



City of
Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Facility Manager - PMC

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):
2018 Annual IAVM Venue Connect Conference. July 23 - 25. Toronto, ON.

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Jul 23/18	Jul 24/18	Jul 25/18					
Transportation:								
Personal Auto 63.5 cents/km	70.80 km \$ 44.96	0.00 km \$ 0.00	70.80 km \$ 44.96	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 89.92	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$19.00	\$0.00	\$98.00	\$0.00	\$0.00	\$0.00	\$ 117.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$0.00	\$0.00	\$880.05	\$0.00	\$0.00	\$0.00	\$ 880.05	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$17.37	\$0.00	\$0.00	\$0.00	\$0.00	\$ 17.37	
- Dinner	\$23.73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 23.73	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 87.69	\$ 17.37	\$1,023.01	\$ 0.00	\$ 0.00	\$ 0.00	\$1,128.07	
Less Interim Claim							\$0.00	
Less Purchasing Card							\$1,038.15	
BALANCE PAYABLE (to Claimant)							\$ 89.92	

Recoverable: yes no If yes, reco:

I hereby certify that all the above expenditure purposes stated above.

Date: Aug 13/18

I have examined the above expense claim and
Date: Aug 15/18



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Arena Division Manager

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):
Industry conference registration fee, Metro Toronto Convention Centre, July 22 - July 25, 2018

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Jul 22/18						
Transportation:							
Personal Auto 58.7 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Other - Specify: Conference Registration Fee	\$1035.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,035.31
TOTALS	\$1,035.31	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$1,035.31
Less Interim Claim							\$1,035.31
Less Purchasing Card							\$
BALANCE PAYABLE (to Claimant)							\$ 0.00

Recoverable: yes

I hereby certify that all the purposes stated above.

Date: Jan

I have examined the above

Date: June 5