



City of Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: **Manager, Real Estate and Development**

This is an interim claim:  first:  second:

This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**

Ontario Association of Municipal Real Estate Agents Conference held in Hamilton, Ontario on September 6, 2019.

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Sep 05/19	Sep 06/19						
<b>Transportation:</b>								
Personal Auto 62.8 cents/km	207.00 km \$ 130.00	207.00 km \$ 130.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 260.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$4.57	\$0.00	\$0.00	\$0.00	\$0.00	\$ 4.57	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Registration:</b>	\$0.00	\$80.80	\$0.00	\$0.00	\$0.00	\$0.00	\$ 80.80	
<b>Accommodation:</b>	\$151.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 151.76	
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Other - Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>TOTALS</b>	<b>\$ 281.76</b>	<b>\$ 215.37</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 497.13</b>	
Less Interim Claim								<b>\$0.00</b>
Less Purchasing Card								<b>\$237.13</b>
<b>BALANCE PAYABLE (to Claimant)</b>								<b>\$ 260.00</b>

Recoverable: yes  no  If yes, reco

I hereby certify that all the above expenditure purposes stated above.

Date: Oct 2, 2019

I have examined the above expense claim ar

Date: \_\_\_\_\_