

Monthly Statement of Business Income and Expenses

Statement Period

Income and expenses from: _____ to: _____

Note: If your business is run from your principal residence, the expenses are not to be included on this form. The expenses will be deducted in the next step of determining your eligibility.

Business Income

Type of Income (i.e. Sales, Commission)	Amount
Total Income	

Business Expenses

Type of Expense	Amount
Salaries and Wages	
Employee Expenses (CPP, UIC, Worker's Compensation)	
Telephone, Light, Heat and Water (excluding principal residence)	
Supplies, Materials	
Rent (excluding principal residence)	
Property Taxes (excluding principal residence)	
Vehicle Expenses (Gasoline, Insurance, Repairs)	
Maintenance and Repairs	
Fire and Liability Insurance	
Accounting, Legal, Collection Expenses	
Advertising and Promotion	
Business Tax, Fees, Licenses	
Bank Charges and Interest	
Traveling and Convention Expenses (Please provide details)	
Other	
Total Expenses	

Net Income

Total Income less Total Expenses	
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Declaration

I hereby declare the above information is true and correct to the best of my knowledge.

Signature of Parent/Guardian

Signature of Witness

Date

Date

If this information is required in an accessible format, please contact 705-748-8830 ext. 3226

**Notice with Respect to the Collection of Personal Information
(Municipal Freedom of Information and Protection of Privacy Act)**

The personal information on this form is collected under the legal authority of section 71(1) of the Child Care and Early Years Act, 2014, S.O. 2014, c. 11, Sched. 1 (the "Act") and section 9 of Ontario Regulation 138/15 under the Act. Personal information will be used by Social Services Division staff for the purpose of administering subsidized childcare in the City and County of Peterborough, as well as any other services and programs prescribed or authorized under this Act. For more information contact the Manager of Children's Services, or designate, at 178 Charlotte St, Peterborough, ON K9J 8S1 or by email at socialservices@peterborough.ca