



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Health and Safety Coordinator

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Annual Partners in Prevention Conference and Trade Show held on April 30- May 1 held at the International Centre held at 6900 Airport Rd, Mississauga, ON L4V 1E8

Other Comments:

Saved \$163.00 plus GST by utilizing volunteer discount (10% off for volunteering with organization) and further discount for early bird sign up. Purchased (2) night room 60 days in advance to realize room cost savings

RECEIVED
 JUN 07 2019
 CHIEF ACCOUNTANT

	EXPENSES					Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Apr 29/19	Apr 30/19	May 01/19				
Transportation:							
Personal Auto 58.9 cents/km	150.00 km \$ 88.35	0.00 km \$ 0.00	150.00 km \$ 88.35	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 176.70
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$20.00	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 40.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other 407 return	\$0.00	\$0.00	\$49.19	\$0.00	\$0.00	\$0.00	\$ 49.19
Registration:	\$639.69	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 639.69
Accommodation:	\$433.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 433.66
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
TOTALS	\$1,181.70	\$ 20.00	\$ 137.54	\$ 0.00	\$ 0.00	\$ 0.00	\$1,339.24
Less Interim Claim							\$1,073.35
Less Purchasing Card							\$40.00
BALANCE PAYABLE (to Claimant)							\$ 225.89
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from							

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: May 29/2019

I have examined the above expense claim
 - Tina L. Hill