

**Instructions**

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or their spouse) shall be paid immediately over to the clerk who is responsible for the conduct of the election.

For the campaign period from (day candidate filed nomination) 

YYYY	MM	DD
2 0 1 8	0 6	0 5

 to 

YYYY	MM	DD
2 0 1 8	1 2	1 9

 Initial filing reflecting finances to December 31 (or 45 days after voting day in a by-election)

 Supplementary filing including finances after December 31 (or 45 days after voting day in a by-election)

**Box A: Name of Candidate and Office**

Candidate's name as shown on the ballot

 Last Name or Single Name  
Parnell

 Given Name(s)  
Lesley Elizabeth

 Office for which the candidate sought election  
Councillor

 Ward name or no. (if any)  
Otonabee - Ward 1

 Municipality  
City of Peterborough

 Spending Limit - General  
\$ 14,849.80

 Spending Limit - Parties and Other Expressions of Appreciation  
\$ 1484.98

 I did not accept any contributions or incur any expenses. (Complete Boxes A and B only)

**Box B: Declaration**

I, Lesley Parnell, declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

Lesley Parnell  
Signature of Candidate

2018/12/20  
Date (yyyy/mm/dd)

Date Filed (yyyy/mm/dd)	Time Filed	Initial of Candidate or Agent (if filed in person)	Signature of Clerk or Designate
2018-12-20	3:50 p.m.	LP	Natalie Garnett

NATALIE GARNETT  
COMMISSIONER OF OATHS  
DEPUTY CITY CLERK  
CITY OF PETERBOROUGH

**Box C: Statement of Campaign Income and Expenses****LOAN**

Name of bank or recognized lending institution \_\_\_\_\_

Amount borrowed \$ \_\_\_\_\_

**INCOME**

Total amount of all contributions (from line 1A in Schedule 1)	+ \$	14,894.19
Revenue from items \$25 or less	+ \$	_____
Sign deposit refund	+ \$	_____
Revenue from fundraising events not deemed a contribution (from Part III of Schedule 2)	+ \$	_____
Interest earned by campaign bank account	+ \$	_____
Other (provide full details)		
1. _____	+ \$	_____
2. _____	+ \$	_____
3. _____	+ \$	_____
4. _____	+ \$	_____
5. _____	+ \$	_____
<b>Total Campaign Income (Do not include loan)</b>	<b>= \$</b>	<b>14,894.19 c1</b>

**EXPENSES** (Note: include the value of contributions of goods and services)**Expenses subject to general spending limit**

Inventory from previous campaign used in this campaign (list details in Table 4 of Schedule 1)	+ \$	2,444.19
Advertising	+ \$	2,997.94
Brochures/flyers	+ \$	1,517.53
Signs (including sign deposit)	+ \$	1,918.62
Meetings hosted	+ \$	96.55
Office expenses incurred until voting day	+ \$	290.77
Phone and/or internet expenses incurred until voting day	+ \$	_____
Salaries, benefits, honoraria, professional fees incurred until voting day	+ \$	_____
Bank charges incurred until voting day	+ \$	16.08
Interest charged on loan until voting day	+ \$	_____
Other (provide full details)		
1. Travel	+ \$	243.98
2. Photos	+ \$	85.00
3. Website	+ \$	1,128.87
4. Bellwether-Database	+ \$	1,186.50
5. _____	+ \$	_____
<b>Total Expenses subject to general spending limit</b>	<b>= \$</b>	<b>11,926.03 c2</b>

**EXPENSES****Expenses subject to spending limit for parties and other expressions of appreciation**

1. Election night party	+ \$	200.00
2. _____	+ \$	_____
3. _____	+ \$	_____
4. _____	+ \$	_____
5. _____	+ \$	_____
<b>Total Expenses subject to spending limit for parties and other expressions of appreciation</b>	<b>= \$</b>	<b>200.00 c3</b>

**Expenses not subject to spending limits**

Accounting and audit	+ \$	734.50	
Cost of fundraising events/activities (list details in Part IV of Schedule 2)	+ \$		
Office expenses incurred after voting day	+ \$		
Phone and/or internet expenses incurred after voting day	+ \$		
Salaries, benefits, honoraria, professional fees incurred after voting day	+ \$		
Bank charges incurred after voting day	+ \$	19.95	
Interest charged on loan after voting day	+ \$		
Expenses related to recount	+ \$		
Expenses related to controverted election	+ \$		
Expenses related to compliance audit	+ \$		
Expenses related to candidate's disability (provide full details)			
1. _____	+ \$		
2. _____	+ \$		
3. _____	+ \$		
4. _____	+ \$		
5. _____	+ \$		
Other (provide full details)			
1. _____	+ \$		
2. _____	+ \$		
3. _____	+ \$		
4. _____	+ \$		
5. _____	+ \$		
<b>Total Expenses not subject to spending limits</b>	<b>= \$</b>	<b>754.45</b>	<b>c4</b>
<b>Total Campaign Expenses (C2 + C3 + C4)</b>			<b>= \$ 12,880.48 c5</b>

**Box D: Calculation of Surplus or Deficit**

Excess (deficiency) of income over expenses (Income minus Total Expenses) (C1 - C5)	+ \$	2,013.71	D1
Eligible deficit carried forward by the candidate from the last election (applies to 2018 regular election only)	- \$		D2
<b>Total (D1 - D2)</b>	<b>= \$</b>	<b>2,013.71</b>	
If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign	- \$	2,000.00	
Surplus (or deficit) for the campaign	<b>= \$</b>	<b>13.71</b>	<b>D3</b>

If line D3 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who is responsible for the conduct of the election.

