



City of
Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Chief Building Official

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

2018 AMTS Conference Sept 30-Oct 4; Kingston ON Ambassador Conference Resort 1550 Princess St, Kingston ON

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Oct 04/18							
Transportation:								
Personal Auto 61.7 cents/km	160.00 km \$ 98.72	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 98.72	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Meals: - Breakfast	\$26.73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 26.73	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 125.45	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 125.45	
Less Interim Claim								\$0.00
Less Purchasing Card								\$26.73
BALANCE PAYABLE (to Claimant)								\$ 98.72

Recoverable: yes no If yes, reco

I hereby certify that all the above expenditure purposes stated above.

Date: Nov 02/18

I have examined the above expense claim ar

Date: _____



City of Peterborough

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JOB TITLE: Chief Building Official

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PURPOSE, LOCATION, AND DATE(S):
2018 AMTS Conference Sept 30-Oct 4; Kingston ON Ambassador Conference Resort 1550 Princess St, Kingston ON

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Sep 29/18	Sep 30/18	Oct 01/18	Oct 02/18	Oct 03/18			
Transportation:								
Personal Auto 63.5 cents/km	160.00 km \$ 101.60	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 101.60	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Meals: - Breakfast	\$0.00	\$30.56	\$0.00	\$19.95	\$17.69	\$0.00	\$ 68.20	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other – Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 101.60	\$ 30.56	\$ 0.00	\$ 19.95	\$ 17.69	\$ 0.00	\$ 169.80	
Less Interim Claim								\$0.00
Less Purchasing Card								\$68.20
BALANCE PAYABLE (to Claimant)								\$ 101.60

Recoverable: yes no If yes, rec _____

I hereby certify that all the above expenditures were for the purposes stated above.

Date: Nov 02/18

I have examined the above expense claim and it is correct.

Date: _____