drainage work is done in response to emergencies along with minor maintenance related to roadside drainage swales and ditches.

Performance Data:

This activity also includes the contract payments to the DBIA of \$133,500 per year. These funds provide for litter collection, general cleaning on a 24 hour a day, 7 day a week basis, and the watering of hanging flower baskets, etc.

For 2023, the sidewalk washing schedule will remain the same as in previous years for the DBIA (on a weekly cycle). Street sweeping is done three times each week, on Tuesday, Thursday and Sunday, from May to October.

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
PW Surface Services					
Expenditures					
Contractual	282,100	283,792	284,300	0.8%	2,200
Materials, Supplies	135,000	137,346	137,700	2.0%	2,700
Inter-departmental Charges	2,087,200	2,103,034	2,168,262	3.9%	81,061
	2,504,300	2,524,172	2,590,262	3.4%	85,961
Revenues					
	0		0	0.0%	0
Net Requirement	2,504,300	2,524,172	2,590,262	3.4%	85,961

2023 Operating Budget

Form 1

Department: Infrastructure and Planning Services

Activity Name: Underground Services

Division: Engineering, Construction and Public Works

Budget Account #: 10815, 10820

Statement of Purpose:

To maintain storm and sanitary sewer infrastructure to optimal conditions within the City right-of-way. To provide customer service calls for plugged laterals and to restore concrete, asphalt and landscaping after repairs are made by the wastewater collection crews.

Public Works will continue to respond to lateral services and repairs of concrete and asphalt surfaces as a result of sewer works.

Highlights:

Costs associated with blockages in private sewers, and new sewer connections, are administered on a 100% recovery basis.

All costs incurred in the repair and/or maintenance of the City's storm and sanitary sewer system are funded from the Sewer Surcharge applied to the water rate or directly from Sewer Repair Capital charged back to the Infrastructure Management Division.

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
PW Underground Services					
Expenditures					
Contractual	70,000	70,152	70,500	0.7%	500
Materials, Supplies	35,000	35,298	35,400	1.1%	400
Inter-departmental Charges	353,588	354,016	362,678	2.6%	9,090
Recoveries	-2,000	-2,000	-2,000	0.0%	0
	456,588	457,466	466,578	2.2%	9,990
Revenues					
Waste Water Reserve Fund	456,588	457,466	466,578	2.2%	9,990
	456,588	457,466	466,578	2.2%	9,990
Net Requirement	0	0	0	0.0%	0

2023 Operating Budget

Form 1

Department: Infrastructure and Planning Services

Activity Name: Parks and Forestry

Division: Engineering, Construction and Public Works

Budget Account #: 10825, 10830, 10832, 10833, 10834

Statement of Purpose:

To maintain and improve park facilities and urban forestry for year round outdoor recreation activities and to promote the social, economic and environmental benefits of the municipal park and urban forestry resources.

To preserve and reconstruct native habitat (including trees) on parkland, and other open space municipal lands, and to provide guidance and encouragement to private landowners for the protection of these natural resources. To beautify the city with horticultural displays throughout municipal parklands and the planting and care of flower and shrub beds at municipal facilities.

To eliminate noxious weeds and reduce the adult mosquito population through contracted services.

Highlights:

The 2023 horticulture program is proposed to add 1 garden as an increase to the 2022 level of service.

2023 will see the continuation of the Emerald Ash Borer management program.

In 2023, the five-year contract for the Goose Control program will be in year 1 and continue for the shores of Little Lake and Del Crary Park.

In 2022, the city suffered substantial losses to our urban canopy as a result of the Derecho storm in May. Recovery and Remedial actions are required to assess, prune and reforest our city's canopy. Our crew of 4 arborists have an ongoing backlog services

requests from the years prior as well as over 7,000 service requests remaining after the initial storm response is complete.

Performance Data/Work Program:

Parks and Forestry Statistics	2020	2021	2022 (Forecast)
Number of Flower Beds	66	67	68
Number of Bulbs, Annuals & Perennials Planted	27,000	27,000	26,000
Hanging Floral Baskets and DBIA Planters	130	130	130
Softball/Baseball Diamonds	52	52	52
Soccer Fields	32	32	32
Tennis/Basketball Courts	42	42	42
Buildings/Bunkers	28	28	28
Wading Pools	4	4	4
Playground Equipment Locations	59	59	60
Neighbourhood Rinks	19	19	20
Splash Pads	5	5	7
Replacement Tree Planting	450	450	500

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
PW Parks and Forestry					
Expenditures					
Personnel	0		71,752	0.0%	71,752
Contractual	506,349	506,895	541,340	6.9%	34,992
Materials, Supplies	212,500	212,500	213,500	0.5%	1,000
Repairs, Maintenance	27,259	27,258	33,216	21.9%	5,957
Inter-departmental Charges	3,345,531	3,341,963	3,457,054	3.3%	111,523
	4,091,638	4,088,616	4,316,863	5.5%	225,225
Revenues					
Ontario grants	22,500	22,500	22,500	0.0%	0
County and Other Municipal grants & fees	2,200	2,200	2,200	0.0%	0
Fees, Service Charges, Donations	14,300	13,645	18,300	28.0%	4,000
	39,000	38,345	43,000	10.3%	4,000
Net Requirement	4,052,638	4,050,271	4,273,863	5.5%	221,225

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Transportation Expenditures					
Public Transit Operations	18,230,257	16,748,796	19,281,713	5.8%	1,051,456
Parking,Traffic, Transportation Planning	5,695,242	5,397,924	6,047,167	6.2%	351,925
	23,925,499	22,146,720	25,328,880	5.9%	1,403,381
Revenues					
Public Transit Operations	8,114,300	7,318,439	7,650,679	-5.7%	-463,621
Parking,Traffic, Transportation Planning	3,143,260	2,134,650	3,749,620	19.3%	606,360
	11,257,560	9,453,089	11,400,299	1.3%	142,739
Net Requirements					
Public Transit Operations	10,115,957	9,430,357	11,631,034	15.0%	1,515,077
Parking,Traffic, Transportation Planning	2,551,982	3,263,274	2,297,547	-10.0%	-254,435
	12,667,939	12,693,631	13,928,581	10.0%	1,260,642

2023 Operating Budget

Form 1

Department: Infrastructure and Planning Services

Activity Name: Public Transit Operations

Division: Transportation

Budget Account #: 10940 to 10970

Statement of Purpose:

To provide conventional public transit service to within 450m of 90% of the residents of the city and specialized transit services to ensure equity and access to residents with mobility requirements.

Highlights:

Ridership levels in early 2022 remained significantly lower than normal due to the continued impacts of the COVID-19 pandemic, as some customers continued to reduce travel due to COVID-19 and post-secondary ridership was reduced as Fleming and Trent continued to provide hybrid learning options for the 2022 academic sessions. Post-Secondary ridership is expected to recover to within 85% of pre-COVID-19 levels by the end of 2023, however a more gradual return is still expected for other transit customers. Overall fare revenue is expected to return to 2019 levels. Higher fuel, insurance cost and inflation are contributing to increased net operating costs for 2023.

Implementation of the Transit ITS Program was fully operational in the fall of 2022, allowing for real time bus and onboard cameras. Work will continue in 2023 to advance the new Transit Garage project and complete the necessary EA study and design work anticipating approval of our funding application in 2023 under the ICIP program.

In 2021, the Transit Route Review was completed. The new Transit route system was approved by Council in 2021 and launched permanently in May 2022. Selwyn Township transit service launched in May 2021 on a cost recovery basis and an On-Demand pilot service in 2022, with the initial cost funded at 50% through the Safe Restart Program. Both are anticipated to continue through 2023. In

2022 work began on a study to review alternative fuel sources for transit vehicles to guide future decision making. The study is expected to be completed in Q3 2023.

Performance Data/Work Program:

Passenger Boardings	2020	2021	2022 (Forecast)
Conventional Transit	2,034,200	1,363,768	2,170,909
Specialized Transit	31,900	17,816	22,190

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Public Transit Operations					
Expenditures					
Personnel	11,330,028	11,471,715	11,619,172	2.6%	289,145
Contractual	1,217,442	644,081	1,265,423	3.9%	47,981
Materials, Supplies	2,965,537	2,299,750	3,747,908	26.4%	782,371
Repairs, Maintenance	161,899	425,952	182,481	12.7%	20,582
Debt Charges	128,910	128,910	125,620	-2.6%	-3,290
Fees	368,348	365,848	439,507	19.3%	71,160
Inter-departmental Charges	6,396,071	5,438,917	7,208,166	12.7%	812,095
Rentals	5,000		5,000	0.0%	0
Travelling, Training	52,500	42,700	55,250	5.2%	2,750
Contributions to Reserves	648,000	648,000	648,000	0.0%	0
Recoveries	-5,043,477	-4,717,077	-6,014,815	19.3%	-971,338
	18,230,257	16,748,796	19,281,713	5.8%	1,051,456
Revenues					
Fees, Service Charges, Donations	5,899,300	5,103,439	5,835,679	-1.1%	-63,621
Contribution from Reserve	1,815,000	1,815,000	1,815,000	0.0%	0
Contributions From Capital Fund	400,000	400,000	0	-100.0%	-400,000
	8,114,300	7,318,439	7,650,679	-5.7%	-463,621
Net Requirement	10,115,957	9,430,357	11,631,034	15.0%	1,515,077

2023 Operating Budget

Form 1

Department: Infrastructure and Planning Services

Activity Name: Parking, Traffic, Transportation Planning

Division: Transportation

Budget Account #: 10880 to 10935

Statement of Purpose:

To provide Municipal Parking, Traffic Operations and Transportation Planning services for the city.

Highlights:

Parking revenue for 2023 is expected to recover to 75-85% of pre-COVID-19 levels, as downtown activity resumes. The rehabilitation of the Simcoe Parking Garage, was completed in 2022. New parking control systems were installed at both parking garages in 2022 to improve convenience for customers. Traffic Calming plans for three additional neighbourhoods were presented to Council in July of 2022 and implementation of temporary measures will be completed in early 2023. The City evaluated a Smart Traffic Signal pilot program on the Lansdowne Street corridor in late 2021 which resulted in a significant reduction in delay and emissions. An expansion of the Smart Traffic Signal System is proposed to begin in 2023, with planning for future expansion as part of planned capital improvements. The Cycling Master Plan was approved in 2021 and staff will continue to implement the study recommendations in 2023. The budget includes \$60,000 in funding to support the delivery of programs such as Shifting Gears, Cycling Skills Training Courses and Active School Travel, which are delivered through partner organizations. The Cycling Master Plan recommended increasing the level funding for cycling programming, with the first phase of this increase included in the Transportation Planning Capital Budget request for 2023.

Transportation Statistics	2020	2021	2022 (Forecast)
Parking	-	-	-
Off Street Parking Lot Spaces	432.0	314.0	314.0
On Street Parking Spaces	484.0	484.0	484.0
Parking Garage Spaces	1,163.0	1,163.0	1,163.0
Traffic	-	-	-
Signalized Intersections	122.0	122.0	123.0
Signalized Pedestrian Crossings	15.0	15.0	16.0
Pavement Markings (km)	320.0	404.0	410.0
Railway Crossings	17.0	17.0	17.0
Street Name, Caution & Regulatory Signs	16,100.0	17,950.0	17,980.0
Adult School Crossing Guard Locations	45.0	45.0	45.0
Transportation Demand Management	-	-	-
Metres of New Sidewalk in Existing Development	1,400.0	1,400.0	1,400.0
Total km of Cycling Lanes	30.0	32.1	32.1
Total km of Multi-Use Trails	32.0	32.0	32.8
Total km of Side Paths Along Roads/Protected Cycling Lanes	15.1	15.1	15.8

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Parking,Traffic, Transportation Planning					
Expenditures					
Personnel	1,742,981	1,663,712	1,863,840	6.9%	120,858
Contractual	2,367,003	2,310,554	2,511,778	6.1%	144,775
Materials, Supplies	209,360	194,650	214,130	2.3%	4,770
Repairs, Maintenance	193,319	183,850	200,555	3.7%	7,236
Debt Charges	284,962	284,962	279,449	-1.9%	-5,513
Fees	311,159	321,158	404,669	30.1%	93,510
Inter-departmental Charges	287,665	236,023	326,626	13.5%	38,960
New Equipment	5,000	4,300	5,000	0.0%	0
Travelling, Training	45,090	40,300	45,920	1.8%	830
Contributions to Reserves	250,703	159,915	197,701	-21.1%	-53,002
Recoveries	-2,000	-1,500	-2,500	25.0%	-500
	5,695,242	5,397,924	6,047,167	6.2%	351,925
Revenues					
Fees, Service Charges, Donations	2,815,160	1,806,550	3,523,520	25.2%	708,360
Fines	0		25,000	0.0%	25,000
Contributions From Capital Fund	328,100	328,100	201,100	-38.7%	-127,000
	3,143,260	2,134,650	3,749,620	19.3%	606,360
Net Requirement	2,551,982	3,263,274	2,297,547	-10.0%	-254,435

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Environmental Services					
Expenditures					
Environmental Protection	17,172,685	17,417,764	18,445,850	7.4%	1,273,165
Waste Management	14,015,273	14,222,769	15,575,391	11.1%	1,560,117
	31,187,958	31,640,533	34,021,240	9.1%	2,833,282
Revenues					
Environmental Protection	17,074,040	17,319,161	18,355,354	7.5%	1,281,313
Waste Management	7,475,463	7,485,710	8,084,175	8.1%	608,712
	24,549,503	24,804,871	26,439,529	7.7%	1,890,025
Net Requirements					
Environmental Protection	98,644	98,603	90,496	-8.3%	-8,149
Waste Management	6,539,810	6,737,059	7,491,216	14.5%	951,405
	6,638,455	6,835,662	7,581,711	14.2%	943,257

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Environmental Protection					
Expenditures					
Wastewater Treatment	13,710,297	13,710,294	14,705,338	7.3%	995,040
Storm Water Collection	709,016	714,539	772,937	9.0%	63,921
Pumping Stations	209,692	209,690	215,890	3.0%	6,198
Sanitary Sewer Waste Water Collection	1,757,964	1,777,538	1,840,717	4.7%	82,753
Environmental Monitoring Program	392,771	562,100	415,132	5.7%	22,361
Centennial Fountain	98,644	98,603	90,496	-8.3%	-8,149
Cavan Monaghan Treatment Plant	294,299	345,000	405,339	37.7%	111,040
	17,172,685	17,417,764	18,445,850	7.4%	1,273,165
Revenues					
Wastewater Treatment	13,710,297	13,710,294	14,705,338	7.3%	995,040
Storm Water Collection	709,016	714,539	772,937	9.0%	63,921
Pumping Stations	209,692	209,690	215,890	3.0%	6,198
Sanitary Sewer Waste Water Collection	1,757,964	1,777,538	1,840,717	4.7%	82,753
Environmental Monitoring Program	392,771	562,100	415,132	5.7%	22,361
Cavan Monaghan Treatment Plant	294,299	345,000	405,339	37.7%	111,040
	17,074,040	17,319,161	18,355,354	7.5%	1,281,313
Net Requirements					
Centennial Fountain	98,644	98,603	90,496	-8.3%	-8,149
	98,644	98,603	90,496	-8.3%	-8,149

Department: Infrastructure and Planning Services

Activity Name: WWTP/PUMP

Division: Environmental Services - Environmental Protection

Budget Account #: Stations/Storm/Sani/EMP/Fountain
11020 to 11060

Statement of Purpose:

To operate and maintain a Class 4 Waste Water Treatment Plant (WWTP), 13 sewage pumping stations, storm and sanitary sewer collection systems and an accredited laboratory in compliance with Environmental Compliance Approval requirements. The Division provides Water & Wastewater services to the town of Millbrook as well as operates and maintains the Centennial Fountain in Little Lake.

Highlights:

The plant has maintained its ability to accommodate existing demand and provides a final effluent of exceptionally high quality.

All pumping stations, sanitary sewer collection systems and WWTP expenditures are funded from the sewer surcharge. Revenue from “extra strength” surcharge agreements, and hauled sewage from surrounding counties, will continue to offset the Environmental Monitoring Program and plant operating costs. The laboratory services internal departmental needs (e.g. City/County Landfill) to complement its activities. In 2021, the laboratory successfully retained the MECP drinking water license and CALA accreditation.

As of April 1, 2022 the City entered into a contract with the Township of Cavan Monaghan to operate both the WWTP and drinking water systems in the town of Millbrook. Prior to this the City operated the WWTP, under contract to the Peterborough Utilities Group, since January 1, 2017.

Performance Data:

In 2022, the WWTP processed approximately 17 to 19 million cubic

metres of sewage, and 60,000-110,000 cubic metres of landfill leachate. Actual volumes will be influenced by the amount of rainfall and snowmelt.

Continued enhancements and maintenance to the sanitary sewer system will help mitigate extraneous flows, reduce the overall unwanted flows to the plant, and delay future costly expansions. A comprehensive preventative maintenance program on the sanitary sewer trunk mains will continue to provide safe and reliable conveyance of wastewater to the Plant for treatment. Regular storm sewer and catch basin cleaning will improve surface water drainage to reduce flooding on city streets.

The majority of the existing pumping stations have either been or undergoing upgrades, as well as license upgrades to meet current environmental standards.

Average Daily Flows	2020	2021	2022 (Forecast)
Cubic Metres/Day	39,459	38,645	40,000

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Environmental Protection					
Expenditures					
Personnel	4,521,113	4,549,397	4,742,340	4.9%	221,228
Contractual	2,643,440	2,659,472	2,434,435	-7.9%	-209,005
Materials, Supplies	1,841,791	1,842,296	2,149,350	16.7%	307,559
Repairs, Maintenance	220,074	222,705	240,394	9.2%	20,320
Fees	1,048,873	1,048,872	1,100,879	5.0%	52,007
Inter-departmental Charges	873,687	878,084	954,588	9.3%	80,902
Rentals	10,000	20,000	25,000	150.0%	15,000
Travelling, Training	161,950	156,550	178,250	10.1%	16,300
Contributions to Reserves	6,521,758	6,550,388	7,441,812	14.1%	920,054
Recoveries	-670,000	-510,000	-821,200	22.6%	-151,200
	17,172,685	17,417,764	18,445,850	7.4%	1,273,165
Revenues					
Waste Water Reserve Fund	15,717,241	15,779,161	16,449,715	4.7%	732,473
Fees, Service Charges, Donations	1,356,799	1,540,000	1,905,639	40.5%	548,840
	17,074,040	17,319,161	18,355,354	7.5%	1,281,313
Net Requirement	98,644	98,603	90,496	-8.3%	-8,149

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Waste Management					
Expenditures					
Waste Disposal and Reduction - Administration	1,264,282	1,252,930	1,416,326	12.0%	152,043
Landfill Operation	4,928,703	4,884,990	5,212,651	5.8%	283,948
Solid Waste Collection	1,876,536	1,876,536	1,829,876	-2.5%	-46,659
Compost Site Operation	413,726	658,700	1,088,656	163.1%	674,931
Electronics Recycling	98,054	121,000	127,375	29.9%	29,321
Hazardous Waste Collection	393,953	393,946	410,727	4.3%	16,774
Large Article Pick-up	25,448	25,250	25,176	-1.1%	-272
Green Waste Collection	668,921	663,770	652,467	-2.5%	-16,453
Recycling Services	4,345,650	4,345,647	4,812,136	10.7%	466,486
	14,015,273	14,222,769	15,575,391	11.1%	1,560,117
Revenues					
Waste Disposal and Reduction - Administration	10,710	10,710	61,722	476.3%	51,012
Landfill Operation	4,865,253	4,863,000	5,284,753	8.6%	419,500
Compost Site Operation	45,000	55,000	125,000	177.8%	80,000
Electronics Recycling	50,000	53,000	61,000	22.0%	11,000
Hazardous Waste Collection	125,000	125,000	142,700	14.2%	17,700
Large Article Pick-up	15,500	15,000	16,000	3.2%	500
Recycling Services	2,364,000	2,364,000	2,393,000	1.2%	29,000
	7,475,463	7,485,710	8,084,175	8.1%	608,712
Net Requirements					
Waste Disposal and Reduction - Administration	1,253,572	1,242,220	1,354,604	8.1%	101,031
Landfill Operation	63,450	21,990	-72,102	-213.6%	-135,552
Solid Waste Collection	1,876,536	1,876,536	1,829,876	-2.5%	-46,659
Compost Site Operation	368,726	603,700	963,656	161.3%	594,931
Electronics Recycling	48,054	68,000	66,375	38.1%	18,321
Hazardous Waste Collection	268,953	268,946	268,027	-0.3%	-926
Large Article Pick-up	9,948	10,250	9,176	-7.8%	-772
Green Waste Collection	668,921	663,770	652,467	-2.5%	-16,453
Recycling Services	1,981,650	1,981,647	2,419,136	22.1%	437,486
	6,539,810	6,737,059	7,491,216	14.5%	951,405

Department: Infrastructure and Planning Services

Activity Name: Waste Management

Division: Environmental Services - Waste Management

Budget Account #: 10975 to 11015

Statement of Purpose:

Waste Management includes the collection, processing and disposal programs/services for garbage, recyclables, green waste, large articles, hazardous waste and electronic waste within the Environmental Services Division. The Division manages the Peterborough County/City Waste Management Facility the Material Recycling Facility, the Household Hazardous Waste Depot and the Harper Road Composting Facility. Capital development is funded by contributing to the Waste Management Reserve Fund.

Highlights:

Blue Box commodity revenue saw a record high year in 2021 for commodity values, brought on by inflationary and supply chain management issues (partially related to covid impacts). Commodity values have continued to remain elevated during Q1 of 2022, but are expected to decrease (perhaps by 25% over the next three quarters of the year). The current composting facility at Harper Road is slated to wind down operation in late 2023. The GROW Peterborough SSO (food) collection and processing project is in the design and approval phase targeting 2023 construction, and commissioning with operations planned to commence in fall 2023.

The Province of Ontario continues with efforts to transition recycling program and cost responsibilities to the private sector under a full (100%) extended producer responsibility (EPR) program, targeting January 1st, 2024 implementation for the City of Peterborough. However, to date, the private sector have not provided further details (including costing or funding support) towards this transition. Further details are expected by late summer 2022. Household Hazardous Waste stewardship transition to full industry funding

(EPR) commenced in October 2021, with 2022 as a transition year underway.

Waste Diversion, and long-term planning are underway. Emterra (recycling collection and processing contractor) is now in their second year (of seven) servicing the City. Efforts to divert other targeted materials (ie polystyrene, textiles) continue to provide valuable data for future program expansion.

Performance Data:

City waste diversion rate (2021) was 52%. New, more challenging diversion opportunities continue to be investigated, including polystyrene, organics, reuse, bulky plastics, and textiles. The City continues to monitor Federal and Provincial initiatives targeting the reduction and elimination of use of hard to recycle plastic items.

Waste Statistics (tonnes)	2020	2021	2022 (Forecast)
Waste Used as Cover at Landfill	16,956	29,981	12,000
Landfill Recycling Diverted	5,377	5,020	7,000
Garbage Disposed at Landfill	47,779	47,176	47,000
City Blue Box Recycling (MRF)	7,755	6,295	6,500
City Green Waste/Organics	6,774	6,032	12,000
Hazardous Waste Depot	275	389	350
Electronics Recycling	145	187	160

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Waste Management					
Expenditures					
Personnel	569,563	558,034	744,433	30.7%	174,870
Contractual	8,120,544	8,523,800	9,206,368	13.4%	1,085,824
Materials, Supplies	106,300	106,600	249,050	134.3%	142,750
Repairs, Maintenance	156,577	156,574	155,864	-0.5%	-713
Fees	736,663	730,962	657,354	-10.8%	-79,309
Inter-departmental Charges	3,292,876	3,167,589	3,335,419	1.3%	42,543
New Equipment	5,000	5,000	5,400	8.0%	400
Rentals	351,000	361,000	376,200	7.2%	25,200
Travelling, Training	23,200	23,200	26,700	15.1%	3,500
Contributions to Reserves	937,000	937,000	977,000	4.3%	40,000
Recoveries	-5,000	-5,000	-5,000	0.0%	0
County Share	-278,450	-341,990	-153,398	-44.9%	125,052
	14,015,273	14,222,769	15,575,391	11.1%	1,560,117
Revenues					
Waste Water Reserve Fund	210,000	210,000	215,500	2.6%	5,500
Ontario grants	855,000	856,000	833,000	-2.6%	-22,000
County and Other Municipal grants & fees	175,000	187,000	183,000	4.6%	8,000
Fees, Service Charges, Donations	6,224,753	6,222,000	6,790,953	9.1%	566,200
Contribution from Reserve	10,710	10,710	61,722	476.3%	51,012
	7,475,463	7,485,710	8,084,175	8.1%	608,712
Net Requirement	6,539,810	6,737,059	7,491,216	14.5%	951,405

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Community Services					
Expenditures					
Community Service Administration	2,543,127	2,543,127	2,717,785	6.9%	174,658
Arts, Culture and Heritage	6,163,737	6,098,401	6,257,626	1.5%	93,889
Arenas	5,910,526	5,944,465	6,179,457	4.6%	268,931
Recreation	5,294,026	4,760,663	5,661,833	6.9%	367,807
Social Services	82,602,360	92,000,402	99,116,969	20.0%	16,514,609
	102,513,776	111,347,057	119,933,669	17.0%	17,419,893
Revenues					
Community Service Administration	501,987	501,987	570,940	13.7%	68,953
Arts, Culture and Heritage	934,124	833,879	910,699	-2.5%	-23,425
Arenas	3,693,234	3,622,996	3,817,574	3.4%	124,340
Recreation	4,244,608	3,360,509	4,448,681	4.8%	204,073
Social Services	70,928,225	80,225,973	87,111,562	22.8%	16,183,336
	80,302,179	88,545,343	96,859,455	20.6%	16,557,276
Net Requirements					
Community Service Administration	2,041,140	2,041,140	2,146,845	5.2%	105,705
Arts, Culture and Heritage	5,229,613	5,264,522	5,346,927	2.2%	117,314
Arenas	2,217,292	2,321,469	2,361,883	6.5%	144,591
Recreation	1,049,418	1,400,154	1,213,152	15.6%	163,735
Social Services	11,674,134	11,774,429	12,005,407	2.8%	331,273
	22,211,597	22,801,713	23,074,214	3.9%	862,617

<div>Community</div> <div>City of Peterborough</div> <div>2023 Operating Budget</div>					
Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Community					
Expenditures					
Office of Community Services Commissioner	362,030	362,030	386,738	6.8%	24,707
Community Project Grants	20,350	20,350	20,655	1.5%	305
Community Investment Grants	212,642	212,642	215,832	1.5%	3,190
Artspace	36,743	36,743	37,294	1.5%	551
Peterborough Aides Resource Network	7,419	7,419	7,530	1.5%	111
Community Care Peterborough	28,125	28,125	28,547	1.5%	422
Little Lake Musicfest	121,130	121,130	122,947	1.5%	1,817
Ptbo Folk Festival	21,771	21,771	22,098	1.5%	327
Native Learning Program	3,177	3,177	3,225	1.5%	48
Community Race Relations Committee	43,024	43,024	43,669	1.5%	645
CPD Funding	13,265	13,265	13,464	1.5%	199
Showplace	141,602	141,602	143,726	1.5%	2,124
Canadian Canoe Museum	108,362	108,362	108,362	0.0%	0
Peterborough Lions Club	28,125	28,125	28,547	1.5%	422
Peterborough Green Up	200,045	200,045	203,046	1.5%	3,001
Ptbo Agriculture Society	82,580	82,580	83,819	1.5%	1,239
Community Service Grant to Hutchison House	43,994	43,994	44,654	1.5%	660
Community Service Grant to Kawartha Food Share	33,758	33,758	34,265	1.5%	507
New Canadian Centre	48,892	48,892	49,652	1.6%	760
Market Hall	80,337	80,337	81,542	1.5%	1,205
Drug Strategy	32,660	32,660	33,647	3.0%	987
Cons - Transfer to GPA EDC	40,600	40,600	38,791	-4.5%	-1,809
Peterborough Architectural Conservation Advisory Committee	18,038	18,038	18,309	1.5%	271
Community Development Program	814,458	814,458	947,426	16.3%	132,968
	2,543,127	2,543,127	2,717,785	6.9%	174,658
Revenues					
Peterborough Green Up - WWRF	47,930	47,930	48,649	1.5%	719
Community Development Program	454,057	454,057	522,291	15.0%	68,234
	501,987	501,987	570,940	13.7%	68,953
	118				

City of Peterborough

Community

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Net Requirements					
Office of Community Services Commissioner	362,030	362,030	386,738	6.8%	24,707
Community Project Grants	20,350	20,350	20,655	1.5%	305
Community Investment Grants	212,642	212,642	215,832	1.5%	3,190
Artspace	36,743	36,743	37,294	1.5%	551
Peterborough Aides Resource Network	7,419	7,419	7,530	1.5%	111
Community Care Peterborough	28,125	28,125	28,547	1.5%	422
Little Lake Musicfest	121,130	121,130	122,947	1.5%	1,817
Ptbo Folk Festival	21,771	21,771	22,098	1.5%	327
Native Learning Program	3,177	3,177	3,225	1.5%	48
Community Race Relations Committee	43,024	43,024	43,669	1.5%	645
CPD Funding	13,265	13,265	13,464	1.5%	199
Showplace	141,602	141,602	143,726	1.5%	2,124
Canadian Canoe Museum	108,362	108,362	108,362	0.0%	0
Peterborough Lions Club	28,125	28,125	28,547	1.5%	422
Peterborough Green Up	152,115	152,115	154,397	1.5%	2,282
Ptbo Agriculture Society	82,580	82,580	83,819	1.5%	1,239
Community Service Grant to Hutchison House	43,994	43,994	44,654	1.5%	660
Community Service Grant to Kawartha Food Share	33,758	33,758	34,265	1.5%	507
New Canadian Centre	48,892	48,892	49,652	1.6%	760
Market Hall	80,337	80,337	81,542	1.5%	1,205
Drug Strategy	32,660	32,660	33,647	3.0%	987
Cons - Transfer to GPA EDC	40,600	40,600	38,791	-4.5%	-1,809
Peterborough Architectural Conservation Advisory Committee	18,038	18,038	18,309	1.5%	271
Community Development Program	360,401	360,401	425,135	18.0%	64,734
	2,041,140	2,041,140	2,146,845	5.2%	105,705

2023 Operating Budget

Form 1

Department: Community Services**Activity Name: Community Services Administration****Division: Administration and Grants****Budget Account #: 10315, 10340****Statement of Purpose:**

Community Services coordinates 16 facilities and numerous programs through five divisions: Community Services Administration, Arenas, Arts Culture and Heritage, Recreation and Social Services. The Community Services Department also administers the Community Grants Portfolio as well as coordinating a number of Special Events and Projects.

Highlights:

The Community Grants program provides funding to non-profit, community-based organizations that deliver direct programs, services, or activities that improve the quality of life for residents. The grants support activities in the areas of social services and health, arts, culture, heritage, recreation, and the environment. These activities can range from small special events to operations for larger organizations.

Performance Data:

In 2022, through the various levels of grants awarded, a total of 69 organizations were supported.

