



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Training & Development Specialist

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):
Non-Violent Crisis Intervention Train the Trainer, Ottawa, March 26-29, 2019

Other Comments:

| EXPENSES | | | | | | Foreign Exchange \$ | CDN TOTALS |
|--------------------------------------|------------------------|--------------------|------------------------|--------------------|--------------------|---------------------|------------------|
| DATES (mmm dd/yy) | Mar 25/19 | Mar 26/19 | Mar 29/19 | | | | |
| Transportation: | | | | | | | |
| Personal Auto 54.2 cents/km | 279.00 km \$ 151.22 | 0.00 km \$ 0.00 | 279.00 km \$ 151.22 | 0.00 km \$ 0.00 | 0.00 km \$ 0.00 | | \$ 302.44 |
| Rental Vehicle | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 0.00 |
| - Parking | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 0.00 |
| - Bus | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 0.00 |
| - Air | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 0.00 |
| - Other | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 0.00 |
| Registration: | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 0.00 |
| Accommodation: | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 0.00 |
| Meals: - Breakfast | \$0.00 | \$7.10 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 7.10 |
| - Lunch | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 0.00 |
| - Dinner | \$24.13 | \$22.71 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 46.84 |
| Other – Specify: | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 0.00 |
| TOTALS | \$ 175.35 | \$ 29.81 | \$ 151.22 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 356.38 |
| Less Interim Claim | | | | | | | \$0.00 |
| Less Purchasing Card | | | | | | | \$53.94 |
| BALANCE PAYABLE (to Claimant) | | | | | | | \$ 302.44 |

Recoverable: yes no If yes, recc

I hereby certify that all the above expenditure purposes stated above.

Date: 01/04/2019

I have examined the above expense claim ar

Date: Apr. 4/19