



City of
Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: **Public Works Operator**

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Canadian Playground Safety Training - Toronto, ON - March 19 to 23, 2018

Other Comments:

Public Works Operator

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Mar 19/18	Mar 20/18	Mar 21/18	Mar 22/18	Mar 23/18			
Transportation:								
Personal Auto 58.7 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$13.50	\$13.50	\$13.50	\$13.50	\$0.00	\$0.00	\$ 54.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other Fuel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other – Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 13.50	\$ 13.50	\$ 13.50	\$ 13.50	\$ 0.00	\$ 0.00	\$ 54.00	
Less Interim Claim								
Less Purchasing Card								\$54.00
BALANCE PAYABLE (to Claimant)								\$ 0.00

Recoverable: yes no If yes, rec

I hereby certify that all the above expenditure purposes stated above.

Date: APRIL 11/18

I have examined the above expense claim and

Date: April 11/18



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- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other Fuel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Meals: - Breakfast	\$0.00	\$7.22	\$7.22	\$7.45	\$3.23	\$0.00	\$ 25.12	
- Lunch	\$0.00	\$10.16	\$8.40	\$10.42	\$0.00	\$0.00	\$ 28.98	
- Dinner	\$13.78	\$0.00	\$32.47	\$32.54	\$0.00	\$0.00	\$ 78.79	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 13.78	\$ 17.38	\$ 48.09	\$ 50.41	\$ 3.23	\$ 0.00	\$ 132.89	

Less Interim Claim	<div style="border: 2px solid black; padding: 5px;"> <p>RECEIVED</p> <p>APR 03 2018</p> <p>CHIEF ACCOUNTANT</p> </div>	\$0.00
Less Purchasing Card		\$0.00
BALANCE PAYABLE (to Claimant)		\$ 132.89
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from		

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for the purposes stated above.

Date: Mar 29, 2018

I have examined the above expense claim a

Date: Mar 29/18



City of
Peterborough

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Other Comments:

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- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other Fuel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$0.00	\$2,825.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,825.00	
Accommodation:	\$280.72	\$280.72	\$280.72	\$280.72	\$0.00	\$0.00	\$1,122.88	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other – Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 280.72	\$3,105.72	\$ 280.72	\$ 280.72	\$ 0.00	\$ 0.00	\$3,947.88	
Less Interim Claim							\$0.00	
Less Purchasing Card							\$3,947.88	
BALANCE PAYABLE (to Claimant)							\$ 0.00	
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were for the purposes stated above.

Date: FEB 1 / 18

I have examined the above expense claim and it is correct.

Date: FEB 1 / 18



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- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other Fuel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Meals: - Breakfast	\$0.00	\$2.00	\$0.00	\$3.55	\$0.00	\$0.00	\$ 5.55	
- Lunch	\$0.00	\$11.85	\$9.55	\$0.00	\$0.00	\$0.00	\$ 21.40	
- Dinner	\$12.40	\$0.00	\$19.21	\$16.95	\$0.00	\$0.00	\$ 48.56	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 12.40	\$ 13.85	\$ 28.76	\$ 20.50	\$ 0.00	\$ 0.00	\$ 75.51	

Less Interim Claim

RECEIVED

\$0.00

Less Purchasing Card

\$0.00

BALANCE PAYABLE (to Claimant)

APR 03 2018

\$ 75.51

Recoverable: yes no If yes, recoverable from

CHIEF ACCOUNTANT

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: Mar. 29/18

I have examined the above expense claim and

Date: Mar 29/18