



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: **Manager, Infrastructure Management**

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Future Cities Conference, held in Toronto, Ontario on November 6, 7 and 8

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Nov 06/19	Nov 07/19	Nov 08/19					
Transportation:								
Personal Auto	0.00 km	0.00 km	0.00 km	0.00 km	0.00 km			
60.1 cents/km	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$8.00	\$0.00	\$0.00	\$0.00	\$ 8.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other taxi	\$0.00	\$17.54	\$0.00	\$0.00	\$0.00	\$0.00	\$ 17.54	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$200.41	\$200.40	\$0.00	\$0.00	\$0.00	\$0.00	\$ 400.81	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 200.41	\$ 217.94	\$ 8.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 426.35	
Less Interim Claim								\$0.00
Less Purchasing Card								\$426.35
BALANCE PAYABLE (to Claimant)								\$ 0.00

Recoverable: yes no If yes, recc

I hereby certify that all the above expenditure purposes stated above.

Date: 2019/11/15

I have examined the above expense claim at

Date: Nov 15, 2019



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PURPOSE, LOCATION, AND DATE(S):
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Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Nov 06/19	Nov 07/19	Nov 08/19					
Transportation:								
Personal Auto 60.1 cents/km	137.00 km \$ 82.34	0.00 km \$ 0.00	137.00 km \$ 82.34	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 164.68	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$654.27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 654.27	
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 736.61	\$ 0.00	\$ 82.34	\$ 0.00	\$ 0.00	\$ 0.00	\$ 818.95	
Less Interim Claim							\$0.00	
Less Purchasing Card							\$654.27	
BALANCE PAYABLE (to Claimant)							\$ 164.68	

Recoverable: yes no If yes, recoverable amount: _____

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Date: Nov 15, 2019