



City of
Peterborough

TO: Members of the Committee of the Whole

FROM: Sandra Clancy, Director of Corporate Services

MEETING DATE: December 5, 2011

SUBJECT: Report CP11-005
Terms of Reference – Accessibility Advisory Committee

PURPOSE

A report to approve the Terms of Reference for the Accessibility Advisory Committee through the establishment of a new By-law.

RECOMMENDATION

That Council approve the recommendation as outlined in Report CP11-005 dated December 5, 2011, of the Director of Corporate Services as follows:

That the Terms of Reference for the Accessibility Advisory Committee be approved as reflected in the proposed new By-law.

BUDGET AND FINANCIAL IMPLICATIONS

There are no budget or financial implications arising from this report.

BACKGROUND

The Council for Persons with Disabilities (CPD), an independent advocacy group, was originally formed in 1989 in Peterborough. Peterborough was at the forefront in creating such a Committee before it was ever mandated by the government, and continues to be a leader in this area. In 2002, through Report FACLK02-008, dated September 9, 2002, when the City had to form an “Accessibility Advisory Committee” (AAC) according to the *Ontarians with Disabilities Act, (2001)*, the roles were so closely linked that City Council recognized the CPD as the City of Peterborough’s AAC.

The CPD, in both its role as an independent advocacy group and acting as the City of Peterborough’s Accessibility Advisory Committee has identified and implemented many excellent initiatives over the years as reported to Council in the Access Plan each year.

With the introduction of the *Accessibility of Ontarians with Disabilities Act, 2005* (AODA), the role of the AAC is changing. On September 15, 2011, a motion was approved unanimously by the members of the Council for Persons with Disabilities (CPD) in support of the CPD operating as an independent advocacy group separate from the Accessibility Advisory Committee (AAC).

On October 24, 2011, through Report CP11-004, dated October 17, 2011, (attached as Appendix B) Council approved the following recommendations:

- a) That, as of January 1, 2012, a nine member Accessibility Advisory Committee be created (separate from the Council for Persons with Disabilities), to fulfill the duties of a municipal Accessibility Advisory Committee and that the committee:
 - i) Be an Advisory Committee of Council;
 - ii) Include one Member of Council and
 - iii) Be given the authority to establish sub-committees as necessary.
- b) That the current members of the Council for Persons with Disabilities be invited to sit on the Accessibility Advisory Committee.
- c) That the motion approved by Council on September 16, 2002 as outlined in Report FACLK02-008, which appointed the Council for Persons with Disabilities as the Accessibility Advisory Committee for the City of Peterborough, be rescinded.

The next step in the process of setting up the new AAC is for Council to approve Terms of Reference for the Advisory Committee and the corresponding by-law as outlined in Appendix A.

Submitted by,

Sandra Clancy
Director of Corporate Services

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Attachments:

Appendix A: By-law to establish an Accessibility Advisory Committee

Appendix B: Report CP11-004 Accessibility Advisory Committee Role

APPENDIX A

THE CORPORATION OF THE CITY OF PETERBOROUGH

BY-LAW NUMBER 11-XXX

BEING A BY-LAW TO ESTABLISH AN ACCESSIBILITY ADVISORY COMMITTEE

WHEREAS, pursuant to Section 29 of the *Accessibility for Ontarians with Disabilities Act, 2005* (AODA), the Council of every municipality having a population of not less than 10,000 shall establish an accessibility advisory committee or continue any such committee that was established before the day this section comes into force. 2005, c.11, s.29(1);

AND WHEREAS, the Council of the Corporation of the City of Peterborough appointed the Council for Persons with Disabilities as the City of Peterborough's Accessibility Advisory Committee on September 16, 2002 through Report FACLK02-008 dated September 9, 2002;

AND WHEREAS, the Council of the Corporation of the City of Peterborough approved the separation of the Council for Persons with Disabilities and the Accessibility Advisory Committee of Peterborough through Report CP11-004 on October 24, 2011.

NOW THEREFORE THE CORPORATION OF THE CITY OF PETERBOROUGH BY THE COUNCIL THEREOF HEREBY ENACTS AS FOLLOWS:

1. ESTABLISHMENT OF COMMITTEE

An advisory committee, to be called the Accessibility Advisory Committee (hereinafter called the "Advisory Committee"), is hereby established to advise and support City staff and advise for recommendations to the Council of the Corporation of the City of Peterborough, (hereinafter called the "Council") about the requirements and implementation of accessibility standards, the preparation of accessibility reports and such other matters for which the Council may seek its advice.

