



City of
Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: **Heritage Resources Coordinator**

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):
Heritage Canada-The National Trust Conference, Ottawa, 11-14 October 2017

Other Comments:
Registration and accomodation for Heritage Resources Coordinator and Heritage Researcher

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Oct 11/17	Oct 12/17	Oct 13/17	Oct 14/17	Oct 15/17			
Transportation:								
Personal Auto 55.7 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other Train	\$0.00	\$0.00	\$138.99	\$0.00	\$138.99	\$0.00	\$ 277.98	
Registration:	\$220.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 220.00	
Accommodation:	\$197.86	\$197.86	\$400.68	\$400.68	\$0.00	\$0.00	\$1,197.08	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 417.86	\$ 197.86	\$ 539.67	\$ 400.68	\$ 138.99	\$ 0.00	\$1,695.06	
Less Interim Claim								\$0.00
Less Purchasing Card								\$1,695.06
BALANCE PAYABLE (to Claimant)								\$ 0.00

Recoverable: yes no If yes, I

I hereby certify that all the above expend purposes stated above.

Date: Oct. 5, 2017

I have examined the above expense clair

Date: Oct 16 17



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Heritage Researcher

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

The National Trust Conference, Ottawa, 11-15 October

Other Comments:

Thursday 12 October lunch also includes HPO intern who returned by rail on 12 October

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Oct 11/17	Oct 12/17	Oct 13/17	Oct 14/17	Oct 15/17			
Transportation:								
Personal Auto	282.00 km	0.00 km	0.00 km	0.00 km	282.00 km			
55.6 cents/km	\$ 156.79	\$ 0.00	\$ 0.00	\$ 0.00	\$ 156.79		\$ 313.58	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$99.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 99.44	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other Rail	\$0.00	\$49.72	\$0.00	\$0.00	\$0.00	\$0.00	\$ 49.72	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$20.88	\$0.00	\$0.00	\$0.00	\$0.00	\$ 20.88	
- Dinner	\$0.00	\$19.72	\$0.00	\$12.38	\$0.00	\$0.00	\$ 32.10	
Other – Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 256.23	\$ 90.32	\$ 0.00	\$ 12.38	\$ 156.79	\$ 0.00	\$ 515.72	
Less Interim Claim								\$0.00
Less Purchasing Card								\$189.76
BALANCE PAYABLE (to Claimant)								\$ 325.96

Recoverable: yes no If yes, re

I hereby certify that all the above expenditure purposes stated above.

Date: 2 Nov 2017

I have examined the above expense claim

Date: 2 Nov 2017



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Heritage Resources Coordinator

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

The National Trust Conference, Ottawa, 11-15 October

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Oct 13/17	Oct 14/17	Oct 15/17					
Transportation:								
Personal Auto 55.6 cents/km	63.00 km \$ 35.03	0.00 km \$ 0.00	63.00 km \$ 34.47	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 69.50	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other Taxi	\$15.24	\$0.00	\$14.70	\$0.00	\$0.00	\$0.00	\$ 29.94	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Meals: - Breakfast	\$0.00	\$17.24	\$0.00	\$0.00	\$0.00	\$0.00	\$ 17.24	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$18.82	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 18.82	
Other – Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 69.09	\$ 17.24	\$ 49.17	\$ 0.00	\$ 0.00	\$ 0.00	\$ 135.50	
Less Interim Claim							\$0.00	
Less Purchasing Card							\$66.00	
BALANCE PAYABLE (to Claimant)							\$ 69.50	

Recoverable: yes no If yes, reco

I hereby certify that all the above expenditure purposes stated above.

Date: Nov 2, 2017

I have examined the above expense claim ar

Date: Nov 3 17