



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Waste Diversion, Section Manager

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):
 Tour and meet with staff from Peel and Niagra Region for SSO Gore system. December 10th and 11th

Other Comments:
 3 participates for tour. Co-ordinator waste operations, Waste Diversion Section Manager and Manager of Environmental Services. Other expenses have been submitted on manager of enviromental services charge card.

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Dec 10/19	Dec 11/19					
Transportation:							
Personal Auto 60.1 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$79.33	69.81	\$0.00	\$0.00	\$0.00	\$0.00	\$ 149.14
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
TOTALS	\$ 79.33	\$ 69.81	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 149.14
Less Interim Claim							\$0.00
Less Purchasing Card							\$149.14
BALANCE PAYABLE (to Claimant)							\$ 0.00

Recoverable: yes no If yes, re

I hereby certify that all the above expenditu purposes stated above.

Date: Jan 15, 2020

I have examined the above expense claim

Date: 2020-01-15



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: **Manager of Environmental Services**

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Organic site tours in Niagara & Peel, follow up Municipal discussions

Other Comments:

Three City staff traveling together

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Dec 10/19	Dec 11/19					
Transportation:							
Personal Auto 62.8 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other – Taxi	\$ 20.92	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 20.92
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Accommodation:	\$0.00	\$ 353.91	\$0.00	\$0.00	\$0.00	\$0.00	\$ 353.91
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$ 111.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 111.34
Other – Specify: Fuel	\$0.00	\$ 81.50	\$0.00	\$0.00	\$0.00	\$0.00	\$ 81.50
TOTALS	\$ 132.26	\$ 435.41	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 567.67
Less Interim Claim							\$0.00
Less Purchasing Card							\$ 567.67
BALANCE PAYABLE (to Claimant)							\$0.00

Recoverable: yes no If yes, rec

I hereby certify that all the above expenditure purposes stated above.

Date: 2020-01-15

I have examined the above expense claim a

Date: 2020-01-16