## Schedule 1 - Contributions

### Part I – Summary of Contributions

Contributions in money from candidate and spouse	+ \$	2,000.00
Contributions in goods and services from candidate and spouse (include value listed in Table 3 and Table 4)	+ \$	2,444.19
Total value of contributions not exceeding \$100 per contributor		
• Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is \$100 or less (do not include contributions from candidate or spouse).	+ \$	550.00
Total value of contributions exceeding \$100 per contributor (from line 1B on page 5; list details in Table 1 and Table 2)		
• Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds \$100 (do not include contributions from candidate or spouse).	+ \$	9,900.00
<b>Less:</b> Contributions returned or payable to the contributor	- \$	
Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$25	- \$	
<b>Total Amount of Contributions (record under Income in Box C)</b>	<b>= \$</b>	<b>14,894.19 1A</b>

### Part II – Contributions exceeding \$100 per contributor – individuals other than candidate or spouse

Table 1: Monetary contributions from individuals other than candidate or spouse

Name	Full Address	Date Received	Amount Received \$	Amount \$ Returned to Contributor or Paid to Clerk
Stacie Stanton	4250 King St., King City, ON L7B 1K4	2018/06/30	1,200.00	
Ray Stanton	5405 Eglinton Ave., Toronto, ON M9C 5K6	2018/06/30	1,200.00	
Paul Dietrich	1037 Avery Ave., Peterborough, ON K9J 0H1	2018/07/09	500.00	
Brian Edwards	P.O. Box 1282, Peterborough, ON K9J 7H5	2018/07/15	250.00	
Michael Santos	1307 Longview Drive, Peterborough, ON K9J 6X4	2018/07/19	1,200.00	
Satish Thakkar	7001 Steele Ave. West, Toronto, ON M9W 0A2	2018/08/23	1,000.00	
Barry & Lynda Cross	2433 Workman St., Cavan, ON L0A 1C0	2018/09/21	150.00	
Pietro Cortellucci	2800 Hwy 7 West, Vaughn, ON L4K 1W8	2018/09/23	1,200.00	
total from supplemental page			3,200.00	
<input checked="" type="checkbox"/> Additional information is listed on separate supplementary attachment		<b>Total</b>	<b>9,900.00</b>	

**Table 2: Contributions in goods or services from individuals other than candidate or spouse  
(Note: must also be recorded as Expenses in Box C)**

Name	Full Address	Description of Goods or Services	Date Received (yyyy/mm/dd)	Value \$
<input type="checkbox"/> Additional information is listed on separate supplementary attachment			<b>Total</b>	

**Total for Part II - Contributions exceeding \$100 per contributor  
(Add totals from Table 1 and Table 2 and record the total in Part 1 - Summary of Contributions)** \$ 9,900.00 1B

**Part III – Contributions from candidate or spouse**

**Table 3: Contributions in goods or services**

Description of Goods or Services	Date Received (yyyy/mm/dd)	Value \$

Description of Goods or Services	Date Received (yyyy/mm/dd)	Value \$
<input type="checkbox"/> Additional information is listed on separate supplementary attachment	<b>Total</b>	

**Table 4: Inventory of campaign goods and materials from previous municipal campaign used in this campaign**  
 (Note: value must be recorded as a contribution from the candidate and as an expense)

Description	Date Acquired (yyyy/mm/dd)	Supplier	Quantity	Current Market Value \$
Election signs	2010/05/07	Lakefront Graphix	700	2,444.19
<input type="checkbox"/> Additional information is listed on separate supplementary attachment	<b>Total</b>			<b>2,444.19</b>

**Schedule 2 – Fundraising Events and Activities**

**Fundraising Event/Activity**

Complete a separate schedule for each event or activity held

Additional schedule(s) attached

Description of fundraising event/activity \_\_\_\_\_

Date of event/activity (yyyy/mm/dd) \_\_\_\_\_

**Part I – Ticket revenue**

Admission charge (per person)

(If there are a range of ticket prices, attach complete breakdown of all ticket sales)

	\$ _____	2A	
Number of tickets sold	X _____	2B	
<b>Total Part I (2A X 2B) (include in Part 1 of Schedule 1)</b>			= \$ _____

**Part II – Other revenue deemed a contribution**

(e.g. revenue from goods sold in excess of fair market value)

