



Gordon and Arbie Holnbeck Award

2019 Call for Nominations

This award is given annually to recognize a person or persons who have enhanced the quality of life for people with disabilities through volunteer work.

Deadline: Submit nominations by **May 17, 2019 at 4:30 p.m.**

The Holnbeck Award will be presented at the beginning of the Council Agenda on Monday, June 24, 2019 in the City Hall Council Chambers, 500 George Street North.

Nomination Package

Part A - Information of Nominee														
Name:														
Address:														
Phone Number:				-				-				Ext.		
Email Address:														
Part B - Information of Nominator														
Name:														
Address:														
Phone Number:				-				-				Ext.		
Email Address:														
Part C - Consent														
Have you obtained the Nominee's consent to have their name stand for this award?														
	Yes													
	No													

Part D – Nominee Achievements	
<p>How has the nominee enhanced the quality of life for people with disabilities?</p>	
<p>What organizations or committees with an accessibility focus have the nominee volunteered with?</p>	

Return this page and a cover letter expanding on the Nominee’s achievements to:
 The Holnbeck Award Committee, c/o Accessibility and Communication Specialist
 City of Peterborough
 500 George Street North, Peterborough, ON K9H 3R9
 Phone: 705-742-7777 Extension 1785
 Fax: 705-748-8824
 Email: snorrad@peterborough.ca

Nomination and General Criteria

- Any person nominated must be a resident of Peterborough City or County.
- Nominees must be volunteers. Any remuneration for work will make the nomination void.
- Nomination forms must include a cover letter, which should set out the nominee's achievements.
- Each year, a Selection Committee will be established, and the members will be responsible for choosing the recipient(s) of the award. At the discretion of the Selection Committee, a Certificate of Appreciation may also be awarded to additional individual(s).
- The nomination form must be completed in full and submitted before the deadline of: **May 17, 2019 at 4:30 p.m.**
- Nominations may be submitted by email, fax or regular mail.
- Nominees can only receive the Holnbeck Award once. Recipients of the Appreciation Certificate are eligible for consideration for the Holnbeck Award at a future date, with the submission of a current or future nomination form. Unsuccessful nominations from previous years are also eligible for consideration, with the submission of a current or future nomination form.
- Nominations can be for individuals, not organizations.
- There shall only be one (1) Holnbeck Award presented annually, but this award can be for an individual or a couple.
- Any in-house award from an outside agency does not preclude a volunteer from being nominated for the Holnbeck Award.
- Nominators must ensure that the person they nominate agrees to accept the award, if chosen. Nominees must give verbal consent to let their name stand to the Holnbeck Award Committee.

Selection Process

The Holnbeck Award Committee will send a letter to each individual nominated, to confirm their nomination and their willingness to have their name stand. This letter shall be sent directly after the deadline date and will include the date of the award ceremony.

The Holnbeck Award Committee will make the decision as to who will receive the award, and this decision will be final. The winner will be notified by telephone prior to the award ceremony, but the decision will otherwise be kept confidential until the award is presented. The recipient will be requested to keep this information confidential within their family.

The Holnbeck Award Committee uses the following selection criteria:

- How has the nominee enhanced the quality of life for people with disabilities? The Committee will look at lifetime achievements including the length of time the nominee has volunteered within the areas of accessibility and/or disability and accomplishments made in the areas of accessibility and/or disability.
- Has the nominee worked with more than one organization or committee with a focus on accessibility and/or disability?
- Has the nominee volunteered with or impacted people with various types of disabilities?
- Has the nominee contributed to enhancing accessibility in our community or within an organization that supports people with disabilities?

History of the Gordon & Arbie Holnbeck Award

Gordon and Arbie Holnbeck were the founding members of the Peterborough and County Disaster Trust Fund Committee. In 1989, they established the Holnbeck Award. Gordon and Arbie were avid volunteers in the community. As a couple, they supported the installation of the elevator at City Hall, and volunteered with the Alzheimer's Society, in addition to working with children with intellectual disabilities, and adults with disabilities.

The Holnbeck Award is a lifetime achievement award given to people who have enhanced the quality of life for people with disabilities. Between 1989 and the end of 2018, forty-four people have received the Holnbeck Award, and eighteen people have received the Appreciation Award.

The Holnbeck Committee was established to oversee the award process with representation from the Peterborough and County Disaster Trust Fund Committee, the City of Peterborough, the County of Peterborough, the Council for Persons with Disabilities, the Peterborough Accessibility Advisory Committee, and the joint Township of Selwyn and County of Peterborough Accessibility Advisory Committee.

Each year, a call for nominations is circulated, and a closing date is set. The Committee reviews the nominations and selects a winner. In selecting the recipient, the Committee considers the length of time that the person has volunteered with people with disabilities, and what they have accomplished in their lifetime, not just in the past year. In some years, an Appreciation Award is also presented.

The Award will be presented this year at a special ceremony in the Council Chambers, at Peterborough City Hall. The winner of the Holnbeck Award receives an individual plaque, as well as having their name on a plaque posted at Peterborough City Hall, which is supplied and maintained by the Peterborough and County Disaster Trust Fund Committee.