CSD - Grants	2020	2021	2022 (Forecast)
Project	\$19,200	\$15,590	\$15,525
Investment	\$209,500	\$213,960	\$217,438
Service	\$1,091,137	\$1,091,137	\$1,126,718
Total	\$1,319,837	\$1,320,687	\$1,359,681
Number of Organizations	80	66	69

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Community Services Administration					
Expenditures					
Personnel	298,675	298,675	321,625	7.7%	22,949
Contractual	52,390	52,390	53,177	1.5%	787
Materials, Supplies	16,650	16,650	16,900	1.5%	250
Other Transfers	1,353,374	1,353,374	1,370,157	1.2%	16,783
Travelling, Training	7,580	7,580	8,500	12.1%	920
	1,728,669	1,728,669	1,770,359	2.4%	41,689
Revenues					
Waste Water Reserve Fund	47,930	47,930	48,649	1.5%	719
	47,930	47,930	48,649	1.5%	719
Net Requirement	1,680,739	1,680,739	1,721,710	2.4%	40,970

2023 Operating Budget

Form 1

Department: Community Services**Activity Name:** Community Development Program**Division:** Administration and Grants**Budget Account #:** 10635

Statement of Purpose:

The Community Development Program (CDP) will continue to improve the well-being of residents in the City and County through the delivery of projects, information, referrals, and support to enhance social development and fill service gaps.

Highlights:

Implementation funding of \$50,000 for the Community Safety and Well-being Plan has been included for the first time in 2023. These funds will be used to support City and County initiatives.

The salary for the 2-year contract of the Diversity, Equity, and Inclusion Officer is being drawn from the CDP Reserve. This contract ends on July 5, 2023. This position has been approved to become full-time permanent and will continue to be a 50/50 cost share between the City and County. The salary and benefits cost of \$63,825 have been included for the remainder of 2023.

The budget for the Daily Meal and Drop-in Service currently provided by One Roof increased to \$257,000 as per the terms of our agreement. This is 100% City funds.

Implementation of the Age-friendly Peterborough Plan continues with projects and programs that engage, educate, and inform older adults on issues that are important to their health and well-being.

The Homemakers program assists low-income seniors and others with housekeeping services to allow them to remain in their homes if possible. This program is an 80/20 cost share between the Province/City and County.

Funding support is being provided to the Ontario 211 (\$22,470) and Kawartha Food Share food security programs (\$21,865) on a 50/50 City/County cost share. Funding to Community Care Peterborough (\$22,303) and the New Canadians Centre (\$14,784) is paid 100% by the City. This funding is reviewed on an annual basis.

Performance Data/Work Program:

Community Development Program	2020	2021	2022 (Forecast)
Senior Events Participants	95	2,483	1,862
Homemaker Clients	95	75	90
Average Daily Meals	126	170	210
DEI Training Sessions Delivered	-	-	20
DEI Training Participants	-	-	350

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Community Development Program					
Expenditures					
Personnel	348,630	348,630	358,212	2.7%	9,582
Contractual	456,159	456,159	579,414	27.0%	123,255
Materials, Supplies	1,000	1,000	1,000	0.0%	0
Travelling, Training	8,669	8,669	8,800	1.5%	131
	814,458	814,458	947,426	16.3%	132,968
Revenues					
Ontario grants	13,375	13,375	0	-100.0%	-13,375
Canada grants	0		50,000	0.0%	50,000
County and Other Municipal grants & fees	195,862	195,862	298,051	52.2%	102,189
Contribution from Reserve	244,820	244,820	174,240	-28.8%	-70,580
	454,057	454,057	522,291	15.0%	68,234
Net Requirement	360,401	360,401	425,135	18.0%	64,734

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Arts, Culture and Heritage					
Expenditures					
Arts, Culture and Heritage Administration	307,928	311,504	279,599	-9.2%	-28,329
Heritage Preservation Office	551,870	531,870	559,251	1.3%	7,382
PACAC	4,200	5,000	4,336	3.2%	136
Museum	961,630	938,472	980,552	2.0%	18,922
Art Gallery	937,592	900,421	933,451	-0.4%	-4,141
Library	3,400,517	3,411,133	3,500,436	2.9%	99,918
	6,163,737	6,098,401	6,257,626	1.5%	93,889
Revenues					
Arts, Culture and Heritage Administration	40,000	40,000		-100.0%	-40,000
Heritage Preservation Office	12,800	26,000	15,000	17.2%	2,200
PACAC	4,200	5,000	4,336	3.2%	136
Museum	265,053	245,430	273,453	3.2%	8,400
Art Gallery	369,215	328,495	388,504	5.2%	19,289
Library	242,856	188,954	229,406	-5.5%	-13,450
	934,124	833,879	910,699	-2.5%	-23,425
Net Requirements					
Arts, Culture and Heritage Administration	267,928	271,504	279,599	4.4%	11,671
Heritage Preservation Office	539,070	505,870	544,251	1.0%	5,182
Museum	696,577	693,042	707,099	1.5%	10,522
Art Gallery	568,377	571,926	544,947	-4.1%	-23,429
Library	3,157,661	3,222,179	3,271,030	3.6%	113,368
	5,229,613	5,264,522	5,346,927	2.2%	117,314

2023 Operating Budget

Form 1

Department: Community Services

Activity Name: ACH Administration and Heritage Preservation Office

Division: Arts, Culture And Heritage

Budget Account #: 10325, 10330, 10335

Statement of Purpose:

The Arts, Culture and Heritage Division is responsible for: the provision of arts, culture, heritage, the Municipal Cultural Plan, cultural facilities, services and resources.

The Heritage Preservation Office (HPO) is responsible for: the Heritage Property Tax Relief Program (HPTRP); heritage designation; archaeological investigations; supporting PACAC, Doors Open and preserving the city's built heritage. The HPO advises Council, and liaises with staff on issues relating to built heritage, designations and the Heritage Register.

Highlights:

In 2023 Operating Budgets for the Arts Culture and Heritage Administration includes: Education and awareness of the City's Public Art program. The public art programs is requesting \$85,000 for projects in 2023. Strategic goals and direction for Arts, Culture and Heritage Committee. A proposed refresh of the Municipal Cultural Plan MCP goals and objectives for the next five years.

The Heritage Hunt and Doors Open programs are returning to in person for 2023. The Heritage office is proposing phase two of the HCD.

Performance Data:

Divisional accomplishments in 2022 include:

While the COVID-19 pandemic continued to impact programs in 2022 in many cases programs have moved to a hybrid approach, several projects were completed including:

- AODA Compliance for all web documents;
- Heritage Conservation District Study complete
- Complete the Archaeology model updated
- Heritage Conservation District signage installed
- Public Art Policy approved
- Major sponsor for Doors Open secured from the Peterborough and Kawartha Association of Realtors
- Participation in Environmental Expo
- Walking Tour App launched
- Participation in City wayfinding update initiative
- Heritage permitting integrated with online permitting portal.
- Phase 2 of newspaper digitization project completed

Arts Culture and Heritage Statistics	2020	2021	2022 (Forecast)
New Designations	6	1	3
HPTRP New Properties	-	-	-
HPTRP - Renewals	11	11	13
HPTRP Property Inspections	83	-	86
Doors Open Attendance	4,669	4,669	1,300
Support of Corporate Projects	6	6	6
Public Art - Completed Projects	1	1	1
Public Art - Projects Initiated	1	1	2
Public Art - Conservation	1	1	1
Archaeological Assessments	4	3	4

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
ACH Administration					
Expenditures					
Personnel	425,440	428,816	440,955	3.6%	15,515
Contractual	85,826	66,288	86,520	0.8%	694
Materials, Supplies	44,103	44,103	44,928	1.9%	825
Fees	500	500	510	2.0%	10
Tax Write-offs	250,000	250,000	250,000	0.0%	0
Other Transfers	65,000	65,000	27,000	-58.5%	-38,000
New Equipment	1,894	1,894	1,920	1.4%	26
Travelling, Training	9,273	9,073	9,664	4.2%	391
Recoveries	-18,038	-17,300	-18,309	1.5%	-271
	863,998	848,374	843,187	-2.4%	-20,811
Revenues					
Canada grants	10,000	26,000	15,000	50.0%	5,000
Fees, Service Charges, Donations	7,000	5,000	4,336	-38.1%	-2,664
Contribution from Reserve	40,000	40,000	0	-100.0%	-40,000
	57,000	71,000	19,336	-66.1%	-37,664
Net Requirement	806,998	777,374	823,851	2.1%	16,853

2023 Operating Budget

Form 1

Department: Community Services

Activity Name: Museum

Division: Arts, Culture and Heritage

Budget Account #: 10345, 10350, 10360, 10355, 10365

Statement of Purpose:

As an integral part of the collective memory of the community, the Peterborough Museum & Archives shall preserve, present and promote the heritage and culture of Peterborough and area, and also provide other significant heritage programs for the education and enjoyment of both visitors and residents.

Highlights:

The 2023 Museum Operating Budget reflects the delivery of standard services and operations. The Performance Data for 2020 and 2021 show the impact of provincially and federally mandated restrictions, including facility closures, during the COVID-19 pandemic. It is anticipated that the Museum will gradually return to pre-pandemic delivery standards as pandemic-related restrictions ease; the current community response indicates positive interest and support.

Performance Data:

Museum Performance Data are presented as Key Performance Indicators, and reflect its 5-Year Plan Accommodation Objectives (2018-2023) as approved by the Museum & Archives Advisory Committee (Report MAAC18-008).

Museum - Performance Data	2020	2021	2022 (Forecast)
Open Hours	1,669	1,647	2,550
Number of in-person visits	6,075	7,681	16,250
Number of programs offered	133	174	300
Number of program participants	2,894	1,899	5,000
Number of objects stabilized	1,329	1,553	1,500
Number of object acquisitions	100	137	250
Linear feet of archival acquisitions	305	9	26
Number of objects exhibited	312	316	350
Number of external researchers	203	303	360
Number of Fleming College Students learning on-site	68	68	84
Number of volunteers	88	90	116
Number of volunteer hours	2,332	1,936	2,750

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Museum					
Expenditures					
Personnel	684,912	688,984	698,144	1.9%	13,232
Contractual	116,666	118,661	120,535	3.3%	3,869
Materials, Supplies	98,300	68,675	98,000	-0.3%	-300
Repairs, Maintenance	37,107	37,107	37,057	-0.1%	-50
Fees	9,968	9,968	11,761	18.0%	1,793
Travelling, Training	8,078	8,077	8,055	-0.3%	-23
Contributions to Reserves	12,000	12,000	12,000	0.0%	0
Recoveries	-5,400	-5,000	-5,000	-7.4%	400
	961,630	938,472	980,552	2.0%	18,922
Revenues					
Ontario grants	45,433	55,433	45,433	0.0%	0
Canada grants	27,600	45,000	25,000	-9.4%	-2,600
Fees, Service Charges, Donations	192,020	144,997	203,020	5.7%	11,000
	265,053	245,430	273,453	3.2%	8,400
Net Requirement	696,577	693,042	707,099	1.5%	10,522

2023 Operating Budget

Form 1

Department: Community Services

Activity Name: Art Gallery

Division: Arts, Culture and Heritage

Budget Account #: 40005 to 40050

Statement of Purpose:

The Art Gallery of Peterborough is dedicated to contemporary Canadian visual art with a focus on artists practicing within our region. Exhibitions are enhanced with talks, tours, publications, and education programs.

Highlights:

Through pandemic closures, the AGP continued to receive core operating funds from the Canada Council for the Arts and the Ontario Arts Council (OAC). Revenue generating opportunities, which include memberships, donations, sponsorships, fundraising, Gallery Shop sales, education programs, and touring exhibitions, were limited this year. The AGP has received supplementary provincial funding through the OAC's Arts Recovery Fund as well the Canada Council and Canadian Heritage. These funds are intended to offset loss of revenue as well as invest in improvements that will help stabilize and sustain the organization during recovery from the effects of the pandemic.

Performance Data:

Provincial and Federal operating funding continued with the understanding that AGP programming would resume, but ultimately shift in scope due to pandemic restrictions. During legislated closures due to the pandemic, we allocated resources to online programming and services. Through this, we were able to continue to support local practicing artists and maintain connection with our membership and community. We are now fully operational and rebuilding volunteer support to assist with activities and events for the AGP as well as partnering organizations.

Art Gallery Statistics	2020	2021	2022 (Forecast)
Attendance	-	-	-
In Person	3,187	7,393	15,000
Web Hits	82,121	94,886	97,000
Social Media Followers	6,553	6,634	6,800
Online Participation	-	-	-
Adult Programs	14,854	999	1,100
All-Ages Programs	9,238	14,242	10,000
Social Media Reach	382,022	333,135	350,000
Artists Exhibited	-	-	-
Local Artists	70	77	50
Non-Local Artists	65	59	40
Artist Fees Paid	26,594	14,987	35,000
Artist's Sales Revenue	85,516	139,925	133,350
Volunteers	-	-	-
Number of Volunteers	40	29	45
Volunteer Hours	1,067	1,447	1,600
Fundraising and Subsidies	-	-	-
Donations, Sponsorship, Interest	\$55,749	\$62,666	\$84,500
Earned Revenue	\$26,205	\$28,987	\$102,500
Arts Recovery Fund (Prov)	\$-	\$33,704	\$144,104
Fed. & Prov. Operating Grants	\$142,504	\$140,140	\$142,504
Fed. & Prov. Project Grants	\$28,925	\$20,814	\$14,000
Total Earned and External Funding	\$253,383	\$286,311	\$487,608

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Art Gallery					
Expenditures					
Personnel	555,242	555,241	568,294	2.4%	13,052
Contractual	191,168	169,597	187,896	-1.7%	-3,272
Materials, Supplies	68,903	57,500	49,500	-28.2%	-19,403
Repairs, Maintenance	29,495	30,000	29,768	0.9%	273
Fees	66,783	64,583	68,993	3.3%	2,210
Other Transfers	0	2,000	0	0.0%	0
Rentals	15,000	15,000	18,000	20.0%	3,000
Travelling, Training	14,000	9,500	14,000	0.0%	0
Recoveries	-3,000	-3,000	-3,000	0.0%	0
	937,592	900,421	933,451	-0.4%	-4,141
Revenues					
Ontario grants	78,215	78,215	75,504	-3.5%	-2,711
Canada grants	96,000	96,000	97,000	1.0%	1,000
Fees, Service Charges, Donations	187,000	146,280	208,000	11.2%	21,000
Investment Income	8,000	8,000	8,000	0.0%	0
	369,215	328,495	388,504	5.2%	19,289
Net Requirement	568,377	571,926	544,947	-4.1%	-23,429

2023 Operating Budget

Form 1

Department: Community Services

Activity Name: Library

Division: Arts, Culture And Heritage

Budget Account #: 60005, 60015, 60035

Statement of Purpose:

The Peterborough Public Library is an agent for positive community transformation through interaction, discovery, and learning.

Highlights:

The Library's 2023 budget sees a continued return to pre-pandemic service levels with minimal adjustments for operating costs. An internal staffing reorganization was implemented in 2022 to shift our focus to a service-centric model, with the goal of ensuring the continued growth and success of the Library.

The Library is seeing an increase in technology costs associated with software licenses and product subscription fees. The costs associated with our library book vendors and digital collections have also increased, largely due to publisher agreements and the fluctuating exchange rate of the US dollar. There has been a notable increase in digital collection usage since 2020.

The DelaFosse library branch has permanently closed. A new library branch has been approved to be included in the Arena & Aquatics complex at Morrow Park. The staffing and operating funds previously associated with the DelaFosse have been removed from the budget. These operating funds will need to be included in the 2024 budget to recognize the costs to operate the new branch.

Using Library Reserve funds and Development Charges, a service enhancement in the form of a self-serve Book Kiosk at the Peterborough Sport and Wellness Centre was launched at the end of 2021. The Kiosk has seen regular usage, with 50% of its items being regularly checked out. An additional kiosk installation at a yet-to-be-determined location is planned for 2024.

Performance Data/Work Program:

Library Usage	2020	2021	2022 (Forecast)
Hours Open	1,308	2,508	2,964
Number of In-person Visits	93,184	184,080	190,000
Circulation (Print Only)	218,456	134,183	230,000
Physical Items in Collection	185,000	185,000	190,000
Collection Value	\$2,500,000	\$2,500,000	\$2,500,000
Members	22,734	20,200	22,000
Question/Tech Inquiries	16,536	22,516	25,000
Programs Offered	295	295	350
Program Attendance	7,609	7,834	8,000
Visiting Library Deliveries	306	578	600
Electronic Collection Use	200,366	268,748	270,000
eLearning Courses Completed	1,797	1,830	2,000
Public Computer Sessions	12,217	21,320	22,000
Wifi Connections	5,694	10,816	12,000

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Library					
Expenditures					
Personnel	2,459,464	2,459,464	2,522,017	2.5%	62,553
Contractual	331,972	341,889	397,320	19.7%	65,347
Materials, Supplies	59,900	59,900	59,400	-0.8%	-500
Repairs, Maintenance	64,879	64,878	57,305	-11.7%	-7,574
Fees	32,162	32,362	34,517	7.3%	2,355
Inter-departmental Charges	26,000	26,000	26,000	0.0%	0
New Equipment	3,500	3,500	3,500	0.0%	0
Travelling, Training	18,000	18,000	18,000	0.0%	0
Contributions to Reserves	405,640	405,640	382,877	-5.6%	-22,763
Recoveries	-1,000	-500	-500	-50.0%	500
	3,400,517	3,411,133	3,500,436	2.9%	99,918
Revenues					
Ontario grants	132,806	132,806	132,806	0.0%	0
Fees, Service Charges, Donations	107,050	50,148	91,600	-14.4%	-15,450
Investment Income	3,000	6,000	5,000	66.7%	2,000
	242,856	188,954	229,406	-5.5%	-13,450
Net Requirement	3,157,661	3,222,179	3,271,030	3.6%	113,368

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Arenas					
Expenditures					
Kinsmen Arena	1,132,779	1,136,960	1,197,926	5.8%	65,147
Healthy Planet Arena	1,545,657	1,559,455	1,558,606	0.8%	12,949
Memorial Centre	2,214,280	2,199,708	2,269,815	2.5%	55,535
Urban Park	70,668	101,200	205,969	191.5%	135,301
	4,963,384	4,997,323	5,232,315	5.4%	268,931
Revenues					
Kinsmen Arena	857,635	856,335	899,802	4.9%	42,167
Healthy Planet Arena	1,331,162	1,270,368	1,393,170	4.7%	62,008
Memorial Centre	1,498,937	1,493,543	1,502,452	0.2%	3,515
Urban Park	5,500	2,750	22,150	302.7%	16,650
	3,693,234	3,622,996	3,817,574	3.4%	124,340
Net Revenues Before Debt Charges					
Kinsmen Arena	275,144	280,625	298,124	8.4%	22,980
Healthy Planet Arena	214,495	289,087	165,436	-22.9%	-49,059
Memorial Centre	715,343	706,165	767,363	7.3%	52,020
Urban Park	65,168	98,450	183,819	182.1%	118,651
	1,270,150	1,374,327	1,414,741	11.4%	144,591
Arena Debt Charges					
Memorial Centre	947,142	947,142	947,142	0.0%	0
	947,142	947,142	947,142	0.0%	0
Net Requirement	2,217,292	2,321,469	2,361,883	6.52%	144,591

Department: Community Services

Division: Arenas

Activity Name: Memorial Centre, Healthy Planet Arena, Kinsmen
Budget Account #: 10380, 10385, 10390, 10395, 10400, 10405, 10410, 10420, 10425, 10430, 10435, 10440, 10375

Statement of Purpose:

Arena Division strives to efficiently manage and maximize use of all facilities by providing a wide range of programming and events in affordable and attractive facilities that staff and the community can be proud of, encouraging tourist visits and event organizers to choose Peterborough for their events.

Highlights:

The Division continues to reflect an increase in programming and activities in the 2023 budget following the return of community programming and ticketed events in 2022. Staff from both Arena and Recreation Divisions work collectively to expand the number and frequency of City-offered programs in Arena facilities and take every opportunity to maximize the use of ice and floor surfaces and multi-purpose rooms.

The requirement to exchange the summer floor and ice schedules between Kinsmen Arena and Healthy Planet Arena (HPA) continues in 2023 to accommodate the replacement of refrigeration plant and arena floor/boards. Changes to staff allocations for Customer Service Representatives at HPA and Kinsmen Arena fairly allocate the services provided. The HPA operating budget includes the cost for replacement tables and chairs of \$20,000. The 2023 Operating Budget for Urban Park includes a full year of operations following the fall 2022 opening.

Morrow Park 2023 Operating Budget reflects a \$30,000 reduction in lease revenue from Kawartha Gymnastics Club moving from the Bicentennial Building. The current condition of this building allows it to be utilized as a warehouse facility for PMC operating equipment. Alternate uses would require extensive renovations of existing electrical, plumbing and HVAC services. Future planning for this

facility is incorporated under the Morrow Park Redevelopment Project that includes the review of the centre portion of Morrow Park as guided by the Morrow Park Master Plan Design Study.

Performance Data:

The 2021/22 Fall/Winter ice/event season continued to be impacted by facility closures and pandemic-related restrictions. Capacity limits were reintroduced in Dec 2021 switching to full closures in Jan 2022, gradually increasing capacities over the next few months allowing more programming to resume. Peterborough Public Health occupied the Banquet Hall at HPA as a COVID-19 vaccination clinic until June 2022. A review of the HPA Banquet Hall is underway and recommendations for renovations will be proposed in a future request for Council's consideration allowing for multi-purpose programming.

The Lakers successfully returned in 2022 to the PMC following two years of pandemic-related cancellation. Scheduling of concerts and events at the PMC during the pandemic continued as staff kept the entertainment industry active by creating a series of successful outdoor events and one indoor event while continuing to secure future artist booking dates inside the PMC. This strategy proved successful as Concerts and Events returned to the PMC immediately upon the lessening of restrictions, with staff quickly activating the facility for these events having had contracts in place and ticket sales underway, garnering positive industry attention and future event bookings.

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Arenas					
Expenditures					
Personnel	3,140,970	3,165,749	3,287,165	4.7%	146,195
Contractual	1,444,388	1,453,183	1,528,828	5.8%	84,440
Materials, Supplies	24,950	24,850	24,960	0.0%	10
Repairs, Maintenance	487,396	487,396	543,662	11.5%	56,266
Debt Charges	947,142	947,142	947,142	0.0%	0
Fees	76,720	76,520	76,520	-0.3%	-200
Inter-departmental Charges	27,563	23,277	28,875	4.8%	1,312
Travelling, Training	40,347	40,347	42,405	5.1%	2,058
Contributions to Reserves	78,750	78,000	81,900	4.0%	3,150
Recoveries	-357,700	-352,000	-382,000	6.8%	-24,300
	5,910,526	5,944,465	6,179,457	4.6%	268,931
Revenues					
Fees, Service Charges, Donations	3,693,234	3,622,996	3,817,574	3.4%	124,340
	3,693,234	3,622,996	3,817,574	3.4%	124,340
Net Requirement	2,217,292	2,321,469	2,361,883	6.5%	144,591

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Recreation Facilities and Programs					
Expenditures					
Recreation Facilities and Program Delivery	2,486,060	2,168,199	3,104,599	24.9%	618,539
Peterborough Sport and Wellness Centre	2,807,966	2,592,464	2,557,234	-8.9%	-250,732
	5,294,026	4,760,663	5,661,833	6.9%	367,807
Revenues					
Recreation Facilities and Program Delivery	1,436,642	1,140,249	1,891,447	31.7%	454,805
Peterborough Sport and Wellness Centre	2,807,966	2,220,260	2,557,234	-8.9%	-250,732
	4,244,608	3,360,509	4,448,681	4.8%	204,073
Net Requirements					
Recreation Facilities and Program Delivery	1,049,418	1,027,950	1,213,152	15.6%	163,735
Peterborough Sport and Wellness Centre	0	372,204	0	0.0%	0
	1,049,418	1,400,154	1,213,152	15.6%	163,735

2023 Operating Budget

Form 1

Department: Community Services

Activity Name: Recreation Facilities and Program Delivery

Division: Recreation

Budget Account #: 10480, 10485, 10490, 10495, 10505, 10510, 10520, 10530, 10535, 10536, 10538, and 10500

Statement of Purpose:

This budget supports the staffing, planning, advertising, delivery, supervision and evaluation of the Recreation Division programs and services, including: community development/assistance activities; facility management; direct delivery programs and instructional sports; special event projects; recreation fee subsidy program; summer aquatics program; summer camp and junior parks; Downtown Youth Space; Peterborough Youth Commission/Council; sport field and special event permitting; the operations of the Skateboard Park, picnic sites at Beavermead, Nicholls Oval and Jackson Park; operation of the Peterborough Marina; oversight of Beavermead Campground; and operations related to Naval Memorial Park Complex and McDonnel Street Community Centre.

Highlights:

The 2023 operating budget for the Marina includes the non-tangible capital asset cost of \$20,000 for replacing the existing coin-operated washer and dryer with commercial units that utilize a card-reader system, eliminating cash handling or cash storage in the facility. \$25,000 has been included in the 2023 Marina operating budget for contracted overnight security staff services to address the increase in vandalism and security issues.

Naval Memorial Park Complex completed renovations in 2022 for the admiralty hall building, which continues to function as a multi-use complex. In 2023 the Naval Memorial Park Complex is scheduled within the budget to complete a Master Plan for the property.

The potential acquisition of the McDonnel Street Community Centre

will provide an additional multi-use complex focusing on adult leisure, inter-generational and certification workshops, community partnerships agreements, and facility rentals. The intention is to enter into a partnership with the Peterborough Lawn Bowling Club, which continues the operation of the lawn greens, existing leagues, and programs.

In response to funding support requests related to the post-pandemic recovery, the division budget includes \$50,000 approved through council report CSRS22-003 for funding for the community garden program and \$25,000 for funding of the Canada Day and Victoria Day Fireworks.

Performance Data/Work Program:

User Stats	2020	2021	2022 (Forecast)
Subsidy Applications	52	93	175
Permitting Revenue	698	118,849	420,479
Instructional Sport	25,108	13,622	108,885
Downtown Youth Space Users	495	220	840
Summer Aquatics (Beaches/Wading Pools)	14,331	14,588	14,900
Marina Revenue	720	276,295	423,536

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Recreation Facilities and Programs					
Expenditures					
Personnel	1,040,061	891,807	1,561,761	50.2%	521,700
Contractual	532,227	401,549	526,688	-1.0%	-5,540
Materials, Supplies	255,575	230,621	371,641	45.4%	116,066
Repairs, Maintenance	226,282	220,048	239,178	5.7%	12,896
Fees	43,974	35,605	37,878	-13.9%	-6,096
Other Transfers	153,994	153,994	208,994	35.7%	55,000
Inter-departmental Charges	15,750	9,734	11,500	-27.0%	-4,250
New Equipment	1,500		0	-100.0%	-1,500
Rentals	58,000	9,500	24,500	-57.8%	-33,500
Travelling, Training	14,710	6,807	16,016	8.9%	1,306
Contributions to Reserves	144,487	209,058	125,243	-13.3%	-19,244
Recoveries	-500	-524	-18,800	3,660.0%	-18,300
	2,486,060	2,168,199	3,104,599	24.9%	618,539
Revenues					
Ontario grants	13,200	13,200	13,200	0.0%	0
Canada grants	5,000	10,520	0	-100.0%	-5,000
Fees, Service Charges, Donations	1,371,823	1,069,920	1,852,280	35.0%	480,457
Contribution from Reserve	46,619	46,609	25,967	-44.3%	-20,652
	1,436,642	1,140,249	1,891,447	31.7%	454,805
Net Requirement	1,049,418	1,027,950	1,213,152	15.6%	163,735

2023 Operating Budget

Form 1

Department: Community Services**Activity Name:** Peterborough Sport and Wellness Centre**Division:** Recreation**Budget Account #:** 10465

Statement of Purpose:

The Peterborough Sport and Wellness Centre (PSWC) is a leisure recreational complex that offers community recreational programs and services. The PSWC includes features such as; leisure and therapy pools, exercise studio, fitness centre, three gymnasiums, multi-purpose meeting rooms, and a youth room. In addition to serving the City of Peterborough and surrounding communities, the PSWC serves the full-time student population at Fleming College - Sutherland Campus and the Seneca College - Aviation Campus, and is home to the Fleming College Varsity teams, The Fleming Knights. These student groups are serviced in partnership between the City of Peterborough, Fleming College and the Fleming College Student Administrative Council.

Highlights:

As the community recovers from the pandemic, there is a continued anticipated impact on overall membership revenue, with a slight increase in membership projected for 2023. As a review, all expenses continue to adjust to reflect the overall reduction in membership revenue, including an anticipated reduction in maintenance-related expenses for the aquatic centre due to the replacement of the Wellness Centre HVAC Equipment.

The focus for the 2023 operations will continue to adjust the delivery model due to COVID-19, including continued review of enhanced cleaning, focus on membership growth and engagement, and adaptation of our program model.

Program changes will include; new family and children member classes, which are included in our family and children membership options, providing a more comprehensive range of programs for

children and families to access. Sport and Fitness programs will continue to focus on indoor-outdoor program mix and utilizing the nature trails unique to the Fleming College grounds. New adult leisure programs will be introduced to the overall program model to help address social isolation and program affordability resulting from the pandemic's impacts.

Performance Data/Work Program:

Peterborough Sport & Wellness Centre	2020	2021	2022 (Forecast)
Membership Sales	\$236,043	\$279,103	\$773,371
Day Passes	\$27,591	\$23,855	\$82,871
Child and Youth	\$23,390	\$24,917	\$20,074
Swim Lessons	\$66,119	\$29,140	\$260,213
Day Camps	\$-	\$124,543	\$192,048

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Peterborough Sport and Wellness Centre					
Expenditures					
Personnel	1,995,408	1,792,897	1,773,122	-11.1%	-222,287
Contractual	388,167	384,827	359,228	-7.5%	-28,940
Materials, Supplies	102,750	100,132	87,000	-15.3%	-15,750
Repairs, Maintenance	150,594	141,921	157,283	4.4%	6,689
Fees	29,068	29,007	32,981	13.5%	3,913
Inter-departmental Charges	42,770	43,194	47,370	10.8%	4,601
New Equipment	1,750	1,138	2,500	42.9%	750
Travelling, Training	6,500	8,389	7,750	19.2%	1,250
Contributions to Reserves	90,959	90,959	90,000	-1.1%	-959
	2,807,966	2,592,464	2,557,234	-8.9%	-250,732
Revenues					
Canada grants	10,000	11,300	0	-100.0%	-10,000
Fees, Service Charges, Donations	2,797,966	2,208,960	2,557,234	-8.6%	-240,732
	2,807,966	2,220,260	2,557,234	-8.9%	-250,732
Net Requirement	0	372,204	0	0.0%	0

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Social Services					
Expenditures					
Social Assistance	40,993,833	41,098,469	42,069,845	2.6%	1,076,013
Children's Services	18,151,431	25,331,456	34,623,986	90.8%	16,472,555
Housing & Homelessness	24,124,945	26,242,198	23,090,986	-4.3%	-1,033,959
	83,270,209	92,672,123	99,784,818	19.8%	16,514,609
Revenues - County Contribution					
Social Assistance	845,563	880,171	861,663	1.9%	16,100
Children's Services	784,378	787,560	693,650	-11.6%	-90,728
Housing & Homelessness	6,187,787	6,170,433	6,325,704	2.2%	137,917
	7,817,728	7,838,164	7,881,017	0.8%	63,289
Revenues - Provincial & Other					
Social Assistance	35,806,722	35,806,722	36,745,128	2.6%	938,406
Children's Services	15,774,529	22,930,953	32,456,331	105.8%	16,681,802
Housing & Homelessness	12,197,096	14,321,855	10,696,935	-12.3%	-1,500,161
	63,778,347	73,059,530	79,898,394	25.3%	16,120,047
Net Requirements					
Social Assistance	4,341,548	4,411,576	4,463,054	2.8%	121,506
Children's Services	1,592,524	1,612,943	1,474,005	-7.4%	-118,519
Housing & Homelessness	5,740,062	5,749,910	6,068,348	5.7%	328,286
	11,674,134	11,774,429	12,005,407	2.8%	331,273

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Social Assistance					
Expenditures					
Ontario Works Administration	10,546,500	10,651,136	10,402,356	-1.4%	-144,143
Ontario Works Mandatory Benefits	28,643,390	28,643,390	29,828,848	4.1%	1,185,458
Discretionary Benefits	1,593,943	1,593,943	1,628,641	2.2%	34,698
Poverty Reduction Initiatives	70,000	70,000	70,000	0.0%	0
Homemakers and Nurses	140,000	140,000	140,000	0.0%	0
	40,993,833	41,098,469	42,069,845	2.6%	1,076,013
Revenues - County Contribution					
Ontario Works Administration	793,997	828,605	811,097	2.2%	17,100
Discretionary Benefits	34,666	34,666	34,666	0.0%	0
Poverty Reduction Initiatives	11,900	11,900	11,900	0.0%	0
Homemakers and Nurses	5,000	5,000	4,000	-20.0%	-1,000
	845,563	880,171	861,663	1.9%	16,100
Revenues - Provincial & Other					
Ontario Works Administration	5,912,950	5,912,950	5,631,200	-4.8%	281,750
Ontario Works Mandatory Benefits	28,643,390	28,643,390	29,828,848	4.1%	1,185,458
Discretionary Benefits	1,138,382	1,138,382	1,173,080	3.0%	34,698
Homemakers and Nurses	112,000	112,000	112,000	0.0%	0
	35,806,722	35,806,722	36,745,128	2.6%	938,406
Net Requirements					
Ontario Works Administration	3,839,553	3,909,581	3,960,059	3.1%	120,506
Discretionary Benefits	420,895	420,895	420,895	0.0%	0
Poverty Reduction Initiatives	58,100	58,100	58,100	0.0%	0
Homemakers and Nurses	23,000	23,000	24,000	4.3%	1,000
	4,341,548	4,411,576	4,463,054	2.8%	121,506

Department: Community Services

Activity Name: Social Assistance

Division: Social Service

Budget Account #: 10585, 10590, 10600, 10610, 10595, 10605, 10615, 10640, 10645, 10650

Statement of Purpose:

To provide for personnel and other client program costs to deliver Financial Assistance and Stability Supports. Eligible residents receive help with costs of food, shelter, dental, vision care and expenses related to case plan goals and employment readiness.

