



Taxation Year:	
Roll Number:	

## Application for Interim Rebate of Property Taxes

For Registered Charities in owned, leased, or rented premises taxed at the Commercial or Industrial tax rate (As per By-law 21-032).

### Part A – Property Occupied by Registered Charity

Charity Name:			
Property Address occupied by Charity:		Unit #:	
Revenue Canada Charitable Registration Number:			

### Part B – Registered Charity Contact Information

Contact Name:			
Mailing Address:			
City:		Province:	
		Postal Code:	
Telephone No:		Email:	

### Part C – Rebate Payable

Interim property tax payable, excluding HST	\$ _____ "A"		
If "A" above is for a time period <b>other</b> than the first six months of the year, specify time period:	From:	YY____/ MM____/DD____	
	To:	YY____/ MM____/DD____	
<b>Note:</b> The Interim Tax Rebate payable will be based on 90% of Amount "A".			

### Part D – Certification

<b>I have the authority to bind this Charitable Organization and certify the above information is true, correct, and complete.</b>			
Name of Officer:		Title of Officer:	
Signature:	X	Date:	YY____/ MM____/DD____

### Part E – Direct Deposit Authorization

Vendor/Customer Name:			
Bank Code:		Transit Number:	
		Account Number:	
Contact Name:		Title/Position:	
Phone:		Email:	
Signature:	X	Date:	YY____/ MM____/DD____

**Note:** Please attach a void cheque or direct deposit form verifying your account information.

#### Please Note:

- Copies of current lease agreements are required, unless already on file.
- Rebates will be issued via Direct Deposit. Please complete Part E, unless already on file.
- Rebate applications received after the last business day in May will not be processed.

# Landlord/Property Owner Declaration

For Property Tax Rebates for Registered Charities (By-law 21-032).

The landlord/property owner must complete parts F, G and H.

## Part F – Landlord Identification

Landlord/Owner Name:			
Telephone No:		Email:	
Assessment Roll Number:			
Municipal address occupied by Charity:			

## Part G – Interim Tax Allocated to Registered Charity

Proportion of the assessed property occupied by Charity:		% "B"
Total <b>Interim</b> commercial taxes for assessed property:	\$ _____	"C"
Amount of <b>Interim</b> taxes allocated to Charity including Business Improvement Area charges:	\$ _____	"D" (B*C)
If the amount "D" is for a time period other than the first six months of the year, specify time period:	From:	YY____/ MM____/DD____
	To:	YY____/ MM____/DD____
Please Indicate the <b>method used to allocate taxes to Charity</b> including the amount of square footage occupied by the Charity:		
_____		
_____		
_____		

## Part H – Landlord Certification

I certify the above information is true, correct, and complete.			
Name of Landlord/Owner:			
Signature:	X	Date:	YY____/ MM____/DD____

Please submit applications and supporting documents to:

Tax Office  
City of Peterborough  
500 George Street North  
Peterborough, ON K9H 3R9  
[tax@peterborough.ca](mailto:tax@peterborough.ca)