



City of Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Wastewater Collection Coordinator

This is an interim claim:  first:  second:

This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**

CATT I&I Conference, Mississauga, ON - January 22, 2019.

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Jan 21/19	Jan 22/19					
<b>Transportation:</b>							
Personal Auto 54.2 cents/km	167.00 km \$ 90.51	165.00 km \$ 89.43	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 179.94
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other 407	\$0.00	\$48.69	\$0.00	\$0.00	\$0.00	\$0.00	\$ 48.69
<b>Registration:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
<b>Accommodation:</b>	\$126.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 126.96
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$19.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 19.49
<b>Other - Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
<b>TOTALS</b>	\$ 236.96	\$ 138.12	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 375.08

Less Interim Claim

\$0.00

Less Purchasing Card

\$126.96

BALANCE PAYABLE (to Claimant)

\$ 248.12

Recoverable: yes  no  If yes,

I hereby certify that all the above expenses were for the purposes stated above.

Date: FEB 13th / 2019

I have examined the above expense claim

Date: FEB 13 / 2019



City of Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Wastewater Collection Coordinator

This is an interim claim:  first:  second:  This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**

CATT I&I Conference, Mississauga, ON - January 22, 2019.

**Other Comments:**

Paying for the Wasterwater Collection Coordinator and the Design & Construction Technologis/Inspector conference registration.

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Dec 05/18	Dec 12/18						
<b>Transportation:</b>								
Personal Auto 63.5 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Registration:</b>	\$423.75	\$423.75	\$0.00	\$0.00	\$0.00	\$0.00	\$ 847.50	
<b>Accommodation:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Other - Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>TOTALS</b>	\$ 423.75	\$ 423.75	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 847.50	
Less Interim Claim								\$0.00
Less Purchasing Card								\$847.50
<b>BALANCE PAYABLE (to Claimant)</b>								<b>\$ 0.00</b>

Recoverable: yes  no  If yes, rec

I hereby certify that all the above expenditure purposes stated above.

Date: January 2nd/20

I have examined the above expense claim at  
Date: JAN 7/19