Highlights:

Peterborough continues to implement significant changes in the administration of the Ontario Works (OW) program as a prototype site for the province-wide transformation of social assistance. Full implementation of the Social Assistance Renewal Plan was delayed in early 2022. The Renewal Plan includes shifting the shared responsibilities for OW and the Ontario Disabilities Support Program (ODSP) at both the provincial and municipal levels. Municipalities will case manage and collaborate with a range of community partners to provide Stability Supports and discretionary benefits as well as the full range of other municipal benefits. The Province will provide financial supports, financial controls, and back-end supports that can be centralized.

Municipal work will be completed with a person-centered lens, connecting services, and navigating broader needs such as childcare, housing, physical, mental health, and addictions supports. Technology improvements expand client accesses to digital service channels including texting, email, and on-line while maintaining walk-in services. More flexible options create opportunities to for services outside the traditional office setting.

From January 2021 until March 2022, 1,973 clients were referred to Employment Ontario service providers for job search and job placement supports.

The 2021 OW actual caseload average was 2,768, and the 2022 budgeted average caseload is 3,300. Due to the COVID-19 pandemic and the impact of the Canadian Emergency Response Benefit (CERB) and other financial supports being extended late into 2021, the average caseload remained lower. The average caseload for the first three months of 2022 is 2930. The 2023 average caseload has been set at 3,350 as numbers are expected increase across the province.

The Province continues to fund Mandatory Benefits at 100% while OW discretionary benefits are capped at \$10 per month of the combined OW and ODSP cases. Since 2018, OW Administration funding has been frozen except for specific one-time projects approved in the year. A new OW Administration funding model is expected to be announced in 2023.

Performance Data:

* This chart includes City and County figures.

Social Assistance Statistics	2020	2021	2022 (Forecast)
OW Caseload	3,285	2,768	3,100
Gross OW Monthly Cost per Case	\$711.83	\$720.27	\$733.68

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Social Assistance					
Expenditures					
Personnel	7,453,198	7,704,637	7,341,299	-1.5%	-111,899
Contractual	31,249,021	31,332,902	32,601,708	4.3%	1,352,687
Materials, Supplies	98,100	90,900	95,920	-2.2%	-2,180
Repairs, Maintenance	10,000	10,000	10,000	0.0%	0
Fees	25,138	34,338	35,805	42.4%	10,667
Inter-departmental Charges	1,119,067	1,119,066	1,194,236	6.7%	75,169
New Equipment	62,420	62,420	36,900	-40.9%	-25,520
Rentals	803,115	623,632	633,177	-21.2%	-169,938
Travelling, Training	218,774	165,574	230,800	5.5%	12,026
Recoveries	-45,000	-45,000	-110,000	144.4%	-65,000
	40,993,833	41,098,469	42,069,845	2.6%	1,076,013
Revenues					
Ontario grants	35,480,489	35,480,489	36,387,128	2.6%	906,639
County and Other Municipal grants & fees	845,563	880,171	861,663	1.9%	16,100
Fees, Service Charges, Donations	183,500	183,500	358,000	95.1%	174,500
Contribution from Reserve	142,733	142,733	0	-100.0%	-142,733
	36,652,285	36,686,893	37,606,791	2.6%	954,506
Net Requirement	4,341,548	4,411,576	4,463,054	2.8%	121,506

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Children's Services Expenditures					
Children's Services Administration	663,422	673,066	769,189	15.9%	105,768
CS - Core Funding	13,202,981	14,106,446	13,847,262	4.9%	644,281
CWELCC	0	5,954,010	15,235,482	0.0%	15,235,482
Early Learning Child Care	792,960	998,649	1,067,212	34.6%	274,252
EarlyON Child and Family Centres	1,262,727	1,355,987	1,387,067	9.8%	124,340
Directly Operated Child Care	2,229,341	2,243,298	2,317,773	4.0%	88,432
	18,151,431	25,331,456	34,623,986	90.8%	16,472,555
Revenues - County Contribution					
Children's Services Administration	123,727	126,909	53,018	-57.1%	-70,709
CS - Core Funding	482,061	482,061	467,454	-3.0%	-14,607
Directly Operated Child Care	178,590	178,590	173,178	-3.0%	-5,412
	784,378	787,560	693,650	-11.6%	-90,728
Revenues - Provincial & Other					
Children's Services Administration	288,492	288,492	603,509	109.2%	315,017
CS - Core Funding	11,742,189	12,645,654	12,386,469	5.5%	644,280
CWELCC	0	5,954,010	15,235,482	0.0%	15,235,482
Early Learning Child Care	792,960	998,649	1,067,212	34.6%	274,252
EarlyON Child and Family Centres	1,262,727	1,355,987	1,387,067	9.8%	124,340
Directly Operated Child Care	1,688,161	1,688,161	1,776,592	5.2%	88,431
	15,774,529	22,930,953	32,456,331	105.8%	16,681,802
Net Requirements					
Children's Services Administration	251,203	257,665	112,662	-55.2%	-138,540
CS - Core Funding	978,731	978,731	993,339	1.5%	14,608
Directly Operated Child Care	362,590	376,547	368,003	1.5%	5,413
	1,592,524	1,612,943	1,474,005	-7.4%	-118,519

Department: Community Services

Activity Name: Children's Services

Division: Social Services

Budget Account #: 10540, 10545, 10546, 10550, 10560, 10565, 10570, 10575

Statement of Purpose:

To provide for personnel and other support costs to deliver Children's Services for the early years and childcare programs. Programs include Fee subsidy to eligible parents, Canada-Wide Early Learning and Child Care (CWELCC) funding, operating grants to licensed child care and EarlyON service providers, and Special Needs Resource (SNR) programming that allows families to participate in employment, training, and parenting.

Highlights:

There has been a slight increase of licensed child care spaces in the City and a slight reduction in the County. The result is a cost share adjustment to 68% City, 32% County in 2023 from 67% City, 33% County in 2022.

In April 2022 the Provincial and Federal governments jointly announced the Canada-Wide Early Learning and Child Care (CWELCC) Plan. This plan will provide financial support to Child Care Agencies to reduce the parental cost for child care agencies that opt-in to CWELCC. The roll out of CWELCC is incremental. Funding received by the City is to be used towards achieving the objectives of:

- 1) Providing a 25% fee reduction retroactive to April 1, 2022, building to a 52.75% reduction in average parent costs for licensed child care by the end of the calendar year 2022 and reaching an average parent fee of \$10 a day by 2025-26 for licensed child care spaces.
- 2) Addressing barriers to provide inclusive child care; and
- 3) Valuing the early childhood workforce and providing them with training and development opportunities.

In June 2022, Council approved the directly operated child care programs opting in to the CWELCC program. By the end of 2022, all fees for children 0-5 years of age will be reduced by 52.75% of the fees as of March 27, 2022. Kindergarten-aged fees will be reduced to a minimum of \$12 per day. Fees for the School-Aged programs for children 6-12 years of age will be increased by 2% as they are not included in the CWELCC.

In 2022, some Children's Services administration funding was cost shared at a rate of 50/50 with municipalities and the threshold for allowable Children's Services administration funding was reduced from 10% to 5%. With the introduction of the CWELCC, the Province moved administration funding back to the 10% threshold to support the additional municipal workload associated with CWELCC.

In 2022, the City received \$1,262,727 in EarlyON (EO) Child and Family Centre funding. This program is 100% provincially funded. It is anticipated that in 2023 this funding will increase to \$1,387,067.

Performance Data/Work Program:

Children's Services	2020	2021	2022 (Forecast)
Children Served - Fee Subsidy	1,316	1,433	1,450
Licensed Child Care Spaces	3,953	3,968	4,094
Children Served - Special Needs Resourcing	326	277	286
Children Served - EarlyOn Child & Family Centres	1,400	871	1,050

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Children's Services					
Expenditures					
Personnel	2,606,021	2,708,988	2,903,160	11.4%	297,138
Contractual	14,399,773	20,592,228	30,346,694	110.7%	15,946,921
Materials, Supplies	93,893	93,893	118,037	25.7%	24,144
Repairs, Maintenance	10,348	10,348	12,650	22.2%	2,302
Fees	58,539	58,539	62,556	6.9%	4,018
Other Transfers	0	903,465	225,866	0.0%	225,866
Inter-departmental Charges	817,137	817,137	792,250	-3.0%	-24,887
New Equipment	2,200	2,200	2,000	-9.1%	-200
Rentals	137,248	118,385	119,427	-13.0%	-17,821
Travelling, Training	26,273	26,273	41,346	57.4%	15,073
Recoveries	-222,849	-222,849	-222,849	0.0%	0
	17,928,582	25,108,607	34,401,137	91.9%	16,472,555
Revenues					
Ontario grants	13,576,368	20,947,532	30,658,346	125.8%	17,081,978
County and Other Municipal grants & fees	784,378	787,560	693,650	-11.6%	-90,728
Fees, Service Charges, Donations	1,975,312	1,760,572	1,325,136	-32.9%	-650,176
Contribution from Reserve	0	0	250,000	0.0%	250,000
	16,336,058	23,495,664	32,927,132	101.6%	16,591,074
Net Requirement	1,592,524	1,612,943	1,474,005	-7.4%	-118,519

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Housing & Homelessness					
Expenditures					
Housing Administration	970,987	976,409	970,984	0.0%	-4
Peterborough Housing Corporation	3,861,060	3,861,060	3,918,976	1.5%	57,916
Rent Supplement Programs	2,187,068	2,163,955	2,310,000	5.6%	122,932
Non Profit and Native Housing Providers	7,015,000	7,015,000	6,875,142	-2.0%	-139,858
Housing Resource Centre	450,000	450,000	456,750	1.5%	6,750
Homeless Prevention Program	4,698,271	4,698,271	6,734,490	43.3%	2,036,219
Homelessness	2,155,378	4,286,582	0	-100.0%	-2,155,378
Home for Good	228,928	228,928	0	-100.0%	-228,928
Housing Access Peterborough	86,782	90,522	97,260	12.1%	10,478
Special Program Funding - DOOR	250,000	250,000	0	-100.0%	-250,000
Special Program Funding - IAH	2,221,471	2,221,471	1,727,386	-22.2%	-494,085
	24,124,945	26,242,198	23,090,986	-4.3%	-1,033,959
Revenues - County Contribution					
Housing Administration	473,963	473,963	540,838	14.1%	66,875
Peterborough Housing Corporation	1,688,304	1,688,304	1,742,779	3.2%	54,474
Rent Supplement Programs	988,538	988,538	985,316	-0.3%	-3,222
Non Profit and Native Housing Providers	2,602,967	2,602,967	2,612,347	0.4%	9,380
Housing Resource Centre	177,600	177,600	182,000	2.5%	4,400
Homeless Prevention Program	156,188	156,188	208,250	33.3%	52,062
Homelessness	52,062	34,708	0	-100.0%	-52,062
Housing Access Peterborough	48,164	48,164	54,174	12.5%	6,010
	6,187,787	6,170,433	6,325,704	2.2%	137,917
Revenues - Provincial & Other					
Housing Administration	-117,000	-103,872	0	-100.0%	117,000
Peterborough Housing Corporation	819,070	753,085	790,109	-3.5%	-28,961
Rent Supplement Programs	-437,068	-479,940	-541,030	23.8%	-103,962
Non Profit and Native Housing Providers	2,324,969	2,324,969	2,185,111	-6.0%	-139,858
Housing Resource Centre	-130,000	-130,000	-130,000	0.0%	0
Homeless Prevention Program	3,854,316	3,854,316	5,323,300	38.1%	1,468,984
Homelessness	1,814,274	3,975,274	0	-100.0%	-1,814,274
Home for Good	228,928	228,928	0	-100.0%	-228,928
Special Program Funding - DOOR	250,000	250,000	0	-100.0%	-250,000

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Special Program Funding - IAH	2,221,471	2,221,471	1,727,385	-22.2%	-494,086
Net Requirements	12,197,096	14,321,855	10,696,935	-12.3%	-1,500,161
Housing Administration	380,024	398,574	430,146	13.2%	50,121
Peterborough Housing Corporation	1,353,686	1,419,671	1,386,088	2.4%	32,403
Rent Supplement Programs	761,462	695,477	783,654	2.9%	22,192
Non Profit and Native Housing Providers	2,087,064	2,087,064	2,077,684	-0.4%	-9,380
Housing Resource Centre	142,400	142,400	144,750	1.7%	2,350
Homeless Prevention Program	687,767	687,767	1,202,940	74.9%	515,173
Homelessness	289,042	276,600	0	-100.0%	-289,042
Housing Access Peterborough	38,618	42,358	43,086	11.6%	4,468
Special Program Funding - IAH	0	0	1	0.0%	1
	5,740,062	5,749,910	6,068,348	5.7%	328,286

Department: Community Services

Activity Name: Housing and Homelessness

Division: Social Services

Budget Account #: 10650 to 10736

Statement of Purpose:

The City is the Service System Manager for Housing and Homelessness Services in the city and county. This responsibility includes funding, providing policy direction, and overseeing standards for approximately 2,000 social housing units (1,569 of the units are Rent Geared to Income units.) Social Housing is owned and managed by 16 non-profit organizations and Peterborough Housing Corporation (PHC.)

Housing and Homelessness Services are also responsible to plan, administer and fund housing options from shelters to affordable housing. Increasing pressures since COVID has highlighted the need to provide safe and housing-focused shelter, prevent homelessness and find innovative permanent housing solutions.

Highlights:

Homelessness Services has service contracts with local partners as part of a homelessness system response. The system continues to experience financial pressures related to increased demand, exponential increases in the cost of housing, low incomes, low vacancy rates, and individuals with increasingly complex social and health presentations. The strategic direction is towards creating permanent housing, while balancing the need for emergency responses.

The City received 5 allocations of Social Services Relief Funding (SSRF) from the Province. This funding will end on December 31, 2022, while the issues related to homelessness worsen. SSRF funding allowed the City to offer the Overflow Shelter services 24/7, add enhanced health and safety measures, add Housing Support Workers, and enhanced security around the neighbourhood. To operate the Overflow Shelter past 2022 would require 100%

municipal funding. There is only \$250,000 in the City's base homelessness budget. Homelessness funding from the County is capped at \$208,250 annually.

Additional SSRF Funding was also added to the Housing Stability Fund, is used for homelessness prevention. The draft budget contains an additional allocation to address increased demand for HSF.

Staff have also been working with PHC to secure housing units in the McRae Phase 2 project. This is a collaboration with Peterborough Regional Health Centre, VON, Ontario Health East, PHC and Social Services. Fifteen units will be dedicated to with individuals from the Homelessness By-Name Priority list. \$445,000 was added to the budget for permanent housing for up to 55 to 60 people. An additional \$200,000 is requested in the 2023 budget to support this new initiative.

As of April 1, 2022, provincial homelessness funding was consolidated under the Homelessness Prevention Program (HPP). HPP combined the funding from the Community Homelessness Prevention Initiative (CHPI), Home for Good, and the Strong Communities Rent Supplement. HPP offers more flexibility and continues the funding for of the Strong Communities Rent Supplement program, which was due to expire in 2023. The funding allocation has not been confirmed beyond March 31, 2023.

Performance Data/Work Program:

Housing & Homelessness	2020	2021	2022 (Forecast)
# of Issuances of Housing Stability Fund	2,097	1,832	2,806
Shelter Days of Care Including Overflow	24,116	27,340	30,422
Rent Geared to Income Housing Wait List	1,527	1,697	1,800
Average Monthly Rent - 2 Bedroom Unit	\$1,104	\$1,305	\$1,350
Purpose Built Rental Housing Vacancy Rate	1.0%	1.0%	0.8%

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Housing and Homelessness					
Expenditures					
Personnel	823,742	950,728	844,740	2.5%	20,998
Contractual	16,286,901	18,310,827	15,150,864	-7.0%	-1,136,037
Materials, Supplies	19,100	17,054	2,654	-86.1%	-16,446
Repairs, Maintenance	0	1,500	1,500	0.0%	1,500
Fees	3,000	3,000	3,000	0.0%	0
Other Transfers	6,090,628	6,067,515	6,188,976	1.6%	98,348
Inter-departmental Charges	557,529	547,529	551,858	-1.0%	-5,671
Rentals	43,095	43,095	44,945	4.3%	1,850
Travelling, Training	15,950	15,950	17,450	9.4%	1,500
Contributions to Reserves	285,000	285,000	285,000	0.0%	0
Recoveries	-445,000	-448,872	-445,000	0.0%	0
	23,679,945	25,793,326	22,645,986	-4.4%	-1,033,959
Revenues					
Ontario grants	10,488,625	12,609,512	9,682,935	-7.7%	-805,690
County and Other Municipal grants & fees	6,187,787	6,170,433	6,325,704	2.2%	137,917
Fees, Service Charges, Donations	75,000	75,000	75,000	0.0%	0
Contribution from Reserve	1,188,471	1,188,471	494,000	-58.4%	-694,471
	17,939,883	20,043,416	16,577,639	-7.6%	-1,362,244
Net Requirement	5,740,062	5,749,910	6,068,348	5.7%	328,286

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Financial Services Other Financial Summary - Operating Budget					
Financial Services - Other Financial					
Capital Financing Costs					
Tax Supported Capital Financing Costs	21,568,502	21,568,503	23,802,449	10.4%	2,233,947
Non-Tax Supported Financing Costs	11,608,000	11,608,000	12,230,065	5.4%	622,065
Waste Water Reserve Revenue	-2,500,000	-2,500,000	-2,500,000	0.0%	0
Net Capital Financing Charges	30,676,502	30,676,503	33,532,514	9.3%	2,856,012
Property Taxation Costs	3,305,055	2,675,799	3,046,340	-7.8%	-258,715
Other Expenditures	1,064,123	1,064,673	1,358,520	27.7%	294,397
Contingency	436,544	412,627	505,250	15.7%	68,706
Total Net Expenditures	35,482,224	34,829,602	38,442,624	8.3%	2,960,400

2023 Operating Budget

Form 1

Department: Corporate

Activity Name:

Other Financial Services

Division: Capital Financing Costs

Budget Account #:

10175, 10180

Statement of Purpose:

To raise funds in the Operating Budget and transfer to the capital fund to help pay for the current year's capital works program. To provide for principal and interest payments on tax-supported debt that has been issued as of the beginning of the year plus an amount estimated to be issued during 2023.

To transfer funds to various reserves which, in turn, will be used to fund specific operating and capital expenditures.

Highlights:

Debt and Capital Levy

Tax-supported debt charges reflected in this budget exclude debt recoverable from other non-tax sources which have been included in other departmental budgets.

On July 26, 2021, Council approved a Debt Management and Capital Financing Plan through Report CLFS21-024 dated July 5, 2021. The Plan increased the amount of debt the City can issue and eliminated the policy distinction of tax-supported and non-tax supported debt. The total annual amount of new tax-supported debt charges, plus any increase in the capital levy provision is limited to a 1% impact on the all inclusive tax increase. The amount for the Capital Financing for the 2023 Capital Program has been accommodated within the 4.00% all inclusive increase and in balance with the other funding pressures in the 2023 operating budget and capital program.

Transfer to the Flood Reduction Master Plan (FRMP) Reserve from Capital Levy
\$1.1 million of capital levy has been transferred to the Capital Levy

FRMP reserve to fund specific Flood Reduction Master Plan capital projects requested in the 2023 Budget.

COPHI Dividend

The dividend received from the Peterborough Utilities Group of Companies is used to bolster the annual capital levy provisions in accordance with a policy adopted by Council on March 27, 2000, based on Report FAFS00-005.

Legacy Fund

During 2020 the sale of PDI assets to Hydro One was finalized and a committee of staff and council members was formed to review investment options for the proceeds. In May 2021, Council approved Report CLSFS21-020 establishing a Legacy Fund with the proceeds. The 2023 budget includes \$1.5 million to fund a portion of the capital budget.

Transfer to the FRMP Reserve from Sewer Surcharge

It is being recommended that \$2.5 million of the 2023 Sewer Surcharge be transferred to the Sewer Surcharge Supported FRMP reserve to fund specific Flood Reduction Master Plan capital projects as identified in the 2022 Capital Budget. The amount is funded from Sewer Surcharge, which is levied by the PUSI on the water bills.

Transfer to Casino Gaming Reserve

Gaming revenues from the Casino have been estimated at \$3.0 million for 2023, taking into consideration the return to normal operations post COVID-19 pandemic. The 2018 Approved Budget contains the recommendation "That a Casino Gaming Reserve be created and all Casino gaming revenues be transfer into the reserve, and that except for the provision in 2018 of \$150,000 to fund expenditures of the DBIA, this reserve only be used for designated capital projects"

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Capital Financing Costs					
Revenue					
Capital Levy	3,937,163	3,937,163	3,968,780	0.8%	31,617
Transfer to FRMP Reserve from Capital Levy	760,000	760,000	1,046,000	37.6%	286,000
Transfer to Waste Water Reserve Fund	2,480,000	2,480,000	3,100,000	25.0%	620,000
Tax Supported Capital Financing	7,177,163	7,177,163	8,114,780	13.1%	937,617
Tax Supported Debt Charges	14,361,339	14,361,340	15,657,669	9.0%	1,296,330
Total Gross Tax Supported Capital Financing Costs	21,538,502	21,538,503	23,772,449	10.37%	2,233,947
Non Tax Supported Capital Financing Costs					
COPHI Dividend	5,208,000	5,208,000	5,208,000	0.0%	0
Transfer to Casino Gaming Reserve	2,400,000	2,400,000	3,000,000	25.0%	600,000
Legacy Fund Reserve	1,500,000	1,500,000	1,522,065	1.5%	22,065
Transfer to FRMP Reserve from Sewer Surcharge Revenue	2,500,000	2,500,000	2,500,000	0.0%	0
Total Non Tax Supported Capital Financing Costs	11,608,000	11,608,000	12,230,065	5.4%	622,065
Debenture Expense	30,000	30,000	30,000	0.0%	0
Total Gross Capital Financing Costs	33,176,502	33,176,503	36,032,514	8.61%	2,856,012
Revenue					
Waste Water Reserve Revenue	2,500,000	2,500,000	2,500,000	0.0%	0
	2,500,000	2,500,000	2,500,000	0.0%	0
Total Net Capital Financing Costs	30,676,502	30,676,503	33,532,514	9.3%	2,856,012

Department: Corporate

Activity Name: Other Financial Services

Division: Property Taxation Costs

Budget Account #: 10128, 10130, 10150, 10155

Statement of Purpose:

To provide funding for various Property Tax Credits and Rebates, and Tax remission expenditures related to Annexation and the Municipal Property Assessment Corporation.

Highlights:

Community Improvement Plans

The City has in place various incentive programs as they relate to property tax assistance including: Central Area Revitalization Grant - \$443,340, Brownfields Tax Assistance - \$205,000 and Brownfields Rehabilitation Grant Program. The changes in these programs are due to new projects expected to be assessed for 2023.

Municipal Property Assessment Corporation

The provision for the Municipal Property Assessment Corporation (MPAC) is \$972,200 for 2023. MPAC is responsible for assessing all property in Ontario and operates under the authority of the Municipal Property Assessment Corporation Act.

Tax Credit Programs for Low Income Seniors and People with Disabilities

The amount of credit under the program for low income seniors, or the program for low income people with disabilities, is indexed annually based on August Ontario All-item CPI. The rate for 2023 is \$428. Those receiving an amount greater than \$428, based on the previous program, are legacied at the higher amount. Eligible property owners can only receive one of the credit programs.

Tax Remissions

The \$1.0 million write-off provision for a variety of tax relief

programs is an estimate of the municipal tax loss due to assessment appeals and tax reductions/ cancellations that may occur under various sections of the Municipal Act. Any surplus or deficit budget at the end of the year is netted to a reserve for tax write-offs that has an unallocated balance of \$423,500 as of December 31, 2021.

Rebates to Registered Charities

City By-law 98-122 established a tax rebate for registered charities program that was mandatory under the provisions of the Municipal Act as part of the assessment/tax reforms implemented in 1998. To qualify for mandatory relief, the charity must be a registered charity as defined in Subsection 248 (1) of the Income Tax Act (Canada) and have a registration number issued by the Canada Customs and Revenue Agency. Although the legislation establishes a minimum 40% rebate requirement, the 2023 budget includes a decrease in the City's rebate to the lesser of 80% of taxes payable by the charities or \$50,000, for a total rebate of \$280,000.

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Property Taxation Costs					
Expenditures					
Central Area Revitalization	250,500	107,400	443,340	77.0%	192,840
Brownfields Tax Assistance CIP	663,000	181,000	205,000	-69.1%	-458,000
Mun. Property Assessment Corp	953,055	953,055	972,200	2.0%	19,145
Mun Age 55-64 tax Cr	18,000	18,561	19,000	5.6%	1,000
Charitable Rebates	297,500	297,500	280,000	-5.9%	-17,500
General Tax Write-offs	1,000,000	1,000,000	1,000,000	0.0%	0
ODSP Tax Credit	10,000	5,283	6,000	-40.0%	-4,000
Senior Citizens Tax Credit	113,000	113,000	120,800	6.9%	7,800
	3,305,055	2,675,799	3,046,340	-7.8%	-258,715

2023 Operating Budget

Form 1

Department: Corporate

Activity Name: Other Financial Services

Division: Other Expenditures

Budget Account #: 10145, 10185, 10190, 10195, 10200, 10205

Statement of Purpose:

To provide for various corporate and financial commitments and provide a contingency for one time or unknown expenditures.

Highlights:

Contribution to Sick Leave Reserve - A \$40,000 contribution to the Sick Leave Reserve to pay for vested sick leave benefits

Police Noise Control - The \$25,000 noise control provision is a transfer to Police Services to pay for noise-by-law enforcement.

Insurance and Risk Management - The insurance provision includes \$550,000 for estimated deductible payments and \$2,012,600 for premium payments for corporate coverages and broker fees. It is recommended that any surplus or deficit budget at the end of the year be netted to the Insurance Reserve.

Under by-law 19-063, Municipal Accommodation Tax (MAT) of 4% on the purchase price of transient accommodation came into effect within the City of Peterborough. 50% of the net revenues from the MAT will be transferred to PKED, and the remaining portion will be transferred to the City's MAT reserve.

Contingency - The contingency provision is available for unexpected expenditures that may occur during the year or for items that fall under Section 239 (2) of the Municipal Act 2001, which may be discussed in a Closed Budget Committee session during the reviews. It is recommended that at the end of each year, if there is an unused portion of the contingency budget, subject to overall year end position, the surplus budget be transferred to the Capital Levy Reserve to be used to help fund the capital works

program in the following year.

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Other Expenditures					
Expenditures					
Contribution to Sick Leave Reserve			40,000	0.0%	40,000
Police - Noise Control	25,000	25,000	25,000	0.0%	0
Insurance and Risk Management	902,773	902,773	1,156,200	28.1%	253,427
Policing Costs for Little Lake Music Fest	16,000	16,000	16,000	0.0%	0
Contribution Doctors Recruitment Incentive Reserve Fund	100,000	100,000	100,000	0.0%	0
Police Board Honorarium	20,900	20,900	21,320	2.0%	420
Contribution to MAT Reserve	175,000	250,000	275,000	57.1%	100,000
MAT Transfer to PKED	175,000	250,000	275,000	57.1%	100,000
Americredit Lease Expense	2,837,544	2,837,544	2,837,544	0.0%	0
Contingency	435,994	412,627	505,250	15.9%	69,256
	4,688,211	4,814,844	5,251,314	12.0%	563,103
Revenues					
MAT Revenues	350,000	500,000	550,000	57.1%	200,000
Americredit Lease Revenue	2,863,475	2,836,544	2,837,544	-0.9%	-25,931
	3,213,475	3,336,544	3,387,544	5.4%	174,069
Net Requirement	1,474,736	1,478,300	1,863,770	26.4%	389,034

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Transfers to Organizations for Provision of Services Summary - Operating Budget					
Transfers to Organizations for Provision of Services					
Police Services	27,975,484	28,126,629	29,102,937	4.0%	1,127,453
Fairhaven	1,600,000	1,600,000	1,600,000	0.0%	0
Peterborough County/City Paramedics Service	5,431,715	5,466,254	6,067,657	11.7%	635,942
Otonabee Region Conservation Authority	816,625	816,625	832,960	2.0%	16,335
Peterborough Public Health	1,343,755	1,343,755	1,357,100	1.0%	13,345
Peterborough and the Kawarthas Economic Development	1,014,775	1,014,775	1,081,332	6.6%	66,557
Peterborough Humane Society	448,250	448,250	454,825	1.5%	6,575
Peterborough Family Health Team	21,220	21,220	0	-100.0%	-21,220
Greater Peterborough Innovation Cluster	142,100	142,100	144,230	1.5%	2,130
DBIA	177,500	177,500	177,500	0.0%	0
VBIA	0	0	0	0.0%	0
	38,971,424	39,157,108	40,818,541	4.7%	1,847,117

Department: Police

Activity Name: Transfers to Organizations

Division: Police Services (Including Police Board)

Budget Account #: 20005 to 20250

Statement of Purpose:

To provide a full range of police services, as required by the Comprehensive Ontario Police Services Act, including the Police Services Board.

The Comprehensive Ontario Police Services Act legislates that there shall be a Police Service Board for every municipality that maintains a police force.

Highlights:

In accordance with the Comprehensive Ontario Police Services Act, 2019, the Peterborough Police Service has a separate budget process, which includes submission to, and approval by, the Police Services Board. In accordance with Section 50 of the Comprehensive Ontario Police Services Act, 2019:

Municipal board finances

50 (1) A municipality that maintains a municipal board shall provide the board with sufficient funding to,

(a) provide adequate and effective policing in the municipality; and

(b) pay the expenses of the board's operation, other than the remuneration of board members.

