



City of  
Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: **Parking Operations Coordinator**

This is an interim claim:  first:  second:

This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**  
Parking workshop Cambridge, Ontario 17Jun19

**Other Comments:**

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Jun 16/19	Jun 17/19					
<b>Transportation:</b>							
Personal Auto 58.9 cents/km	0.00 km \$ 0.00	424.00 km \$ 249.74	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 249.74
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
<b>Registration:</b>	\$242.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 242.95
<b>Accommodation:</b>	\$134.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 134.47
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
<b>Other - Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
<b>TOTALS</b>	\$ 377.42	\$ 249.74	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 627.16
Less Interim Claim							<b>\$242.95</b>
Less Purchasing Card							<b>\$134.47</b>
<b>BALANCE PAYABLE (to Claimant)</b>							<b>\$ 249.74</b>

Recoverable: yes  no  If yes, recove

I hereby certify that all the above expenditures  
purposes stated above.

Date: 18 Jun 19

I have examined the above expense claim and

Date: July 22/19