



POLICY

RELEASE OF INFORMATION TO COUNCIL

Department:	CAO's Office	Effective Date:	2013-01-01
Division:	N/A	Approval Level:	Council
Section/Facility:	N/A	Policy #:	0007
		Revision #:	1

1.0 PURPOSE

- 1.1 This Policy is intended to ensure that information or recommendations received by City staff from third party contractors are publicly provided to Council prior to any decision or action of Council which is based upon such information or recommendations.

2.0 POLICY STATEMENT(S)

- 2.1 Subject to the requirements of the Municipal Freedom of Information and Protection of Privacy Act, the City of Peterborough will release any information received by City staff from a third party, pursuant to a contract with the City for the provision of such information, by making it available to City Council prior to, or concurrent with, the public release of any staff report which contains a recommendation based on such information, whether or not the information is in complete or final form.

3.0 APPLICATION

- 3.1 This Policy applies to Council, its committees, and City staff.

4.0 DEFINITIONS/ACRONYMS (As Required)

City - The Corporation of the City of Peterborough, its agencies, boards and commissions.



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5.0 APPENDIX, RELATED POLICIES, PROCEDURES & LINKS

5.1 Pertinent Resources

Municipal Freedom of Information and Protection of Privacy Act

Report CAO008-002 - Release of Information Policy

Committee of the Whole Report No. 12 of a Meeting of April 28, 2008

5.2 Related Policies

Accountability and Transparency Policy

5.3 Related Procedures

N/A

5.4 Related Forms

N/A

5.5 Miscellaneous

N/A

6.0 AMENDMENTS/ REVIEWS

Next Review Date

2020-01-01

Date (yyyy-mm-dd)	Section(s) Amended	Comments
2008-04-28	N/A	Committee of the Whole Report No. 12 of a Meeting of April 28, 2008 recommending that Release of Information to Council Draft Policy #1 in Report CAO008-002 be endorsed.
2008-05-05	N/A	City Council approved Item 14 of Committee of the Whole Report No. 12 of a Meeting of April 28, 2008 recommending that Release of Information to Council Draft Policy #1 in Report CAO008-002 be endorsed.
2013-01-01	N/A	Revision #1 - No changes were made to the content of the Policy. Policy revised to move to new Policy Template (i.e. Policy Statements moved to Section 2.0, Application moved to Section 3.0, Definitions moved to Section 4.0) and to move to new protocol for showing defined terms (i.e. capitalizing the first letters).
2013-01-25	N/A	Review of Policy completed by Chief Administrator's Office - No changes made to the Policy. Next Review Date set for 2015-01-01.



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2015-02-02

N/A

Review of Policy completed by Chief Administrator's Office - No changes made to the Policy. Next Review Date set for 2020-01-01.