2. MANDATE

The Advisory Committee, in accordance with the *Ontarians with Disabilities Act, 2001* (ODA) and the *Accessibility for Ontarians with Disabilities Act, 2005* (AODA) shall advise and assist Council and staff in promoting and facilitating accessible City goods, services and facilities. This shall be achieved through the review of municipal policies, programs

and services and the identification, removal or prevention of barriers faced by people with disabilities.

3. ROLES AND RESPONSIBILITIES

In accordance with the AODA legislation, the Council of every municipality having a population of not less than 10,000 shall establish an Advisory Committee. The majority of the members of the committee shall be people with disabilities.

- 3.1 a. The Advisory Committee shall advise Council about
 - i. the requirements and implementation of accessibility standards;
 - ii. the preparation of accessibility reports; and,
 - iii. such other matters for which the Council may seek its advice,
- b. Review the site plans and drawings for new development described in section 41 of the *Planning Act* , in a timely manner;
- c. Advise Council on the accessibility for people with disabilities to a building, structure or premises, or part of a building, structure or premises;
 - i. That Council purchases, constructs or significantly renovates;
 - ii. For which Council enters into a new lease;
 - iii. That Council designates as a municipal capital facility under an agreement entered into with Council in accordance with section 110 of the *Municipal Act, 2001*; or,
 - iv. Existing facilities owned, leased or operated by the City of Peterborough.
- d. Advise Council of the preparation, implementation and effectiveness of its accessibility plan according to the schedule mandated by the Province;
- e. Perform all other functions that are specified in the regulations;
- f. Review, and make recommendations on, barriers faced by people with disabilities in existing facilities owned, leased or operated by the City of Peterborough;
- g. Review and monitor existing and proposed City policies such as the Purchasing By-law, the Licencing By-law to ensure respect for the accessibility of people with disabilities;
- h. Advise Peterborough Transit and the City's service delivery partners on transportation issues and how to further enable barrier-free access; and,
- i. Manage and approve distribution of funds from the Access Fund.

- 3.2 The Advisory Committee shall not be responsible for:
- a. Administrative matters including the hiring of, or providing direction to, staff;
 - b. Operating and capital budgets/projects;
 - c. The daily operations of the Accessibility Office; and,
 - d. Accessibility awareness to the general public as mandated to the Council for Persons with Disabilities.
- 3.3 The Accessibility Coordinator, a City staff position, shall:
- a. Support the roles and activities of the Advisory Committee;
 - b. Prepare correspondence of the Advisory Committee; and,
 - c. Serve as lead resource for City Council and municipal departments and divisions on all Accessibility matters.

4. ADVISORY COMMITTEE MEMBERSHIP

- 4.1 The Advisory Committee shall be composed of nine (9) members, duly appointed by Council and shall include:
- a. A minimum of five (5) people with disabilities. These committee members shall be representative of various disabilities;
 - b. A maximum of three (3) who may not have a disability but either represent children with disabilities or are interested in issues related to people with disabilities;
 - c. One member of City Council; and,
 - d. Members who shall become familiar with all the Accessibility legislation and the Terms of Reference for the AAC.
- 4.2 Transitional Provisions: The initial set up of the AAC includes an invitation to the members of the CPD to be on the AAC. As there are more than nine members of the CPD, there may be more than nine (9) members initially on the AAC.

5. TERM OF OFFICE

- 5.1 The member of Council shall hold office at the pleasure of Council.
- 5.2 Council shall, as often as the office of a member of the committee becomes vacant, appoint a successor hereto, who shall hold the office for the unexpired portion of the term of the former member.
- 5.3 The remaining members shall hold office for four years with staggered terms, beginning on the first day in January, but every member shall continue in office until his or her successor is appointed.

