



City of Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Homelessness Addictions Program Manager

This is an interim claim:  first:  second:

This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**

CAEH Conference, Edmonton Convention Centre, Edmonton, Alberta, November 4-6, 2019

**Other Comments:**

Program Integrity Officer, Social Services Supervisor, Case Manager also attending

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Nov 03/19	Nov 07/19	Nov 11/19					
<b>Transportation:</b>								
Personal Auto 62.8 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$948.35	\$977.82	\$335.52	\$0.00	\$0.00	\$0.00	\$2,261.69	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Registration:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Accommodation:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Other -- Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>TOTALS</b>	\$ 948.35	\$ 977.82	\$ 335.52	\$ 0.00	\$ 0.00	\$ 0.00	\$2,261.69	
Less Interim Claim								\$0.00
Less Purchasing Card								\$2,261.69
<b>BALANCE PAYABLE (to Claimant)</b>								\$ 0.00

Recoverable: yes  no  If yes, recoverable

I hereby certify that all the above expenditures were for the purposes stated above.

Date: October 1/2019 S

I have examined the above expense claim and the

Date: Oct 7/19 S



City of  
Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Program Integrity Officer

This is an interim claim:  first:  second:

This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**

CAEH19, National Conference on Ending Homelessness, Edmonton, November 4-6, 2019

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Nov 03/19	Nov 10/19						
<b>Transportation:</b>								
Personal Auto 60.1 cents/km	155.00 km \$ 93.16	155.00 km \$ 93.16	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 186.32	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$52.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 52.50	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$33.90	\$33.90	\$0.00	\$0.00	\$0.00	\$0.00	\$ 67.80	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Registration:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Accommodation:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$20.69	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 20.69	
- Dinner	\$20.32	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 20.32	
<b>Other – Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>TOTALS</b>	\$ 220.57	\$ 127.06	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 347.63	
Less Interim Claim								\$0.00
Less Purchasing Card								\$88.12
<b>BALANCE PAYABLE (to Claimant)</b>								<b>\$ 259.51</b>

Recoverable: yes  no  If yes, recc

I hereby certify that all the above expenditure purposes stated above.

Date: December 7 / 2019

I have examined the above expense claim a

Date: December 9 / 19



City of Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Homelessness Addictions Program Manager

This is an interim claim:  first:  second:

This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**

CAEH19, National Conference on Ending Homelessness, Edmonton, Alberta, November 4-6, 2019

**Other Comments:**

Other Attendees: Social Services Supervisor, Program Integrity Officer, Case Manager

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Nov 03/19	Nov 04/19	Nov 05/19	Nov 06/19	Nov 07/19			
<b>Transportation:</b>								
Personal Auto 60.1 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$13.51	\$13.51	\$13.50	\$13.50	\$13.50	\$0.00	\$ 67.52	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$101.70	\$0.00	\$0.00	\$0.00	\$101.70	\$0.00	\$ 203.40	
- Other	\$108.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 108.00	
<b>Registration:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Accommodation:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$10.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 10.68	
- Dinner	\$23.99	\$17.18	\$115.80	\$130.40	\$0.00	\$0.00	\$ 287.37	
<b>Other - Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>TOTALS</b>	\$ 257.88	\$ 30.69	\$ 129.30	\$ 143.90	\$ 115.20	\$ 0.00	\$ 676.97	
Less Interim Claim								\$0.00
Less Purchasing Card								\$676.97
<b>BALANCE PAYABLE (to Claimant)</b>								<b>\$ 0.00</b>

Recoverable: yes  no  If yes, recove

I hereby certify that all the above expenditures purposes stated above.

Date: Dec 6/19

I have examined the above expense claim and

Date: 11/21/19



City of  
Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: **Social Services Supervisor**

This is an interim claim:  first:  second:  This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**  
CAEH19 Conference on Ending Homelessness, November 4-6, 2019, Edmonton

**Other Comments:**  
Other Attendees: (Homelessness Addictions Program Manager), (Program Integrity Officer), (Case Manager)

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Nov 03/19	Nov 04/19	Nov 07/19					
<b>Transportation:</b>								
Personal Auto 60.1 cents/km	150.50 km \$ 90.45	0.00 km \$ 0.00	150.50 km \$ 90.45	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 180.90	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Registration:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Accommodation:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$24.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 24.55	
- Dinner	\$34.44	\$70.56	\$0.00	\$0.00	\$0.00	\$0.00	\$ 105.00	
<b>Other - Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>TOTALS</b>	\$ 149.44	\$ 70.56	\$ 90.45	\$ 0.00	\$ 0.00	\$ 0.00	\$ 310.45	
Less Interim Claim								\$0.00
Less Purchasing Card								\$129.55
<b>BALANCE PAYABLE (to Claimant)</b>								<b>\$ 180.90</b>

Recoverable: yes  no  If yes, reco

I hereby certify that all the above expenditure purposes stated above.

Date: Dec 4, 2019

I have examined the above expense claim ar

Date: Dec 5/19



City of Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Homelessness Addictions Program Manager

This is an interim claim:  first:  second:  This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**  
CAEH19, National Conference on Ending Homelessness, Edmonton, November 4-6, 2019

**Other Comments:**  
Additional Attendees: (Program Integrity Officer), (Case Manager),  
(Social Services Supervisor)

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Nov 03/19	Nov 04/19	Nov 05/19	Nov 06/19				
<b>Transportation:</b>								
Personal Auto 60.1 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Registration:</b>	\$624.24	\$624.25	\$624.24	\$624.24	\$0.00	\$0.00	\$2,496.97	
<b>Accommodation:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Other - Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>TOTALS</b>	\$ 624.24	\$ 624.25	\$ 624.24	\$ 624.24	\$ 0.00	\$ 0.00	\$2,496.97	
Less Interim Claim							\$0.00	
Less Purchasing Card							\$2,496.97	
<b>BALANCE PAYABLE (to Claimant)</b>							<b>\$ 0.00</b>	

Recoverable: yes  no  If yes, recoverable amount: \_\_\_\_\_

I hereby certify that all the above expenditures purposes stated above.  
Date: Nov 29/19

I have examined the above expense claim and  
Date: Dec 2/19