



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Health & Safety Coordinator

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

OMHSRA General Meeting, in Etobicoke at IHSA Building (Topic: Construction H&S Issues). IHSA Headquarters
21 Voyager Crt S, Etobicoke, ON M9W 5M7 Meeting Room 104
October 25, 2019.

Other Comments:

Paid meeting and lunch in advance so this is interim expense report on Oct-Dec expense form. Actual round trip Peterborough to 21 Voyager Crt. S, Etobicoke was 298 Km.

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Oct 25/19							
Transportation:								
Personal Auto 60.1 cents/km	200.00 km \$ 120.20	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 120.20	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other 407 Charge	\$55.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 55.44	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 25.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 200.64	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.64	
Less Interim Claim								\$25.00
Less Purchasing Card								\$55.44
BALANCE PAYABLE (to Claimant)								\$ 120.20

Recoverable: yes no If yes, rec

I hereby certify that all the above expenditure purposes stated above.

Date: Jan 10/20



City of
Peterborough

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TOTALS	\$ 25.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 25.00	
Less Interim Claim								\$0.00
Less Purchasing Card								\$25.00
BALANCE PAYABLE (to Claimant)								\$ 0.00

Recoverable: yes no If yes, recov

I hereby certify that all the above expenditures
purposes stated above.

Date: Oct 10/19

I have examined the above expense claim and