- 5.4 Any member of the Advisory Committee whose term of office has expired may be eligible for reappointment.
- 5.5 The Advisory Committee shall declare a Member's seat vacant and shall provide notice thereof to Council through the City Clerk, if a Committee member;
 - a. Is convicted of an indictable offence;
 - b. Becomes incapacitated; or,
 - c. Is absent from the meetings of the Advisory Committee for three (3) consecutive meetings, without leave of absence from the Advisory Committee or without reasons satisfactory to the Advisory Committee.

6. REMUNERATION

- 6.1 Members of the Advisory Committee shall serve without remuneration.
- 6.2 Members may be reimbursed for direct and appropriate expenses incurred in the fulfillment of their Advisory Committee responsibilities with prior approval by the Director of Corporate Services.

7. OFFICERS

- 7.1 At the first meeting in a new term, the Advisory Committee shall elect from their numbers a Chair who shall hold office at the pleasure of the Advisory Committee for a one-year term and is eligible for re-election.
- 7.2 The Chair shall:
 - a. Plan, direct and evaluate all Advisory Committee meetings;
 - b. Act as the Advisory Committee's spokesperson for matters relating to policy and governance;
 - c. Serve as signing officer for Advisory Committee minutes and official documents as required;
 - d. Sit as "Ex Officio" member on all "ad hoc" and standing Committees;
 - e. Maintain regular liaison with the Accessibility Coordinator and the Director of Corporate Services;
 - f. Fulfill other duties and responsibilities as outlined in the City's terms of reference for the position of Chair; and,
 - g. Ensure that the City's Procedural By-law is adhered to.

- 7.3 The Advisory Committee shall also elect from their number a Vice-Chair who shall have all the powers and duties of the Chair when the Chair is absent or unable to act, and who shall hold office for a one-year term and is eligible for re-election.
- 7.4 The City Clerk shall provide a staff person as secretary to the Committee, who shall:
- a. Distribute the agenda to committee members;
 - b. Record minutes of every meeting of the Advisory Committee; and,
 - c. Advise on the City's Procedural By-law as required.

8. ADVISORY COMMITTEE MEETINGS

- 8.1 The Advisory Committee will hold regular meetings, at such time and place as determined by the Committee, at least once monthly from January to June and September to November, and at such other times as it considers necessary.
- 8.2 The Chair and/or the Director of Corporate Services may summon a special meeting of the Advisory Committee giving reasonable notice in writing to each member, specifying the purpose for which the meeting is called.
- 8.3 Five (5) members of the Advisory Committee shall constitute a quorum. Where a quorum is not present, the Advisory Committee may conduct the meeting without ratification of motions.
- 8.4 The meetings of the Advisory Committee shall be open to the public, and shall be conducted in accordance with the City's Procedural By-law. A meeting or part of a meeting may be closed to the public only as specifically permitted by, and in accordance with, the *Municipal Act, 2001*.
- 8.5 The agenda for meetings shall be prepared by the Accessibility Coordinator in consultation with the Committee Chair and should be distributed no less than five days before the meeting.
- 8.6 Advisory Committee members wishing to raise an item of business at the Advisory Committee meeting shall notify the Chair or Accessibility Coordinator prior to the meeting in order for that item to appear on the agenda.
- 8.7 Members are expected to contribute their expertise during meetings.

9. SUB-COMMITTEES

- 9.1 The committee may, at its discretion, establish Standing and ad hoc Committees on any matters considered by the committee to require particular study.
- 9.2 The committee shall require and approve the development of specific terms of reference for each committee established.
- 9.3 The committee shall appoint at least one member of the committee to each such sub-committee.
- 9.4 The chair of any such sub-committee shall be a member of the committee.
- 9.5 Standing and ad hoc committees will report regularly and recommend courses of action to the committee; and otherwise fulfill their respective responsibilities in accordance with the Committee's terms of reference.

10. ROLE OF OTHER CITY STAFF

- 10.1 The Director of Corporate Services, or their designate, (hereinafter called the Director) shall coordinate staff and divisional interactions with the Advisory Committee.
- 10.2 The Director may attend the Advisory Committee meetings.
- 10.3 The Director shall consult with the Advisory Committee Chair on matters relating to the Advisory Committee or its activities.
- 10.4 Directors and Division Managers of other departments, or their designate, shall attend the Advisory Committee meetings as required.
- 10.5 Prior to presenting recommendations to Council on any matter which is within the mandate of the Advisory Committee, as set out in this By-Law, all Directors and Division Managers shall seek advice from the Advisory Committee.
- 10.6 Decisions of the Advisory Committee shall be communicated to the Director only by resolution of the Advisory Committee duly recorded in the minutes.

