



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Driver Trainer - Assistant

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

P.R.I.D.E Training Course for Driver Trainers, Oct 21-25th, 2019, Burlington ON

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Oct 21/19	Oct 25/19					
Transportation:							
Personal Auto 54.2 cents/km	200.00 km \$ 108.40	200.00 km \$ 108.40	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 216.80
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
TOTALS	\$ 108.40	\$ 108.40	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 216.80

Less Interim Claim

\$0.00

Less Purchasing Card

\$0.00

BALANCE PAYABLE (to Claimant)

\$ 216.80

Recoverable: yes no If yes, recoverable from

RECEIVED
DEC 04 2019
CHIEF ACCOUNTANT

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation for the purposes stated above.

Date: _____

I have examined the above expense claim

Date: 3-12-19



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Driver Trainer - Assistant

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

P.R.I.D.E Training Course for Driver Trainers, Oct 21-25th, Burlington ON

Other Comments:

Registration and hotel booked by Transit Admin

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Oct 10/19	Oct 25/19						
Transportation:								
Personal Auto 60.1 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$2,932.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,932.35	
Accommodation:	\$0.00	\$872.58	\$0.00	\$0.00	\$0.00	\$0.00	\$ 872.58	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$2,932.35	\$ 872.58	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$3,804.93	
Less Interim Claim								\$0.00
Less Purchasing Card								\$3,804.93
BALANCE PAYABLE (to Claimant)								\$ 0.00

Recoverable: yes no If yes, recc

I hereby certify that all the above expenditure purposes stated above.

Date: Oct 30, 2019

I have examined the above expense claim ar Oct 21, 2019