



City of Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Employment Services Program Manager

This is an interim claim:  first:  second:

This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**

Employment Services Transformation -- EO/ OW/ODSP Service System Management Market Day and Meetings with Ministry Training Colleges Universities. Travel to Toronto 789 Yonge St. Toronto on May 15 return & 33 Bloor St., E. Toronto on May 16 return to Peterborough.

**Other Comments:**

Travel with Senior Policy Analyst on May 16th.

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	May 15/19	May 16/20					
<b>Transportation:</b>							
Personal Auto	200.00 km	200.00 km	0.00 km	0.00 km	0.00 km		
58.9 cents/km	\$ 117.80	\$ 117.80	\$ 0.00	\$ 0.00	\$ 0.00		\$ 235.60
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
<b>Registration:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
<b>Accommodation:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
<b>Other - Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
<b>TOTALS</b>	\$ 117.80	\$ 117.80	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 235.60

Less Interim Claim		\$0.00
Less Purchasing Card		\$0.00
<b>BALANCE PAYABLE (to Claimant)</b>		<b>\$ 235.60</b>

Recoverable: yes  no  If yes, recoverable from

RECEIVED  
MAY 24 2019  
CHIEF ACCOUNTANT

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: May 24 2019

I have examined the above expense claim at  
DUBOIS