



City of
Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Wastewater Collection Coordinator

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

NASTT No Dig Conference, Palm Springs, CA - March 25 to March 29, 2018

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Mar 26/18	Mar 27/18	Mar 28/18					
Transportation:								
Personal Auto 58.7 cents/km	0 km \$ 0.00	0.00 km \$ 0.00	150.00 km \$ 88.05	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 88.05	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$631.20	\$0.00	\$0.00	\$0.00	\$ 631.20	
- Other Baggage	\$0.00	\$0.00	\$25.14	\$0.00	\$0.00	\$0.00	\$ 25.14	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Meals: - Breakfast	\$39.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 39.81	
- Lunch	\$0.00	\$0.00	\$22.71	\$0.00	\$0.00	\$0.00	\$ 22.71	
- Dinner	\$0.00	\$35.59	\$0.00	\$0.00	\$0.00	\$0.00	\$ 35.59	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 39.81	\$ 35.59	\$ 767.10	\$ 0.00	\$ 0.00	\$ 0.00	\$ 842.50	
Less Interim Claim								\$0.00
Less Purchasing Card								\$754.45
BALANCE PAYABLE (to Claimant)								\$ 88.05

Recoverable: yes no If yes, rec

I hereby certify that all the above expenditure purposes stated above.

Date: April 30th / 2018

I have examined the above expense claim:

Date: APRIL 30 / 18



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Peterborough

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Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$258.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 258.18	
- Other Baggage	\$26.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 26.25	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$292.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 292.67	
Meals: - Breakfast	\$17.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 17.40	
- Lunch	\$17.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 17.56	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other – Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 700.11	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 700.11	
Less Interim Claim								\$0.00
Less Purchasing Card								\$612.06
BALANCE PAYABLE (to Claimant)								\$ 88.05

Recoverable: yes no If yes, recov

I hereby certify that all the above expenditures purposes stated above.

Date: April 3rd/2018

I have examined the above expense claim and

Date: April 3/18