



City of
Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Social Services Division Manager

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Travel to Toronto to attend the OMSSA Children's Services Forum

Other Comments:

Dinner on January 23 included Social Services Division Manager and the Children's Services Program Manager

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Jan 22/19	Jan 23/19					
Transportation:							
Personal Auto 54.2 cents/km	119.00 km \$ 64.50	119.00 km \$ 64.50	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 129.00
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other[B7]	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Accommodation:	\$396.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 396.70
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$0.00	\$51.34	\$0.00	\$0.00	\$0.00	\$0.00	\$ 51.34
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
TOTALS	\$ 64.50	\$ 64.50	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 577.04
Less Interim Claim							\$0.00
Less Purchasing Card							\$448.04
BALANCE PAYABLE (to Claimant)							\$ 129.00

Recoverable: yes no If yes, recov

I hereby certify that all the above expenditures
purposes stated above.

Date: 05/02/19

I have examined the above expense claim and

Date: 11/02/19



City of
Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Children's Services Program Manager

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

OMSSA Children's Services Summit 108 Chestnut Street Toronto, Ontario M5G 1R3 January 23rd and 24th

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Jan 22/19	Jan 23/19	Jan 24/19					
Transportation:								
Personal Auto 54.2 cents/km	88.00 km \$ 47.70	0.00 km \$ 0.00	88.00 km \$ 47.70	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 95.40	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$11.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 11.20	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other taxi cab	\$13.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 13.50	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$332.52	\$163.35	\$0.00	\$0.00	\$0.00	\$0.00	\$ 495.87	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other – Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 404.92	\$ 163.35	\$ 47.70	\$ 0.00	\$ 0.00	\$ 0.00	\$ 615.97	
Less Interim Claim								\$0.00
Less Purchasing Card								\$520.57
BALANCE PAYABLE (to Claimant)								\$ 95.40

Recoverable: yes no If yes, rec

I hereby certify that all the above expenditure purposes stated above.

Date: Jan 31/19

I have examined the above expense claim and

Date: 05/02/19