Estimates

50 (2) A municipal board shall submit operating and capital estimates to the municipality that will show, separately, the amounts that will be required to,

(a) provide adequate and effective policing in the municipality, including the amounts required to provide the police service with required equipment and facilities, having regard for the various ways that the board can discharge this obligation; and

(b) pay the expenses of the board's operation, other than the remuneration of board members.

Subsections 4 and 5 of Section 50 stipulate that:

50. (4) Upon reviewing the estimates, the municipality shall establish an overall budget for the municipal board for the purposes described in clauses (1) (a) and (b) and, in doing so, the municipality is not bound to adopt the estimates submitted by the municipal board.

50. (5) In establishing an overall budget for the municipal board, the municipality does not have the authority to approve or disapprove specific items in the estimates.

For 2023, the net Police Services budget includes \$654,379 from Selwyn Township for police services on a contract basis to the Lakefield Ward within the Township of Selwyn.

The budget also includes \$1,431,520 for contracted services to the Township of Cavan Monaghan.

Performance Data:

The budget includes additional revenue of \$1,599,632 as a result of the Court Security Prisoner Transportation (CSPT) Program from the Ministry of Community Safety and Correctional Services Grant.

This budget addresses the requirement to adequately resource core policing and administrative functions, as required under the Comprehensive Ontario Police Services Act.

Reserve planning continues with annual contributions of \$27,500 to the Strategic Plan Reserve. These funds will be utilized for the consultation, preparation and printing of the next plan for 2024-2027.

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Police Services					
Expenditures					
Police Executive	864,354	864,352	849,462	-1.7%	-14,892
Operations	15,233,537	15,233,534	16,006,108	5.1%	772,571
Administrative Support	4,624,788	4,624,784	5,030,294	8.8%	405,507
Investigative Services	6,200,960	6,200,953	6,517,131	5.1%	316,171
911 Communications	2,530,242	2,530,240	2,614,482	3.3%	84,241
Finance	1,354,857	1,354,857	1,530,767	13.0%	175,910
Information Technology	828,273	979,435	1,188,584	43.5%	360,311
Human Resources	622,124	622,125	657,625	5.7%	35,501
Policy Audit	350,503	350,503	395,459	12.8%	44,956
	32,609,638	32,760,783	34,789,912	6.7%	2,180,274
Net Police Services Expenditure	27,684,620	27,835,765	28,820,122	4.1%	1,135,502
Police Board					
Police Board Expenses	290,864	290,864	282,814	-2.8%	-8,050
Total Gross Police Services	32,900,502	33,051,647	35,072,727	6.6%	2,172,225
Total Revenue Police Services	4,925,018	4,925,018	5,969,790	21.2%	1,044,772
Net Cost Police Services Submitted	27,975,484	28,126,629	29,102,937	4.0%	1,127,453

2023 Operating Budget

Form 1

Department: Outside Agencies

Activity Name: Transfers to Organizations

Division: Fairhaven

Budget Account #: 10245

Statement of Purpose:

To provide funds for the City's share of debt principal and interest payments related to the rebuild of Fairhaven which took place in 2003 as well as a provision for the City's share of Fairhaven's Operating Budget.

Highlights:

A provision for Fairhaven's Operating Budget in the amount of \$1,550,000 (2022 - \$1,550,000), has been included in 2023 Operating Budget. The total obligation to Fairhaven from Operating is \$1,631,000.

On December 13, 1999, Council agreed to provide long-term funding support for the Fairhaven Home Rebuild project. The City's commitment expired in mid-2021 so there is no longer a debt servicing expense. With the end of the Debt Servicing commitment, a portion of those funds have been contributed to reserve for Fairhaven future capital needs in the amount of \$50,000, as they were in 2022.

As part of report CPFS12-062 dated September 4, 2012, Council resolved that, beginning with the 2013 Capital Budget, an annual amount be included to support Fairhaven's capital program for on-going capital funding for Fairhaven. An amount of \$248,500 (2022 - \$243,700) is included in the 2023 Budget.

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Fairhaven					
Expenditures					
Other Transfers	1,550,000	1,550,000	1,550,000	0.0%	0
Contributions to Reserves	50,000	50,000	50,000	0.0%	0
	1,600,000	1,600,000	1,600,000	0.0%	0
Net Requirement	1,600,000	1,600,000	1,600,000	0.0%	0

2023 Operating Budget

Form 1

Department: Outside Agencies

Activity Name: Transfers to Organizations

Division: Peterborough County/City Paramedics Service
(PCCP)

Budget Account #: 10235

Statement of Purpose:

To provide funds to Peterborough County for the City's share of the Peterborough County City Paramedic (PCCP) services.

Highlights:

The County of Peterborough is the delivery agent for the paramedic service for both the City and the County. The cost share between the City and the County is based on population has been updated for the most recent census to 56.64% (58.62% 2022) City and 43.36% (41.38% 2022) County.

The City's portion of PCCP expenses for 2023 has been budgeted at \$6,025,557 or a 7.3% increase over the 2022 budget (\$5,616,254).

The City's portion of PCCP expenses is based on preliminary information from the County. A final budget is expected early in 2023. Once the final 2023 budget is known, it is recommended that any adjustments to the City's portion of the PCCP budget be netted against the 2023 general contingency provision.

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Peterborough County/City Paramedics Service					
Expenditures					
Other Transfers	5,581,715	5,616,254	6,142,657	10.0%	560,942
	5,581,715	5,616,254	6,142,657	10.0%	560,942
Revenues					
Contribution from Reserve	150,000	150,000	75,000	-50.0%	-75,000
	150,000	150,000	75,000	-50.0%	-75,000
Net Requirement	5,431,715	5,466,254	6,067,657	11.7%	635,942

2023 Operating Budget

Form 1

Department: Outside Agencies

Activity Name: Transfers to Organizations

Division: Otonabee Region Conservation Authority

Budget Account #: 10240

Statement of Purpose:

To provide funds to the Otonabee Region Conservation Authority (ORCA) for the City's share of operating and capital requirements.

Highlights:

The 2023 budgeted contribution is \$832,960, which represents a 2% increase over the 2022 amount. The budgeted amount includes the following item over and above the base levy:

- Source Water Protection - \$18,500

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Otonabee Region Conservation Authority					
Expenditures					
Other Transfers	816,625	816,625	832,960	2.0%	16,335
	816,625	816,625	832,960	2.0%	16,335
Net Requirement	816,625	816,625	832,960	2.0%	16,335

2023 Operating Budget

Form 1

Department: Outside Agencies

Activity Name: Transfers to Organizations

Division: Peterborough Public Health

Budget Account #: 10230

Statement of Purpose:

To provide funds to Peterborough Public Health (PPH) for the City's share of their operating requirements.

Highlights:

The local share of public health costs, after deducting the MOH contribution, is allocated to the City, County, Curve Lake First Nation and Hiawatha First Nation based on population. The City contribution amount included in the 2023 budget is \$1,357,100, a 1% increase over the 2022 budgeted amount. However, PPH has requested an amount of \$1,644,880, an increase of 22.41%.

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Peterborough Public Health					
Expenditures					
Other Transfers	1,343,755	1,343,755	1,357,100	1.0%	13,345
	1,343,755	1,343,755	1,357,100	1.0%	13,345
Net Requirement	1,343,755	1,343,755	1,357,100	1.0%	13,345

2023 Operating Budget

Form 1

Department: Outside Agencies

Activity Name: Transfers to Organizations

Division: Peterborough & the Kawarthas Economic Development

Budget Account #: 80005

Statement of Purpose:

To provide funds to Peterborough & the Kawarthas Economic Development (PKED) for the City's share of operating requirements.

Highlights:

With the approval of Report CAO19-014, dated December 2, 2019, an agreement is in place between the City, County of Peterborough and the Greater Peterborough Area Economic Development Corporation (operating as PKED) for the four-year period January 1, 2020 to December 31, 2023. The agreement obligates the City and County to participate in the funding of PKED over the four-year period.

The annual net costs to undertake Core Economic Development Activities is allocated to the City and County based upon their proportionate share of total combined permanent population, as established by the latest available official census. The City's share is 56.64% (2022 – 58.62%) and County 43.36% (2022 – 41.38%). The 2023 Budget request from PKED is \$1,000,110 which is an increase of 2% over 2022 amount, adjusted for the latest census data.

During 2022, the Physician Recruitment program transferred to PKED from the Peterborough Family Health Team. PKED does not oversee the direct activities as Physician Recruitment activities are provided through a full-time Physician Recruiter that is governed by the Peterborough Physician Recruitment and Retention Committee (PPRRC). PKED plays a role in managing the funding on behalf of the PPRRC. In 2023, requests for funding are in the amount of \$ 81,222 from the City (\$81,222 in 2022).

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Peterborough and the Kawarthas Economic Development					
Expenditures					
Other Transfers	1,014,775	1,014,775	1,081,332	6.6%	66,557
	1,014,775	1,014,775	1,081,332	6.6%	66,557
Net Requirement	1,014,775	1,014,775	1,081,332	6.6%	66,557

2023 Operating Budget

Form 1

Department: Outside Agencies

Activity Name: Humane Society

Division: Humane Society

Budget Account #: 10305

Statement of Purpose:

The Peterborough Humane Society provides animal control services for the City.

Highlights:

PHS provides animal control services including enforcement of the City's animal control by-laws and provincial legislation. In addition, PHS operates the City's pound and issues dog and cat licenses. The City pays an all-inclusive price for the services and PHS retains Pound fees; destruction and disposal fees; license fees and 50% of fine revenue collected.

A new five-year agreement ending December 31, 2026 was approved in 2021 with Report CLSFS21-045 dated November 16, 2021.

Performance Data:

The PHS provides the City with monthly reports detailing numbers of impounded animals; strays received; number and type of by-law complaints; number of warnings issued; charges laid; and number of tags issued.

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Peterborough Humane Society					
Expenditures					
Other Transfers	448,250	448,250	454,825	1.5%	6,575
	448,250	448,250	454,825	1.5%	6,575
Net Requirement	448,250	448,250	454,825	1.5%	6,575

2023 Operating Budget

Form 1

Department: Outside Agencies

Activity Name: Transfers to Organizations

Division: Peterborough Family Health Team

Budget Account #: 10225

Statement of Purpose:

As of July 2015, the delivery of service for the Doctor Recruitment Program moved from PKED to the Primary Health Care Services of Peterborough, however, during 2022 the program was transferred back to PKED and for 2023 is included as part of their budget.

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Peterborough Family Health Team					
Expenditures					
Other Transfers	81,220	81,220	0	-100.0%	-81,220
	81,220	81,220	0	-100.0%	-81,220
Revenues					
Contribution from Reserve	60,000	60,000	0	-100.0%	-60,000
	60,000	60,000	0	-100.0%	-60,000
Net Requirement	21,220	21,220	0	-100.0%	-21,220

2023 Operating Budget

Form 1

Department: Outside Agencies

Activity Name: Transfers to Organizations

Division: Greater Peterborough Innovation Cluster

Budget Account #: 10222

Statement of Purpose:

To provide funds to the Greater Peterborough Innovation Cluster (GPIC) for the City's share of operating requirements.

Highlights:

The City and GPIC entered into a new agreement during 2021, with the City providing an annual operating grant to GPIC.

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Greater Peterborough Innovation Cluster					
Expenditures					
Other Transfers	142,100	142,100	144,230	1.5%	2,130
	142,100	142,100	144,230	1.5%	2,130
Revenues					
	0		0	0.0%	0
Net Requirement	142,100	142,100	144,230	1.5%	2,130

2023 Operating Budget

Form 1

Department: Outside Agencies

Activity Name: Transfers to Organizations

Division: Downtown Business Improvement Area

Budget Account #: 10140

Statement of Purpose:

To provide funds to the Downtown Business Improvement Area (DBIA) for promotion of the Central Area and for security purposes.

Highlights:

In February 2017, the City made a 20-year commitment to assist the DBIA in promoting the Central Area and for security purposes, in which the City makes an annual payment to the DBIA in the amount of \$150,000. If the annual payment is not fully spent by the DBIA in any calendar year, the DBIA can retain the unspent portion in a reserve to be spent in subsequent years as required.

This commitment by the City is in addition to the City's annual commitment for cleaning in the Central Area \$133,500 (2022 - \$133,500) and "in-kind" Public Works services of \$27,500 (2022 - \$27,500).

With Report CSSS22-003 it was approved to fund the DBIA Systems Navigation position from the Social Services reserve.

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
DBIA					
Expenditures					
Other Transfers	521,160	511,992	573,681	10.1%	52,521
	521,160	511,992	573,681	10.1%	52,521
Revenues					
BIA	334,492	334,492	341,181	2.0%	6,689
Contribution from Reserve	9,168		55,000	499.9%	45,832
	343,660	334,492	396,181	15.3%	52,521
Net Requirement	177,500	177,500	177,500	0.0%	0

2023 Operating Budget

Form 1

Department: Outside agencies

Activity Name: Transfers to Organizations

Division: Village Business Improvement Area

Budget Account #: 10135

Statement of Purpose:

To provide funds to the Village Business Improvement Area (VBIA) for promotion of the East City Village Area and for security purposes.

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
VBIA					
Expenditures					
Other Transfers	18,000	18,000	18,360	2.0%	360
	18,000	18,000	18,360	2.0%	360
Revenues					
BIA	18,000	18,000	18,360	2.0%	360
	18,000	18,000	18,360	2.0%	360
Net Requirement	0	0	0	0.0%	0



2023 Budget

User Fees and Charges

2023 User Fees and Charges

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Form 6
User Fees and Charges - 2023

Department	CAO
Division	Fire Prevention
Activity	Fees for Service

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e.. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/ participant etc.)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023 - if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
101-10020-450320	Room Rental (Classroom Station 1)	Cost recovery for Services	1/2 Day	\$73	Y	\$367	1-Feb-23	\$75	\$375
101-10020-450320	Room Rental (Classroom Station 1)	Cost recovery for Services	Full Day	\$147	Y	\$147	1-Feb-23	\$150	\$150
101-10020-450320	Room Rental (Classroom Station 3)	Cost recovery for Services	1/2 Day	\$85	Y	\$254	1-Feb-23	\$87	\$261
101-10020-450320	Room Rental (Classroom Station 3)	Cost recovery for Services	Full Day	\$169	Y	\$508	1-Feb-23	\$173	\$519
	Total 450320					\$1,276		\$485	\$1,305
101-10020-450330	SCBA Services/Respiratory Protection	Cost recovery for Services	each	\$11	Y	\$9,744	1-Feb-23	\$11	\$9,968
	Total 450330					\$9,744		\$11	\$9,968
101-11020-450645	Response/Standby/Training/ Investigation/ Demolition	Cost recovery for Services	various	\$541	Y	\$6,487	1-Feb-23	\$550	\$12,100
	Total 450645					\$6,487		\$550	\$12,100
101-11020-450325	Fire File Search	Cost recovery for Services	each	\$47	Y	\$3,283	1-Feb-23	\$48	\$3,360
101-11020-450325	General Inspections and 9.8 OFC/Training	Cost recovery for Services	each	\$110	Y	\$2,093	1-Feb-23	\$112	\$2,128
101-11020-450325	9.5 OFC Inspections/Vulnerable Occupancy Large	Cost recovery for Services	each	\$219	Y	\$6,360	1-Feb-23	\$223	\$6,467
101-11020-450325	9.6 OFC Inspections	Cost recovery for Services	each	\$319	Y	\$319	1-Feb-23	\$325	\$325
101-11020-450325	Day Care, Foster Parent and Group Home, VO Small	Cost recovery for Services	each	\$110	Y	\$3,415	1-Feb-23	\$112	\$3,472
101-11020-450325	AGCO Licenses Inspections	Cost recovery for Services	each	\$147	Y	\$2,791	1-Feb-23	\$150	\$2,850
101-11020-450325	Follow-up Inspection	Cost recovery for Services	each	\$278	Y	\$3,063	1-Feb-23	\$284	\$3,124
	Total 450325					\$21,324		\$1,254	\$21,726
Total						\$38,831		\$1,988	\$45,099

Form 6
User Fees and Charges - 2023

Department	Corporate & Legislative Services
Division	Clerks
Activity	Administration

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to	Unit Basis (Time/ participant etc.)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023- if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10290-420045	Road Closure Application Fee	Staff time can be significant to process requests,	per request	\$165.00	N	\$3,300.00	1-Feb-23	\$168.00	\$5,040.00
10290-420045	Filming Permit Application Fee	Staff time can be significant to process requests,	per request	\$585.00	N	\$1,170.00	1-Feb-23	\$595.00	\$1,785.00
	Total 420045					\$5,695.00			\$6,825.00
10290-450185	MFIPPA - Freedom of Information	To partially recover	per request	\$5.00	N	\$600.00	1-Feb-23	\$5.00	\$600.00
10290-450295	Marriage Ceremonies	To partially recover administration	per ceremony	\$355.00	Y	\$19,525.00	1-Feb-23	\$360.00	\$19,800.00
10290-450305	Commissioner Services	To partially recover administration	per document	\$26.55	Y	\$10,620.00	1-Feb-23	\$26.55	\$13,275.00

Form 6
User Fees and Charges - 2023

Department	Corporate & Legislative Services
Division	Clerks
Activity	Administration

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to	Unit Basis (Time/ participant etc.)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023- if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10290-420000	Business Licenses								
10290-420000	Adult Entertainment	To partially cover administration costs	per licence	\$1,600.00	N	\$1,600.00	1-Feb-23	\$1,625.00	\$1,625.00
10290-420000	Auctioneer	To partially cover administration costs	per licence	\$87.00	N	\$87.00	1-Feb-23	\$88.00	\$88.00
10290-420000	Auto Centre	To partially cover administration costs		\$107.00		\$107.00	1-Feb-23	\$108.00	\$108.00
10290-420000	Bakeshop	To partially cover administration costs	per licence	\$205.00	N	\$205.00	1-Feb-23	\$208.00	\$208.00
10290-420000	Barber Shop/Hairdressing	To partially cover administration costs	per licence	\$205.00	N	\$205.00	1-Feb-23	\$208.00	\$208.00
10290-420000	Body Modification	To partially cover administration costs	per licence	\$205.00	N	\$205.00	1-Feb-23	\$208.00	\$208.00
10290-420000	Butcher Shop	To partially cover administration costs	per licence	\$205.00	N	\$205.00	1-Feb-23	\$208.00	\$208.00
10290-420000	Dry Cleaner/Laundromat	To partially cover administration costs	per licence	\$107.00	N	\$107.00	1-Feb-23	\$108.00	\$108.00
10290-420000	Lodging House - Rental Dwelling Units	To partially cover administration costs	per licence	\$82.00	N	\$82.00	1-Feb-23	\$83.00	\$83.00
10290-420000	Lodging House - Rental Dwelling Units - Renewal Fee	To partially cover administration costs	per licence	\$56.00		\$56.00	1-Feb-23	\$56.75	\$56.75
10290-420000	Lodging House - Small	To partially cover administration costs	per licence	\$280.00	N	\$280.00	1-Feb-23	\$284.00	\$284.00
10290-420000	Lodging House - Small, renewal fee			\$190.00		\$190.00	1-Feb-23	\$192.00	\$192.00
10290-420000	Lodging House - Small, Follow-up Inspection Fee			\$270.00		\$270.00	1-Feb-23	\$274.00	\$274.00

Form 6
User Fees and Charges - 2023

Department	Corporate & Legislative Services
Division	Clerks
Activity	Administration

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to	Unit Basis (Time/ participant etc.)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023- if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10290-420000	Lodging House - Large	To partially cover administration costs	per licence	\$460.00	N	\$460.00	1-Feb-23	\$466.00	\$466.00
10290-420000	Lodging House - Large, renewal fee			\$230.00		\$230.00	1-Feb-23	\$233.00	\$233.00
10290-420000	Lodging House - Large, Follow-up Inspection Fee			\$435.00		\$435.00	1-Feb-23	\$441.00	\$441.00
10290-420000	Mobile Canteen	To partially cover administration costs	per licence	\$205.00	N	\$205.00	1-Feb-23	\$208.00	\$208.00
10290-420000	Pet Grooming Parlour	To partially cover administration costs	per licence	\$205.00	N	\$205.00	1-Feb-23	\$208.00	\$208.00
10290-420000	Plumber/Drain Layer	To partially cover administration costs	per licence	\$107.00	N	\$107.00	1-Feb-23	\$108.00	\$108.00
10290-420000	Restaurant or Caterer	To partially cover administration costs	per licence	\$205.00	N	\$205.00	1-Feb-23	\$208.00	\$208.00
10290-420000	Salvage Yard	To partially cover administration costs	per licence	\$435.00	N	\$435.00	1-Feb-23	\$441.00	\$441.00
10290-420000	Sheet Metal Worker	To partially cover administration costs	per licence	\$107.00	N	\$107.00	1-Feb-23	\$108.00	\$108.00
10290-420000	Temporary Trader	To partially cover administration costs	per lic/daily	\$128.00	N	\$128.00	1-Feb-23	\$129.00	\$129.00
10290-420000	Temporary Trader	To partially cover administration costs	per lic/annual	\$865.00	N	\$865.00	1-Feb-23	\$877.00	\$877.00
10290-420000	Tree Service Providers	To partially cover administration costs	per lic/annual	\$105.00	N	\$105.00		\$105.00	\$105.00
10290-420000	Sub total 420000 - business lic.					\$87,500.00			\$88,812.50
10290-420000	Road Closure	Public Works barricade/sign	per hour/if required	\$90.00	N	\$100.00	1-Feb-23	\$95.00	\$95.00

Form 6
User Fees and Charges - 2023

Department	Corporate & Legislative Services
Division	Clerks
Activity	Administration

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to	Unit Basis (Time/ participant etc.)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023- if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10290-420000	Road Closure	Parking-in-lieu	per occupied space/if required	\$13.75	N	\$13.75			\$13.75
	Sub total 5602 - Other					\$0.00			\$0.00
	Total 420000					\$87,500.00			\$88,921.25
10290-420005	Marriage Licenses	To recover licence costs and	per licence	\$148.00	N	\$74,000.00	1-Feb-23	\$150.00	\$75,000.00
10290-420010	Lottery Licenses	To recover administration costs	per licence		N	\$105,000.00	1-Feb-23		\$105,000.00
10290-420015	Group Home Registrations	To partially recover administration costs	per registration	\$50.00	N	\$1,350.00	1-Feb-23	\$50.75	\$1,370.25
10290-420020	Miscellaneous Permits	To partially recover administration	per affidavit	\$28.50	N	\$285.00	1-Feb-23	\$28.95	\$289.50
10290-420040	Vital Statistics, Death Registrations	To partially recover administration	per registration	\$32.00	N	\$38,400.00	1-Feb-23	\$32.50	\$39,000.00
	Total					\$342,975.00			\$350,081.00

Form 6
User Fees and Charges - 2023

Department	Corporate & Legislative Services								
Division	Financial Services								
Activity	Property Taxes and Other								
G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service.	Unit Basis (Time/ participant etc.)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from 1575	Date of Rate Change for 2023 applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	1575	C8	C9	C10
10165-440920	Admin Fee - add O/S Charges to Taxes	To partially recover staff preparation time	per roll	\$26.25	N	\$1,575.00		\$26.25	\$1,575.00
10165-440920	Admin Fee on Civil Enforcement of Orders or Judgements	To partially recover staff preparation time	per order	\$26.25	N	\$1,575.00		\$26.25	\$1,575.00
	Total 440920					\$3,150.00			\$3,150.00
10165-450090	Tax certificate	To recover cost of producing certificate	per certificate	\$68.25	N	\$94,500.00		\$68.25	\$94,500.00
10165-450095	Farm Debt Letter & Bankruptcy Act Notice	To partially recover staff preparation time	per letter	\$52.50	N	\$2,993.00		\$52.50	\$2,993.00
10165-450095	Registration Preparation	To partially recover staff preparation time	per roll	\$131.25	N	\$3,150.00		\$131.25	\$3,150.00
10165-450095	Cancellation Price Calculation	To partially recover staff preparation time	per roll	\$183.75	N	\$551.00		\$183.75	\$551.00
10165-450095	Cancellation Certificate Preparation	To partially recover staff preparation time	per roll	\$105.00	N	\$525.00		\$105.00	\$525.00
10165-450095	Extension Agreement	To partially recover staff preparation time	per roll	\$262.50	N	\$0.00		\$262.50	\$0.00
10165-450095	Default of Extension Agreement	To partially recover staff preparation time	per roll	\$52.50	N	\$0.00		\$52.50	\$0.00
10165-450095	Sale Administration Cost - Public Tender	To partially recover staff preparation time	per roll	\$630.00	N	\$630.00		\$630.00	\$630.00
10165-450095	Sale Administration Cost - Public Auction	To partially recover staff preparation time	per roll	\$735.00	N	\$0.00		\$735.00	\$0.00
10165-450095	Advertising: Drafting Ads	To recover all of the cost	per ad	\$262.50	N	\$525.00		\$262.50	\$525.00
10165-450095	Advertising: 4 weeks in local paper	To recover all of the cost	per ad	actual cost	N			actual cost	
10165-450095	Advertising: 1 time in Ontario Gazette	To recover all of the cost	per ad	actual cost	N			actual cost	
10165-450095	Auctioneer's Fee	To recover all of the cost	per fee	actual cost	N			actual cost	
10165-450095	Property Appraisal	To recover all of the cost	per appraisal	actual cost	N			actual cost	
10165-450095	Treasurer's Statement	To partially recover staff preparation time	per roll	\$288.75	N	\$288.75		\$288.75	\$288.75
	Total 450095					\$8,662.75			\$8,662.75
10165-450105	Revenue Canada Letters	To partially recover staff preparation time	per letter	\$21.00	N	\$840.00		\$21.00	\$840.00
10165-450105	Mortgage Company Inquiries	To partially recover staff preparation time	per roll	\$10.50	N	\$840.00		\$10.50	\$840.00
10165-450105	Mortgage Listing Fee	To partially recover staff preparation time	per roll 200	\$5.25	n	\$67,200.00		\$5.25	\$67,200.00

Form 6
User Fees and Charges - 2023

Department	Corporate & Legislative Services								
Division	Financial Services								
Activity	Property Taxes and Other								
G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service.	Unit Basis (Time/ participant etc.)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from 1575	Date of Rate Change for 2023 applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	1575	C8	C9	C10
10165-450105	Tax receipts/Statement of Account	To partially recover staff preparation time	per receipt/ statement	\$21.00	N	\$8,400.00		\$21.00	\$8,400.00
10165-450105	Photocopies	To recover cost	per photocopy	\$0.50	N	\$50.00		\$0.50	\$50.00
10165-450105	Faxing Tax Receipt/Statement of Account to Local Phone Number	To recover cost	per fax	\$1.00	N	\$50.00		\$1.00	\$50.00
10165-450105	Faxing Tax Receipt/Statement of Account to Long Distance Phone Number	To recover cost	per fax	\$5.00	N	\$100.00		\$5.00	\$100.00
10165-450105	Tax Bill Reprints	To partially recover staff preparation time	per roll	\$21.00	N	\$1,260.00		\$21.00	\$1,260.00
	Total 450105					\$78,740.00			\$78,740.00
10165-450110	Ownership Change Fee	To partially recover staff time	per roll/change event	\$42.00	N	\$38,850.00		\$42.00	\$38,850.00
10165-450115	Apportionment Fee	To partially recover staff time	per roll	\$52.00	N	\$16,800.00		\$52.00	\$16,800.00
10165-450120	Collection Admin Fee	To recover staff preparation time	per event	\$26.25	N	\$4,200.00		\$26.25	\$4,200.00
Various	Returned Payments Charges	To recover administration costs	Per NSF cheque	\$35.00	N			\$35.00	
Various	Interest on Overdue Accounts	To recover lost interest revenue	Per Month Overdu	1.25%	N			1.25%	
	Total 10165					\$244,902.75			\$244,902.75

Form 6

User Fees and Charges - 2023

Department	Corporate & Legislative Services								
Division	Office of the City Solicitor								
Activity	Peterborough Humane Society								
G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/ participant etc.)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023 - if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	Impoundment Fees								
	Boarding Fee (daily)	To recover associated costs	per day	\$20.00	N	N/A			N/A
	Cat Impound Fee	To recover associated costs	per occurrence	\$61.00	N	N/A			N/A
	Dog Impound Fee	To recover associated costs	per occurrence	\$122.00	N	N/A			N/A
	Veterinarian Fee (Based on actual fee)	To recover associated costs							
	Licensing Fees - Dog								
	Spayed / Neutered Dog - By Renewal Date	To recover associated costs	per license	\$30.00	N	N/A			N/A
	By Renewal Date - Unaltered	To recover associated costs	per license	\$60.00	N	N/A			N/A
	Feb 1st - May 31st - Spayed/Neutered	To recover associated costs	per license		N	N/A			N/A
	Feb 1st - May 31st - Unaltered	To recover associated costs	per license		N	N/A			N/A
	June 1st - Dec. 31st - Spayed/Neutered	To recover associated costs	per license		N	N/A			N/A
	June 1st - Dec. 31st - Unaltered	To recover associated costs	per license		N	N/A			N/A
	New Dog Obtained After September 1st	To recover associated costs	per license		N	N/A			N/A
	Lost Tag Replacement	To recover associated costs	per tag	\$10.00	N	N/A			N/A
	Late Fee	To recover associated costs	per license	\$20.00	N	N/A			N/A
	Licensing Fees - Senior (60+ yrs)								
	Spayed/Neutered Dog - By Renewal Date	To recover associated costs	per license	\$20.00	N	N/A			N/A
	By Renewal Date - Unaltered	To recover associated costs	per license	\$40.00	N	N/A			N/A
	Feb 1st - May 31st - Spayed/Neutered	To recover associated costs	per license		N	N/A			N/A
	Feb 1st - May 31st - Unaltered	To recover associated costs	per license		N	N/A			N/A
	June 1st - Dec. 31st - Spayed/Neutered	To recover associated costs	per license		N	N/A			N/A
	June 1st - Dec. 31st - Unaltered	To recover associated costs	per license		N	N/A			N/A
	New Dog Obtained After September 1st	To recover associated costs	per license		N	N/A			N/A
	Lost Tag Replacement	To recover associated costs	per tag	\$10.00	N	N/A			N/A
	Late Fee	To recover associated costs	per license	\$20.00	N	N/A			N/A
	Licensing Fees - Cat								
	Cat - Spayed/Neutered	To recover associated costs	per license	\$25.00	N	N/A			N/A
	Cat - Unaltered	To recover associated costs	per license	\$30.00	N	N/A			N/A
	Cat (Fee for Seniors) - Spayed/Neutered	To recover associated costs	per license	\$15.00	N	N/A			N/A
	Cat (Fee for Seniors) - Unaltered	To recover associated costs	per license	\$20.00	N	N/A			N/A
	Lost Tag Replacement	To recover associated costs	per tag	\$10.00	N	N/A			N/A
	Late Fee	To recover associated costs	per license	\$10.00	N	N/A			N/A
	Other Fees								
	Kennel Fee	To recover associated costs	per unit	\$175.00	N	N/A			N/A

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/ participant etc.)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023 - if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
	Payment Processing Fee	To recover associated costs	credit card transactions only		N	N/A			N/A
	Replacement Tag	To recover associated costs	per tag		N	N/A			N/A
						\$0.00			\$0.00

Form 6
User Fees and Charges - 2023

Department	Corporate & Legislative Services
Division	Office of the City Solicitor
Activity	Legal