APPENDIX B



City of
Peterborough

TO: Members of the Committee of the Whole

FROM: Sandra Clancy, Director of Corporate Services
Malcolm Hunt, Director of Planning and Development

MEETING DATE: October 17, 2011

SUBJECT: Report CP11-004
Accessibility Advisory Committee Role

PURPOSE

A report to outline the changing role for the Accessibility Advisory Committee (AAC) due to the *Accessibility of Ontarians with Disabilities Act, 2005* (AODA) and to recommend some changes with the Committee.

RECOMMENDATIONS

That Council approve the recommendations outlined in Report CP11-004 dated October 17, 2011, of the Director of Corporate Services and the Director of Planning, as follows:

- a) That, as of January 1, 2012, a nine member Accessibility Advisory Committee be created (separate from the Council for Persons with Disabilities), to fulfill the duties of a municipal Accessibility Advisory Committee and that the committee:
 - i) Be an Advisory Committee of Council;
 - ii) Include one Member of Council, and
 - iii) Be given the authority to establish sub-committees as necessary.
- b) That the current members of the Council for Persons with Disabilities be invited to sit on the Accessibility Advisory Committee.

- c) That the motion approved by Council on September 16, 2002 as outlined in Report FACLK02-008, which appointed the Council for Persons with Disabilities as the Accessibility Advisory Committee for the City of Peterborough, be rescinded.

BUDGET AND FINANCIAL IMPLICATIONS

There are no budget or financial implications arising from this report. There may be some additional operating funds required to support the CPD and AAC as separate committees for the first couple of years, during the initial transition period. These can be accommodated within the Corporate Services operating budget.

Staff resources will be made available for the AAC meetings.

BACKGROUND

Legislation

The *Ontarians with Disabilities Act, 2001* (ODA) requires municipalities that have a population over 10,000 to establish a local accessibility advisory committee. The majority of the members must be people with disabilities. Municipalities have to consult with their local accessibility advisory committee when preparing their annual accessibility plans. The committee is to review site plans submitted by the municipality and provide feedback on any accessibility issues. In 2002, through Report FACLK07-008, the City of Peterborough recognized and appointed the Council for Persons with Disabilities as the City's Accessibility Advisory Committee. This legislation is still in effect but will be repealed in the near future.

The *Accessibility for Ontarians with Disabilities Act, 2005* (AODA) became law on June 13, 2005. Under this legislation, the government of Ontario is developing mandatory accessibility standards that will identify, remove and prevent barriers for people with disabilities in key areas of daily living. Under the AODA, and current and future Regulations, private and public sector organizations across Ontario will be required to establish a series of standards including Customer Service, Built Environment, Information and Communications, Employment, and Transportation. As of July 2010, three of the Standards (Information and Communications, Employment and Transportation) have been combined and renamed the Integrated Accessibility Standard which is applicable to both private and public sector organizations.

Independent Review of AODA

In June 2009, the Ontario government appointed Dr. Charles Beer to conduct an independent review of the AODA. His task was to review the legislation and make recommendations for improving the effectiveness of the act and regulations. The review included consultation with the public and in particular, persons with disabilities. Dr. Beer's report, *Charting A Path Forward*¹, was published in February 2010. As part of his review he addressed the topics of leadership, implementation challenges, including harmonization and costs, integration of the AODA with other legislation, initiatives and the standards development process. In addition, his review included an ODA repeal strategy, a review of the role of Municipal Accessibility Advisory Committees (MAAC) and the need for additional accessibility standards.

In relation to the role of the MAACs, Dr. Beer states:

Many stakeholders felt that the MAACs, which have mainly advised on planning under the ODA, should now shift their focus to providing advice on implementation and reporting under the AODA. Municipal representatives believe the AODA has significantly changed the committees' advisory role, shifting the emphasis from accessibility planning to the implementation of standards and reporting on compliance. Concerns were expressed that committee members do not have the experience, the technical expertise or – given their ongoing duties under the ODA – the capacity to play this new part effectively.

