



City of
Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Homelessness Addictions Program
Manager

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Two days training held on January 16th to 17th, 2019. Federal Governments new Reaching Home Strategy to end Homelessness. Held at the Federal Library and Archives Building (395 Wellington St., Ottawa)

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Jan 15/19	Jan 16/19	Jan 17/19					
Transportation:								
Personal Auto 54.2 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$0.00	\$0.00	\$420.72	\$0.00	\$0.00	\$0.00	\$ 420.72	
Meals: - Breakfast	\$0.00	\$0.00	\$12.36	\$0.00	\$0.00	\$0.00	\$ 12.36	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$28.48	\$30.54	\$0.00	\$0.00	\$0.00	\$0.00	\$ 59.02	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 28.48	\$ 30.54	\$ 433.08	\$ 0.00	\$ 0.00	\$ 0.00	\$ 492.10	
Less Interim Claim								\$0.00
Less Purchasing Card								\$492.10
BALANCE PAYABLE (to Claimant)								\$ 0.00

Recoverable: yes no If yes, recd

I hereby certify that all the above expenditure purposes stated above.

Date: Feb 7/19

I have examined the above expense claim a
2/12/19