



City of Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Land Use Planner

This is an interim claim:  first:  second:  This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**  
 Planners Forum and Bill 139 Training held in Kingston, Ontario on March 19, 2018.

**Other Comments:**  
 Travelled to meeting on March 18, 2019 to be prepared for start time of 9:00 am.

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Mar 18/18	Mar 19/18						
<b>Transportation:</b>								
Personal Auto 58.7 cents/km	187.00 km \$ 109.77	197.00 km \$ 115.64	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 225.41	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other Fuel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Registration:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Accommodation:</b>	\$173.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 173.42	
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$25.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 25.47	
<b>Other - Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>TOTALS</b>	\$ 308.66	\$ 115.64	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 424.30	

Less Interim Claim		\$0.00
Less Purchasing Card		\$0.00
<b>BALANCE PAYABLE (to Claimant)</b>		<b>\$ 424.30</b>
Recoverable: yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If yes, recoverable from		

**RECEIVED**  
  
 MAR 29 2018  
  
**CHIEF ACCOUNTANT**

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: Mar. 27.18

I have examined the above expense

Date: Mar 28/18