



## **Transit Liaison Committee**

**Date:** Thursday, May 11, 2023

**Time:** 2:00 pm

**Location:** Training Room, Transit Offices, 130 Aylmer Street North

### **AGENDA**

1. Call to Order
2. Land Acknowledgement
3. Committee Member Introductions
4. Election of Chair
5. Election of Vice Chair
6. Review of Peterborough Transit Liaison Committee Terms of Reference
7. Review of Upcoming Agenda Topics
8. Confirm Frequency, Duration and Timing of meetings
9. Other Business
10. Next Meeting – to be confirmed at meeting
11. Adjournment

## **Transit Liaison Committee Meeting Minutes**

**Date:** May 11, 2023

**Present:** Keith Riel (Councillor), Kevin Duguay (Councillor), John Morris (CPD), Stephanie Bolton (Age-Friendly), Phil Mechetuk (AAC Rep), Tracy Milne (Trent), Natalie Stephenson (Green-Up), Julie Morris, Sandra Needham, Elaine Hewett, Bill McKenzie

**Staff Present:** Barry Wakeford, Interim Transit Services General Manager  
Cory MacLeod, Transit Operator & ATU Union Representative  
Michael Papadacos, Director of Asset Management & Capital Planning  
Nicole McKeown, Recording Secretary

**Regrets:** Joel Willett (Fleming)

### **1. Call to Order**

The meeting of the Transit Liaison Committee was called to order by the Interim Transit Services Manager at 2:07 p.m.

### **2. Land Acknowledgement**

### **3. Committee Member Introductions**

A brief introduction and welcome from each member was provided.

### **4. Election of Chair**

The Interim manager called for nominations for the position of Chair.

Moved by Councillor Kevin Duguay:

**That Councillor Keith Riel be appointed as Chair of the Transit Liaison Committee.**

Carried

Keith Riel assumed the Chair.

## **5. Election of Vice Chair**

The Chair called for nominations for the position of Vice-Chair.

Moved by Councilor Kevin Duguay:

**That Phil Mechetuk be appointed as Vice-Chair of the Peterborough Transit Liaison Committee.**

Carried

## **6. Review of Peterborough Transit Liaison Committee Terms of Reference**

Staff reviewed the Committee's Terms of Reference.

## **7. Review of Upcoming Agenda Topics**

Staff provided the following additional information to the Committee:

- The Committee will be asked to focus on “big picture” issues for the community rather than individual pet peeves.
- The Committee will be provided with briefings on work completed to date along with other related City plans.

The Committee provided comments on the use of the Transit system, raising awareness of services.

## **8. Confirm Frequency, Duration and Timing of Meetings**

The Committee determined that going forward, meetings would be held every second Thursday, commencing May 25, 2023, from 2:00 pm – to 4:00 pm and will be held at the Transit office on Townsend Street. This meeting schedule will be reviewed at future meeting of this Committee.

## **9. Other Business**

The Committee requested that staff review the possibility of providing presentations on what other similar sized cities are doing with respect to safety measures, both on the bus or waiting for the bus.

### **Next Meeting**

The next meeting of this Committee will be Thursday, May 25, 2023, with start time of 2:00 pm.

### **Adjournment**

Moved by Councilor Kevin Duguay.

**That this meeting adjourn at 3:30 pm.**

Carried

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Nicole McKeown, Recording Secretary

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Keith Riel, Chair