



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Chief Training Officer

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Hazmat Training, North Bay Fire Dept, North Bay ON - Sept 15-20, 2019

Other Comments:

CTO stayed one night at Holiday Inn, then Ramada, 3 additional Firefighters stayed at the Quality Inn. Additional expenses on firefighters' claim form.

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Sep 15/19	Sep 16/19	Sep 17/19	Sep 18/19	Sep 19/19			
Transportation:								
Personal Auto 62.8 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$175.10	\$2,273.11	\$0.00	\$0.00	\$0.00	\$0.00	\$2,448.21	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$10.95	\$62.83	\$21.71	\$31.65	\$30.24	\$0.00	\$ 157.38	
- Dinner	\$61.73	\$81.95	\$0.00	\$0.00	\$0.00	\$0.00	\$ 143.68	
Other - Specify: Gas	\$0.00	\$0.00	\$90.00	\$0.00	\$30.00	\$0.00	\$ 120.00	
TOTALS	\$ 247.78	\$2,417.89	\$ 111.71	\$ 31.65	\$ 60.24	\$ 0.00	\$2,869.27	
Less Interim Claim								\$0.00
Less Purchasing Card								\$2,869.27
BALANCE PAYABLE (to Claimant)								\$ 0.00

Recoverable: yes no If yes, recoverable amount: _____

I hereby certify that all the above expenditure purposes stated above.

Date: Oct 10/19

I have examined the above expense claim and

Date: Oct 15/2019.



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Firefighter

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Hazmat Training, North Bay Fire Dept., North Bay, ON - Sept 15-20, 2019

Other Comments:

Some meal expenses covered one other firefighter. Additional expenses including accommodation are on Chief Training Officer's Expense Claim Form.

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Sep 17/19	Sep 19/19	Sep 20/19				
Transportation:							
Personal Auto 62.8 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$0.00	\$16.25	\$16.30	\$0.00	\$0.00	\$0.00	\$ 32.55
- Dinner	\$38.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 38.68
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
TOTALS	\$ 38.68	\$ 16.25	\$ 16.30	\$ 0.00	\$ 0.00	\$ 0.00	\$ 71.23

Less Interim Claim

RECEIVED

\$0.00

Less Purchasing Card

\$0.00

BALANCE PAYABLE (to Claimant)

OCT 27 2019

\$ 71.23

Recoverable: yes no If yes, recoverable from

CHIEF ACCOUNTANT

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: 10/15/2019

Signature: _____

I have examined the above expense claim and the attached receipts and hereby approve the claim for payment.

Date: 10/15/2019

Signature: _____