



City of  
Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: **Manager, Court Services**

This is an interim claim:  first:  second:  This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**  
2019 Municipal Court Managers Assoc. (MCMA) Conference - Collingwood, On May 26-29, 2019

**Other Comments:**  
Accommodation for May 26/19 was paid April 26.19

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	May 26/19	May 27/19	May 28/19	May 29/19				
<b>Transportation:</b>								
Personal Auto 58.9 cents/km	200.00 km \$ 117.80	0.00 km \$ 0.00	0.00 km \$ 0.00	200.00 km \$ 117.80	0.00 km \$ 0.00		\$ 235.60	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Registration:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Accommodation:</b>	\$0.00	\$177.50	\$177.50	\$0.00	\$0.00	\$0.00	\$ 355.00	
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$44.18	\$0.00	\$0.00	\$0.00	\$ 44.18	
<b>Other - Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>TOTALS</b>	\$ 117.80	\$ 177.50	\$ 221.68	\$ 117.80	\$ 0.00	\$ 0.00	\$ 634.78	
Less Interim Claim							\$0.00	
Less Purchasing Card							\$399.18	
<b>BALANCE PAYABLE (to Claimant)</b>							<b>\$ 235.60</b>	

Recoverable: yes  no  If yes, reco:

I hereby certify that all the above expenditure purposes stated above.

Date: July 12/19

I have examined the above expense claim and  
Date: July 27 2019



City of Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: **Manager, Court Services**

This is an interim claim:  first:  second:  This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**

2019 Municipal Court Manager's Assoc (MCMA) Conference, Collingwood, On May 26-29, 2019

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Apr 03/19	Apr 26/19						
<b>Transportation:</b>								
Personal Auto 58.9 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other Room deposit	\$0.00	\$177.50	\$0.00	\$0.00	\$0.00	\$0.00	\$ 177.50	
<b>Registration:</b>	\$553.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 553.70	
<b>Accommodation:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Other - Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>TOTALS</b>	\$ 553.70	\$ 177.50	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 731.20	
Less Interim Claim								\$0.00
Less Purchasing Card								\$731.20
<b>BALANCE PAYABLE (to Claimant)</b>								<b>\$ 0.00</b>
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures purposes stated above.

Date: May 8, 2019

I have examined the above expense claim and

Date: May 25, 2019