



City of Peterborough

AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Assistant Planner

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):
Annual Municipal Brownfield Workshop, held in Kingston, Ontario on June 12, 2018.

Other Comments:
Travelled to Kingston on June 11, 2018 to be available for the 9:00 am start of this workshop.

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Jun 11/18	Jun 12/18						
Transportation:								
Personal Auto	188.00 km	188.00 km	0.00 km	0.00 km	0.00 km			
61.3 cents/km	\$ 115.24	\$ 115.24	\$ 0.00	\$ 0.00	\$ 0.00		\$ 230.48	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$175.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 175.13	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$21.99	\$8.86	\$0.00	\$0.00	\$0.00	\$0.00	\$ 30.85	
Other - Specify:								
Water	\$0.00	\$3.68	\$0.00	\$0.00	\$0.00	\$0.00	\$ 3.68	
TOTALS	\$ 312.36	\$ 127.78	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 440.14	
Less Interim Claim								\$0.00
Less Purchasing Card								\$0.00
BALANCE PAYABLE (to Claimant)								\$ 440.14
Recoverable: yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If yes, recoverable from								

RECEIVED
 JUN 26 2018
 CHIEF ACCOUNTANT

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: June 25/18

I have examined the above expense claim

Date: June 25/18