



PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

City of
Peterborough

JOB TITLE:

**Accessibility and Communication
Specialist**

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Accessible Documents Training, Kingston Frontenac Rotary Auditorium, County of Frontenac, September 24, 2018

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Sep 24/18						
Transportation:							
Personal Auto 63.5 cents/km	184.00 km \$ 116.84	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 116.84
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Accommodation:	\$207.32	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 207.32
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Other – Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
TOTALS	\$ 324.16	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 324.16
Less Interim Claim							\$0.00
Less Purchasing Card							\$207.32
BALANCE PAYABLE (to Claimant)							\$ 116.84

Recoverable: yes no If yes, recover

I hereby certify that all the above expenditures
purposes stated above.

Date: Oct 1, 2018

I have examined the above expense claim and

Date: Oct 1, 2018



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: *Accessibility and Communications Specialist.*

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Accessible Documents Training, Kingston Frontenac Rotary Auditorium, County of Frontenac, September 24, 2018

Other Comments:

EXPENSES

Foreign Exchange \$

CDN TOTALS

DATES (mmm dd/yy)

May 29/18

Transportation:

Personal Auto
61.3 cents/km

0.00 km 0.00 km 0.00 km 0.00 km 0.00 km
\$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00

\$ 0.00

Rental Vehicle

\$0.00 \$0.00 \$0.00 \$0.00 \$0.00

\$0.00

\$ 0.00

- Parking

\$0.00 \$0.00 \$0.00 \$0.00 \$0.00

\$0.00

\$ 0.00

- Bus

\$0.00 \$0.00 \$0.00 \$0.00 \$0.00

\$0.00

\$ 0.00

- Air

\$0.00 \$0.00 \$0.00 \$0.00 \$0.00

\$0.00

\$ 0.00

- Other

\$0.00 \$0.00 \$0.00 \$0.00 \$0.00

\$0.00

\$ 0.00

Registration:

\$197.75 \$0.00 \$0.00 \$0.00 \$0.00

\$0.00

\$ 197.75

Accommodation:

\$0.00 \$0.00 \$0.00 \$0.00 \$0.00

\$0.00

\$ 0.00

Meals: - Breakfast

\$0.00 \$0.00 \$0.00 \$0.00 \$0.00

\$0.00

\$ 0.00

- Lunch

\$0.00 \$0.00 \$0.00 \$0.00 \$0.00

\$0.00

\$ 0.00

- Dinner

\$0.00 \$0.00 \$0.00 \$0.00 \$0.00

\$0.00

\$ 0.00

Other - Specify:

\$0.00 \$0.00 \$0.00 \$0.00 \$0.00

\$0.00

\$ 0.00

TOTALS

\$ 197.75 \$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00

\$ 0.00

\$ 197.75

Less Interim Claim

\$0.00

Less Purchasing Card

\$197.75

BALANCE PAYABLE (to Claimant)

Recoverable: yes no If yes, rec

I hereby certify that all the above expenditures were for the purposes stated above.

Date: *July 6, 2018*

I have examined the above expense claim and

Date: *July 6, 2018*