



City of
Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: **Social Services Supervisor**

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

aha! Process consultant gathering in Fort Worth Texas (airfare, airport shuttle on the weekend and Sat night hotel covered by aha! Process). Consultants were then offered free certifications in Emotional Poverty on the Monday, Tuesday and Wednesday following the consultant meeting on June 22nd.

Other Comments:

This was attended by our certified Bridges out of Poverty community trainer - partial costs covered by aha! as mentioned and remaining covered by City as per divisional manager. Employee covered cost of own meals. Personal visa statement included to confirm actual exchange rate charges as receipts are in US funds.

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Jun 22/19	Jun 23/19	Jun 24/19	Jun 25/19	Jun 26/19		
Transportation:							
Personal Auto 58.9 cents/km	145.00 km \$ 85.41	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	145.00 km \$ 85.41		\$ 170.82
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$0.00	\$ 100.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other airport transportation	\$0.00	\$0.00	\$0.00	\$0.00	\$40.62	\$0.00	\$ 40.62
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Accommodation:	\$0.00	\$254.26	\$254.26	\$254.27	\$0.00	\$0.00	\$ 762.79
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
TOTALS	\$ 105.41	\$ 274.26	\$ 274.26	\$ 274.27	\$ 146.03	\$ 0.00	\$1,074.23
Less Interim Claim					RECEIVED		\$0.00
Less Purchasing Card					JUL 02 2019		\$0.00
BALANCE PAYABLE (to Claimant)					CHIEF ACCOUNTANT		\$1,074.23
Recoverable: yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If yes, recoverable from							

I hereby certify that all the above expenditure purposes stated above.

Date: June 27/19

I have examined the above expense claim ar