



POLICY

WINTER SERVICE OPERATIONS

Department:	Utility Services	Effective Date:	2013-01-01
Division:	Public Works	Approval Level:	Council
Section/Facility:	Roads	Policy #:	0010
		Revision #:	1

1.0 PURPOSE

- 1.1 The purpose of this Policy is to establish Winter Service Standards for snow removal and ice control on City maintained roads and sidewalks in order to ensure the general safety of the public and to provide continued accessibility in compliance with the Municipal Act, 2001.

2.0 POLICY STATEMENT(S)

- 2.1 The City will establish, maintain, and update Winter Service Standards, for approval by Council, to guide resource allocation and winter service response decisions.
 - .1 The City's Winter Service Standards for snow clearing on roadways will be in accordance with the Minimum Maintenance Standards for Municipal Highways, Ontario Regulation 239/02 of the Municipal Act, 2001.
 - .2 Resources for winter control operations are assigned in priority order of roads first and sidewalk operations and bus stops as the next priority.
- 2.2 The City will conduct its winter service operations in accordance with the Winter Service Standards as approved by Council.
 - .1 The City acknowledges that there may be times when, due to the severity of a winter storm, the Winter Service Standards cannot be achieved within the usual time allotted. Under such circumstances, the City will endeavour to recover winter service response to the Winter Service Standards As Soon As Practicable.



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3.0 APPLICATION

- 3.1** This Policy applies to all individuals who have responsibility for overseeing, directing, supervising, or conducting winter service operations on behalf of the City of Peterborough.
- 3.2** Winter service operations include: snow clearing, ice control, snow storage, snow disposal, and patrol.

4.0 DEFINITIONS/ACRONYMS (As Required)

As Soon As Practicable - The duration of time from being made aware of a problem until the time when action and repairs can be taken at the site of the problem.

City - The Corporation of the City of Peterborough, its agencies, boards and commissions.

Council - The elected City Council of the City of Peterborough.



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5.0 APPENDIX, RELATED POLICIES, PROCEDURES & LINKS

5.1 Pertinent Resources

- [Highway Traffic Act](#)
- [Municipal Act, 2001](#)
- Ontario Regulation 239/02 Minimum Maintenance Standards for Municipal Highways
- Report USPW08-013 "Winter Services Operations Policy"
- Appendix A: Road Classification Based on Minimum Maintenance Standards
- Appendix B: Winter Service Standards and Performance Outcome

5.2 Related Policies

N/A

5.3 Related Procedures

N/A

5.4 Related Forms

N/A

5.5 Miscellaneous

N/A

6.0 AMENDMENTS/ REVIEWS

Next Review Date	2009-11-17
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Date (yyyy-mm-dd)	Section(s) Amended	Comments
2008-11-10	N/A	Committee of the Whole Report No. 24 of a Meeting of November 10, 2008 recommending that Winter Service Operations Policy in Report USPW08-013 be endorsed.
2008-11-17	N/A	City Council approved Item 9 of Committee of the Whole Report No. 24 of a Meeting of November 10, 2008 recommending that Winter Service Operations Policy in Report USPW08-013 be endorsed.
2013-01-01	N/A	Revision #1 - No changes were made to the content of the Policy. Policy revised to move to new Policy Template (i.e. Policy Statements moved to Section 2.0, Application moved to Section 3.0, Definitions moved to Section 4.0) and to move to new protocol for showing defined terms (i.e. capitalizing the first letters).