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/ participant etc.)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023 - if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	Real Estate								
10300-450220	Releases, discharges, postponements, etc.	To recover associated costs	per document	\$325 + Disbursements	Y	\$2,275.00		\$325 + Disbursements	\$2,275.00
10300-450220	Fees for Tax sale (reviewed annually with Tax)								
10300-450220	Receipt of file and instructions	To recover associated costs	per roll	\$125.00		\$1,375.00		\$125.00	\$1,375.00
10300-450220	Preliminary Searches & Preparation for Tax Sale	To recover associated costs	per roll	\$400. + Disbursements	Y	\$4,400.00		\$400. + Disbursements	\$4,400.00
10300-450220	Tax Certificate Preparation & Registration	To recover associated costs	per roll	\$125. + Disbursements	Y	\$1,375.00		\$125. + Disbursements	\$1,375.00
10300-450220	Notification to Parties	To recover associated costs	per roll	\$250. + Disbursements	Y	\$2,500.00		\$250. + Disbursements	\$2,500.00
10300-450220	Statutory Declaration Preparation	To recover associated costs	per roll	\$175. + Disbursements	Y	\$1,750.00		\$175. + Disbursements	\$1,750.00
10300-450220	Cancellation Certificate Registration	To recover associated costs	per roll	\$200. + Disbursements	Y	\$1,800.00		\$200. + Disbursements	\$1,800.00
10300-450220	Final Notification	To recover associated costs	per roll	\$250. + Disbursements	Y	\$1,500.00		\$250. + Disbursements	\$1,500.00
10300-450220	Extension Agreement	To recover associated costs	per roll	\$250. + Disbursements	Y	\$250.00		\$250. + Disbursements	\$250.00
10300-450220	Default of Extension Agreement	To recover associated costs	per roll	\$75. + Disbursements	Y	\$75.00		\$75. + Disbursements	\$75.00
10300-450220	Preparation and Registration of Tax Deed	To recover associated costs	per roll	\$275. + Disbursements	Y	\$425.00		\$275. + Disbursements	\$425.00
10300-450220	Legal Costs for Payment into Court	To recover associated costs	per roll	\$275. + Disbursements	Y	\$275.00		\$275. + Disbursements	\$275.00
10300-450220	Fees for Housing								
10300-450220	Discharges, Releases, Postponements	To recover associated costs	per document	\$150 + Disbursements	Y	\$1,500.00		\$150 + Disbursements	\$1,500.00
	Total 450220					\$19,500.00			\$19,500.00

Form 6
User Fees and Charges - 2023

Department	Legal Services
Division	Provincial Offences Office
Activity	Provincial Offences Office

[illegible]

Form 6
User Fees and Charges - 2023

Department	Planning & Development Services
Division	Planning Division
Activity	Application Amendment Fees

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/ participant etc.)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from Fee	Date of Rate Change for 2023 - if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	Zoning By-Law Amendments								
11120-450370	Minor (formerly "Residential")	To recover costs of processing application	base fee	\$50.00/dwelling unit + base fee of \$2,000	N		1-Feb-23	\$ 6,000.00	
11120-450370	Standard (formerly "Commercial/Industrial")	To recover costs of processing application	base fee	\$1.5/sq. m. building floor area + base fee of \$2,000	N		1-Feb-23	\$ 10,998.00	
11120-450370	Complex (formerly "Other")	To recover costs of processing application	base fee	\$0.6/sq. m. building floor area + base fee of \$2,000	N		1-Feb-23	\$19,800 +\$10,000 draw down deposit	
	Zoning Bylaw Amendment applications combined with a Site Plan, Subdivision or Official Plan Amendment application is subject to a 25% discount in the fee								
	Official Plan Amendment	To recover costs of processing application	base fee				1-Feb-23	\$ 20,800.00	
11120-450370	Schedule A (Commercial or Industrial designations) Schedule I, J & O	To recover costs of processing application	per fee	\$8,000.00	N		1-Feb-23	n/a	
11120-450370	Commercial or Industrial Policy Changes	To recover costs of processing application	per fee	\$8,000.00	N		1-Feb-23	n/a	
11120-450370	Amendments to remaining schedules or text	To recover costs of processing application	per fee	\$5,000.00	N		1-Feb-23	n/a	
11120-450370	Subdivision or Condominium Plans	To recover costs of processing application	base fee + per unit	\$50.00/ha of lot area + base fee of \$8,000	N		1-Feb-23	\$19,744 + \$82/unit (1st 100 units) +\$55/unit (100+ units)	
11120-450370	External ROW improvements oversight						1-Feb-23	\$ 8,997.00	
11120-450370	Subdivision Compliance Letter	To recover costs of processing application	per letter	\$150.00	N		1-Feb-23	\$150.00	
11120-450370	Extensions to Draft Approval	To recover costs of processing application	per approval	\$3,000.00	N		1-Feb-23	\$3,000.00	
11120-450370	Condominium Exemption from Draft Approval	To recover costs of processing application	per approval	\$1,500.00	N		1-Feb-23	\$1,500.00	
11120-450370	Amendments to Approved Plans and/or Draft Conditions - Notice Required	To recover costs of processing application		\$3,000.00	N		1-Feb-23	\$3,000.00	
11120-450370	Amendments to Approved Plans and/or Draft Conditions - No Notice Required	To recover costs of processing application		\$1,500.00	N		1-Feb-23	\$1,500.00	

Form 6
User Fees and Charges - 2023

Department	Planning & Development Services
Division	Planning Division
Activity	Application Amendment Fees

	Site Plans								
11120-450370	Residential - 1. Standard 2. Complex	To recover the cost of processing applications	base fee + per dwelling unit	\$45 per unit + base fee of \$1500	N		1-Feb-23	1.\$8,576+\$72/ unit 2.\$14,944+\$136/unit	
11120-450370	Non-Residential & Mixed Use 1. Standard 2. Complex		base fee + floor area	\$1.0/sq. m. of new building foot print + base fee of \$2,000	N		1-Feb-23	1.\$8,726+\$2/sq.m. 2.\$15,094+\$3/sq.m.	
11120-450370	External ROW improvements oversight						1-Feb-23	\$ 22,272.00	
11120-450370	Amendments to approved site plans	Minor		\$800.00	N		1-Feb-23	\$800.00	
11120-450370		Major Residential		\$1,500.00	N		1-Feb-23	\$1,500.00	
11120-450370		Major (All other)		\$2,000.00	N		1-Feb-23	\$2,000.00	
11120-450370	Roof-top Patios	To recover cost of processing applications		\$500.00	N		1-Feb-23	\$500.00	
11120-450370	Outdoor Cafés	To recover cost of processing applications		\$300.00	N		1-Feb-23	\$300.00	
11120-450370	Extensions to Site Plan approval Period	To recover cost of processing applications		\$700.00	N		1-Feb-23	\$700.00	
11120-450370	Site Plan Compliance Letter	To recover cost of processing applications		\$150.00	N		1-Feb-23	\$150.00	
	Other Fees								
11120-450370	Pre-consultation	To recover cost of processing applications		\$ 400.00	N		1-Feb-23	\$ 400.00	
11120-450370	Part Lot Control Exemption	To recover cost of processing applications	per lot	\$2,500 + \$50/lot	N		1-Feb-23	\$2,500 + \$50/lot	
11120-450370	Removal of Holding Provision	To recover cost of processing applications		\$700.00	N		1-Feb-23	\$700.00	
11120-450370	Sign By-Law Amendments	To recover cost of processing applications		\$1,200.00	N		1-Feb-23	\$1,200.00	
11120-450370	Other Agency Circulations			\$300.00	N		1-Feb-23	\$300.00	
11120-450370	Min. Var. within 2 yrs. of ZBA	To recover cost of processing applications		\$400.00	N		1-Feb-23	\$400.00	
							1-Feb-23		
	Total					\$145,000.00	1-Feb-23		
							1-Feb-23		
11120-450380	Development Engineering Review	To recover cost of processing applications	% of const. \$	5.5% of const \$		\$8,500.00	1-Feb-23	6% of construction value	
	Committee of Adjustment								
11120-440600	Minor Variances	1 and 2 unit residential properties		\$800.00	N		1-Feb-23	\$ 1,286.00	
11120-440600	All Others (inc. Sign By-law)			\$1,000.00	N		1-Feb-23	\$ 1,286.00	
11120-440600	Severances								
11120-440600	Creation of a new building Lot	To recover cost of processing applications	per lot	\$1,000 + additional \$200/lot	N		1-Feb-23	\$2,508 per new lot created	
11120-440600	All Others (E.g. Additions, easements)	To recover cost of processing applications		\$1,000.00	N		1-Feb-23	\$ 407.00	
11120-440600	Reissuance of Consent Certificates	To recover cost of processing applications		\$100.00	N		1-Feb-23	\$ 100.00	
11120-440600	Request of Change of Conditions for Provisional Consent	To recover cost of processing applications		\$100.00+advertising	N		1-Feb-23	\$100 + advertising	
11120-440600	Recirculation	To recover cost of processing applications		\$400.00			1-Feb-23	\$ 400.00	
	Total Committee of Adjustment					\$62,500.00			
	Real Estate Due Diligence								
11120-450220	Due Diligence Requests - legal requests to City for non-City lands	To recover associated costs	per request	\$250.00	Y	\$300.00	1-Feb-23	\$ 300.00	
						\$216,300.00			\$1,004,587.00
Note:									
Any expenses incurred by the City pursuant to Municipal Plan Review on behalf of the Province of Ontario									
Recovered from the applicant at actual cost									
If any application is deferred at the applicant's request, the costs of readvertising for public notice will be assessed to the Applicant									
Recovered from the applicant at actual cost									

Form 6

User Fees and Charges - 2023

Department	
Division	Planning & Development Services
Activity	Planning Division
	ORCA FEES

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e.. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/ participant etc.)	Current Rate Presently In Effect	HST Y or N	Total Budgeted Rev from Fee	Date of Rate Change for 2023 if applicable	Proposed Rate as per 2023 Budget	Total Budgeted Rev from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	Official Plan Amendment							\$555.00	
	Minor Official Plan Amendment	To recover cost of ORCA fee	address	\$545.00			1-Feb-23	\$1,470.00	
	Intermediate Official Plan Amendment	To recover cost of ORCA fee	address	\$1,440.00			1-Feb-23	\$2,575.00	
	Major Official Plan Amendments	To recover cost of ORCA fee	address	\$2,525.00	N		1-Feb-23		
	Zoning By-law Amendment						1-Feb-23	\$450.00	
	Minor Zoning By-law Amendments	To recover cost of ORCA fee	address	\$440.00	N		1-Feb-23	\$1,305.00	
	Intermediate Zoning By-law Amendments	To recover cost of ORCA fee	address	\$1,280.00	N		1-Feb-23	\$2,415.00	
	Major Zoning By-law Amendments	To recover cost of ORCA fee	address	\$2,365.00	N		1-Feb-23		
	Minor Variance / Severance						1-Feb-23	\$370.00	
	Minor Variance	To recover cost of ORCA fee	address	\$365.00	N		1-Feb-23	\$1,170.00	
	Intermediate Variance	To recover cost of ORCA fee	address	\$1,145.00	N		1-Feb-23	\$2,300.00	
	Major Variance	To recover cost of ORCA fee	address	\$2,255.00	N		1-Feb-23	\$455.00	
	Minor Severances (Consent)	To recover cost of ORCA fee	address	\$445.00	N		1-Feb-23	\$1,345.00	
	Intermediate Severances	To recover cost of ORCA fee	address	\$1,320.00	N		1-Feb-23	\$2,490.00	
	Major Severances	To recover cost of ORCA fee	address	\$2,440.00	N		1-Feb-23		
	Site Plan Control							\$480.00	
	Minor Site Plan Control	To recover cost of ORCA fee	address	\$470.00			1-Feb-23	\$1,470.00	
	Intermediate Site Plan	To recover cost of ORCA fee	address	\$1,440.00	N		1-Feb-23	\$4,700.00	
	Major Site Plan	To recover cost of ORCA fee	address	\$4,600.00	N		1-Feb-23		
	Subdivisions							\$5,875.00	
	Subdivisions - draft Plan Condition -	To recover cost of ORCA fee	address	\$5,760.00			1-Feb-23	\$11,760.00	
	Subdivisions -draft Plan Condition -	To recover cost of ORCA fee	address	\$11,530.00	N		1-Feb-23	\$1,775.00	
	Clearance of Conditions	To recover cost of ORCA fee	address	\$1,740.00	N		1-Feb-23	\$1,205.00	
	Draft Plan Extension	To recover cost of ORCA fee	address	\$1,180.00	N		1-Feb-23	\$1,205.00	
	Reactivation	To recover cost of ORCA fee	address	\$1,180.00	N		1-Feb-23	\$1,205.00	
	Revision Fee	To recover cost of ORCA fee	address	\$1,180.00	N		1-Feb-23		
	Other							\$5,875.00	
	Golf Course Projects	To recover cost of ORCA fee	address	\$5,760.00	N		1-Feb-23	\$300.00	
	Land Inquiries	To recover cost of ORCA fee	address	\$285.00	N		1-Feb-23		
	Total					\$40,000.00			\$100,000

Form 6
User Fees and Charges - 2023

Department	Infrastructure & Planning Services
Division	Building
Activity	Building Inspection

G/L Account Number C1	User Fee Name and Description C2	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.) C3	Unit Basis (Time/participant etc.) C4	Current Rate Presently In Effect C5	HST Y or N C6	2022 Total Budgeted Rev from Fee C7	Date of Rate Change for 2023- if applicable C8	Proposed Rate as per 2023 Budget C9	2023 Total Budgeted Rev from Fee C10
	Building Permit Fees								
11135-420020	New Residential Construction	To recover all costs of providing service	Rate based on gross floor area (m²)	\$21.85/sq. m gross floor area, min. \$225	N		1-Feb-23	\$26.78/sq. m gross floor area, min. \$225	
11135-420020	Residential Alterations - without identifiable gross floor area	To recover all costs of providing service	Rate based on construction value	\$25.21 /\$1,000 construction value, min. \$225	N		1-Feb-23	\$30.91 /\$1,000 construction value, min. \$225	
11135-420020	Industrial Commercial Institutional - Shell	To recover all costs of providing service	Rate based on gross floor area (m²)	\$16.08 /sq. m gross floor area, min. \$225	N		1-Feb-23	\$18.13 /sq. m gross floor area, min. \$225	
11135-420020	Industrial Commercial Institutional - Tenant Fit-up and Alteration	To recover all costs of providing service	Rate based on construction value	\$22.62 /\$1,000 construction value, min. \$225	N		1-Feb-23	\$25.52 /\$1,000 construction value, min. \$225	
11135-420020	Industrial Commercial Institutional - Finished	To recover all costs of providing service	Rate based on gross floor area (m²)	\$21.43 /sq. m gross floor area, min. \$225	N		1-Feb-23	\$24.17 /sq. m gross floor area, min. \$225	
11135-420020	Industrial Commercial Institutional Alteration - without identifiable gross floor area	To recover all costs of providing service	Rate based on construction value	\$22.62 /\$1,000 construction value, min. \$225	N		1-Feb-23	\$25.52 /\$1,000 construction value, min. \$225	
11135-420020	Demolition of Building up to 600 m² or up to 3 stories	To recover all costs of providing service	Flat Fee	\$250/permit	N		1-Feb-23	\$282/permit	
11135-420020	Demolition of Building over 600 m² or 3 stories	To recover all costs of providing service	Flat Fee	\$470/permit	N		1-Feb-23	\$530/permit	
11135-420020	Design Structures and Stand Alone Works	To recover all costs of providing service	Flat Fee	\$235/permit	N		1-Feb-23	\$265/permit	
11135-420020	Plumbing Permit <= 10 fixtures	To recover all costs of providing service	Flat Fee	\$125/permit	N		1-Feb-23	\$140/permit	
11135-420020	Plumbing Permit > 10 fixtures	To recover all costs of providing service	Flat Fee	\$230/permit	N		1-Feb-23	\$260/permit	
11135-420020	Change of Use	To recover all costs of providing service	Flat Fee	\$218/permit	N		1-Feb-23	\$245/permit	
11135-420020	Conditional Permit	To recover all costs of providing service	Full Fee		N		1-Feb-23		
11135-420020	Occupancy Permit	To recover all costs of providing service	Flat Fee	\$414/permit	N		1-Feb-23	\$465/permit	
11135-420020	Reinspection's	To recover all costs of providing service	Flat Fee	\$414/permit	N		1-Feb-23	\$465/permit	
11135-420020	Construction Commenced Without Permit	To recover all costs of providing service	Flat Fee	\$215/permit	N		1-Feb-23	\$242/permit	
11135-420020	Transfer Ownership	To recover all costs of providing service	Flat Fee	\$215/permit	N		1-Feb-23	\$242/permit	
11135-420020	Cancelled building permit - fee refund	Refund in accordance with Building By-law 10-048	Varies - see by-law		N				
11135-420020	Permit Amendment/re-review	To recover all costs of providing service	\$75 / Hr staff time	\$75/hr	n				
	Total 420020					\$2,100,000.00			\$2,200,000.00

Form 6
User Fees and Charges - 2023

Department	Infrastructure & Planning Services
Division	Building
Activity	Building Inspection

G/L Account Number C1	User Fee Name and Description C2	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.) C3	Unit Basis (Time/participant etc.) C4	Current Rate Presently In Effect C5	HST Y or N C6	2022 Total Budgeted Rev from Fee C7	Date of Rate Change for 2023- if applicable C8	Proposed Rate as per 2023 Budget C9	2023 Total Budgeted Rev from Fee C10
	Other Fees								
11135-450040	Building Code Order - Order To Comply	To recover all costs of providing service	each	\$170	N			\$170.00	
11135-450040	Building Code Order - Stop Work Order	To recover all costs of providing service	each	\$335	N			\$335.00	
11135-450040	Building Code Order - Unsafe Building	To recover all costs of providing service	each	\$500	N			\$500.00	
11135-450040	Building Code Order - Order Prohibiting Occupancy	To recover all costs of providing service	each	\$500	N			\$500.00	
11135-450040	Building Code Order - Order Not To Cover	To recover all costs of providing service	each	\$335	N			\$335.00	
11135-450040	Building Code Order - Order To Uncover	To recover all costs of providing service	each	\$555	N			\$555.00	
11135-450040	Building Code Order - Emergency Order	To recover all costs of providing service	each	\$665	N			\$665.00	
11135-450040	Liquor licence inspection/approval letter	To recover all costs of providing service	each	\$80	N			\$80.00	
11135-450040	Restaurant inspection/approval letter	To recover all costs of providing service	each	\$80	N			\$80.00	
11135-450040	Retail car sales approval letter	To recover all costs of providing service	each	\$80	N			\$80.00	
11135-450040	Day care provider approval letter	To recover all costs of providing service	each	\$80	N			\$80.00	
11135-450040	Accessory apartment registration fee	To recover all costs of providing service	each	\$80	N			\$80.00	
11135-450040	Retail gas/propane letter of approval	To recover all costs of providing service	each	\$80	N			\$80.00	
11135-450040	Service charge on contract work	To recover all costs of providing service	10% of cost - min. \$25	10% of cost - min. \$50	N			10% of cost - min. \$50	
	Misc. Revenue	Total				\$12,000.00			\$12,000.00

Form 6
User Fees and Charges - 2023

Department	Infrastructure & Planning Services
Division	Building
Activity	By-law Enforcement

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from Fee	Date of Rate Change for 2023 if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	Permit Fees								
11140-420030	Sign permit fee: freestanding sign >10 ft. high	To recover all costs of inspection and enforcement	\$275 each	\$315 per sign	N			\$315 per sign	
11140-420030	Sign permit fee: fascia sign >10 sq. ft.; freestanding sign <=10 ft. high	To recover all costs of inspection and enforcement	\$175 + \$50 for each additional sign on same permit	\$265 per sign	N			\$265 per sign	
11140-420030	Sign permit fee: fascia sign <=10 sq. ft.; portable sign	To recover all costs of inspection and enforcement	\$175 + \$50 for each additional sign on same permit	\$265 per sign	N			\$265 per sign	
11140-420030	Real Estate Development Sign	To recover all costs of inspection and enforcement		\$420 per sign	N			\$420 per sign	
11140-420030	Electronic Signs	To recover all costs of inspection and enforcement		\$470 per sign				\$470 per sign	
11140-420030	Enforcement Administration	To recover costs from enforcement such as sign removal and compounding		\$180 per occurrence				\$180 per occurrence	
11140-420030	Contract Administration	To recover costs relating to the assignment and administration of contracts related to property standards remedial work, property clean-up and debris removal.	\$125 per occurrence	\$130 per occurrence				\$130 per occurrence	
		Total 420030				\$36,750.00			\$36,750.00
11140-420035	Pool enclosure permit fee	To recover all costs of inspection and enforcement	\$100 each	\$250	N	\$6,250.00	1-Feb-23	\$262	
		Total 420035				\$6,250.00			\$6,650.00
	Other Fees								
11140-450040	Clearance of Property Standards Notice	To partially recover costs of inspection and enforcement	\$250 each	\$300.00	N		1-Feb-23	\$315.00	
11140-450040	Discharge of Property Standards Order	To partially recover costs of inspection and enforcement	\$500 each	\$600.00	N		1-Feb-23	\$630.00	
	Misc Revenue	Total 450040				\$3,000.00			\$3,200.00
	Compliance Letter Fees								
11140-450355	Zoning compliance letter	To recover all costs of providing service	\$30.00 each	\$35 each	N		1-Feb-23	\$40 each	
11140-450355	Work order compliance letter	To recover all costs of providing service	\$30.00 each	\$35 each	N		1-Feb-23	\$40 each	
11140-450355	Survey compliance letter	To recover all costs of providing service	\$75.00 each	\$80 each	N		1-Feb-23	\$90 each	
		Total 450355				\$63,000.00			\$69,000.00
						\$109,000.00			\$115,600.00

Form 6
User Fees and Charges - 2023

Department	Infrastructure & Planning Services
Division	Airport
Activity	Airport Operating Revenue

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from Fee	Date of Rate Change for 2023 if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
11125-450135	Daily Parking	Aircraft parking daily	daily	\$10.50-\$810	Y	\$9,450.00	1-Feb-23	\$10.75-\$830	\$9,686.25
11125 450150	Passenger Fee	Charter fee by passenger	per passenger	\$7.35-\$10.50	Y	\$5,250.00	1-Feb-23	\$7.53-\$10.76	\$5,381.25
11125-450275	After Hours Call Out	After hours call out fee/after hours snow clearing	per hour - 2 hours min	\$78.75-\$126	Y	\$1,050.00	1-Feb-23	\$80.72-\$269.05	\$1,076.25
11125-450275	Meeting Room Rental	Meeting room rental	daily	\$78.75-\$262.50	Y	\$525.00	1-Feb-23	\$78.75-\$262.50	\$538.13
	Total 450275					\$1,575.00			\$1,614.38
11125 450310	Gasoline Rebate	Airport fuel surcharge	per litre		Y	\$46,000.00	1-Feb-23		\$47,150.00
11125-450575	Landing Fees	Fee for aircraft landings	per landing	\$21-\$1200	Y	\$26,250.00	1-Feb-23	\$21.53-\$1230	\$26,906.25
11125-450580	Tie Down Fees	Fee for parking aircraft monthly	monthly	\$70 -\$1200	Y	\$13,000.00	1-Feb-23	\$71.75 -\$1230	\$15,000.00
	Total 11125					\$101,525.00			\$105,738.13
11130 440942	Development Review Fees	Building construction oversight	per sq. m.	\$10.80-\$12.80		\$14,000.00		\$10.80-\$12.80	\$14,000.00

Form 6
User Fees and Charges - 2023

Department	Infrastructure and Planning Services
Division	Asset Management and Capital Planning
Activity	

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from Fee	Date of Rate Change for 2023 if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10745 - 420000	Tree Removal Permit Fee - Administered by City Staff	recover part of cost to deliver service		\$150.00	N	\$12,500.00		\$ 150.00	\$12,000.00
10745 - 420000	Tree Removal Permit Fee - Administered by Tree Service Provider	recover part of cost to deliver service		\$50.00	N	\$12,500.00		\$ 50.00	\$12,500.00
10745 - 420000	Tree Removal Permit Fee - Eligible Exemption	n/a		\$0.00	N	\$0.00		\$0.00	\$0.00
10745 - 420000	Tree Removal Permit Application Fee	recover part of cost to deliver service		\$15.00	N	\$7,500.00		\$ 15.00	\$7,500.00
10745 - 420000	Tree Removal Permit Application Fee - more than 5 trees	recover part of cost to deliver service					1-Feb-23	\$ 150.00	\$4,500.00
10745 - 420000	Replacement Tree Fee for permits, planning applications, by-laws	recover part of cost to deliver service					1-Feb-23	\$ 550.00	\$11,000.00
	Total 420000.					\$32,500.00			\$47,500.00
10745-450368	Consolidated Linear Environmental Compliance Approval Storm Sewers/Ditches/Culverts/Third Pipe (SW1, SW3)	partial recovery of admin charges			N			\$ 1,500.00	\$4,500.00
10745-450368	Consolidated Linear Environmental Compliance Approval Components of Sewage Collection System (Pumping Stations) (SS2)	partial recovery of admin charges			N			\$ 5,000.00	\$0.00
10745-450368	Consolidated Linear Environmental Compliance Approval for Separate Sewers/Nominally Separate Sewers/Forecemains (Sanitary) (SS1)	partial recovery of admin charges			N			\$ 1,500.00	\$4,500.00
10745-450368	Environmental Compliance Approval Amendment	partial recovery of admin charges			N			\$ 1,000.00	\$1,000.00
10745-450368	Consolidated Linear Environmental Compliance Approval Stormwater Management Facilities (SW2)	partial recovery of admin charges			N			\$ 5,000.00	\$5,000.00
					N				
	Total 450368					\$0.00			\$15,000.00

Form 6
User Fees and Charges - 2023

Department	Infrastructure & Planning Services
Division	Engineering and Construction
Activity	Engineering

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/ participant etc.)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023- if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10760-420020	Wide and Heavy Load Permit	To recover cost of reviewing request and route and the issuance of the permit.	per permit	\$162.00	N	\$3,888.00	1-Feb-23	\$165.00	\$3,960.00
10760-420020	Wide and Heavy Load Permit	Use of municipal property	per permit	\$1.00	N	\$24.00	1-Feb-23	\$1.00	\$24.00
						\$3,912.00			\$3,984.00

Form 6
User Fees and Charges - 2023

Department	Utility Services
Division	Public Works
Activity	Various

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023 - if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10820-450220	* Sewer Rodding Private Connection	To recover costs	Time & Materials		Y	\$2,000			\$2,000
10850-450220	** Recoveries with HST	To recover costs	Time & Materials		Y	\$83,382	1-Feb-23		\$83,972
10875-450220	***External Vehicles Recovery	To recover costs	Time & Materials		Y	\$2,000	1-Feb-23		\$5,200
10845-450220	** Recovery no HST	To recover costs	Time & Materials		N	\$544,907	1-Feb-23		\$565,089

* Labour plus overhead (labour varies) plus equipment hourly cost (equipment used varies)

** Labour plus overhead at (labour varies) plus equipment hourly cost (equipment varies) plus materials at cost).

*** Labour plus overhead at (labour varies) plus materials at cost.

Form 6
User Fees and Charges - 2023

Department	Utility Services
Division	Transportation
Activity	Public Transit

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/participant etc.)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023 if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10950-450145	Public Transit Fares/Conventional	To partially recover operating and maintenance costs	per ride	\$2.75 cash	N	5,970,000			5,959,000
			30 day pass						
				A \$66	N				
				S \$60	N				
				S/C \$45	N				
			annual	S \$250	N				
			1/2 year	S \$150	N				
			day	family \$10	N				
			10 ride pass	\$25	N				
			Bulk	Variable	N				
			Discount		N				
			TransCab	\$4	N				
			Link Transfers	\$1	N				
			<12 yrs. of age	\$0	N				
10955-450145	Handi-Van transit Fares	To partially recover operating and maintenance costs	per ride	\$2.75 cash	N	152,000			151,400
			30 day pass	above	N				
10955-450150	Charter Rental Fee	To cover cost to supply charter bus service inside City	per hour	\$150	Y				
10945-450155	ATM Royalty and GO Sales	Recovery Revenue share ATM usage, GO pass sales	per unit		N	6,500			11,500
109600-450060	Bus Shelter Advertising	Recovery of revenue shelter advertising	per unit		Y				
10945-450060	Sponsorship Advertising	Recovery of revenue from sponsorships	per unit		Y				
10950-450060	On-Bus transit Advertising	Recovery of revenue from on-bus advertising	per unit		Y	122,200			140,500
						6,250,700			\$6,262,400

Form 6
User Fees and Charges - 2023

Department	Utility Services								
Division	Transportation								
Activity	Parking								
G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/ participant etc.)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023 - if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10880-450140	Fines for parking by-law infractions	To recover operating costs for parking system	set through Province per infraction	\$25.00 to \$300.00	N	\$660,000		\$25.00 to \$300.00	\$680,000
10885-450130	Parking Services : Simcoe Street Parking Garage	To partially recover operating and maintenance costs for facility	unit of time	\$1.75/60 min.	Y	\$260,000		\$1.75/60 min.	\$201,000
				\$12.25 max	Y			\$12.25 max	
	Hotspot Discount	Discount for use of electronic payment of hourly fees		Variable				Variable	
				\$85 / month	Y			\$85 / month	
10890-450130	Parking Services : King Street Parkade	To partially recover operating and maintenance costs for facility	unit of time	\$1.75/60 min.	Y	\$585,000		\$1.75/60 min.	\$449,200
				\$12.25 max	Y			\$12.25 max	
	Hotspot Discount	Discount for use of electronic payment of hourly fees		Variable				Variable	
				\$100 / month	Y			\$100 / month	
10895-450125	Parking lot fees : Reid, Downie, Rehill, Del Cray, Wolfe	To partially recover operating and maintenance costs of lots	unit of time	\$1.50/hour	Y	\$64,560		\$1.50/hour	\$40,350
	Hotspot Discount	Discount for use of electronic payment of hourly fees		Variable				Variable	
				Rehill/DC \$46 / month	Y			Rehill/DC \$46 / month	
10895-450130	Parking lot fees : various downtown lots	To partially recover operating and maintenance costs of lots	unit of time	L \$1.50/hour	Y	\$125,000		L \$1.50/hour	\$80,835
				\$10.5/day max	Y			\$10.5/day max	
				B \$1.50/hour	Y			B \$1.50/hour	
				\$10.50/day max	Y			\$10.50/day max	
				C \$1.50/hour	Y			C \$1.50/hour	
				\$10.50/day max	Y			\$10.50/day max	
	Hotspot Discount	Discount for use of electronic payment of hourly fees		Variable	Y			Variable	
				Variable	Y			Variable	
10900-450125	On-street parking fees: non-CBD sites	To partially recover operating costs and ensure customer turnover	unit of time	\$1.50/hour	Y	\$83,000		\$1.50/hour	\$41,300
	Hotspot Discount	Discount for use of electronic payment of hourly fees		Variable	Y			Variable	
10900-450130	On-street parking fees: downtown sites	To partially recover operating costs and ensure customer turnover	unit of time	\$1.50/hour	Y	\$653,000		\$1.50/hour	\$435,400
	Hotspot Discount	Discount for use of electronic payment of hourly fees		Variable	Y			Variable	
10900-450060	Parking Advertising	Recovery of revenue from advertising on tickets / pay and display machines	per unit	Variable	Y	\$12,000		Variable	\$8,000
	Total Parking Fees					\$2,442,560			\$1,936,085

