



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Environmental Officer 2

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Stormwater Monitoring Course, Alliston ON, Nov. 20, 2017

Other Comments:

All expenses charged to Chief Environmental Officer's Corporate VISA

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Nov 18/17	Nov 20/17	Nov 21/17	Sep 14/17				
Transportation:								
Personal Auto 55.6 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$121.84	\$0.00	\$0.00	\$0.00	\$ 121.84	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other Fuel	\$30.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 30.02	
Registration:	\$0.00	\$0.00	\$0.00	\$395.50	\$0.00	\$0.00	\$ 395.50	
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$10.61	\$0.00	\$0.00	\$0.00	\$0.00	\$ 10.61	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 30.02	\$ 10.61	\$ 121.84	\$ 395.50	\$ 0.00	\$ 0.00	\$ 557.97	
Less Interim Claim							\$0.00	
Less Purchasing Card							\$557.97	
BALANCE PAYABLE (to Claimant)							\$ 0.00	
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: 2017-12-06

I have examined the above expense claim

Date: December 7, 2017