The role of the MAAC must be considered in the context of the proposed ODA repeal strategy. It is important that the process for preparing and releasing accessibility plans under the ODA and compliance reports under the AODA be streamlined and merged to avoid duplication. This is essential to ensure that the efforts and resources of the MAACs are focused on implementation and compliance with the new accessibility standards.

Current Role of the Accessibility Advisory Committee and Role of the Council for Persons with Disabilities

The Council for Persons with Disabilities (CPD), an independent advocacy group, was originally formed in 1989 in Peterborough. Peterborough was at the forefront in creating such a Committee before it was ever mandated by the government, and continues to be a leader in this area. In 2002, when the City had to form an "Accessibility Advisory

¹ "Charting A Path Forward: Report of the Independent Review of the Accessibility for Ontarians with Disabilities Act, 2005" – February 2010

Committee” (AAC) according to the *Ontarians with Disabilities Act, (2001)*, the roles were so closely linked that City Council recognized the CPD as the City of Peterborough’s AAC.

The CPD, in both its role as an independent advocacy group and acting as the City of Peterborough’s Accessibility Advisory Committee has identified and implemented many excellent initiatives over the years as reported to Council in the Access Plan each year.

Under the current CPD/AAC structure there are 10 sub-committees including Access Awareness, Alternate Formats, Buildings, Employment, Finance, Public Relations, Recreation, Search, Site Plan Review, and Transportation. These committees work towards making the City of Peterborough barrier-free and improving the quality of life for people with disabilities. The majority of the members of these committees are people with disabilities or those that work or live with people with disabilities.

The following is a summary of each committee and the committee role under the current CPD/AAC structure:

Access Awareness: This committee educates the community about the experiences and the inclusion of persons with different disabilities. They also promote awareness of the Provincial legislation and Peterborough’s Access Plan. They meet the second Thursday of every month.

Alternate Formats: This committee provides alternate formats such as Braille, large font and plain text for CPD documents. This is one individual and no meetings are held.

Buildings: Their goal is to oversee the utilization of the City’s annual Access Fund, to conduct City building and facility audits, respond to inquiries pertaining to municipal, commercial and public buildings. The sub-committee also monitors municipal, provincial and federal legislative changes, policies and regulations that impact accessibility issues.

Employment: This committee educates, informs and supports employers in hiring and retaining persons with disabilities. They also provide ongoing employment supports and resources to people with disabilities in gaining and sustaining employment. They meet every two months.

Finance: This committee advises and assists the CPD Treasurer, oversees finances, revenues, expenditures and methods of accounting. They also receive budget requests from the sub-committees, review and recommend all grant applications, prepare an annual budget and have an annual audit of the CPD’s finances and report at the Annual General Meeting in June. One individual performs the work of the committee and reports to main committee.

Public Relations: Their goal is to assist and advise the various sub-committees in their PR efforts, maintain an up-to-date list of media and other AAC contacts. They work with other committees in organizing and setting up displays that promote the goals and objectives of the CPD. One individual performs the work of the committee and reports to the main committee.

Recreation: The goal of this committee is to enhance recreational opportunities for people with disabilities, act as a consultant to agencies, groups or City departments which provide recreational programs and services for people with disabilities. They also identify concerns in regard to the pursuit of recreational opportunities; evaluate new and existing recreation programs. They educate the community on mutual benefits of equal participation in recreation, promote inclusion in all aspects of recreation and provide the community with information regarding what recreational services are available for people with disabilities. This committee meets monthly when active.

