



City of Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: City Solicitor

This is an interim claim:  first:  second:  This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**  
Travel to Municipal Law Departments Association of Ontario Meetings on September 12-14, 2018 in Windsor, Ontario

**Other Comments:**

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Sep 12/18	Sep 13/18	Sep 14/18					
<b>Transportation:</b>								
Personal Auto 63.5 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other Rental-Gas	\$87.71	\$0.00	\$37.85	\$0.00	\$0.00	\$0.00	\$ 125.56	
<b>Registration:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Accommodation:</b>	\$134.47	\$134.47	\$0.00	\$0.00	\$0.00	\$0.00	\$ 268.94	
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$27.08	\$16.89	\$0.00	\$0.00	\$0.00	\$0.00	\$ 43.97	
<b>Other – Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>TOTALS</b>	\$ 249.26	\$ 151.36	\$ 37.85	\$ 0.00	\$ 0.00	\$ 0.00	\$ 438.47	
Less Interim Claim								\$0.00
Less Purchasing Card								\$438.47
<b>BALANCE PAYABLE (to Claimant)</b>								\$ 0.00

Recoverable: yes  no  If yes, recd

I hereby certify that all the above expenditures were for the purposes stated above.

Date: Oct 2/18

I have examined the above expense claim and

Date: Oct 15/18



# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

City of  
**Peterborough**

**JOB TITLE:** Associate City Solicitor

This is an interim claim:  first:  second:  This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**

Travel to Municipal Law Departments Association of Ontario Meetings on September 12-14, 2018 in Windsor, Ontario

**Other Comments:**

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Sep 12/18	Sep 13/18					
<b>Transportation:</b>							
Personal Auto 63.5 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00
Rental Vehicle	\$44.00	\$44.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 88.00
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
<b>Registration:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
<b>Accommodation:</b>	\$134.47	\$134.47	\$0.00	\$0.00	\$0.00	\$0.00	\$ 268.94
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$17.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 17.66
- Dinner	\$21.62	\$22.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 43.62
<b>Other – Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
<b>TOTALS</b>	\$ 217.75	\$ 200.47	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 418.22
Less Interim Claim							\$0.00
Less Purchasing Card							\$418.22
<b>BALANCE PAYABLE (to Claimant)</b>							<b>\$ 0.00</b>

Recoverable: yes  no  If yes, reco

I hereby certify that all the above expenditure purposes stated above.

Date: 1 October 2018

I have examined the above expense claim ar

Date: Oct 2 / 18