



City of
Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Age-friendly Coordinator

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Principles of Healthy Aging Training Certification, London ON Sep 29-Oct 1/19

Other Comments:

Sept. 29 pre-requisite course, Sept. 30-Oct 1 Train-the-trainer certification

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Sep 28/19	Sep 29/19	Sep 30/19	Oct 01/19				
Transportation:								
Personal Auto 62.8 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$163.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 163.17	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other[B7] gas	\$0.00	\$0.00	\$0.00	\$52.87	\$0.00	\$0.00	\$ 52.87	
Registration:	\$70.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 70.63	
Accommodation:	\$105.30	\$269.10	\$0.00	\$0.00	\$0.00	\$0.00	\$ 374.40	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$13.76	\$0.00	\$0.00	\$0.00	\$0.00	\$ 13.76	
- Dinner	\$4.73	\$6.20	\$10.14	\$0.00	\$0.00	\$0.00	\$ 21.07	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 343.83	\$ 289.06	\$ 10.14	\$ 52.87	\$ 0.00	\$ 0.00	\$ 695.90	
Less Interim Claim								\$70.63
Less Purchasing Card								\$625.27
BALANCE PAYABLE (to Claimant)								\$ 0.00

Recoverable: yes no If yes, recov:

I hereby certify that all the above expenditures purposes stated above.

Date: Nov 6/19

I have examined the above expense claim and

Date: Nov 6/19



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Training & Development Specialist

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Principles of Healthy Aging Train the Trainer, London, Ontario, September 30-October 1, 2019

Other Comments:

Age Friendly Coordinator

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Aug 19/19							
Transportation:								
Personal Auto 62.8 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$508.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 508.50	
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 508.50	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 508.50	
Less Interim Claim								\$0.00
Less Purchasing Card								\$508.50
BALANCE PAYABLE (to Claimant)								\$ 0.00

Recoverable: yes no If yes, recover:

I hereby certify that all the above expenditures purposes stated above.

Date: 03/19/2019

I have examined the above expense claim and

Date: Sept 3/19