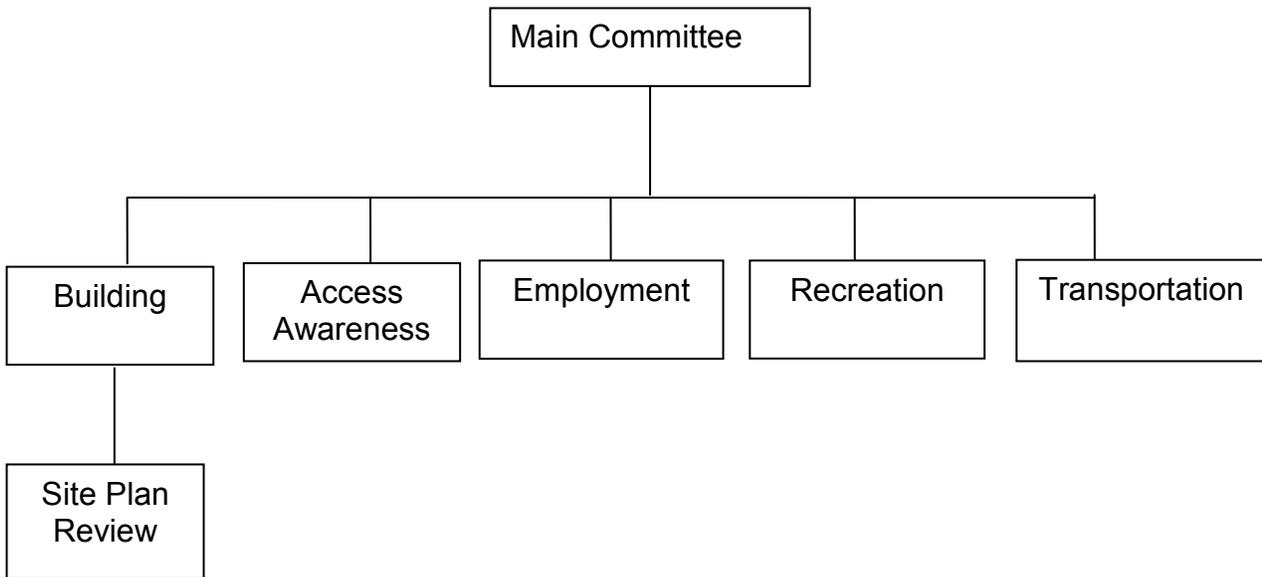
Search: This committee searches for individuals to fill vacant positions. They present the slate of officers at the Annual General Meeting (AGM) held in June and administer the call for further nominations and voting at the AGM. This committee meets 2 or 3 times just prior to the AGM in June.

Site Plan Review: The Site Plan Review committee is a sub-committee of the Buildings Committee. This committee is responsible for reviewing site plan and rezoning applications to promote compliance with the City's Access Guidelines and the AODA legislation regarding barrier-free accessible buildings. They present recommendations to potential developers and builders through City Planning staff. This committee meets when required as it is dependent on the number and timeframes of submitted site plan and rezoning applications. They meet on the first Thursday of every month.

Transportation: The goal of the committee is to advocate on issues regarding all types of transportation for people with disabilities, provide safe, barrier-free sidewalks, including appropriate curb cuts and safe crosswalks. They also monitor municipal parking, ensuring that parking areas are adequate and accessible and provide the implementation of technologies for the transportation system such as audible traffic signals, bus hailing kits, low entry transit buses, etc. This committee meets every two months except for July and August.

Chart 1 shows the current structure and various committees in a chart format.

**Chart 1
CPD/AAC
Current Structure**



In addition, the following committees convene on an as-required basis:



The following functions are conducted by a committee member and they report back monthly to the main committee:



Future for AAC and CPD

Currently, the work of the committees is a mix of the AAC role and the CPD role. Now with the Accessibility for Ontarians with Disabilities Act, 2005 (AODA), the role of the AAC is changing. The current requirements (as listed in the ODA) are:

Advise the council in each year about the preparation, implementation and effectiveness of its accessibility plan; and,

Reviewing in a timely manner the site plans and drawings described in section 41 of the Planning Act that the committee selects

The requirement outlined in the AODA (in addition to the ODA) is:

Advise the council about the requirements and implementation of accessibility standards and the preparation of accessibility reports and such other matters for which the council may seek its advice under subsection 5.

For the CPD, the focus of the Buildings, Recreation and Transportation Committees is changing to support the legislative standards rather than providing their own recommendations in these areas. The fact that the long-standing activities of the CPD have now become legislation to which both the public and private sector must comply is a real testament to the value of the CPD role but it also changes what is now required of them.