Form 6
User Fees and Charges - 2023

Department	Infrastructure & Planning Services								
Division	Environmental Protection								
Activity	WWTP								
G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/participant etc.)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023 - if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	Disposal fees at WWTP	To partially recover operating costs of WWTP	per m3		N				
			per m3						
11020-450230			Portable Toilet	\$37.80		\$40,000.00	1-Apr-23	\$39.01	\$42,800.00
11020-450230			Septic Tank	\$26.25		\$250,000.00	1-Apr-23	\$27.09	\$345,000.00
11020-450230			Holding Tank	\$16.80		\$75,000.00	1-Apr-23	\$17.34	\$295,000.00
	Total 450230					\$365,000.00			\$750,300.00
11035-450230	Extra strength surcharge agreement	To partially recover operating costs of EMP, Enviro. Lab. WWTP	per kg of excess load	\$0.88	N	\$550,000.00	1-Jul-23	\$0.90	\$555,000.00
11035-450230	PUSI water mains cleaning	To partially recover operating costs of EMP, Enviro. Lab. WWTP	yearly fee		N				
11035-450230	IP Storm Pond Sampling & Well Levels	To Recover operating costs of EMP & Lab	per event						
11035-450230	RV holding tank dump fee	To partially recover WWTP operating costs associated with holding tank discharge treatment	fees per visit	\$10.00	N	\$2,500.00		\$10.00	\$2,500.00
11035-450230	Discharge Permits (Water from an Outside Source)	To partially recover operating costs of EMP, Enviro. Lab. WWTP	per m3	\$0.56	N	\$20,000.00	1-Feb-23	\$0.56	\$20,000.00
11035-450230	Snow Dump Sampling/Analysis	To partially recover operating costs of EMP, Enviro. Lab. WWTP	yearly fee	\$10,000.00	**	\$10,000.00			\$10,000.00
11035-450230	Drinking Water Analysis Service	To fully recover operating costs of EMP, Enviro Lab, WWTP	per sample			\$80,000.00	1-Feb-23		\$100,000.00
	Total 450230					\$662,500.00			\$715,000.00
11035-450395	General Laboratory services	To partially recover operating cost of Enviro. Lab	fees as required		Y	\$35,000.00	1-Feb-23		\$35,000.00
11035-490095	Bensfort Road landfill leachate treatment**	To partially recover operating costs of EMP, Enviro. Lab. WWTP	per m3	\$3.26	N	\$420,000.00	1-Feb-23	\$3.34	\$497,200.00
11035-490096	Landfill and Compost sampling/monitoring/analysis	To partially recover operating costs of EMP, Enviro. Lab. WWTP	yearly fee	\$250,000.00	**	\$250,000.00	1-Feb-23		\$261,250.00
11055-450230	Disposal Fee for Millbrook Hauled Was	To partially recover operating costs of WWTP	per m3		N	\$13,200.00			
11030-450220	Camera or Vactor truck charges	To Recover operating costs of WWC staff and truck (per truck per hour including one tonne disposal, plus additional expenses at applicable rates)	per hour	\$160.90		\$14,000.00	1-Feb-23	\$291.90	\$59,000.00
						\$1,759,700.00			\$2,317,750.00

**City of Peterborough
Environmental Protection Laboratories**

Analytical Price List 2023

Parameter	List Pricing (\$)
Oil and Grease (T)	\$ 56.00
BOD5	\$ 41.00
CBOD5	\$ 41.00
DOC	\$ 41.00
Ammonia	\$ 30.00
Chlorine, Total Residual	\$ 25.00
TSS	\$ 30.00
TDS	\$ 30.00
Total Solids and Volatile Solids	\$ 25.00
Alkalinity	\$ 25.00
COD	\$ 36.00
Phosphate-P	\$ 25.00
Phosphorus (total)	\$ 45.00
Conductivity	\$ 20.00
Mercury - Solids	\$ 46.00
Mercury - Waters	\$ 41.00
TKN, Waters	\$ 46.00
TKN, Biosolids	\$ 51.00
ICP Metals-Waters	\$ 75.00
ICP Metals-Biosolids/NMA	\$ 85.00
HPC	\$ 20.00
E.coli/Total Coliform	\$ 30.00
E.coli , NMA (includes TS)	\$ 51.00
Turbidity	\$ 20.00
Single Anion	\$ 36.00
Anions Scan	\$ 56.00
Single Cation	\$ 36.00
Cations Scan	\$ 56.00
pH	\$ 15.00
Phenol (T)	\$ 46.00
Microscopic Analysis (\$/h)	\$ 115.00

Form 6
User Fees and Charges - 2023

Department	Infrastructure & Planning Services								
Division	Waste Management								
Activity									
G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/ participant etc.)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023 if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10980-450390	Landfill fine - Fail to weigh out	To partially recover operating cost to administer / recover skipped tipping fees and to deter users from skipping weigh out	per unit	\$25	N	\$250	1-Feb-23	\$125	\$1,250
10980-450390	Landfill Tipping Fee - Mixed garbage, shingles, construction material, drywall – 100 kg or less	To partially recover operating costs of landfill site for garbage loads 100 kg or less .	Flat Fee	\$12	N	\$343,500		\$12	\$343,500
10980-450390	Landfill Tipping Fee - Mixed garbage, shingles, construction material, drywall & Contaminated soil with pre-approval)	To partially recover operating costs of landfill site for garbage loads 101 kg or more .	per tonne	\$125	N	\$1,751,000	1-Feb-23	\$145	\$2,013,650
10980-450390	Landfill Tipping Fee - Recyclables include green waste, scrap metal, and blue box materials	To partially recover operating costs of landfill site for mixed recyclable loads of 100 kg or less .	Flat Fee	\$7	N	\$57,253		\$7	\$57,253
10980-450390	Landfill Tipping Fee - Recyclables include green waste, scrap metal, and blue box materials	Mixed recyclable loads of 101 kg or more .	per tonne	\$95	N	\$89,395	1-Feb-23	\$115	\$102,804
10980-450390	Landfill Tipping Fee - Mixed garbage, shingles, construction material, drywall – over 100 kg (Unsorted)	To partially recover costs to sort, ship and recycle offsite of unsorted loads, 101 kg or more.	per tonne	\$125	N	\$590,875	1-Feb-23	\$145	\$679,506
10980-450390	Mattress and Box spring Recycling Fee - <10 units	To partially recover cost of Mattress and Box spring recycling program initiated by Council in 2014	per unit	\$16	N	\$142,560	1-Feb-23	\$20	\$156,816
10980-450390	Commercial Mattresses and Box springs - over 10 units	To recover the cost of 10+ mattresses and box springs brought to the landfill by commercial sources.	per unit	\$22	N	\$59,400	1-Feb-23	\$25	\$65,340
10980-450390	Landfill Tipping Fee - Cover Materials	To partially recover operating costs of landfill site, and bring charges in line with other similar materials	per tonne	\$50	N	\$1,199,975	1-Feb-23	\$55	\$1,319,973
10980-450390	Landfill Tipping Fee - Contaminated Soils Approved for Fill	To partially recover operating costs of landfill site	per tonne	\$125	N		1-Feb-23	\$145	
10980-450390	Landfill Tipping Fee - Asbestos	To partially recover operating costs of landfill site	per tonne	\$245	N	\$147,245		\$285	\$147,245
10980-450390	Landfill Tipping Fee - Freon-based appliances	To partially recover operating costs of landfill site	per unit	\$24	N	\$25,800	1-Feb-23	\$25	\$25,800
	Total 450390					\$4,407,253			\$4,913,137
10985-450025	Backyard composters sold back to community	To partially recover the cost of backyard composters	per unit	\$44	Y	\$10,000		\$44	\$10,000
	Commercial Fluorescent tubes	To recover the cost of commercially-generated fluorescent tubes at the HHW Depot, which are not covered by provincial funders	per unit	Not charging, just have quantity limits	N			Not charging, just have quantity limits	
10985-410400	L&Y Composting services to townships and County	To cover the City's cost to process green waste material dropped at the City's composting facility by Peterborough County and Townships	per tonne	\$40.00	Y	\$35,000		\$40.00	\$35,000
11000-450230	Large Article Collection	To partially recover operating costs of large article collection	per unit	\$30 for 1st item, \$10 each add'l item	N	\$15,000		\$30 for 1st item, \$10 each add'l item	\$16,000
11000-450230	Large Article Collection - Mattresses/Box Springs	To cover the cost to collect and pay \$16 each to the landfill account for recycling costs	per unit	\$30.00	N			\$30.00	
11010-450020	Blue boxes sold back to community	To partly recover the new supply contract for recycling bins, blue boxes will now be: \$5.00 for the small 23L carry bin, and \$8.00 for the 61L fiber or 89L container recycling boxes. No free blue box replacements.	per unit	\$4.42 for 23L \$7.08 for 68L or 83L	Y	\$8,000		\$4.42 for 23L \$7.08 for 68L or 83L	\$8,000
11010-450020	270 L Caddies sold back to the community	To recover the cost of recycling caddies supplied to apartments and businesses. All new caddies supplied will be charged \$75.00, all replacements for residential clients would be at no charge. This better encourages recycling, and drastically reduces administrative work.	per unit	\$88.50	Y	\$4,000		\$88.50	\$8,000
						\$4,479,253.00			\$4,990,137.00

Form 6
User Fees and Charges - 2023

Department	Community Services
Division	Arts, Culture and Heritage
Activity	Heritage Preservation Office

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/ participant etc.)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023 - if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10330-450280	Easement Fees- residential	Cost recovery for entering into HPTRP	property	\$250	N	\$0		\$0	\$0
10330-450280	- commercial	Cost recovery for entering into HPTRP	property	\$450	N	\$0		\$0	\$0
10330-450280	Renewal Fees	Cost recovery for renewal of HPTRP	property	\$200	N	\$2,800		\$200	\$3,400
						\$2,800			\$3,400

Form 6
User Fees and Charges - 2023

Department	Community Services
Division	Culture and Heritage
Activity	Museum and Archives

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/ participant etc.)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023 - if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10345-450290	PerfectMind Withdrawal Fees	To offset the administrative costs associated with refunds for program withdrawals	per registrant	\$5.00	N	\$400.00		\$5.00	\$400.00
10345-450410	Admission	To partially recover costs of temporary exhibitions	per visit	by donation	N	\$15,000.00		by donation	\$16,000.00
10355-450240	School Programs	To provide suitable time, resources and programs	per registrant	\$6.00	N	\$6,000.00	1-Feb-23	\$7.00	\$6,000.00
10355-450250	MUSE Film Tickets	To partially recover operating costs of Museum & Archives	per ticket	\$15.00	Y	\$78,600.00	1-Feb-23	\$16.00	\$85,600.00
10355-450255	Summer Discovery Camps	To provide suitable time, resources and programs (full day)	per registrant	\$50.00	N	\$50,000.00		\$50.00	\$50,000.00
10355-450255	Specialized Discovery Camps	To provide suitable time, resources and programs (full day)	per registrant	\$325.00	N			\$65.00	
	Total 450255					\$50,000.00			\$50,000.00
10355-450260	Archaeological Collections	To partially recover the costs of processing. conservation and long-term storage	per box	\$425.00	N	\$0.00		\$425.00	\$0.00
10355-450345	Public Programs	To provide suitable time, resources and programs on weekends, evenings	per group		Y		1-Feb-23	\$140.00	\$1,000.00
10355-450345	School Break Discovery Camps	To provide suitable time, resources and programs (full day)	per registrant	\$50.00	N	\$8,000.00		\$50.00	\$9,000.00
						\$158,000.00			\$168,000.00

Form 6

User Fees and Charges - 2023

Department	Community Services
Division	Arts Culture and Heritage
Activity	Library

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023- if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
60005-440220	Recoveries								
60005-440220	InterLibrary Loan	Fail to pick up item charge	per title	\$7.00	N			\$7.00	
60005-440220	Research Request fees	Cost recovery for staff time taken to process research requests for individuals + Xerox copying fees	per request	\$40.00	Y			\$40.00	
60005-440220	Earbuds	Cost recovery (\$3.00 including HST)	per pair	\$2.65	Y			\$2.65	
60005-440220	Library branded Bags	cost recovery (\$3.50 including HST)	per bag	\$3.10	Y			\$3.10	
60005-440220	Library branded Water Bottles	cost recovery (\$3 including HST)	per bottle	\$2.65	Y			\$2.65	
	Total 450220					\$500			\$500
60005-450055	Xerox Fees								
	black and white copying	Cost recovery (includes HST)	per page	\$0.15	Y			\$0.15	

Form 6

User Fees and Charges - 2023

Department	Community Services
Division	Arts Culture and Heritage
Activity	Library

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023- if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	colour copying	Cost recovery (includes HST)	per page	\$0.50	Y			\$0.50	
	Total 450055					\$5,000			\$5,000
60005-450085	Memberships-Out of Town								
	3 month	Recover cost of service to non-taxpayers	per house	\$25.00	N			\$25.00	
	6 month	Recover cost of service to non-taxpayers	per house	\$35.00	N			\$35.00	
	9 month	Recover cost of service to non-taxpayers	per house	\$45.00	N			\$45.00	
	12 month	Recover cost of service to non-taxpayers	per house	\$55.00	N			\$55.00	
	24 month	Recover cost of service to non-taxpayers	per house	\$110.00	N			\$110.00	
	Senior Rate (aged 65+) - 12 months	Recover cost of service to non-taxpayers	per house	\$35.00	N			\$35.00	
	Senior Rate (aged 65+) - 24 months	Recover cost of service to non-taxpayers	per house	\$70.00	N			\$70.00	
	Institutional/Business - 12 months	Recover cost of service to non-taxpayers	per business	\$100.00	N			\$100.00	
	Senior's Institutional/Business - 12 months	Recover cost of service to non-taxpayers	per business	\$50.00	N			\$50.00	
	Total 450085					\$15,000			\$12,000
60005-450140	Fines								
	InterLibrary Loan, Daisy-Reader Kit	Fines for overdue materials - maximum=\$15.00	per day	\$1.00	N			\$1.00	
	Total 430200					\$1,000			\$100

Form 6

User Fees and Charges - 2023

Department	Community Services
Division	Arts Culture and Heritage
Activity	Library

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023- if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
60005-450230	Program revenue	Supplies Cost Recovery (includes HST). Varies per program	per program or per person	\$1.00-\$50.00	Y			\$1.00-\$50.00	
	Total 450230					\$500			\$100
60005-450320	Room Rental - Main Branch								
	Seminar Room	Cost Recovery - Admin charges	per hour	\$20.00	Y			\$20.00	
	Seminar Room	Cost Recovery - Admin charges	per half day (4 hrs)	\$50.00	Y			\$50.00	
	Seminar Room	Cost Recovery - Admin charges	per full day (8 hrs)	\$90.00	Y			\$90.00	
	Seminar Room	Cost Recovery - Admin charges	per additional hour	\$20.00	Y			\$20.00	
	Seminar Room - Cleaning Fee	Cost Recovery - Admin charges	per booking	\$20.00	Y			\$20.00	
	Board Room	Cost Recovery - Admin charges	per hour	\$25.00	Y			\$25.00	
	Board Room	Cost Recovery - Admin charges	per half day (4 hrs)	\$70.00	Y			\$70.00	
	Board Room	Cost Recovery - Admin charges	per full day (8 hrs)	\$135.00	Y			\$135.00	
	Board Room	Cost Recovery - Admin charges	per additional hour	\$25.00	Y			\$25.00	
	Board Room - Cleaning Fee	Cost Recovery - Admin charges	per booking	\$20.00	Y			\$20.00	
	Multipurpose Room	Cost Recovery - Admin charges	per hour	\$30.00	Y			\$30.00	
	Multipurpose Room	Cost Recovery - Admin charges	per half day (4 hrs)	\$85.00	Y			\$85.00	
	Multipurpose Room	Cost Recovery - Admin charges	per full day (8 hrs)	\$160.00	Y			\$160.00	
	Multipurpose Room	Cost Recovery - Admin charges	per additional hour	\$30.00	Y			\$30.00	
	Multipurpose Room - Cleaning Fee	Cost Recovery - Admin charges	per booking	\$20.00	Y			\$20.00	
	Multipurpose Room - Room set up Fee	Cost Recovery - Admin charges	per booking	\$50.00	Y			\$50.00	
	Friends of the Library Community Room	Cost Recovery - Admin charges	per hour	\$45.00	Y			\$45.00	
	Friends of the Library Community Room	Cost Recovery - Admin charges	per half day (4 hrs)	\$135.00	Y			\$135.00	
	Friends of the Library Community Room	Cost Recovery - Admin charges	per full day (8 hrs)	\$260.00	Y			\$260.00	
	Friends of the Library Community Room	Cost Recovery - Admin charges	per additional hour	\$45.00	Y			\$45.00	
	FOL Community Room - Cleaning Fee	Cost Recovery - Admin charges	per booking	\$20.00	Y			\$20.00	
	FOL Community Room - Set up Fee	Cost Recovery - Admin charges	per booking	\$50.00	Y			\$50.00	
	Total 450320					\$45,000			\$45,000
60005-450595	Lost Items**								
	Processing Fee	Admin cost to process replacements, added to most items	per title	\$5.00	N			\$5.00	
	7 Day Loan (DVDs & Quickbooks)	Average replacement cost	per title	\$22.00	N			\$22.00	
	14 Day Loan (TV Sets)	Average replacement cost	per title	\$65.00	N			\$65.00	
	7 Day Loan (New and Popular DVDs)	Average replacement cost	per title	\$50.00				\$50.00	
	Music CD	Average replacement cost	per title	\$15.00	N			\$15.00	
	Books on CD & MP3 CD	Average replacement cost	per title	\$45.00	N			\$45.00	
	InterLibrary Loan - Lost item charge	Average replacement cost	per title	\$36.00	N			\$36.00	
	Periodical / Magazine & Board books	Average replacement cost	per title	\$7.00	N			\$7.00	
	Playaway	Average replacement cost	per title	\$86.00	N			\$86.00	
	Paperback book (Children's) & Book Club Book	Average replacement cost - no processing fee	per title	\$10.00	N			\$10.00	
	Kits (Book & CD)	Average replacement cost	per title	\$15.00	N			\$15.00	
	Fiction books	Average replacement cost	per title	\$22.00	N			\$22.00	
	Nonfiction & Large Print	Average replacement cost	per title	\$32.00	N			\$32.00	
	Easy Readers and Picture books	Average replacement cost	per title	\$13.00	N			\$13.00	
	Wattreader (Wattmeter)	Average replacement cost (56.50 including HST)	per title	\$50.00	Y			\$50.00	

Form 6

User Fees and Charges - 2023

Department	Community Services
Division	Arts Culture and Heritage
Activity	Library

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023- if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	USB Cable	Average replacement cost - no processing fee (\$5 cost recovery including HST)	per item	\$4.42	Y			\$4.42	
	Daisy-reader Kit	Average replacement cost	per kit	\$500.00	N			\$500.00	
	Daisy Mask	Average replacement cost - no processing fee	per item	\$20.00	N			\$20.00	
	Daisy Adapter	Average replacement cost - no processing fee	per item	\$45.00	N			\$45.00	
	Daisy USB Cable	Average replacement cost - no processing fee	per item	\$10.00	N			\$10.00	
	Curious Cases	Average replacement cost	per kit	\$0.00	N		1-Feb-23	\$150.00	
	Carbon Dioxide Monitors	Average replacement cost	per item	\$0.00	N		1-Feb-23	\$355.00	
	Disc Golf discs	Average replacement cost	per kit	\$25.00	N			\$25.00	
	Park Passes	Average replacement cost	per item	\$225.00	N			\$225.00	
	Multimedia Cases (DVD, MP3, Playaway, Book and CD Kit, Playaway door)	Average replacement cost - no processing fee	per title	\$4.00	N			\$4.00	
	Great Courses Case	Average replacement cost	per item	\$11.00	N			\$11.00	
	Book Club Bag	Average replacement cost - no processing fee (\$20 cost recovery including HST)	per item	\$17.70	Y			\$17.70	
	Visiting Library Service Bag	Average replacement cost - no processing fee (\$6 cost recovery including HST)	per item	\$5.31	Y			\$5.31	
	Damage/Repair Fee - board book, easy reader, children's paperback	Average repair cost - no processing fee	per item	\$8.00	N			\$8.00	
	Damage/Repair Fee - children's and YA books	Average repair cost - no processing fee	per title	\$11.00	N			\$11.00	
	Damage/Repair Fee - adult books	Average repair cost - no processing fee	per title	\$15.00	N			\$15.00	
	CD and Book Kit (Book Only)	Average repair cost - no processing fee	per title	\$8.00	N			\$8.00	
	CD, DVD, MP3 Disc (each)	Average repair cost - no processing fee	per title	\$20.00	N			\$20.00	
		**Where there is an actual cost for the item in the cataloguing record, we charge the actual purchase cost plus the \$5.00 processing fee							
	Total 450595					\$7,000			\$3,000
60005-450600	Lost Cards	Cost Recovery	per card	\$3.50	N			\$3.50	
	Total 450600					\$800			\$700

Form 6
User Fees and Charges - 2023

Department	Community Services								
Division	Arts Culture and Heritage								
Activity	Art Gallery of Peterborough								
G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e.. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/ participant etc.)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change Feb. 1, 2023 (if applicable)	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
401-810-5232	School Groups	School Program Subsidy	per visit 1 student	\$8.00	N		per visit 1 student	\$8.00	\$3,000.00
40010-450085	Individual Art Gallery Membership	to cover costs of membership benefits	per person	\$30.00	N	\$918.00	per person	\$30.00	\$1,050.00
40010-450085	2 Year Individual AGP Membership	covers cost of membership benefits - 10% discount	per person	\$54.00	N	\$162.00	per person	\$54.00	\$540.00
40010-450085	Family Art Gallery Membership	to cover costs of membership benefits	per family	\$40.00	N	\$1,200.00	per family	\$40.00	\$1,200.00
40010-450085	2 Year Family AGP Membership	covers cost of membership benefits - 10% discount	per family	\$144.00	N	\$0.00	per family	\$72.00	\$360.00
40010-450085	Senior Art Gallery Membership	to cover costs of membership benefits	per person	\$25.00	N	\$1,400.00	per person	\$25.00	\$750.00
40010-450085	2 Year Senior AGP Membership	covers cost of membership benefits - 10% discount	per person	\$45.00	N	\$0.00	per person	\$45.00	\$135.00
40010-450085	Student Art Gallery Membership	to cover costs of membership benefits	per person	\$20.00	N	\$20.00	per person	\$20.00	\$40.00
40010-450085	2 Year Student AGP Membership	covers cost of membership benefits - 10% discount	per person	\$45.00	N	\$0.00	per person	\$45.00	\$45.00
40010-450085	Curator's Circle AGP Membership	covers cost of membership, plus defined benefits	per family	\$100.00	N	\$500.00	per family	\$100.00	\$200.00
40010-450085	2 year Curator's Circle Membership	covers cost of membership benefits - 10% discount	per family	\$180.00	N	\$0.00	per family	\$180.00	\$180.00
40010-450085	Director's Circle AGP Membership	covers cost of membership, plus defined benefits	per family	\$300.00	N	\$300.00	per family	\$300.00	
40010-450085	2 Year Director's Circle Membership	covers cost of membership benefits - 10% discount	per family	\$540.00	N	\$0.00	per family	\$540.00	
40010-450085	Benefactor's Circle AGP Membership	covers cost of membership, plus defined benefits	per family	\$1,000.00	N	\$0.00	per family	\$1,000.00	
40010-450085	2 Year Benefactor Circle Membership	covers cost of membership benefits - 10% discount	per family	\$1,800.00	N	\$0.00	per family	\$1,800.00	
	Total 450085					\$4,500.00			\$4,500.00
40010-450270	School Groups	to cover increased costs for instructors, materials and facility operation	per visit 1 student	\$8.00	N	\$2,000.00		\$10.00	\$8,000.00
40010-450615	Education programs - child	costs of instructors, materials, facility, change from 6 to 8 week session	per 6 week session	\$100.00	N	\$3,000.00	\$50 /day or \$33 1/2 day	\$200	\$4,000.00
40010-450620	Education programs - Youth	Varies depending on artist/instructor and schedule	full day	\$50 - 80	Y	\$2,500.00		\$50 - 80	\$1,500.00
40010-450625	Education programs - Adult	Varies depending on artist/instructor and schedule	2 hr session		Y	\$3,000.00		\$3,000.00	\$7,000.00
40010-450625	Education programs - Adult & Family	Materials fees includes take home kit	per 1/2 day session / group	\$200.00	Y	\$0.00		\$0.00	\$0.00
40010-450630	March Break & Summer Camps	covers increased costs for instructors, materials, facility operation - options available	1 week session	250 (\$50/day)	N	\$13,500.00	\$50 /day or \$33 1/2 day	\$250.00	\$16,000.00
40010-450635	Education - Partnerships			\$3,000.00	N	\$3,000.00		\$6,000.00	\$6,000.00
	Education sub-total					\$27,000.00		\$9,460.00	\$42,500.00
40010- 450320	Room Rental	user fees	per hour	\$120.00	Y	\$0.00		\$120.00	\$0.00
40010- 450320	Art Gallery & Studio	user fees	2 hours	\$150.00		\$0.00	2 hours	\$175.00	\$1,000.00
40010- 450320	Outdoor Patio	user fees	per hour	\$150.00	Y			\$150.00	
40010- 450320	Special Events - flat fee plus additional hourly rate		flat fee + hourly rates	\$200.00	Y	\$0.00		\$200.00	
	Rentals sub-total					\$0.00		\$645.00	\$1,000.00
						\$31,500.00		\$10,105.00	\$48,000.00

User Fees and Charges - 2023

Department	Community Services
Division	Arenas
Activity	Healthy Planet Arena

G/L Account Number C1	User Fee Name and Description C2	Rationale for Fee (i.e., Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.) C3	Unit Basis (Time/ participant etc.) C4	Current Rate Presently In Effect C5	HST Y or N C6	2022 Total Budgeted Rev from Fee C7	Date of Rate Change for 2023- if applicable C8	Proposed Rate as per 2023 Budget C9	2023 Total Budgeted Rev from Fee C10
Ice Rental Revenue									
10410-450425	Prime-Time-Adult	To partially recover operating costs of Healthy Planet Arena	Per Hour	\$194.06	Y/ Extra		1-Apr-23	\$203.76	
10410-450425	Prime-Time-Youth	To partially recover operating costs of Healthy Planet Arena	Per Hour	\$167.19	Y/ Extra		1-Apr-23	\$175.55	
10410-450425	Non-Prime Time-All	To partially recover operating costs of Healthy Planet Arena	Per Hour	\$123.40	Y/ Extra		1-Apr-23	\$129.57	
10410-450425	After 11pm	To partially recover operating costs of Healthy Planet Arena	Per Hour	\$123.40	Y/ Extra		1-Apr-23	\$129.57	
10410-450425	Elementary School Rate	To partially recover operating costs of Healthy Planet Arena	Per Hour	\$76.63	Y/ Extra		1-Apr-23	\$80.46	
10410-450425	Public Skating Admissions-Regular	To partially recover operating costs of Healthy Planet Arena	Per Time	\$4.43	Y/ Extra		1-Apr-23	\$4.65	
10410-450425	Public Skating Admissions-50+	To partially recover operating costs of Healthy Planet Arena	Per Time	\$3.54	Y/ Extra		1-Apr-23	\$3.76	
10410-450425	Pay as you Play Hockey	To partially recover operating costs of Healthy Planet Arena	Per Time	\$7.08	Y/ Extra		1-Apr-23	\$7.52	
10410-450425	Individual Ice rental Cost per skaters - Cost varies to include Capital Contribution	To partially recover operating costs of Healthy Planet Arena	Per Hour	\$9.03	Y/ Extra		1-Apr-23	\$9.48	
Floor Rental Revenue									
10410-450425	Prime-Time-Adult	To partially recover operating costs of Healthy Planet Arena	Per Hour	\$107.31	Y/ Extra		1-Apr-23	\$112.68	
10410-450425	Prime-Time-Youth	To partially recover operating costs of Healthy Planet Arena	Per Hour	\$85.80	Y/ Extra		1-Apr-23	\$90.09	
10410-450425	Non-Prime Floor Time-All	To partially recover operating costs of Healthy Planet Arena	Per Hour	\$63.50	Y/ Extra		1-Apr-23	\$66.67	
10410-450425	Floor Pad Rental-Individual	To partially recover operating costs of Healthy Planet Arena	Per Day	\$2,951.94	Y/ Extra		1-Apr-23	\$3,099.54	
	Total 450425					\$1,056,168.00			\$1,108,976.40
Room Rentals									
10410-450320	Banquet Hall-Sundays through Thursdays	To partially recover operating costs of Healthy Planet Arena	Per Day	\$481.79	Y/ Extra		1-Feb-23	\$505.88	
10410-450320	Banquet Hall-Fridays, Saturdays	To partially recover operating costs of Healthy Planet Arena	Per Day	\$717.73	Y/ Extra			\$753.62	
10410-450320	Banquet Hall-Sun-Thurs-3 Hours or Less	To partially recover operating costs of Healthy Planet Arena	Per Day	\$151.15	Y/ Extra		1-Feb-23	\$158.71	
10410-450320	Banquet Hall-Fri-Sat-3 Hours or Less	To partially recover operating costs of Healthy Planet Arena	Per Day	\$215.32	Y/ Extra		1-Feb-23	\$226.09	
10410-450320	Meeting Rooms-Day Rate	To partially recover operating costs of Healthy Planet Arena	Per Day	\$120.18	Y/ Extra		1-Feb-23	\$126.19	
10410-450320	Meeting Rooms-3 Hours or Less	To partially recover operating costs of Healthy Planet Arena	3 Hours	\$60.63	Y/ Extra		1-Feb-23	\$63.66	
10410-450320	Food Levy Charge	To partially recover operating costs of Healthy Planet Arena	Per Event	\$140.57	Y/ Extra		1-Feb-23	\$147.60	
10410-450320	Banquet Hall Administrative Fee	To partially recover operating costs for contract administration and verification of liability insurance for the Banquet Hall rentals booked by Food and Beverage Operator.	Per Event		Y/ Extra		1-Feb-23	\$25.00	
	Total 450320					\$72,144.00			\$72,144.00
Miscellaneous									
10410-450290	Facility Booking Cancellation Fee > 30 days	To partially recover administrative costs	per hour	\$27.56	Y/Extra		1-Apr-23	\$28.94	
10410-450290	Facility Booking Cancellation Fee < 30 days	To partially recover administrative costs	per hour	\$55.13	Y/Extra		1-Apr-23	\$57.88	
	Total 450290					\$1,700.00			\$1,700.00
Capital Contributions									
10410-450415	Collected Capital Contribution	To partially recover debenture costs of New Arena Complex	Per Hour	\$7.30	Y/ Extra		1-Apr-23	\$7.66	
10410-450415	Collected Capital Contribution	To partially recover debenture costs of New Arena Complex	Per 1/2 Hour	\$3.65	Y/ Extra		1-Apr-23	\$3.83	
	Total 450415					\$78,750.00			\$81,900.00
						\$1,208,762.00			\$1,264,720.40

