



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Homelessness System Data Administrator (HSDA)

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

20K Homes Collaborative Learning Session March 2019, DoubleTree by Hilton Hotel Toronto Downtown, 108 Chestnut Street, Toronto, Wednesday March 6 - Thursday March 7 2019

Other Comments:

Paid for HSDA, Division Manager, Program Manager, and community partners (for meal)

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Mar 05/19	Mar 06/19						
Transportation:								
Personal Auto 54.2 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$479.22	\$479.22	\$0.00	\$0.00	\$0.00	\$0.00	\$ 958.44	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$17.63	\$148.34	\$0.00	\$0.00	\$0.00	\$0.00	\$ 165.97	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 496.85	\$ 627.56	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$1,124.41	
Less Interim Claim							\$0.00	
Less Purchasing Card							\$1,124.41	
BALANCE PAYABLE (to Claimant)							\$ 0.00	

Recoverable: yes no If yes, reco

I hereby certify that all the above expenditure for purposes stated above.

Date: 2019-04-03

I have examined the above expense claim ar

2019 04-10

