



City of  
Peterborough

# REQUEST FOR INFORMATION Building Division

Firm & Lawyer Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Postal Code \_\_\_\_\_ Contact \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Please supply the items of information indicated below by \_\_\_\_\_ 20\_\_\_\_  
(date required)

Heritage Designation	<input type="checkbox"/>	N/C	Survey Compliance	<input type="checkbox"/>	\$75.00
Work Order Certificate	<input type="checkbox"/>	\$30.00	Zoning Information	<input type="checkbox"/>	\$30.00

Enclosed is cheque # \_\_\_\_\_ payable to City of Peterborough for a total of \$ \_\_\_\_\_

OR

Charge to My Account *(local lawyers only)*

**\*\* DO NOT combine payment with requests for Planning Division and/or Tax Office information. Separate cheques MUST be submitted to each department. \*\***

Information request for:

Property Address \_\_\_\_\_

Legal Description \_\_\_\_\_

Roll Number \_\_\_\_\_ Your File Number \_\_\_\_\_

Survey Enclosed: Yes  No

Date Survey Signed: \_\_\_\_\_ Survey Signed By: \_\_\_\_\_

Purchase \_\_\_\_\_ purchase from \_\_\_\_\_  
*Purchaser Vendor*

or

Mortgage \_\_\_\_\_ mortgage to \_\_\_\_\_  
*Present Owner/Mortgagor Mortgagee*

**Forward Completed Form and Cheque to:**

Building Division, City of Peterborough, 500 George Street North, Peterborough ON K9H 3R9  
Phone 705-742-7777 ext. 1884 / Toll Free 1-855-738-3755 ext. 1884 / Fax 705- 742-1294 or  
email Lisa Deflorio at ldeflorio@peterborough.ca. **Online payment can be arranged.**