Form 6
User Fees and Charges - 2023

Department	Community Services
Division	Arenas
Activity	Kinsmen Centre

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e.. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/ participant etc.)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from Fee	Date of Rate Change for 2023- if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
Ice Rental Revenue									
10425-450425	Prime-Time-Adult	To partially recover operating costs of Kinsmen Centre	Per Hour	\$194.06	Y/ Extra		1-Apr-23	\$203.76	
10425-450425	Prime-Time-Youth	To partially recover operating costs of Kinsmen Centre	Per Hour	\$167.19	Y/ Extra		1-Apr-23	\$175.55	
10425-450425	Non-Prime Time-All	To partially recover operating costs of Kinsmen Centre	Per Hour	\$123.40	Y/ Extra		1-Apr-23	\$129.57	
10425-450425	After 11pm	To partially recover operating costs of Kinsmen Centre	Per Hour	\$123.40	Y/ Extra		1-Apr-23	\$129.57	
10425-450425	Elementary School Rate	To partially recover operating costs of Kinsmen Centre	Per Hour	\$76.63	Y/Extra		1-Apr-23	\$80.46	
10425-450425	Public Skating Admissions-Regular	To partially recover operating costs of Kinsmen Centre	Per Time	\$4.43	Y/Extra		1-Apr-23	\$4.65	
10425-450425	Public Skating Admissions-50+	To partially recover operating costs of Kinsmen Centre	Per Time	\$3.54	Y/Extra		1-Apr-23	\$3.76	
10425-450425	Pay as you Play Hockey	To partially recover operating costs of Kinsmen Centre	Per Time	\$7.08	Y/ Extra		1-Apr-23	\$7.52	
10425-450425	Individual Ice rental Cost per skaters -	To partially recover operating costs of Kinsmen Centre	Per Hour	\$9.03	Y/Extra		1-Apr-23	\$9.48	
	Cost varies to include Capital Contribution								
Floor Rental Revenue									
10425-450425	Adults	To partially recover operating costs of Kinsmen Centre	Per Hour	\$107.31	Y/Extra		1-Apr-23	\$112.68	
10425-450425	Children's	To partially recover operating costs of Kinsmen Centre	Per Hour	\$85.80	Y/Extra		1-Apr-23	\$90.09	
10425-450425	Non-Prime Floor Time-Anyone	To partially recover operating costs of Kinsmen Centre	Per Hour	\$63.50	Y/ Extra		1-Apr-23	\$66.67	
10425-450425	Floor Pad Rental - Individual	To partially recover operating costs of Kinsmen Centre	Per Day	\$2,951.94	Y/Extra		1-Apr-23	\$3,099.54	
	Total 450425					\$797,335			\$837,202
Room Rentals									
10425-450320	Meeting Rooms-Day Rate	To partially recover operating costs of Kinsmen Centre	Per Day	\$120.18	Y/ Extra		1-Feb-23	\$126.19	
10425-450320	Meeting Rooms-3 Hours or Less	To partially recover operating costs of Kinsmen Centre	3 Hours	\$60.63	Y/ Extra		1-Feb-23	\$63.66	
10425-450320	Food Levy Charge	To partially recover operating costs of Kinsmen Centre	Per Event	\$140.57	Y/ Extra		1-Feb-23	\$147.60	
	Total 450320					\$5,000			\$5,000
Miscellaneous									
10425-450290	Facility Booking Cancellation Fee > 30 days	To partially recover administrative costs	per hour	\$27.56	Y/Extra		1-Apr-23	\$28.94	
10425-450290	Facility Booking Cancellation Fee < 30 days	To partially recover administrative costs	per hour	\$55.13	Y/Extra		1-Apr-23	\$57.88	
	Total 450290					\$1,700			\$1,700
Capital Contributions									
10425-450415	Collected Capital Contribution	To partially recover debenture costs of New Arena Complex	Per Hour	\$7.30	Y/ Extra		1-Apr-23	\$7.66	
10425-450415	Collected Capital Contribution	To partially recover debenture costs of New Arena Complex	Per 1/2 Ho	\$3.65	Y/ Extra		1-Apr-23	\$3.83	
						\$804,035			\$843,902

Form 6
User Fees and Charges - 2023

Department	Community Services
Division	Arenas
Activity	Memorial Centre/Morrow Park

G/L Account Number C1	User Fee Name and Description C2	Rationale for Fee (i.e., Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.) C3	Unit Basis (Time/participant etc.) C4	Current Rate Presently In Effect C5	HST Y or N C6	2022 Total Budgeted Rev from Fee C7	Date of Rate Change for 2023 - if applicable C8	Proposed Rate as per 2023 Budget C9	2023 Total Budgeted Rev from Fee C10
Miscellaneous									
10380-450290	Facility Booking Cancellation Fee > 30 days	To partially recover administrative costs	per hour	\$27.56	Y/Extra		1/Feb/23	\$28.94	
10380-450290	Facility Booking Cancellation Fee < 30 days	To partially recover administrative costs	per hour	\$55.13	Y/Extra		1/Feb/23	\$57.88	
	Total 450290					\$2,000			\$2,000
10380-450415	Capital Replacement Fund	To partially recover Capital costs	per ticket	\$1 to \$3	Y/Extra			\$1 to \$3	
	Total 450415					\$239,000			\$261,400
Ice & Floor Charges									
10380-450425	Ice Prime-Time-Adult	To partially recover operating costs	Per Hour	\$194.06	Y/Extra		1/Apr/23	\$203.76	
10380-450425	Ice Prime-Time-Youth	To partially recover operating costs	Per Hour	\$167.19	Y/Extra		1/Apr/23	\$175.55	
10380-450425	Ice Non-Prime Time-All	To partially recover operating costs	Per Hour	\$123.40	Y/Extra		1/Apr/23	\$129.57	
10380-450425	After 11pm	To partially recover operating costs	Per Hour	\$123.40	Y/Extra		1/Apr/23	\$129.57	
10380-450425	Elementary School Rate	To partially recover operating costs	Per Hour	\$76.63	Y/Extra		1/Apr/23	\$80.46	
10380-450425	Floor Prime-Adult	To partially recover operating costs	Per Hour	\$116.11	Y/Extra		1/Apr/23	\$121.91	
10380-450425	Floor Prime-Youth	To partially recover operating costs	Per Hour	\$98.55	Y/Extra		1/Apr/23	\$103.47	
10380-450425	Floor Non-Prime-All	To partially recover operating costs	Per Hour	\$72.92	Y/Extra		1/Apr/23	\$76.57	
10380-450425	Individual Ice rental Cost per skaters - Cost varies to include Capital Contribution	To partially recover operating costs	Per Hour	\$9.03	Y/ Extra		1/Apr/23	\$9.48	
	Total 450425					\$291,848			\$306,440
Ticket Charges									
10380-450430	Order Charge	To partially recover operating costs	per order	\$2 to \$2.50/order	Y/Extra			\$2 to \$2.50/order	
	Total 450430					\$20,000			\$20,000
10380-450440	Premium Fees for Club/South-end/Skybox/Birthday room-Concerts & Events	To partially recover operating costs	per ticket	\$1.00 to \$5.50	Y/Incl.			\$1.00 to \$5.50	
	Total 450440					\$69,600			\$30,000
10380-450450	Internet ticket service charges	To partially recover operating costs	per ticket	\$0.00	Y/Extra				
10380-450450	Box Office Ticket Sales Fee	To partially recover operating costs	per ticket	\$0.75-\$10/ticket	Y/Extra			\$0.75-\$10/ticket	
10380-450450	Ticket System Event Layout Production Fee	To partially recover operating costs	per event	\$165.38	Y/Extra		1/Feb/23	\$173.64	
10380-450450	Box Office Hourly Fee-Level 1	To partially recover operating costs	per hour	\$82.69	Y/Extra		1/Feb/23	\$86.82	
10380-450450	Box Office Hourly Fee-Level 2	To partially recover operating costs	per hour	\$55.13	Y/Extra		1/Feb/23	\$57.88	
	Total 450450					\$160,450			\$258,980
Event Charges									
10390-450410	PMC Building Rental (Trade Show)	To partially recover operating costs	per day	\$4,542.30	Y/Extra			\$4,542.30	
10390-450410	PMC Building Rental (Trade Show Non-Profit)	To partially recover operating costs	per day	\$3,633.84	Y/Extra			\$3,633.84	
10390-450410	PMC Building Rental (Concert)	To partially recover operating costs	per day	\$5,513-\$7,387	Y/Extra			\$5,513-\$7,387	
10390-450410	PMC Building Rental (Concert Non-Profit)	To partially recover operating costs	per day	\$5,909.40	Y/Extra			\$5,909.40	
10390-450410	PMC Building Rental (Banquet-Floor Only)	To partially recover operating costs	per day	\$2,811.38	Y/Extra			\$2,811.38	
10390-450410	In-House Marketing for Events	To partially recover operating costs	per event	\$105-\$2,100	Y/Extra			\$105-\$2,100	
10390-450410	Event staff charges	To partially recover operating costs	per event	\$2,646.00	Y/Extra			\$2,778.30	
10390-450410	Sound Room & Technician	To partially recover operating costs	per event	\$275.63	Y/Extra		1/Feb/23	\$289.41	
10390-450410	Labor to remove glass	To partially recover operating costs	per event	\$1,135.58	Y/Extra		1/Feb/23	\$1,192.35	
10390-450410	Labour to install Ice Cover	To partially recover operating costs	per event	\$1,135.58	Y/Extra		1/Feb/23	\$1,192.35	
10390-450410	Partial Removal of Glass	To partially recover operating costs	per event	\$794.90	Y/Extra		1/Feb/23	\$834.65	

Form 6
User Fees and Charges - 2023

Department	Community Services
Division	Arenas
Activity	Memorial Centre/Morrow Park

G/L Account Number C1	User Fee Name and Description C2	Rationale for Fee (i.e.. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.) C3	Unit Basis (Time/ participant etc.) C4	Current Rate Presently In Effect C5	HST Y or N C6	2022 Total Budgeted Rev from Fee C7	Date of Rate Change for 2023 - if applicable C8	Proposed Rate as per 2023 Budget C9	2023 Total Budgeted Rev from Fee C10
10390-450410	Post Event Cleanup Fee	To partially recover operating costs	per event	\$1,653.75	Y/Extra		1/Feb/23	\$1,736.44	
	Total 450410					\$275,625			\$196,000
Contractual Recovery									
10390-450220	Forklift Operator	To partially recover operating costs	per hour	\$33.41	Y/Extra		1/Feb/23	\$35.08	
10390-450220	Forklift Rental (Event)	To partially recover operating costs	per event	\$303.19	Y/Extra		1/Feb/23	\$318.35	
10390-450220	Lift Rental	To partially recover operating costs	per day	\$303.19	Y/Extra		1/Feb/23	\$318.35	
10390-450220	Additional Chair rental	To partially recover operating costs	per event	\$2.27	Y/Extra		1/Feb/23	\$2.38	
10390-450220	Additional Table rental	To partially recover operating costs	per event	\$18.17	Y/Extra		1/Feb/23	\$19.08	
	Total 450220					\$150,000			\$157,500
Morrow Park									
10375-420125	Morrow Building Rental-Winter	To partially recover operating costs	per day	\$1,197.87	Y/Extra		1/Feb/23	\$1,257.76	
10375-420125	Morrow Building Rental-Summer	To partially recover operating costs	per day	\$1,050.96	Y/Extra		1/Feb/23	\$1,103.51	
10375-420125	Morrow Building Set-Up Day Fee	To partially recover operating costs	per partial	\$525.00	Y/Extra		1/Feb/23	\$551.25	
	Total 420125					\$15,000			\$20,000
Morrow Park Charges									
10375-450125	Parking	To partially recover operating costs	per vehicle	\$5.00	Y/Incl.			\$5.00	
10375-450125	Parking Lot Buyout	To partially recover operating costs	per day	\$2,205.00	Y/Extra		1/Feb/23	\$2,315.25	
	Total 450125					\$126,000			\$126,000
Capital Contributions									
10380-450415	Collected Capital Contribution	To partially recover debenture costs of New Arena Co	Per Hour	\$7.30	Y/ Extra		1/Apr/23	\$7.66	
10380-450415	Collected Capital Contribution	To partially recover debenture costs of New Arena Co	Per 1/2 Hou	\$3.65	Y/ Extra		1/Apr/23	\$3.83	
						\$1,183,163			\$1,114,920

Form 6

User Fees and Charges - 2023

Department	Community Services
Division	Recreation Services
Activity	Sport and Recreation Programs

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/ participant etc.)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023- if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
Administrative Fees									
10510-450040	Withdrawal Fee - Programs	Recovery of Administrative Costs	Per Class	Min.10%	Y	\$0.00	1-Feb-23	Min.10%	\$1,500
						\$0			\$1,500
10539-450040	Administrative Fee - Parade/Procession	Entry fee related to parades/processions	Per Entry	\$0.00	Y	\$0.00	1-Feb-23	\$200.00	\$1,200
						\$0			\$1,200
Sport Camp Fees									
10510-450500	Instructional / Skill - Level I	4 hour program	Per Class	\$21.50	Y	\$9,525.00	1-Feb-23	\$21.75	\$9,570
10510-450500	Instructional / Skill - Level II		Per Class	\$23.50	Y	\$9,400.00	1-Feb-23	\$23.75	\$9,500
10510-450500	Instructional / Skill - Level III	4 hour program	Per Class	\$24.25	Y	\$7,275.00	1-Feb-23	\$24.50	\$7,350
10510-450500	Instructional / Skill - Level IV		Per Class	\$29.25	Y	\$5,850.00	1-Feb-23	\$29.75	\$5,950
10510-450500	Instructional / Skill - Level V		Per Class	\$30.50	Y	\$41,175.00	1-Feb-23	\$31.00	\$41,850
10510-450500	Instructional / Skill - Level VI		Per Class	\$36.50	Y	\$14,600.00	1-Feb-23	\$37.00	\$14,800
10510-450500	Instructional / Skill - Level VII		Per Class	\$38.00	Y	\$7,600.00	1-Feb-23	\$38.50	\$7,700
10510-450500	Instructional / Skill - Level VIII		Per Class	\$42.50	Y	\$8,075.00	1-Feb-23	\$43.00	\$8,170
10510-450500	Instructional / Skill - Level IX		Per Class	\$45.00	Y	\$5,625.00	1-Feb-23	\$45.75	\$5,673
10510-450500	Instructional / Skill - Level X		Per Class	\$47.75	Y	\$8,875.00	1-Feb-23	\$48.50	\$9,021
						\$118,000			\$119,584
Instructional Sport Program Fees									
10510-450500	Lesson Program - Level I		Per Class	\$14.00	Y	\$700.00	1-Feb-23	\$14.25	\$741
10510-450500	Lesson Program - Level II		Per Class	\$15.00	Y	\$6,750.00	1-Feb-23	\$15.25	\$6,832
10510-450500	Lesson Program - Level III		Per Class	\$16.00	Y	\$51,600.00	1-Feb-23	\$16.25	\$52,390
10510-450500	Lesson Program - Level IV		Per Class	\$17.50	Y	\$1,750.00	1-Feb-23	\$17.75	\$1,775
10510-450500	Lesson Program - Level V		Per Class	\$19.00	Y	\$23,275.00	1-Feb-23	\$19.25	\$23,562
10510-450500	Lesson Program - Introductory Level A		Per Class	\$8.75	N	\$1,400.00	1-Feb-23	\$8.75	\$1,400
10510-450500	Lesson Program - Introductory Level B		Per Class	\$11.75	N	\$9,400.00	1-Feb-23	\$12.00	\$9,600
10510-450500	Lesson Program - Introductory Level C		Per Class	\$12.50	N	\$43,625.00	1-Feb-23	\$12.75	\$44,472
						\$138,500			\$140,772
Recreational / House League Fees									
10510-450500	House League - Sport Courts		Per Game	\$10.25	Y	\$1,025.00	1-Feb-23	\$10.50	\$1,050
10510-450500	House League - Sport Fields		Per Game	\$12.25	Y	\$1,225.00	1-Feb-23	\$12.50	\$1,250
10510-450500	House League - Ice / Speciality		Per Game	\$15.25	Y	\$18,575.00	1-Feb-23	\$15.50	\$18,817
10510-450500	House League - Youth Ball Hockey		Per Game	\$11.00	N	\$9,075.00	1-Feb-23	\$11.25	\$9,270

Form 6
 User Fees and Charges - 2023

Department	Community Services								
Division	Recreation Services								
Activity	Sport and Recreation Programs								
G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/ participant etc.)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023- if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10510-450500	House League - Other		Per Game	\$17.50	Y	\$2,100.00	1-Feb-23	\$17.75	\$2,130
10510-450500	Arena Programming		Per Session	\$25.00	Y	\$6,500.00	1-Feb-23	\$25.25	\$6,565
						\$38,500			\$39,082
Total - 10510						\$295,000	Total - 10510		\$300,938

Form 6

User Fees and Charges - 2023

Department	Community Services
Division	Recreation Services
Activity	Special Events and Sport Field Permitting

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e., Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/ participant etc.)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023- if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
Administrative Fees									
10520-450040	Cancellation Fee - Facility Rental	Recovery of Administrative Costs	Per Event	Min. 10%	Y	\$7,500.00		Min. 10%	\$7,500
						\$7,500			\$7,500
Park and Open Space Fees									
10520-450460	Del Crary Park Rental - Under 100 Individuals		Per Event	\$140.00	Y	\$2,950.00	1-Feb-23	\$150.00	\$3,750
10520-450460	Del Crary Park Rental - Under 300 Individuals		Per Event	\$210.00	Y	\$625.00	1-Feb-23	\$225.00	\$225
10520-450460	Del Crary Park Rental - Under 500 Individuals		Per Event	\$275.00	Y	\$550.00	1-Feb-23	\$300.00	\$300
10520-450460	Del Crary Park Rental - Over 500 Individuals		Per Event	\$430.00	Y	\$1,300.00	1-Feb-23	\$500.00	\$500
10520-450460	Del Crary Park Rental - Commercial		Per Event	\$875.00	Y	\$4,375.00	1-Feb-23	\$1,000.00	\$5,000
10520-450460	Green/Open Space Rental - Under 2 Hrs		Per Event	\$25.50	Y	\$1,785.00	1-Feb-23	\$25.00	\$1,750
10520-450460	Green/Open Space Rental - Under 4 Hrs		Per Event	\$35.50	Y	\$355.00	1-Feb-23	\$35.00	\$350
10520-450460	Green/Open Space Rental - Over 4 Hrs		Per Event	\$51.00	Y	\$510.00	1-Feb-23	\$50.00	\$500
10520-450460	Park Rental - Under 50 individuals		Per Event	\$68.25	Y	\$6,825.00	1-Feb-23	\$70.00	\$7,000
10520-450460	Park Rental - Under 75 individuals		Per Event	\$81.50	Y	\$3,505.00	1-Feb-23	\$85.00	\$3,825
10520-450460	Park Rental - Under 100 individuals		Per Event	\$109.00	Y	\$1,635.00	1-Feb-23	\$115.00	\$1,725
10520-450460	Park Rental - Under 200 individuals		Per Event	\$136.00	Y	\$680.00	1-Feb-23	\$145.00	\$725
10520-450460	Park Rental - Over 200 individuals		Per Event	\$178.50	Y	\$1,250.00	1-Feb-23	\$195.00	\$1,950
						\$26,345			\$27,600
10520-450455	Millennium Park Rental - Under 100 Ind.		Per Event	\$142.00	Y	\$3,550.00	1-Feb-23	\$150.00	\$3,750
10520-450455	Millennium Park Rental - Over 100 Ind.		Per Event	\$212.50	Y	\$1,700.00	1-Feb-23	\$225.00	\$2,250
10520-450455	Millennium Park Rental - Commercial		Per Event	\$715.00	Y	\$1,400.00	1-Feb-23	\$825.00	\$4,125
						\$6,650			\$10,125
10092-450270	Urban Park Rental - Commercial		Per Event	\$0.00	Y	\$0.00	1-Feb-23	\$925.00	\$16,650
						\$0			\$16,650
Sport Field and Outdoor Court Fees									
10520-450470	Sport Facility - Level A	Prime Hour Rental	Per Hour	\$0.00	Y	\$0.00	1-Feb-23	\$35.00	\$117,040
10520-450470	Sport Facility - Level A	Non-Prime Hour Rental	Per Hour	\$0.00	Y	\$0.00	1-Feb-23	\$30.00	\$17,820
10520-450470	Sport Facility - Level B	Prime Hour Rental	Per Hour	\$0.00	Y	\$0.00	1-Feb-23	\$25.00	\$41,250
10520-450470	Sport Facility - Level B	Non-Prime Hour Rental	Per Hour	\$0.00	Y	\$0.00	1-Feb-23	\$20.00	\$13,200
10520-450470	Sport Facility - Level Premier	Prime Hour Rental	Per Hour	\$0.00	Y	\$0.00	1-Feb-23	\$45.00	\$54,450
10520-450470	Sport Facility - Level Premier	Non-Prime Hour Rental	Per Hour	\$0.00	Y	\$0.00	1-Feb-23	\$40.00	\$44,000
	Youth / Persons with Disabilities	Subsidized access to sport; applied to above		75%			1-Feb-23		
10520-450470	Sport Facility - Artificial Turf (< 10 Rentals)		Per Hour	\$96.75	Y	\$32,315.00	1-Feb-23	\$97.50	\$42,900
10520-450470	Sport Facility - Artificial Turf (> 10 Rentals)		Per Hour	\$71.75	Y	\$45,490.00	1-Feb-23	\$72.50	\$47,850
10520-450470	Sport Court - Outdoor Court	Individual Sport; < 5 Individuals on court	Per Hour	\$5.00	Y	\$3,075.00	1-Feb-23	\$3.75	\$3,300
10520-450470	Sport Court - Outdoor Court	Group Sport; > 5 Individuals on court	Per Hour	\$19.00	Y	\$2,850.00	1-Feb-23	\$18.75	\$4,125
	Total 450470					\$309,325			\$385,935
	Total 450475					\$18,895			\$0
	Total 450480					\$55,000			\$0
Total - 10536						\$423,715	Total - 10536		\$431,160

Form 6

User Fees and Charges - 2023

Department	Community Services
Division	Recreation Services
Activity	Summer and Day Camp Programs

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e.. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/ participant etc.)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023- if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
Day and Summer Camp Programs									
10495-450520	Camp Program - Single Day Camp		Per Day	\$0.00	Y	\$0.00	1-Feb-23	\$48.00	\$57,600
10495-450520	Camp Program - Weekly Camp		Per Day	\$0.00	Y	\$0.00	1-Feb-23	\$45.00	\$134,400
10495-450520	Camp Program - Single/Weekly Day Camp	Member Rate	Per Day	\$0.00	Y	\$0.00	1-Feb-23	\$35.00	\$105,000
10495-450520	Camp Program - Lunch Program		Per Day	\$0.00	Y	\$0.00	1-Feb-23	\$8.50	\$11,254
						\$0			\$308,254
Total - 10495						\$0	Total - 10495		\$308,254

Form 6

User Fees and Charges - 2023

Department	Community Services
Division	Recreation Services
Activity	Navy Memorial Park

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/ participant etc.)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023- if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
Facility Rentals									
10536-450320	Rental - Multiuse 1 Room (< 4 Hours)		per hour	\$40.00	Y	\$7,000.00	1-Feb-23	\$40.00	\$16,000
10536-450320	Rental - Multiuse 1 Room (< 8 Hours)		per hour	\$30.00	Y	\$150.00	1-Feb-23	\$30.00	\$1,200
10536-450320	Rental - Multiuse 1 Room (> 8 Hours)		per hour	\$15.00	Y	\$75.00	1-Feb-23	\$15.00	\$750
10536-450320	Rental - Multiuse 2 Rooms (< 4 Hours)		per hour	\$40.00	Y	\$1,800.00	1-Feb-23	\$70.00	\$14,000
10536-450320	Rental - Multiuse 2 Rooms (< 8 Hours)		per hour	\$30.00	Y	\$150.00	1-Feb-23	\$35.00	\$12,950
10536-450320	Rental - Multiuse 2 Rooms (> 8 Hours)		per hour	\$15.00	Y	\$75.00	1-Feb-23	\$25.00	\$9,250
10536-450320	Storage Area Rental		per week	\$50.00	Y	\$675.00	1-Feb-23	\$50.00	\$3,000
10536-450320	Facility Rentals					\$65,000			\$57,150
Administrative Fees									
10536-450040	Cancellation Fee - Facility Rental	Recovery of Administrative Costs	Per Event	Min.10%	Y	\$1,050.00		Min.10%	\$1,050
10536-450040	Facility Rental - Event Security	Recovery of Security or Parking Control	Per Event	\$50.00	Y	\$650.00		\$50.00	\$650
10536-450040	Withdrawal Fee - Adult Program	Recovery of Administrative Costs	Per Class	Min.10%	Y	\$1,050.00		Min.10%	\$675
10536-450040	Withdrawal Fee - Child Program	Recovery of Administrative Costs	Per Class	Min.10%	Y	\$1,480.00			
10536-450040	Administrative Fees								
						\$4,230			\$2,375
Birthday Party Packages									
10536-450620	Birthday Party - Preschool Party (2 Hours)	Room rental and staff support	Per Class	\$91.25	N	\$5,475.00	1-Feb-23	\$91.50	\$4,575
10536-450620	Birthday Party - Extra Child Fee		Per Class	\$16.50	Y	\$825.00	1-Feb-23	\$16.75	\$804
10536-450620	Birthday Party Packages					\$9,175			\$5,379
Children and Family Programs									
10536-450620	Child Recreational Program		Per Class	\$5.00	N	\$8,150.00	1-Feb-23	\$5.15	\$4,120
10536-450620	Child Instructional Program		Per Class	\$12.00	N	\$6,840.00	1-Feb-23	\$12.00	\$4,800
10536-450620	Family Recreational Program		Per Class	\$7.25	Y	\$3,255.00	1-Feb-23	\$7.25	\$2,175
10536-450620	Family Instructional Program		Per Class	\$17.50	Y	\$700.00	1-Feb-23	\$17.50	\$525
10536-450620	Certification - High Five Program		Per Class	\$17.50	Y	\$700.00	1-Feb-23	\$105.00	\$1,050
10536-450620	Children and Family Programs					\$19,645			\$12,670
Sport and Fitness Programs									
10536-450540	Land Fitness - Level I	Member Rate	Per Class	\$5.15	Y	\$2,215.00	1-Feb-23	\$5.75	\$1,495
10536-450540	Land Fitness - Level I	Non-Member Rate	Per Class	\$5.65	Y	\$1,475.00	1-Feb-23	\$4.31	\$1,863

Form 6

User Fees and Charges - 2023

Department	Community Services
Division	Recreation Services
Activity	Navy Memorial Park

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/participant etc.)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023- if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10536-450540	Land Fitness - Level II	Member Rate	Per Class	\$5.15	Y	\$515.00	1-Feb-23	\$6.25	\$525
10536-450540	Land Fitness - Level II	Non-Member Rate	Per Class	\$6.15	Y	\$510.00	1-Feb-23	\$4.69	\$450
10536-450540	Land Fitness - Level III	Member Rate	Per Class	\$5.15	Y	\$515.00	1-Feb-23	\$6.50	\$325
10536-450540	Land Fitness - Level III	Non-Member Rate	Per Class	\$6.25	Y	\$325.00	1-Feb-23	\$4.88	\$468
10536-450540	Land Fitness - Level IV	Member Rate	Per Class	\$5.15	Y	\$515.00	1-Feb-23	\$7.25	\$355
10536-450540	Land Fitness - Level IV	Non-Member Rate	Per Class	\$7.15	Y	\$350.00	1-Feb-23	\$5.44	\$522
10536-450540	Land Fitness - Level V	Member Rate	Per Class	\$5.15	Y	\$330.00	1-Feb-23	\$8.25	\$165
10536-450540	Land Fitness - Level V	Non-Member Rate	Per Class	\$8.00	Y	\$160.00	1-Feb-23	\$6.19	\$396
10536-450540	Land Fitness - Level VI	Member Rate	Per Class	\$5.15	Y	\$155.00	1-Feb-23	\$9.00	\$540
10536-450540	Land Fitness - Level VI	Non-Member Rate	Per Class	\$8.75	Y	\$525.00	1-Feb-23	\$6.75	\$216
10536-450540	Land Fitness - Level VII	Member Rate	Per Class	\$5.15	Y	\$155.00	1-Feb-23	\$9.75	\$195
10536-450540	Land Fitness - Level VII	Non-Member Rate	Per Class	\$9.75	Y	\$195.00	1-Feb-23	\$7.31	\$234
10536-450540	Land Fitness - Level VIII	Member Rate	Per Class	\$5.15	Y	\$350.00	1-Feb-23	\$10.75	\$215
10536-450540	Land Fitness - Level VIII	Non-Member Rate	Per Class	\$10.75	Y	\$215.00	1-Feb-23	\$8.06	\$516
10536-450540	Land Fitness - Level IX	Member Rate	Per Class	\$5.15	Y	\$515.00	1-Feb-23	\$11.25	\$135
10536-450540	Land Fitness - Level IX	Non-Member Rate	Per Class	\$11.15	Y	\$55.00	1-Feb-23	\$8.44	\$844
10536-450540	Sport and Fitness Programs					\$9,075			\$9,459
Youth and Adult Programs									
10536-450530	Adult Recreational Program		Per Class	\$5.25	Y	\$9,560.00		\$5.25	\$5,250
10536-450530	Youth Recreational Program		Per Class	\$5.25	Y	\$5,555.00		\$5.25	\$5,250
10536-450530	General Interest Workshop		Per Class	\$10.50	Y	\$5,040.00		\$10.50	\$3,150
10536-450530	Special Interest Workshop		Per Class	\$11.25	Y	\$2,745.00		\$11.25	\$1,125
10536-450530	Youth and Adult Programs					\$22,900			\$14,775
Workshop and Certification Programs									
10536-450270	Certification Program - First Aid/CPR & AED	Two-Day Course	Per Course	\$135.00	Y	\$3,375.00	1-Feb-23	\$137.00	\$2,740
10536-450270	Certification Program - First Aid Recert.	One-Day Course	Per Course	\$82.50	Y	\$2,145.00	1-Feb-23	\$84.00	\$1,680
10536-450270	Course Materials - First Aid Manual		Per Set	\$0.00	Y	\$0.00	1-Feb-23	\$21.50	\$860
10536-450270	Workshop and Certification Programs								
						\$5,520			\$5,280

Total - 10536	\$240,565	Total - 10536	\$107,088
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Form 6
User Fees and Charges - 2023

Department	Community Services
Division	Recreation Services
Activity	McDonnell Street Community Centre

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/ participant etc.)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023- if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
Administrative Fees									
10537-450040	Cancellation Fee - Facility Rental		Per Event		Y		1-Feb-23	Min.10%	\$500
10537-450040	Facility Rental - Event Security	Recovery of Security or Parking Control	Per Event		Y		1-Feb-23	\$50.00	\$1,000
10537-450040	Withdrawal Fee - Program Withdrawal		Per Event		Y		1-Feb-23	Min.10%	\$1,000
10537-450040	Administrative Fee - Canteen Staff	Recovery of staffing costs	Per Hour		Y		1-Feb-23	\$20.00	\$15,500
10537-450040	Administrative Fees					\$0			\$18,000
Facility Rentals									
10537-450320	Rental - Multiuse 1 Room (< 4 Hours)		per hour		Y		1-Feb-23	\$70.00	\$15,050
10537-450320	Rental - Multiuse 1 Room (< 8 Hours)		per hour		Y		1-Feb-23	\$35.00	\$15,750
10537-450320	Rental - Multiuse 1 Room (> 8 Hours)		per hour		Y		1-Feb-23	\$25.00	\$10,000
10537-450320	Facility Rentals					\$0			\$40,800
Youth and Adult Programs									
10537-450530	Instructional / Skill - Level F1	2 Hour Program	Per Class		Y		1-Feb-23	\$17.50	\$21,000
10537-450530	Instructional / Skill - Level F2	2 Hour Program	Per Class		Y		1-Feb-23	\$22.50	\$13,500
10537-450530	Recreation Program; Adult		Per Class		Y		1-Feb-23	\$8.50	\$1,700
10537-450530	Workshop; General Interest		Per Class		Y		1-Feb-23	\$10.50	\$3,150
10537-450530	Workshop; Special Interest		Per Class		Y		1-Feb-23	\$11.25	\$4,500
10537-450530	Youth and Adult Programs					\$0			\$43,850
Facility Access Fee									
10537-450545	Facility Access Pass - Individual		Per Visit	\$0.00	Y	\$0.00	1-Feb-23	\$4.43	\$28,795
10537-450545	Facility Access Pass - Group	Group of 5 Individuals	Per Visit	\$0.00	Y	\$0.00	1-Feb-23	\$13.27	\$13,270
10537-450545	Facility Access Fees					\$0			\$42,065

