



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Airport Administrator

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):
AMCO Convention and Trade Show. Chatham-Kent Ontario, October 5-9th, 2019

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Oct 05/19	Oct 05/19	Oct 9/19				
Transportation:							
Personal Auto 60.1 cents/km	95.60 km \$ 57.46	0.00 km \$ 0.00	130.00 km \$ 78.13	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 135.59
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other train/taxi	\$84.75	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 99.75
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Accommodation:	\$0.00	\$0.00	\$596.60	\$0.00	\$0.00	\$0.00	\$ 596.60
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$17.23	\$0.00	\$27.20	\$0.00	\$0.00	\$0.00	\$ 44.43
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Other – Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
TOTALS	\$ 159.44	\$ 15.00	\$ 701.93	\$ 0.00	\$ 0.00	\$ 0.00	\$ 876.37
Less Interim Claim							
Less Purchasing Card							
BALANCE PAYABLE (to Claimant)							\$ 150.59

Recoverable: yes no If yes, recov

I hereby certify that all the above expenditures purposes stated above.

Date: Nov 5/19

I have examined the above expense claim and

Date: Nov 8, 2019



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: **Airport Administrator**

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

AMCO - Convention and Trade Show. Chatham-Kent, Ontario. October 6-9, 2019

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Jul 23/19						
Transportation:							
Personal Auto 58.9 cents/km	km \$ 0.00	km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other Sponsorship	\$339.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 339.00
Registration:	\$650.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 650.88
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
TOTALS	\$ 989.88	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 989.88
Less Interim Claim							
Less Purchasing Card							\$ 989.88
BALANCE PAYABLE (to Claimant)							

Recoverable: yes no If yes, reco

I hereby certify that all the above expenditure purposes stated above.

Date: Aug 6, 2019

I have examined the above expense claim ar

Date: Aug 7th/19