



City of  
Peterborough

# Request for Information Building Division

Firm & Lawyer Name \_\_\_\_\_

Mailing Address \_\_\_\_\_  
\_\_\_\_\_

Postal Code \_\_\_\_\_ Contact \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Please supply the items of information indicated below by \_\_\_\_\_  
(date required, including year)

Heritage Designation	<input type="checkbox"/>	N/C	Survey Compliance	<input type="checkbox"/>	\$80.00
Work Order Certificate	<input type="checkbox"/>	\$35.00	Zoning Information	<input type="checkbox"/>	\$35.00

Enclosed is cheque # \_\_\_\_\_ payable to City of Peterborough for a total of \$ \_\_\_\_\_

Or

Charge to My Account (local lawyers only)

**\*\* Do not combine payment with requests for Planning Division and/or Tax Office information. Separate cheques must be submitted to each department. \*\***

Information request for:

Property Address \_\_\_\_\_

Legal Description \_\_\_\_\_

Roll Number \_\_\_\_\_ Your File Number \_\_\_\_\_

Survey Enclosed: Yes  No

Date Survey Signed: \_\_\_\_\_ Survey Signed By: \_\_\_\_\_

Purchase \_\_\_\_\_ purchase from \_\_\_\_\_  
Purchaser Vendor

or

Mortgage \_\_\_\_\_ mortgage to \_\_\_\_\_  
Present Owner/Mortgagor Mortgagee

**Forward Completed Form and Cheque to:**

Building Division, City of Peterborough, 500 George Street North, Peterborough ON K9H 3R9  
Phone 705-742-7777 ext. 1884 / Toll Free 1-855-738-3755 ext. 1884 / Fax 705-742-1294 or  
email Lisa Deflorio at ldeflorio@peterborough.ca. **Online payment can be arranged.**