Provide details

1. _____	+ \$ _____	
2. _____	+ \$ _____	
3. _____	+ \$ _____	
4. _____	+ \$ _____	
5. _____	+ \$ _____	
<b>Total Part II (include in Part 1 of Schedule 1)</b>		= \$ _____

**Part III – Other revenue not deemed a contribution**

(e.g. contribution of \$25 or less; goods or services sold for \$25 or less)

Provide details

1. _____	+ \$ _____	
2. _____	+ \$ _____	
3. _____	+ \$ _____	
4. _____	+ \$ _____	
5. _____	+ \$ _____	
<b>Total Part III (include under Income in Box C)</b>		= \$ _____

**Part IV – Expenses related to fundraising event or activity**

Provide details

1. _____	+ \$ _____	
2. _____	+ \$ _____	
3. _____	+ \$ _____	
4. _____	+ \$ _____	
5. _____	+ \$ _____	
6. _____	+ \$ _____	
7. _____	+ \$ _____	
8. _____	+ \$ _____	
<b>Total Part IV Expenses (include under Expenses in Box C)</b>		= \$ _____

**Auditor's Report***Municipal Elections Act, 1996 (Section 88.25)*

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor

Chartered Professional Accountant/Licensed Public Accountant

Municipality

City of Peterborough

Date (yyyy/mm/dd)

2018/12/20

**Contact Information**

Last Name or Single Name

Nicholls

Given Name(s)

Tim

Licence Number

1-16710

**Address**

Suite/Unit No.

100

Street No.

294

Street Name

Rink Street

Municipality

Peterborough

Province

ON

Postal Code

K9J 2K2

Telephone No. (including area code)

705 741-5612

Email Address

tim@nichollsca.com

The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

 Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 88.25 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.



Lesley Parnell

Supplemental Information

Table 1: Monetary Contributions From Individuals Other Than Candidate or Spouse

<b>Name</b>	<b>Full Address</b>	<b>Date Received</b>	<b>Amount Received \$</b>	<b>Amount \$ Returned To Contributor or Pd To Clerk</b>
Kinjesh Shah	571 Nesbitt Court, Mississauga, ON LSR 1Z4	Oct. 5, 2018	1,200.00	-
Quig Zhou	331 Spring Garden Ave., Toronto, ON M2N 3H4	Oct. 5, 2018	1,000.00	-
Drew Merrett	782 Canal Road, Peterborough, ON K9L 1A1	Oct. 25, 2018	500.00	-
Dustin Meyers	30 Cork Road, Lindsay, ON K9V 4R5	Sept. 27, 2018	500	-
		<b>Page Total</b>	<b>3,200.00</b>	
		<b>Prior Page Total</b>	<b>6,700.00</b>	
		<b>Grand Total</b>	<b>\$ 9,900.00</b>	

***Tim J.F. Nicholls***  
**Chartered Accountant**

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**INDEPENDENT AUDITOR'S REPORT**

To Lesley Parnell

***Report on the Financial Statement***

I have audited the accompanying Financial Statement - Form 4 of the Campaign to Elect Lesley Parnell which includes the Statement of Campaign Income and Expenses for the period June 5, 2018 to December 19, 2018. The financial statement has been prepared by the Candidate based on the financial reporting provisions of the *Municipal Elections Act, 1996*.

***Candidate's Responsibility for the Financial Statement***

The Candidate is responsible for the preparation of this financial statement in accordance with the financial reporting provisions of the *Municipal Elections Act, 1996* and for such internal control as the Candidate determines is necessary to enable the preparation of the financial statement that is free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

My responsibility is to express an opinion on this financial statement based upon my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statement is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Campaign's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Candidate, as well as evaluating the overall presentation of the financial statement.

I believe that the audit evidence I have obtained, including verifying Campaign contributions to the Campaign bank account, is sufficient and appropriate to provide a basis for my qualified audit opinion.

***Basis for Qualified Opinion***

Due to the inherent nature of the transactions of organizations of this type, the completeness of the various categories of income and expenses is not susceptible to satisfactory audit verification. Accordingly, my verification of income and expenses was limited to the amounts recorded in the Campaign's records and I was not able to determine whether any adjustments might be necessary to income and expenses from June 5, 2018 to December 19, 2018.

***Qualified Opinion***

In my opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, this financial statement presents fairly, in all material respects, the income and expenses of the Campaign to Elect Lesley Parnell from June 5, 2018 to December 19, 2018 in accordance with the financial reporting provisions of the *Municipal Elections Act, 1996*.

***Basis of Accounting***

The financial statement is prepared to assist the Campaign to Elect Lesley Parnell to comply with the financial reporting provisions of the *Municipal Elections Act, 1996*. As a result, the financial statement may not be suitable for other purposes. My report is intended solely for the use of the Campaign to Elect Lesley Parnell and the Ontario Ministry of Municipal Affairs and Housing, and should not be distributed to or used by parties other than the Campaign to Elect Lesley Parnell and the Ontario Ministry of Municipal Affairs and Housing.

*Tim J. F. Nicholls*

Peterborough, Ontario  
December 20, 2018

Chartered Accountant  
Licensed Public Accountant