



Taxation Year:	
Roll Number:	

Application for Final Rebate of Property Taxes

For Registered Charities in owned, leased, or rented premises taxed at the Commercial or Industrial tax rate (As per By-law 21-032).

Part A – Property Occupied by Registered Charity

Charity Name:			
Property Address occupied by Charity:		Unit #:	
Revenue Canada Charitable Registration No:			

Part B – Registered Charity Contact Information

Contact Name:			
Mailing Address:			
City:		Province:	
		Postal Code:	
Telephone No:		Email:	

Part C – Rebate Payable

TOTAL property tax payable by Charity, excluding HST (including Interim Amount)	\$ _____ "A"
If "A" above is for a time period other than the entire year, specify time period:	From: YY___/ MM___/DD___
	To: YY___/ MM___/DD___
Note: The Total Tax Rebate payable will be based on 90% of Amount "A" to a maximum limit of \$50,000	

Part D – Certification

I have the authority to bind this Charitable Organization and certify the above information is true, correct, and complete.

Name of Officer:		Title of Officer:	
Signature:	X	Date:	YY___/ MM___/DD___

Part E – Direct Deposit Authorization

Vendor/Customer Name:			
Bank Code:		Transit Number:	
		Account Number:	
Contact Name:		Title/Position:	
Phone:		Email:	
Signature:	X	Date:	YY___/ MM___/DD___

Note: Please attach a void cheque or direct deposit form verifying your account information.

Please note:

- Copies of current lease agreements are required, unless already on file.
- Rebates will be issued via Direct Deposit. Please complete Part E, unless already on file.
- Rebate applications received in the Tax Office after the last business day in February will not be processed, as per the Municipal Act, 2001.

Landlord/Property Owner Declaration

Property Tax Rebates for Registered Charities (By-law 21-032).

The landlord/property owner must complete parts F, G, and H.

Part F – Landlord Identification

Landlord/Owner Name:					
Telephone No:		Email:			
Municipal address occupied by Charity:			Unit #:		
Assessment Roll Number:					

Part G – Total Tax Allocated to Registered Charity

Proportion of the assessed property occupied by Charity:		% "B"
Total annual commercial taxes for assessed property:		\$ _____ "C"
Amount of total taxes allocated to Charity including Business Improvement Area charges for the entire year:		\$ _____ "D" (B*C)
If the amount in "D" is for a time period other than the entire year, specify time period:	From:	YY____/ MM____/DD____
	To:	YY____/ MM____/DD____

Please Indicate the **method used to allocate taxes to Charity** including the amount of square footage occupied by the Charity:

Part H – Landlord Certification

I certify the above information is true, correct, and complete.

Name of Landlord/Owner:			
Signature:	X	Date:	YY____/ MM____/DD____

Please submit applications and supporting documents to:

Tax Office
 City of Peterborough
 500 George Street North
 Peterborough, ON K9H 3R9
tax@peterborough.ca