



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Heritage Researcher

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

National Trust for Canada Heritage Conference, October 17-21, Fredericton NB

Other Comments:

Attended with the Heritage Resources Coordinator and Heritage Intern

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Oct 17/18	Oct 18/18	Oct 19/18	Oct 20/18	Oct 21/18			
Transportation:								
Personal Auto 61.7 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other Airport shuttle	\$209.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 209.05	
Registration:	\$0.00	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 30.00	
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$99.19	\$0.00	\$48.30	\$0.00	\$0.00	\$ 147.49	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 209.05	\$ 129.19	\$ 0.00	\$ 48.30	\$ 0.00	\$ 0.00	\$ 386.54	
Less Interim Claim								\$0.00
Less Purchasing Card								\$386.54
BALANCE PAYABLE (to Claimant)								\$ 0.00

Recoverable: yes no If yes, rec

I hereby certify that all the above expenditure purposes stated above.

Date: Oct 31, 2018

I have examined the above expense claim and

Date: Oct. 31, 2018



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EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Oct 17/18	Oct 18/18	Oct 19/18	Oct 20/18				
Transportation:								
Personal Auto 63.5 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$254.42	\$0.00	\$0.00	\$254.42	\$0.00	\$0.00	\$ 508.84	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$910.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 910.00	
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other -- Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$1,164.42	\$ 0.00	\$ 0.00	\$ 254.42	\$ 0.00	\$ 0.00	\$1,418.84	
Less Interim Claim							\$0.00	
Less Purchasing Card							\$1,418.84	
BALANCE PAYABLE (to Claimant)							\$ 0.00	

Recoverable: yes no If yes, recc _____

I hereby certify that all the above expenditure purposes stated above.

Date: Sept 28/18

I have examined the above expense claim ar

Date: Sept 28, 2018



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Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other Cab and airport shuttle	\$0.00	\$0.00	\$0.00	\$0.00	\$223.40	\$0.00	\$ 223.40	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$94.97	\$94.97	\$94.97	\$94.98	\$0.00	\$0.00	\$ 379.89	
Meals: - Breakfast	\$0.00	\$44.56	\$0.00	\$0.00	\$0.00	\$0.00	\$ 44.56	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$79.00	\$0.00	\$75.85	\$0.00	\$0.00	\$0.00	\$ 154.85	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 173.97	\$ 139.53	\$ 170.82	\$ 94.98	\$ 223.40	\$ 0.00	\$ 802.70	
Less Interim Claim								\$0.00
Less Purchasing Card								\$802.70
BALANCE PAYABLE (to Claimant)								\$ 0.00

Recoverable: yes no If yes, recov

I hereby certify that all the above expenditures purposes stated above.

Date: Oct 31, 2018

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Date: OCT. 31 2018



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Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$568.62	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 568.62	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$530.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 530.00	
Accommodation:	\$94.97	\$94.97	\$94.97	\$94.98	\$0.00	\$0.00	\$ 379.89	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other – Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$1,193.59	\$ 94.97	\$ 94.97	\$ 94.98	\$ 0.00	\$ 0.00	\$1,478.51	
Less Interim Claim								\$0.00
Less Purchasing Card								\$1,478.51
BALANCE PAYABLE (to Claimant)								\$ 0.00

Recoverable: yes no If yes, recc

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Date: Sept 4 2018

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Date: Sept. 4 / 2018