As previously mentioned, the City's CPD/AAC Committee has accomplished much in the last twenty-two years and the changes recommended are not to suggest there are any problems with the Committee or that the City could not carry on with its current structure. However, to assist in ensuring the new role of the AAC and continuing role of the CPD are as effective and efficient as possible, staff are recommending that the AAC and CPD roles be distinct. Under this recommendation:

- The AAC will manage the City's municipal service responsibilities such as site plan reviews, access plans, Access Fund requests, advice to staff and City Council on City-owned facilities and services, the implementation of the accessibility standards and the preparation of accessibility reports. The AAC members are to be appointed by City Council from a list of applicants similar to other City Advisory Committees. The majority of members will be people with disabilities. In the short-term, due to the invitation to current CPD members to be on the AAC, the committee may have greater than nine members.
- The CPD will continue to be dedicated to improving the quality of life for people with disabilities by providing accessibility education, awareness and advice to the community. Private sector businesses are required to comply with AODA as of January 1, 2012. This is a large task and the proposed changes will allow the CPD to focus on assisting Peterborough businesses and private organizations during this transition as well as other accessibility issues that may arise around community facilities and services.
- The City will provide operational funding for activities of CPD and staff resources or funding for administrative assistance to CPD.

- The Chair or his/her designate of the CPD will be appointed to the AAC committee as a liaison.
- A Member of Council would continue to be appointed to the CPD.

The future structure of the AAC

The following describes the future AAC committees or functions. Since these functions are legislated, they are now a corporate responsibility and will be done by staff in the appropriate Department/Division. Each Department/Division will be responsible for ensuring compliance with the Accessibility Standards. The role of the AAC committee or sub-committee will be to advise City Council about the requirements and implementation of accessibility standards and the preparation of accessibility reports and such other matters for which the council may seek its advice.

Alternate Formats: Providing City information in alternative formats is a requirement outlined in the AODA legislation.

Buildings: The work of the current Buildings Committee is a built environment requirement outlined in the AODA legislation and will become part of the AAC main committee.

Recreation: The work of the current Recreation Committee will fulfill the recreational requirement outlined in the AODA legislation and will become part of the AAC main committee.

Site Plan Review: This committee is responsible for reviewing site plans and drawings as described in Section 41 of the *Planning Act* and making recommendations in a timely manner. This committee will become a sub-committee of the AAC main committee.

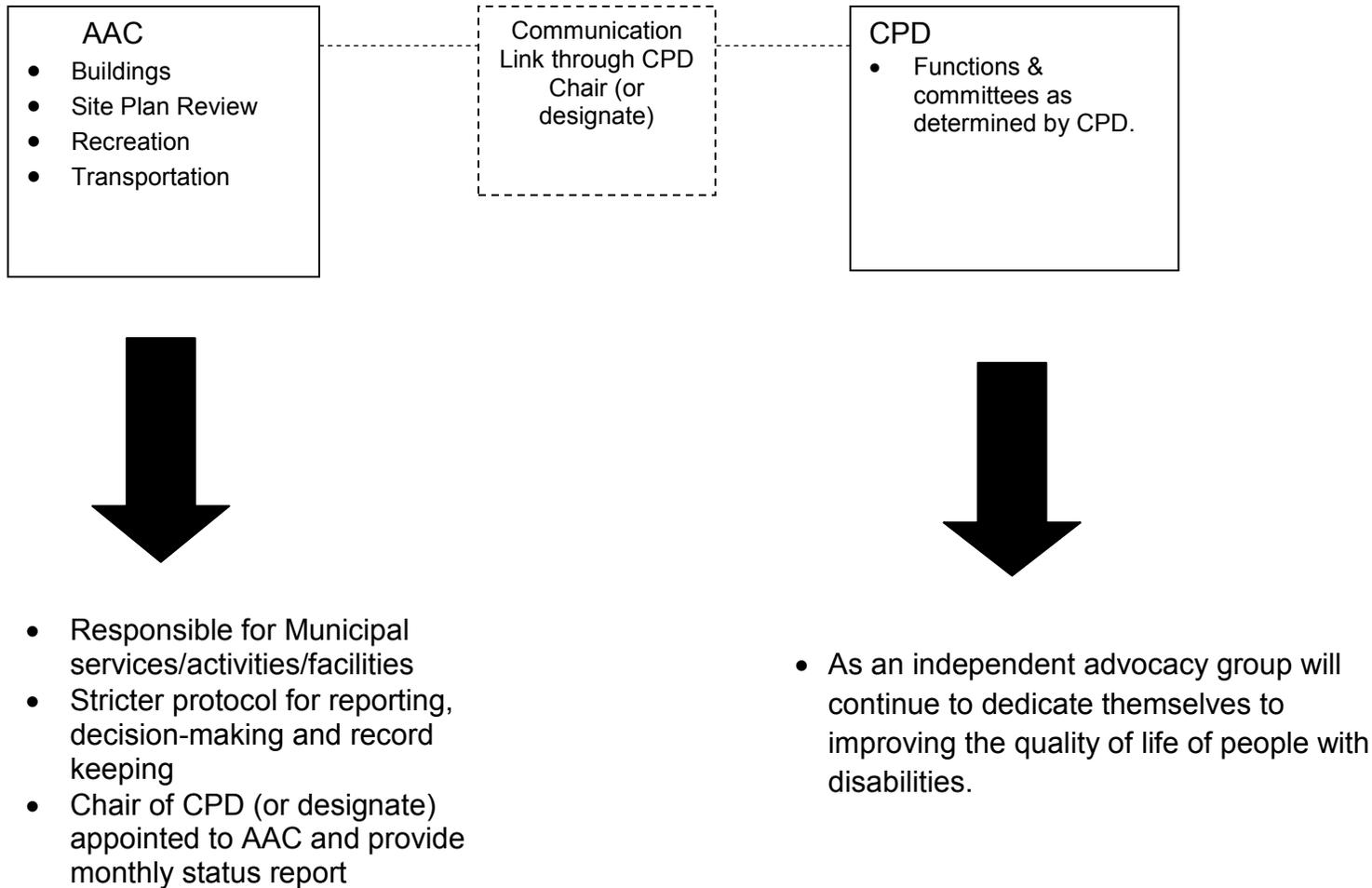
Transportation: This committee will fulfill the transportation requirements outlined in the new AODA legislation and will become part of the AAC main committee.