Total - 10537	\$0	Total - 10537	\$144,715
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Form 6

User Fees and Charges - 2023

Department	Community Services
Division	Recreation Services
Activity	Peterborough Sport & Wellness Centre

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated recover all or part of cost to deliver service recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023- if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
Administrative Fees									
10465-450040	Cancellation Fee - Facility Rental		Per Event	Min.10%	Y	\$135		Min.10%	\$135
10465-450040	Facility Rental - Event Security	Recovery of Security or Parking Control	Per Event	\$50.00	Y	\$650		\$50.00	\$500
10465-450040	Facility Rental - Lifeguard	Recovery of Additional Lifeguards	Per Guard	\$42.50	Y	\$213		\$42.50	\$425
10465-450040	Replacement Access Card		Per Item	\$4.85	Y	\$485		\$4.43	\$443
10465-450040	Withdrawal Fee - Programs		Per Class	Min.10%	Y	\$675		Min.10%	\$675
10465-450040	Administrative fees					\$2,158			\$2,178
Membership Fees									
10465-450085	Adult Membership - Young Adult (18-24 yrs)		Per Month	\$37.50	Y	\$18,750	1-Feb-23	\$38.00	\$19,000
10465-450085	Adult Membership - Adult (18 - 54 yrs)		Per Month	\$47.50	Y	\$201,875	1-Feb-23	\$48.00	\$200,400
10465-450085	Adult Membership - Silver (55 - 74 yrs)		Per Month	\$45.00	Y	\$337,500	1-Feb-23	\$45.00	\$337,500
10465-450085	Adult Membership - Gold (75 -84 yrs)		Per Month	\$37.50	Y	\$155,625	1-Feb-23	\$38.00	\$157,700
10465-450085	Adult Membership - Platinum (85+ yrs)		Per Month	\$0.00	Y	\$0	1-Feb-23	\$0.00	\$0
10465-450085	Family Membership - 1 Adult Family		Per Month	\$78.75	Y	\$78,750	1-Feb-23	\$75.00	\$75,000
10465-450085	Family Membership - 2 Adult Family		Per Month	\$89.50	Y	\$268,500	1-Feb-23	\$90.00	\$270,000
10465-450085	Youth Membership - Infant (0 - 2 yrs)		Per Month	\$0.00	Y	\$0	1-Feb-23	\$0.00	\$0
10465-450085	Youth Membership - Child (3 - 14 yrs)		Per Month	\$26.25	N	\$13,125	1-Feb-23	\$23.75	\$11,400
10465-450085	Youth Membership - Student (14 - 24 yrs)		Per Month	\$26.25	Y	\$39,375	1-Feb-23	\$26.75	\$40,125
10465-450085	Subsidy Membership - Individual		Per Month	\$27.50	Y	\$4,125	1-Feb-23	\$27.50	\$6,325
10465-450085	Subsidy Membership - Family		Per Month	\$50.00	Y	\$7,375	1-Feb-23	\$50.00	\$17,550
	Discount - Group Memberships (5 - 10)	Member discount on above rates		10%					

Form 6

User Fees and Charges - 2023

Department	Community Services
Division	Recreation Services
Activity	Peterborough Sport & Wellness Centre

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated recover all or part of cost to deliver service recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023- if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	Discount - Group Memberships (11 - 19)	Member discount on above rates		15%					
	Discount - Group Memberships (20 plus)	Member discount on above rates		20%					
10465-450085	Membership Fees					\$1,125,000			\$1,135,000
Facility Access Fees									
10465-450545	Facility Access Pass - Day Pass; Individual		Per Day	\$13.27	Y	\$15,000		\$13.27	\$13,270
10465-450545	Facility Access Pass - Swim Pass; Individual		Per Visit	\$4.43	Y	\$75,000		\$4.43	\$74,424
10465-450545	Facility Access Pass - Swim Pass; Group	Group of 5 individuals	Per Visit	\$13.27	Y	\$25,000		\$13.27	\$23,886
10465-450545	Facility Access Pass - Gymnasium; Individual		Per Visit	\$4.43	Y	\$2,125		\$4.43	\$2,215
10465-450545	Facility Access Pass - Gymnasium; Group	Group of 5 individuals	Per Visit	\$13.27	Y	\$6,375		\$13.27	\$6,635
10465-450545	Facility Access Pass - Sport Pass; Individual		Per Visit	\$0.00	Y	\$0	1-Feb-23	\$4.43	\$3,318
10465-450545	Facility Access Pass - Sport Pass; Group	Group of 5 individuals	Per Visit	\$0.00	Y	\$0	1-Feb-23	\$13.27	\$1,327
10465-450545	Facility Access Pass - Stop-Play; Individual		Per Visit	\$0.00	Y	\$0	1-Feb-23	\$10.00	\$4,000
10465-450545	Facility Access Fees					\$127,525			\$129,075
Facility Rentals - Aquatic Centre									
10465-450490	Rental - Therapy Pool + Guard		Per hour	\$92.50	Y	\$555		\$92.50	\$463
10465-450490	Rental - Leisure Pool + Guard		Per hour	\$125.00	Y	\$625		\$125.00	\$1,875
10465-450490	Rental - Water Slide + 2 Guards		Per hour	\$192.50	Y	\$385		\$192.50	\$963
10465-450490	Facility Rentals - Aquatic Centre					\$1,565			\$3,300

Form 6
User Fees and Charges - 2023

Department	Community Services
Division	Recreation Services
Activity	Peterborough Sport & Wellness Centre

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated recover all or part of cost to deliver service recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023- if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
Facility Rentals - Multiuse Rooms									
10465-450320	Rental - Multiuse Room; 1 Room (< 4 Hours)		Per hour	\$40.00	Y	\$6,800		\$40.00	\$7,000
10465-450320	Rental - Multiuse Room; 1 Room (< 8 Hours)		Per hour	\$30.00	Y	\$750		\$30.00	\$750
10465-450320	Rental - Multiuse Room; 1 Room (> 8 Hours)		Per hour	\$15.00	Y	\$825		\$15.00	\$735
10465-450320	Rental - Multiuse Room; 2 Rooms (< 4 hours)		Per hour	\$70.00	Y	\$1,750		\$70.00	\$1,750
10465-450320	Rental - Multiuse Room; 2 Rooms (< 8 hours)		Per hour	\$35.00	Y	\$875		\$35.00	\$700
10465-450320	Rental - Multiuse Room; 2 Rooms (> 8 hours)		Per hour	\$25.00	Y	\$875		\$25.00	\$875
10465-450320	Rental - Multiuse Room; 3 Rooms (< 4 hours)		Per hour	\$90.00	Y	\$3,600		\$90.00	\$3,600
10465-450320	Rental - Multiuse Room; 3 Rooms (< 8 hours)		Per hour	\$45.00	Y	\$765		\$45.00	\$900
10465-450320	Rental - Multiuse Room; 3 Rooms (> 8 hours)		Per hour	\$35.00	Y	\$875		\$35.00	\$805
10465-450320	Facility Rentals - Multiuse Rooms					\$17,115			\$17,115
Facility Rentals - Gymnasiums									
10465-450485	Rental - Gymnasium; 1 Gym (< 8 hours)		Per hour	\$70.00	Y	\$8,750		\$70.00	\$8,750
10465-450485	Rental - Gymnasium; 1 Gym (> 8 hours)		Per hour	\$50.00	Y	\$1,750		\$50.00	\$1,750
10465-450485	Rental - Gymnasium; 2 Gym (< 8 hours)		Per hour	\$95.00	Y	\$10,450		\$95.00	\$10,450
10465-450485	Rental - Gymnasium; 2 Gym (> 8 hours)		Per hour	\$75.00	Y	\$1,875		\$75.00	\$1,875
10465-450485	Rental - Gymnasium; 3 Gym (< 8 hours)		Per hour	\$135.00	Y	\$8,775		\$135.00	\$8,775
10465-450485	Rental - Gymnasium; 3 Gym (> 8 hours)		Per hour	\$100.00	Y	\$3,400		\$100.00	\$3,400
10465-450485	Facility Rentals - Gymnasiums					\$35,000			\$35,000

Form 6
User Fees and Charges - 2023

Department	Community Services
Division	Recreation Services
Activity	Peterborough Sport & Wellness Centre

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated recover all or part of cost to deliver service recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023- if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
Aquatic Programs									
10465-450515	Child/Youth Swim Program - 30m		Per Class	\$8.35	N	\$99,000	1-Feb-23	\$8.50	\$100,725
10465-450515	Child/Youth Swim Program - 30m	Member Rate	Per Class	\$6.65	N	\$47,125	1-Feb-23	\$6.38	\$45,135
10465-450515	Child/Youth Swim Program - 45m		Per Class	\$8.85	N	\$29,531	1-Feb-23	\$9.00	\$30,015
10465-450515	Child/Youth Swim Program - 45m	Member Rate	Per Class	\$6.65	N	\$16,088	1-Feb-23	\$6.75	\$16,335
10465-450515	Child/Youth Swim Program - 60m		Per Class	\$9.35	N	\$9,250	1-Feb-23	\$9.50	\$9,405
10465-450515	Child/Youth Swim Program - 60m	Member Rate	Per Class	\$6.65	N	\$4,713	1-Feb-23	\$7.13	\$5,016
10465-450515	Child/Youth Private Swim Program - 30m		Per Class	\$21.25	N	\$20,475	1-Feb-23	\$21.75	\$20,880
10465-450515	Child/Youth Private Swim Program - 30m	Member Rate	Per Class	\$17.65	N	\$16,625	1-Feb-23	\$16.31	\$15,269
10465-450515	Child/Youth Semi-Priv. Swim Program - 30m		Per Class	\$12.65	N	\$7,500	1-Feb-23	\$13.00	\$7,748
10465-450515	Child/Youth Semi-Priv. Swim Program - 30m	Member Rate	Per Class	\$10.35	N	\$3,331	1-Feb-23	\$9.75	\$3,120
10465-450515	Adaptive 1:1 Swim Program - 30m		Per Class	\$21.25	N	\$1,575	1-Feb-23	\$21.75	\$1,610
10465-450515	Adaptive 1:1 Swim Program - 30m	Member Rate	Per Class	\$17.65	N	\$875	1-Feb-23	\$16.31	\$783
10465-450515	Adaptive Low Ratio Swim Program - 30m		Per Class	\$12.65	N	\$1,250	1-Feb-23	\$13.00	\$1,300
10465-450515	Adaptive Low Ratio Swim Program - 30m	Member Rate	Per Class	\$10.35	N	\$769	1-Feb-23	\$9.75	\$624
10465-450515	Fitness Swimmer Program		Per Class	\$10.25	Y	\$679	1-Feb-23	\$10.25	\$697
10465-450515	Junior Lifeguard Club		Per Class	\$10.25	Y	\$500	1-Feb-23	\$10.25	\$492
10465-450515	Junior Lifeguard Club	Member Rate	Per Class	\$6.65	Y	\$163	1-Feb-23	\$7.69	\$123
10465-450515	Leadership Program - Bronze Medallion	First Aid Included	Per Class	\$0.00	Y	\$0	1-Feb-23	\$21.50	\$3,870
10465-450515	Leadership Program - Bronze Cross	First Aid Included	Per Class	\$0.00	Y	\$0	1-Feb-23	\$22.75	\$4,095
10465-450515	Leadership Program - Instructor / NLS Recert.		Per Class	\$87.00	Y	\$3,500	1-Feb-23	\$88.00	\$3,520
10465-450515	Leadership Program - LSS Instructor Course		Per Class	\$27.50	Y	\$500	1-Feb-23	\$32.00	\$640
10465-450515	Leadership Program - LSS Instructor Course	Assistant Instructor Course	Per Class	\$21.25	Y	\$2,565	1-Feb-23	\$21.50	\$2,580

Form 6
User Fees and Charges - 2023

Department	Community Services
Division	Recreation Services
Activity	Peterborough Sport & Wellness Centre

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated recover all or part of cost to deliver service recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023- if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10465-450515	Leadership Program - LSS Course	Aquatic Supervisor Course	Per Class	\$87.50	Y	\$850	1-Feb-23	\$88.00	\$880
10465-450515	Leadership Program - National Lifeguard		Per Class	\$27.50	Y	\$2,500	1-Feb-23	\$32.00	\$2,880
10465-450515	Leadership Program - National Lifeguard	Instructor Course; 18 Hours	Per Class	\$168.00	Y	\$2,500	1-Feb-23	\$225.00	\$4,050
10465-450515	Aquatic Programs					\$279,075			\$281,791
<u>Children and Family Programs</u>									
10465-450620	Child Recreational Program - 30m		Per Class	\$6.65	N	\$12,303	1-Feb-23	\$6.75	\$12,150
10465-450620	Child Recreational Program - 30m	Member Rate	Per Class	\$5.15	N	\$1,416	1-Feb-23	\$5.06	\$1,053
10465-450620	Child Recreational Program - 45m		Per Class	\$7.15	N	\$4,290	1-Feb-23	\$7.25	\$12,325
10465-450620	Child Recreational Program - 45m	Member Rate	Per Class	\$5.15	N	\$1,416	1-Feb-23	\$5.44	\$1,131
10465-450620	Child Recreational Program - 60m		Per Class	\$7.65	N	\$7,650	1-Feb-23	\$7.75	\$11,625
10465-450620	Child Recreational Program - 60m	Member Rate	Per Class	\$5.15	N	\$1,416	1-Feb-23	\$5.81	\$1,209
10465-450620	Child Instructional Program		Per Class	\$12.00	Y	\$15,000	1-Feb-23	\$12.00	\$15,000
10465-450620	Family Recreational Program		Per Class	\$7.25	Y	\$1,631	1-Feb-23	\$7.25	\$1,624
10465-450620	Family Instructional Program		Per Class	\$17.50	Y	\$3,938	1-Feb-23	\$17.50	\$3,920
10465-450620	Certification - High Five Program		Per Class	\$0.00	Y	\$0	1-Feb-23	\$105.00	\$2,625
10465-450620	Children and Family Programs					\$49,060			\$62,662
<u>Birthday Party Packages</u>									
10465-450620	Birthday Party - Classic (2 Hours)	Room rental and staff support	Per Event	\$0.00	Y	\$0	1-Feb-23	\$91.50	\$2,745
10465-450620	Birthday Party - Gym (2 Hours)	Room rental and staff support	Per Event	\$0.00	Y	\$0	1-Feb-23	\$185.00	\$5,550
10465-450620	Birthday Party - Gym-Swim (3 Hrs)	Room rental and staff support	Per Event	\$250.00	Y	\$3,750	1-Feb-23	\$255.00	\$3,825
10465-450320	Birthday Party - Extra Child Fee		Per Child	\$16.75	Y	\$710	1-Feb-23	\$16.75	\$871

Form 6
User Fees and Charges - 2023

Department	Community Services
Division	Recreation Services
Activity	Peterborough Sport & Wellness Centre

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated recover all or part of cost to deliver service recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023- if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10465-450320	Birthday Party Packages					\$9,135			\$12,991
Personal and Group Training									
10465-450550	Personal Training - Fit for Life - 90m		Per Session	\$77.50	Y	\$2,170	1-Feb-23	\$78.25	\$2,191
10465-450550	Personal Training - Intro to PT - 30m		Per Session	\$36.50	Y	\$1,825	1-Feb-23	\$37.00	\$1,850
10465-450550	Personal Training - Intro to PT - 60m		Per Session	\$52.50	Y	\$6,825	1-Feb-23	\$53.25	\$7,029
10465-450550	Personal Training - 6	6 - 30 minute sessions	Per Package	\$195.00	Y	\$5,850	1-Feb-23	\$197.50	\$5,925
10465-450550	Personal Training - 12	12 - 30 minute sessions	Per Package	\$360.00	Y	\$9,000	1-Feb-23	\$365.00	\$9,125
10465-450550	Personal Training - 18	18 - 30 minute sessions	Per Package	\$495.00	Y	\$12,375	1-Feb-23	\$502.50	\$12,060
10465-450550	Personal Training - 24	24 - 30 minute sessions	Per Package	\$675.00	Y	\$6,750	1-Feb-23	\$624.00	\$6,240
10465-450550	Personal Training - 36	36 - 30 minute sessions	Per Package	\$875.00	Y	\$8,750	1-Feb-23	\$885.00	\$8,850
10465-450550	Team Training Package (10 ppl)	1 - 60 minute session	Per Package	\$117.50	Y	\$2,350	1-Feb-23	\$120.00	\$2,400
10465-450550	Team Training Package - Additional Person		Per Person	\$15.00	Y	\$525	1-Feb-23	\$15.25	\$488
10465-450550	Personal and Group Training					\$71,120			\$56,158
Sport and Fitness Programs									
10465-450510	Aqua Fitness - Level I		Per Class	\$5.65	Y	\$6,215	1-Feb-23	\$5.75	\$5,175
10465-450510	Aqua Fitness - Level I	Member Rate	Per Class	\$5.15	Y	\$1,415	1-Feb-23	\$4.31	\$1,173
10465-450510	Aqua Fitness - Level II		Per Class	\$6.65	Y	\$2,160	1-Feb-23	\$6.75	\$2,187
10465-450510	Aqua Fitness - Level II	Member Rate	Per Class	\$5.15	Y	\$900	1-Feb-23	\$5.06	\$3,888
10465-450510	Aqua Fitness - Level III		Per Class	\$7.65	Y	\$1,835	1-Feb-23	\$7.75	\$1,860
10465-450510	Aqua Fitness - Level III	Member Rate	Per Class	\$5.15	Y	\$515	1-Feb-23	\$5.81	\$558
10465-450510	Aqua Fitness - Level IV		Per Class	\$8.65	Y	\$1,730	1-Feb-23	\$8.75	\$1,750

Form 6
User Fees and Charges - 2023

Department	Community Services
Division	Recreation Services
Activity	Peterborough Sport & Wellness Centre

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated recover all or part of cost to deliver service recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023- if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10465-450510	Aqua Fitness - Level IV	Member Rate	Per Class	\$5.15	Y	\$230	1-Feb-23	\$6.56	\$210
10465-450510	Sport and Fitness Programs					\$15,000			\$16,801
10465-450540	Land Fitness - Level I		Per Class	\$5.65	Y	\$3,215	1-Feb-23	\$5.75	\$3,266
10465-450540	Land Fitness - Level I	Member Rate	Per Class	\$5.15	Y	\$1,045	1-Feb-23	\$4.31	\$897
10465-450540	Land Fitness - Level II		Per Class	\$6.15	Y	\$4,090	1-Feb-23	\$6.25	\$4,125
10465-450540	Land Fitness - Level II	Member Rate	Per Class	\$5.15	Y	\$675	1-Feb-23	\$4.69	\$600
10465-450540	Land Fitness - Level III		Per Class	\$6.35	Y	\$4,255	1-Feb-23	\$6.50	\$4,355
10465-450540	Land Fitness - Level III	Member Rate	Per Class	\$5.15	Y	\$850	1-Feb-23	\$4.88	\$780
10465-450540	Land Fitness - Level IV		Per Class	\$7.15	Y	\$450	1-Feb-23	\$7.25	\$464
10465-450540	Land Fitness - Level IV	Member Rate	Per Class	\$5.15	Y	\$1,045	1-Feb-23	\$5.44	\$1,044
10465-450540	Land Fitness - Level V		Per Class	\$7.95	Y	\$6,360	1-Feb-23	\$8.00	\$6,400
10465-450540	Land Fitness - Level V	Member Rate	Per Class	\$5.15	Y	\$1,215	1-Feb-23	\$6.00	\$1,410
10465-450540	Land Fitness - Level VI		Per Class	\$8.65	Y	\$8,460	1-Feb-23	\$8.75	\$8,575
10465-450540	Land Fitness - Level VI	Member Rate	Per Class	\$5.15	Y	\$2,215	1-Feb-23	\$6.56	\$2,835
10465-450540	Land Fitness - Level VII		Per Class	\$9.65	Y	\$1,110	1-Feb-23	\$9.75	\$1,131
10465-450540	Land Fitness - Level VII	Member Rate	Per Class	\$5.15	Y	\$530	1-Feb-23	\$7.31	\$702
10465-450540	Land Fitness - Level VIII		Per Class	\$10.65	Y	\$2,130	1-Feb-23	\$10.75	\$2,150
10465-450540	Land Fitness - Level VIII	Member Rate	Per Class	\$5.15	Y	\$1,045	1-Feb-23	\$8.06	\$1,548
10465-450540	Land Fitness - Level IX		Per Class	\$11.15	Y	\$2,085	1-Feb-23	\$11.25	\$2,115
10465-450540	Land Fitness - Level IX	Member Rate	Per Class	\$5.15	Y	\$2,075	1-Feb-23	\$8.44	\$1,755
10465-450540	Walking Track Program		Per Week	\$5.75	Y	\$4,025	1-Feb-23	\$5.75	\$4,025
10465-450540						\$46,875			\$48,177

Form 6

User Fees and Charges - 2023

Department	Community Services
Division	Recreation Services
Activity	Peterborough Sport & Wellness Centre

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie. Government mandated recover all or part of cost to deliver service recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023- if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10465-450500	Recreation Sport Program	Individual	Per Visit	\$4.43	Y	\$3,770	1-Feb-23	\$4.43	\$3,766
10465-450500	Recreation Sport Program - Group	Group of 5	Per Visit	\$13.27	Y	\$2,030	1-Feb-23	\$13.27	\$1,991
10465-450500	Recreation Sport Program - Multi Pass	Individual; Multipack Purchase	Per 25 Visits	\$81.25	Y	\$4,225	1-Feb-23	\$83.75	\$4,355
10465-450500						\$10,025			\$10,111
Youth and Adult Programs									
10465-450530	Adult Recreational Program		Per Class	\$8.50	Y	\$1,488		\$8.50	\$2,550
10465-450530	Youth Recreational Program		Per Class	\$7.50	Y	\$1,500		\$7.50	\$3,000
10465-450530	General Interest Workshop		Per Class	\$10.50	Y	\$2,257		\$10.50	\$2,268
10465-450530	Special Interest Workshop		Per Class	\$11.25	Y	\$2,250		\$11.25	\$4,500
10465-450530	Youth and Adult Programs					\$7,495			\$12,318
Workshop and Certification Programs									
10465-450530	Certification Program - First Aid/CPR & AED	Two-Day Course	Per Course	\$135.00	Y	\$1,350	1-Feb-23	\$137.00	\$1,370
10465-450530	Certification Program - First Aid Recert.	One-Day Course	Per Course	\$82.50	Y	\$1,238	1-Feb-23	\$84.00	\$1,260
10465-450530	Certification Program - First Aid Instructor	18 Hours	Per Course	\$167.50	Y	\$1,005	1-Feb-23	\$170.00	\$4,250
10465-450530	Certification Program - Examiner Course		Per Course	\$87.50	Y	\$525	1-Feb-23	\$88.50	\$2,124
10465-450530	Certification Program - Other Programs	Adult Rate	Per Course	\$87.25	Y	\$785	1-Feb-23	\$88.60	\$886
10465-450530	Certification Program - Other Programs	Youth Rate	Per Course	\$87.25	Y	\$1,745	1-Feb-23	\$88.60	\$1,772
10465-450530	Course Materials - Standard First Aid Manual		1 Set	\$20.50	Y	\$1,127	1-Feb-23	\$21.50	\$1,075
10465-450530	Workshop and Certification Programs								
						\$12,425			\$12,737
						\$2,003,599			\$1,835,414

Form 6

User Fees and Charges - 2023

Department	Community Services
Division	Administration
Activity	Peterborough Marina

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/ participant etc.)	Current Rate Presently In Effect	HST Y or N	2022 Total Budgeted Rev from fee	Date of Rate Change for 2023- if applicable	Proposed Rate as per 2023 Budget	2023 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
Dock Fees Daily Rates									
10480-450085	Dock Fee - Daily + 15 amp power	Service Recovery + Power Service	per day / per foot	\$2.24	Y/Extra		1-Feb-23	\$2.28	
10480-450085	Dock Fee - Daily + 30 amp power	Service Recovery + Power Service	per day / per foot	\$2.24	Y/Extra		1-Feb-23	\$2.28	
10480-450085	Dock Fee - Daily + 30 (2) amp power	Service Recovery + Power Service	per day / per foot	\$2.55	Y/Extra		1-Feb-23	\$2.60	
10480-450085	Dock Fee - Daily + 50 amp power	Service Recovery + Power Service	per day / per foot	\$2.55	Y/Extra		1-Feb-23	\$2.60	
10480-450085	Dock Fee - Daily (No Power)	Service Recovery + Power Service	per day / per foot	\$1.99	Y/Extra		1-Feb-23	\$2.03	
Dock Fees Weekly									
10480-450085	Dock Fee - Weekly + 15 amp power	Service Recovery + Power Service	per week / per	\$10.46	Y/Extra		1-Feb-23	\$10.67	
10480-450085	Dock Fee - Weekly + 30 amp power	Service Recovery + Power Service	per week / per	\$10.46	Y/Extra		1-Feb-23	\$10.67	
10480-450085	Dock Fee - Weekly + 30 (2) amp power	Service Recovery + Power Service	per week / per	\$10.71	Y/Extra		1-Feb-23	\$10.92	
10480-450085	Dock Fee - Weekly + 50 amp power	Service Recovery + Power Service	per week / per	\$10.71	Y/Extra		1-Feb-23	\$10.92	
10480-450085	Dock Fee - Weekly (No Power)	Service Recovery + Power Service	per week / per	\$10.10	Y/Extra		1-Feb-23	\$10.30	
Dock Fees Monthly									
10480-450085	Dock Fee - Monthly + 15 amp power	Service Recovery + Power Service	per month / per	\$24.05	Y/Extra		1-Feb-23	\$25.25	
10480-450085	Dock Fee - Monthly + 30 amp power	Service Recovery + Power Service	per month / per	\$24.05	Y/Extra		1-Feb-23	\$25.25	
10480-450085	Dock Fee - Monthly + 30 (2) amp power	Service Recovery + Power Service	per month / per	\$25.83	Y/Extra		1-Feb-23	\$27.12	
10480-450085	Dock Fee - Monthly + 50 amp power	Service Recovery + Power Service	per month / per	\$25.83	Y/Extra		1-Feb-23	\$27.12	
10480-450085	Dock Fee - Monthly (No Power)	Service Recovery + Power Service	per month / per	\$18.95	Y/Extra		1-Feb-23	\$19.90	
Dock Fees Seasonal									
10480-450085	Dock Fee - Seasonal + 15 amp power	Service Recovery + Power Service	per season / per	\$55.02	Y/Extra		1-Feb-23	\$57.77	
10480-450085	Dock Fee - Seasonal + 30 amp power	Service Recovery + Power Service	per season / per	\$55.02	Y/Extra		1-Feb-23	\$57.77	
10480-450085	Dock Fee - Seasonal + 30 (2) amp	Service Recovery + Power Service	per season / per	\$59.17	Y/Extra		1-Feb-23	\$62.13	
10480-450085	Dock Fee - Seasonal + 50 amp power	Service Recovery + Power Service	per season / per	\$59.17	Y/Extra		1-Feb-23	\$62.13	
10480-450085	Dock Fee - Seasonal (No Power)	Service Recovery + Power Service	per season / per	\$51.66	Y/Extra		1-Feb-23	\$54.24	
Administration Fee									
10480-450085	Cancellation Fee-Partial Permits	Administrative cost recovery	per transaction		Y/Extra		1-Feb-23	Min. 10%	
Cruise Boat									
10480-450085	E-Dock Seasonal Parking	Service Recovery	per season	\$5,482.50	Y/Extra		1-Feb-23	\$5,756.63	
						\$190,000			\$197,400
Miscellaneous									
10480-450005	Marina Sewage - Pump out Rate - 1	Service Recovery for < 20 Gallons	per item	\$19.69	Y/Extra		1-Feb-23	\$20.67	
10480-450005	Marina Sewage - Pump out Rate - 2	Service Recovery for > 20 Gallons	per item	\$33.29	Y/Extra		1-Feb-23	\$34.95	
10480-450005	Marina Supplies - Clothing	Product Recovery	per item		Y/Extra				
10480-450005	Marina Supplies - Sundry Items	Product Recovery	per item		Y/Extra				
10480-450005	Marina Supplies - Ice Blocks	Product Recovery	per item	\$4.00	N			\$4.00	
10480-450005	Marina Supplies - Ice Cubes	Product Recovery	per item	\$4.00	N			\$4.00	
10480-450005	Coin operated washer	Recover cost for product	per item	\$2.00	Y/Incl.		1-Feb-23	\$3.00	
10480-450005	Coin operated dryer	Recover cost for product	per item	\$2.00	Y/Incl.		1-Feb-23	\$3.00	
	Total 450005					\$11,000			\$11,000
Fuel									
10480-450008	Marina Fuel Sales - Diesel	Product Recovery	per litre	Variable Rate	Y/Extra			Variable Rate	
10480-450008	Marina Fuel Sales - Unleaded	Product Recovery	per litre	Variable Rate	Y/Extra			Variable Rate	
	Total 450008					\$169,000			\$241,880
Advertising Revenue									
10480-450060	Marina Advertising Sales	To partially recover operating costs	Annual	\$500-\$5000	Y/Extra			\$500-\$5000	
	Grand Total					\$370,000.00			\$450,280.00

Form 6
User Fees and Charges - 2023

Department	Community Services
Division	Social Services
Activity	Children's Services - Directly Operated Child Care Programs

G/L Account Number C1	User Fee Name and Description C2	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.) C3	Unit Basis (Time/participant etc.) C4	Current Rate Presently In Effect C5	HST Y or N C6	2022 Total Budgeted Rev from Fee C7	Date of Rate Change for 2023 - if applicable C8	Proposed Rate as per 2023 Budget C9	2023 Total Budgeted Rev from Fee C10
10565/10570/10575 - 450190	Parental Fees - total all programs	To offset costs associated with running the Municipal Child Care programs			N	\$1,465,312			\$970,136
			Fee Schedule						
		Current rate (C5) was the rate in effect at Dec 31, 2022	Tod - FD	36.30	N		1-Jan-23	22.87	
		reflecting the 2022 approved rates less 25% reduction due to CWELCC as of April 1, 2022.	Pre - FD	34.35	N		1-Jan-23	21.64	
			Sporadic						
			Tod - FD	36.30	N		1-Jan-23	22.87	
		2% fee increase to occur February 1, 2023 for the SA-AM and SA-PM (these programs not impacted by CWELCC)	Pre - FD	34.35	N		1-Jan-23	21.64	
		and Kindergarten CWELCC Non-Eligible.	Tod/Pre-PD	24.33	N		1-Jan-23	15.33	
			Kindergarten CWELCC Eligible AM	12.00	N		1-Jan-23	12.00	
			Kindergarten CWELCC Eligible PM	12.00	N		1-Jan-23	12.00	
			Kindergarten CWELCC Non-Eligible AM	12.25	N		1-Feb-23	12.50	
			Kindergarten CWELCC Non-Eligible PM	15.45	N		1-Feb-23	15.80	
		2023 rates take effect Jan 1, 2023 per directive by Province (agencies opting in to CWELCC must							
		cut rates by 50% effective Jan 1 2023 from rates in effect March 27 2022)	SA-AM	11.15	N		1-Feb-23	11.40	
			SA-PM	14.30	N		1-Feb-23	14.60	