



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Heritage Resource Coordinator

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):
Heritage Planners Roundtable - Oct 3-4 2019

Other Comments:
Toronto ON

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Oct 03/19	Oct 04/19					
Transportation:							
Personal Auto 60.1 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$43.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 43.17
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other Cab	\$0.00	\$19.84	\$0.00	\$0.00	\$0.00	\$0.00	\$ 19.84
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Accommodation:	\$206.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 206.01
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$28.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 28.67
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
TOTALS	\$ 277.85	\$ 19.84	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 297.69
Less Interim Claim							\$0.00
Less Purchasing Card							\$297.69
BALANCE PAYABLE (to Claimant)							\$ 0.00

Recoverable: yes no If yes, recc _____

I hereby certify that all the above expenditure purposes stated above.

Date: Nov 26, 2019

I have examined the above expense claim at _____

Date: Nov. 26 / 19