



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Airport Administrator

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):
Association of Municipalities Ontario (AMO) 2018 Annual Conference, held in Ottawa, Ontario, August 19 and 20, 2018

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Aug 19/18	Aug 20/18					
Transportation:							
Personal Auto 63.5 cents/km	49.00 km \$ 31.12	49.00 km \$ 31.12	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 62.24
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other train	\$149.16	\$149.16	\$0.00	\$0.00	\$0.00	\$0.00	\$ 298.32
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Accommodation:	\$0.00	\$292.62	\$0.00	\$0.00	\$0.00	\$0.00	\$ 292.62
Meals: - Breakfast	\$0.00	\$13.62	\$0.00	\$0.00	\$0.00	\$0.00	\$ 13.62
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Other – Specify: snack	\$0.00	\$10.90	\$0.00	\$0.00	\$0.00	\$0.00	\$ 10.90
TOTALS	\$ 180.28	\$ 497.42	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 677.70
Less Interim Claim							\$0.00
Less Purchasing Card							\$0.00
BALANCE PAYABLE (to Claimant)							\$ 677.70

RECEIVED
AUG 24 2018

Recoverable: yes no If yes, reco

I hereby certify that all the above expenditure purposes stated above.

Date: Aug 22/18

I have examined the above expense claim ar
Date: Aug 23/18