The future structure of the CPD

The work of the CPD committees will be left up to the discretion of the CPD how they wish to structure those functions.

Chart 2 shows the proposed structure.

Chart 2 Proposed Structure



With the new component of dealing with standards and regulations, it is recommended that the AAC consist of 9 members of which the majority will be people with disabilities and that the committee be appointed through the Clerks Office as an Advisory Committee of City Council. Because staff is recommending that the current members of the CPD be invited to sit on the AAC and there are 10 members of the CPD, it is possible there may be 10 members in the short term. The AAC needs the authority to establish sub-committees, for instance, this might be the best way to fulfill the oversight of site plans.

Current vs. Future Reporting Status

The CPD/AAC has traditionally reported through the Buildings Division of the Planning and Development Department largely because, when the CPD/AAC began, its focus was on physical changes to buildings and City infrastructure that were needed for people with disabilities. City compliance with the AODA is the responsibility of the Corporate Services Department as the standards include Customer Service, Employment, Information and Communication, and Buildings and Infrastructure and span across all City departments. Recently, all Accessibility coordination responsibilities have been shifted to be with Corporate Services to provide a more streamlined approach to both components.

Members of AAC/CPD Committee

The current members of the AAC/CPD Committee will be invited to be on the AAC Committee. The CPD/AAC committee is presently experiencing a transition in its membership and some of the members, that may find the commitment to the current CPD/AAC too much, may be interested to sit on one of the committees, once they are separated, as they could focus on one of the roles but not both at the same time.

Need to Rescind Previous Council Motion

Through Report FACLK-02-008, dated September 9, 2002, Council approved the following motion on September 16, 2002:

That the present “Council for the Persons with Disabilities” be appointed as the Accessibility Advisory Committee for the City of Peterborough as required under the *Ontarians with Disabilities Act*.

With the recommendations in this report, it will be necessary for Council to rescind that motion.

Recommendations endorsed by CPD

The Director of Planning and Development and the Director of Corporate Services attended the June 8, 2011 and September 15, 2011 CPD meetings. On September 15, 2011, a motion was approved unanimously in support of the CPD operating as an independent advocacy group separate from the AAC.

SUMMARY

With the AODA, the role of the City's AAC Committee is changing. The recommendations in this report streamline the accessibility functions to provide committees that deal with both the compliance and advocacy role of Accessibility effectively and efficiently.

Submitted by,

Sandra Clancy
Director of Corporate Services

Malcolm Hunt
Director of Planning and
Development

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